

**MUSKEGON COUNTY APPORTIONMENT
COMMISSION 2011**

MINUTES

**Hall of Justice
990 Terrace, 4th Floor
Muskegon, MI 49442**

**Wednesday, February 23, 2011
9:00 a.m.**

Tony Moulatsiotis, Muskegon County Treasurer, Chairman
Tony Tague, Muskegon County Prosecutor
Nancy A. Waters, Muskegon County Clerk
Steve Markel, Democratic Party Chair
Christina Achterhoff, Republican Party Chair

Tony Moulatsiotis, Muskegon County Treasurer, Chairman, Presiding.

The meeting was called to order at 9:04 a.m. by Chairman Moulatsiotis.

Roll Call:

Present: Achterhoff, Markel, Moulatsiotis, Tague, Waters

Absent: None

Also Present: Rillastine Wilkins County Commissioner, Bryon Mazade, City of Muskegon Manager, Ann Becker, City of Muskegon Clerk, Ann D. Oakes, Muskegon Charter Township Clerk, Mark Fairchild, Muskegon County Register of Deeds/Liaison, Thomas Van Bruggen, Equalization Property Information Analyst/GIS IT Support.

APPROVAL OF MINUTES:

2011-6 **APPROVE MINUTES OF THURSDAY, FEBRUARY 17, 2011**

Moved by Achterhoff, seconded by Tague, to approve the minutes of Thursday, February 17, 2011.

Voice vote.

Motion Carried

Muskegon County Apportionment Commission
Minutes of February 23, 2011

PRESENTATIONS:

City of Muskegon

Bryon Mazade, City of Muskegon Manager and Ann Becker, City of Muskegon Clerk, presented information to the Commission. It was noted that there are five County Commission districts within the City of Muskegon. City of Muskegon Manager and Clerk urged Commission to reduce the number of County Commission Districts to three to allow greater representation to their residents. They suggested adding their Precinct 7, which is currently the only City of Muskegon Precinct in County Commission District 9, and their Precinct 3, which is currently the only City of Muskegon Precinct in County Commission District 6, both to County Commission District 7 which currently includes City Precincts 1, 2 and 14. It was also noted that a past plan split an apartment complex to which Ms. Becker urged that not be done again.

Muskegon Township

Ann D. Oakes, Muskegon Township Clerk and President of the Muskegon County Clerk's Association, addressed the Commission expressing the added expense in ballot processing when there are several County Commission Districts within the City and Township Limits. Ms. Oakes urged Commissioners to also be aware of School District division lines while working on the 2011 plan.

OLD BUSINESS:

2011-7 **ADOPT RULES OF PROCEDURES AS PRESENTED**

Moved by Waters, seconded by Achterhoff, to adopt the Rules of Procedures as presented.

Voice vote.

Motion Carried

Discussion ensued regarding possible future meeting dates and locations.

County Clerk Waters noted that it is projected that the census data may not be provided from the Secretary of State until the first of April.

Republican Chair Achterhoff proposed dates for a meeting at Ravenna Township of either March 16, 17 or 21st in the afternoon.

Schedule Commission Meeting

2011-8 **SET THE FOLLOWING MEETING DATES: WEDNESDAY, MARCH 2, AT WHITEHALL CITY HALL AND WEDNESDAY, MARCH 9, AT EGELSTON TOWNSHIP**

Moved by Waters, seconded by Markel, to set the following meeting dates: Wednesday, March 2, at Whitehall City Hall and Wednesday, March 9, at Egelston Township.

Discussion included the fact that Ms. Achterhoff would not be available for Wednesday evening meetings.

Motion withdrawn.

It was noted there is a cost involved for security when meeting at the Hall of Justice after regular business hours.

2011-9 **SCHEDULE MEETINGS AT THE HALL OF JUSTICE IN THE BOARD OF COMMISSIONER'S BOARD ROOM AT DIFFERENT TIMES, MORNING, AFTERNOON AND EVENING**

Moved by Tague, seconded by Markel, to schedule meetings at the Hall of Justice in the Board of Commissioner's Board Room at different times, morning, afternoon and evening.

