

M u s k e g o n C o u n t y

Board of Commissioners

*Paul Baade, Chairman
Don Aley
Charles Buzzell
James Derezinski
Marvin Engle
Louis A. McMurray*

*Bill Gill, Vice-Chairman
Robert Scolnik
I. John Snider
Nancy A. Waters
Stephen Wisniewski*

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Regular Meeting

**January 11, 2005
3:30 P.M.**

Vice-Chairman Gill, Presiding

The Regular Meeting of the Board of Commissioners was called to order by Vice-Chairman Gill. The pledge of Allegiance was recited in unison followed by the invocation given by Commissioner Snider.

Roll Call

Present: Aley, Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski

Excused: Baade

Absent: None

2005-5 **APPROVAL OF MINUTES OF DECEMBER 16, 2004 AND THE ORGANIZATIONAL MEETING OF JANUARY 4, 2005**

Moved by Snider, supported by Wisniewski, to approve the minutes of the Regular Meeting of December 16, 2004 and the organizational meeting of January 4, 2005.

Roll Call

Ayes: Buzzell, Derezinski, Scolnik, Waters, Wisniewski, Aley, Engle, McMurray, Snider

Nays: Gill

Motion Carried

2005-6 **COMMUNICATIONS**

Moved by Engle, supported by Wisniewski, to receive and place on file the following communications:

- A. City of Muskegon Proposed Neighborhood Enterprise Zone
- B. Branch-Hillsdale-St. Joseph Counties Resolution re: Public Health Code
- C. Arenac County Resolution re: Soil Erosion & Sedimentation Control
- D. Huron County Resolution re: increases for state employees
- E. Antrim County Resolution re: length of trucks on Michigan roads

Recessed at 3:38 to follow-up on Muskegon flu vaccine supply.

Reconvened at 3:48. Jack Niemiec noted the vaccine supply is controlled by the Center for Disease Control (CDC) and is available for local doctors to order with a two week turn around on orders.

Motion Carried

2005-7 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE COVERING THE PERIOD OF DECEMBER 11, 2004 - 29, 2004**

WM05/1-1

The Ways and Means Committee recommends, moved by Waters, supported by Engle, to approve payment of the accounts payable of \$3,789,496.81 covering the period of December 11, 2004 through December 29, 2004, as presented by the County Clerk.

Roll Call

Ayes: Wisniewski, Waters, Snider, Scolnik, McMurray, Engle, Derezinski, Buzzell, Aley

Nays: Gill

Motion Carried

2005-8 **AUTHORIZE PUBLISHING OF AN AD IN THE MUSKEGON CHRONICLE'S 2005 WEST MICHIGAN "LIVING HERE" SECTION**

WM05/1-2

The Ways and Means Committee recommends, moved by Waters, supported by Engle, to authorize publishing of an ad in the Muskegon Chronicle's 2005 West Michigan "Living Here" section at an approximate cost of \$921 to be paid for from the Board's advertising line-item budget.

Roll Call

Ayes: Wisniewski, Waters, Snider, Scolnik, McMurray, Engle, Derezinski, Buzzell

Nays: Gill, Aley

Motion Carried

2005-9 **AUTHORIZE THE CMH DIRECTOR TO AMEND LAKEVIEW MANOR AFC'S FY2003/2004 CONTRACT FOR AUTHORIZED SPECIALIZED**

RESIDENTIAL SERVICES

HR05/1-1

The Human Resources Committee recommends, moved by Buzzell, supported by Wisniewski, to authorize the CMH Director to amend Lakeview Manor AFC's FY2003/2004 contract for authorized Specialized Residential Services to continue through September 30, 2005, at the current rates of \$48.73 per diem for Specialized Residential Services (Personal Care, Community Living Supports, and Room and Board) and, \$2.58 per 15 minutes for Enhanced Staffing.

Roll Call

Ayes: Engle, Scolnik, Aley, Buzzell, McMurray, Gill, Snider, Waters, Derezinski, Wisniewski,

Nays: None

Motion Carried

2005-10 **AUTHORIZE THE CMH DIRECTOR TO SIGN A CONTRACT WITH KELLY RIMBEY, SPEECH PATHOLOGIST**

HR05/1-2

The Human Resources Committee recommends, moved by Buzzell, supported by Wisniewski, to authorize the CMH Director to sign a contract with Kelly Rimbey, Speech Pathologist, effective November 30, 2004 through September 30, 2005, at the rate of \$65.00 per hour, inclusive of all direct and indirect services.