Voice vote.

Motion Carried

2011-10 **ALLOW MEMBERS OF THE COMMISSION TO RECEIVE INFORMATION AT VARIOUS LOCATIONS AROUND THE COUNTY**

Moved by Markel, seconded by Achterhoff, to allow Members of the Commission to receive information concerning apportionment at various locations around the county and the Clerk's office will be notified, through Jeanne Pezet, in order to post such attendance to the Apportionment website.

Prosecutor Tague reminded members that this Commission does fall under the Open Meetings Act. County Clerk Waters indicated that posting would require at least an 18 hour notice plus the Committee members would have to be notified, too, in order to be able to meet the requirements of the Open Meetings Act.

Voice vote.

Motion Carried

Muskegon County Apportionment Commission
Minutes of February 23, 2011

The Apportionment Commission approved the following dates and locations for future informational meetings:

Wednesday, March 2, 2011, 7:00 p.m.
Whitehall City Hall
405 E. Colby Street
Whitehall, MI 49461

Tuesday, March 8, 2011, 7:00 p.m.
Egelston Township
5428 E. Apple Avenue
Muskegon, MI 49442

Monday, March 21, 2011, p.m. - time tbd
Ravenna Township
3770 Blackmer Road
Ravenna, MI 49451

Other Old Business

County Clerk Waters noted that the Party Chairs are able to send their Vice-Chairman or designee in their place for any meeting but they would not have voting authority per the Statute governing membership.

There is a link to the Apportionment Commission from the County Clerk's website and the County website. It will have agendas, minutes and schedule to keep public informed. See: <http://www.co.muskegon.mi.us/clerk/apportionment.htm>

Liaison, Mark Fairchild introduced Thomas Van Bruggen, Muskegon County Equalization, Property Information Analyst. Discussion about how the software programs may work and that it will be for the express use of the Apportionment Commission.

Chairman Moulatsiotis expressed appreciation for Donna Stokes, Equalization Director, for sharing Mr. Van Bruggen's time to assist in this process.

It was noted that the Clerk has money set aside in her budget for expenses of this Commission. Mr. Van Bruggen and Mr. Fairchild will perform due diligence to return to this commission with recommendations for purchase or upgrade for software. They hope to have detail available for the next meeting on Monday, February 28th.

Muskegon County Apportionment Commission
Minutes of February 23, 2011

It was noted that the Register of Deeds purchased a laptop from his technology fund for the Clerk's office for this purpose and to remain with the Clerk's office.

Communications

A "County Prison Policy Initiative" letter which was received by the County Clerk was shared with the Apportionment Commission members.

NEW BUSINESS:

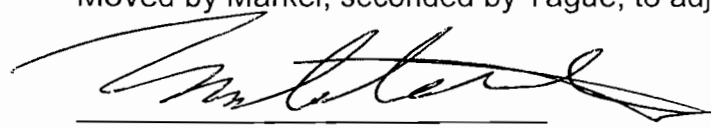
County Clerk Waters distributed a letter to the editor that was in the Muskegon Chronicle and called attention to errors in said letter and provided the correct information.

PUBLIC COMMENT:

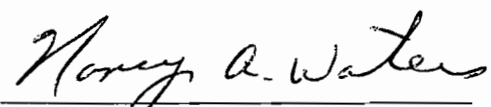
Jim Riley addressed the Board.

2011-11 **ADJOURN**

Moved by Markel, seconded by Tague, to adjourn at 10:38 a.m.



Tony Moulatsiotis, Chairman



Nancy A. Waters, County Clerk

NAW/TM/jmp

Please address comments to the County Clerk by calling (231) 724-6316 or by email at clerk@co.muskegon.mi.us

Preliminary Minutes to be approved at the next meeting on Monday, February 28, 2011, at 5:30 p.m. at the Michael E. Kobza Hall of Justice, 4th Floor. Approved Monday, February 28, 2011.