Roll Call

Ayes: Engle, Scolnik, Aley, Buzzell, McMurray, Gill, Snider, Waters, Derezinski, Wisniewski,

Nays: None

Motion Carried

2005-11 **RECLASSIFY THE POSITION OF ACCOUNT CLERK I/NB, POSITION NUMBER N01001 TO ACCOUNTING TECHNICIAN**

HR05/1-3

The Human Resources Committee recommends, moved by Buzzell, supported by Wisniewski, to reclassify the position of Account Clerk I/NB, position number N01001 to Accounting Technician and to establish the range of the Mental Health Claims Supervisor at \$41,417 to \$52,874, table and grade NX00280.

Roll Call

Ayes: Engle, Scolnik, Aley, Buzzell, McMurray, Gill, Snider, Waters, Derezinski, Wisniewski,

Nays: None

Motion Carried

2005-12 **AUTHORIZE THE HEALTH DEPARTMENT TO ACCEPT PAYMENT FROM**

HACKLEY HOSPITAL

HR05/1-4

The Human Resources Committee recommends, moved by Buzzell, supported by Wisniewski, to authorize the Health Department to accept payment from Hackley Hospital in the amount of \$2,000 to be used for the Tobacco Cessation Program.

Roll Call

Ayes: Engle, Scolnik, Aley, Buzzell, McMurray, Gill, Snider, Waters, Derezinski, Wisniewski,

Nays: None

Motion Carried

2005-13 **AUTHORIZE BROOKHAVEN MCF TO COMMENCE BID PROCESS FOR PURPOSE OF AGENCY STAFFING**

HR05/1-5

The Human Resources Committee recommends, moved by Buzzell, supported by Wisniewski, to authorize Brookhaven MCF, with assistance of Purchasing, to commence bid process for purpose of agency staffing to provide temporary coverage to meet mandated staffing requirements.

Roll Call

Ayes: Engle, Scolnik, Aley, Buzzell, McMurray, Snider, Waters, Derezinski, Wisniewski,

Nays: Gill

Motion Carried

2005-14 **AUTHORIZE THE ADOPTION OF THE RESOLUTION ENTITLED "NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS)"**

CPS05/1-1

The Courts and Public Safety Committee recommends, moved by Waters, supported by Snider, to authorize the adoption of the resolution entitled "National Incident Management System (NIMS) for the purpose of the County of Muskegon adopting the national Incident Management System's (NIMS) principles and policies.

Roll Call

Ayes: McMurray, Waters, Wisniewski, Derezinski, Buzzell, Aley, Snider, Scolnik, Engle

Nays: Gill

Motion Carried

2005-15 **AUTHORIZE THE SHERIFF'S DEPARTMENT TO ACCEPT THE "DRIVE MICHIGAN SAFELY TASK FORCE" GRANT**

CPS05/1-2

The Courts and Public Safety Committee recommends, moved by Waters, supported by Snider, to authorize the Sheriff's Department to accept the "Drive Michigan Safely Task Force" grant from the State Office of Highway Safety for special traffic enforcement in the amount of \$41,828 and amend the budget.

Roll Call

Ayes: McMurray, Waters, Wisniewski, Derezinski, Buzzell, Aley, Snider, Scolnik, Gill, Engle

Nays: None

Motion Carried

2005-16 **AUTHORIZE THE SHERIFF'S DEPARTMENT TO APPLY FOR AN INTERSECTION ENFORCEMENT GRANT**

CPS05/1-3

The Courts and Public Safety Committee recommends, moved by Waters, supported by Snider, to authorize the Sheriff's Department to apply for an Intersection Enforcement grant from the State Office of Highway Safety for special enforcement at high crash intersections in the anticipated amount of \$9,500.

Roll Call

Ayes: McMurray, Waters, Wisniewski, Derezinski, Buzzell, Aley, Snider, Scolnik, Gill, Engle

Nays: None

Motion Carried

2005-17 **APPROVE THE FY2005 CONTRACT WITH NEW MILLENIUM, LLC FOR PROVISION OF THE ARM PROGRAM**

CPS05/1-4

The Courts and Public Safety Committee recommends, moved by Waters, supported by Snider, to approve the FY2005 contract with New Millenium, LLC for provision of the ARM Program in the amount of \$37,520.

Roll Call

Ayes: McMurray, Waters, Wisniewski, Derezinski, Buzzell, Aley, Snider, Scolnik, Gill, Engle

Nays: None

Motion Carried

2005-18 **APPROVE THE CONTRACT WITH KALAMAZOO PROBATION
ENHANCEMENT PROGRAM (KPEP-MUSKEGON) FOR FY2005**

CPS05/1-5

The Courts and Public Safety Committee recommends, moved by Waters, supported by Snider, to approve the contract with Kalamazoo Probation Enhancement Program (KPEP-Muskegon) for FY2005 for Probation Residential Services for males in an amount not to exceed \$463,003, for an average daily population of 29.5 at a per diem of \$43; and for the provision of Drunk Driver Jail Reduction and Community Treatment Program for males in the amount of \$30,292.

Roll Call

Ayes: McMurray, Waters, Wisniewski, Derezinski, Buzzell, Aley, Snider, Scolnik, Gill, Engle

Nays: None

Motion Carried

2005-19 **APPROVE THE CONTRACT WITH WEST MICHIGAN THERAPY, INC.**

CPS05/1-6

The Courts and Public Safety Committee recommends, moved by Waters, supported by Snider, to approve the contract with West Michigan therapy, Inc., for the provision of the following services: Probation Residential Services in the amount of \$149,103, at a per diem rate of \$43 for an daily population of 9.5; Inmate Substance Abuse Plus Program, in the amount of \$40,000 for Phase I and \$20,000 for Phase II; Drunk Driver Jail Reduction and Community Treatment Program in the amount of \$10,643; Cognitive Behavioral treatment for pretrial defendants in the amount of \$4,75; and Cognitive Behavioral Treatment for sentenced offenders in the amount of \$16,6000, to cover services through December 31, 2004, as this program will be phased out to due to budget cuts.

Roll Call

Ayes: McMurray, Waters, Wisniewski, Derezinski, Buzzell, Aley, Snider, Scolnik, Gill, Engle

Nays: None

Motion Carried

2005-20 **ESTABLISH A TEMPORARY CLERK BAILIFF POSITION TO BE FILLED
FOR A TIME PERIOD NOT TO EXCEED 90 CALENDAR DAYS**

CPS05/1-7

The Courts and Public Safety Committee recommends, moved by Waters, supported by Snider, to establish a Temporary Clerk Bailiff position to be filled for a time period not to exceed 90 calendar days at a salary range of \$13.283/hour to \$16.552/hour (salary table NO, salary grade 00170) to cover the anticipated sick leave of position N19001, with the temporary position to be deleted once the incumbent of position N19001 returns to work from anticipated sick leave or upon the temporary position being filled for a period of 90 calendar days, whichever occurs first.

(Continued)

2005-20 **ESTABLISH A TEMPORARY CLERK BAILIFF POSITION TO BE FILLED FOR A TIME PERIOD NOT TO EXCEED 90 CALENDAR DAYS**

Roll Call

Ayes: McMurray, Waters, Wisniewski, Derezinski, Buzzell, Aley, Snider, Scolnik, Engle

Nays: Gill

Motion Carried

2005-21 **APPROVE MUSKEGON COUNTY PARTICIPATION IN THE FY2005 BUREAU OF JUSTICE ASSISTANCE (BJA) ADULT DRUG COURT PLANNING INITIATIVE (DCPI)**

CPS05/1-8

The Courts and Public Safety Committee recommends, moved by Waters, supported by Snider, to approve Muskegon County participation in the FY2005 Bureau of Justice Assistance (BJA) Adult Drug Court Planning Initiative (DCPI), sponsored by the National Drug Court Institute (NDCI.) Lodging, meals and travel expenses will be paid for by the BJA. The training dates are as follows: January 11-13, 2005 in Athens, GA; March 30-April 1, 2005 in Lansing, MI; and August 11-13, 2005 in Phoenix, AZ.

Roll Call

Ayes: McMurray, Waters, Wisniewski, Derezinski, Buzzell, Aley, Snider, Scolnik, Gill, Engle

Nays: None

Motion Carried

2005-22 **APPROVE THE CONTRACT WITH GOODWILL INDUSTRIES FOR FY2005 FOR THE PROVISION OF THE EMPLOYMENT INITIATIVE PROGRAM**

CPS05/1-9

The Courts and Public Safety Committee recommends, moved by Waters, supported by Snider, to approve the contract with Goodwill Industries for FY2005 for the provision of the Employment Initiative Program which provides case management for chronically unemployed felons with significant employability issues at the rate of \$3,083 per month, not to exceed \$37,000.

Roll Call

Ayes: McMurray, Waters, Wisniewski, Derezinski, Buzzell, Aley, Snider, Scolnik, Gill, Engle

Nays: None

Motion Carried

CHAIR'S REPORT

The Chairman's Report is deferred to the following Full Board Meeting.

ADMINISTRATOR'S REPORT

2005-23 **AUTHORIZE PROFESSIONAL SERVICES CONTRACT BETWEEN MICHIGAN STATE UNIVERSITY AND MUSKEGON COUNTY FOR ADMINISTRATIVE SECRETARY POSITION**

The Administrator recommends, moved by Buzzell, supported by Derezinski, to authorize the Board Chairman to sign the Professional Personal Services Contract between Michigan State University and Muskegon County, which provides for the University to reimburse the County for the salary and fringes of the Administrative Secretary position (N04015) at the County's MSU Extension (1010-0731) office for the period from December 15, 2004 to January 14, 2005, at which time the incumbent is scheduled to retire.

Roll Call

Ayes: Aley, Derezinski, Buzzell, Engle, McMurray, Waters, Scolnik, Wisniewski, Snider

Nays: Gill

Motion Carried

2005-24 **AUTHORIZE LEASE WITH LHR PROPERTIES FOR A STRIP OF LAND BETWEEN ROAD TO BROOKHAVEN AND LHR OWNED PROPERTY**

The Administrator recommends, moved by Buzzell, supported by Engle, to authorize the Board Chair to execute a lease as prepared by Corporate Counsel with LHR Properties for a strip of land 15' x 115' (legal description not available) between road to Brookhaven and presently owned LHR property on Apple Avenue for the sum of \$5,000 for a ten-year period with a renewal option for another ten years for \$2,500.

2005-25 **AMEND MOTION 2004-24**

Moved by McMurray, supported by Snider, to amend the motion starting at "renewal option" as follows: . . . renewal option for another ten years for \$5,000 subject to approval of Muskegon Township. Lessee responsible for maintenance and insurance of lease premises.

Roll Call on amendment

Ayes: Snider, Waters, Derezinski, Aley, Buzzell, Engle, Gill, McMurray, Scolnik, Wisniewski

Nays: None

Motion Carried

Roll Call on motion 2005-24 as amended

Ayes: Buzzell, Engle, Waters, Wisniewski, Aley, Gill, McMurray, Snider, Scolnik,

Derezinski

Nays: None

Motion Carried

Old Business

None.

New Business

2005-26 **CONTINUE LUNCHTIME LEARNING THROUGH 2005**

Moved by Waters, supported by Snider, to continue Lunchtime Learning through 2005.

Motion Carried

2005-27 **PREPARE A RESOLUTION FOR BETTY IVORY UPON HER
RETIREMENT**

Moved by McMurray, supported by Snider, to prepare a resolution for Betty Ivory upon her retirement, in recognition of your years of service to the City of Muskegon Heights and Muskegon County.

Motion Carried

2005-28 **WAYS AND MEANS COMMITTEE ADDRESS BUDGET COMPARISON
STUDY FOR ADMINISTRATIVE POSITIONS**

Moved by McMurray, supported by Waters, that Ways and Means Committee address budget comparison study for administrative positions including benefit packages

Motion Carried

Audience Participation

Donna Davis, of Dalton Township, inquired about Committee Appointments.

Students were in attendance from Orchard View and Muskegon High Schools.

Adjourned at 4:29 p.m.

Karen D. Buie, County Clerk

/jmp