

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Kenneth Mahoney, Chairman
Lewis Collins
Benjamin E. Cross
James Derezinski
Marvin Engle
Alan Jager

I. John Snider, II, Vice Chairman
Anthony Longmire
Scott Plummer
Robert Scolnik
Rillastine R. Wilkins

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Full Board Meeting

December 15, 2011

4:24 P.M.

Chairman Kenneth Mahoney, Presiding

The Full Board Meeting of the Board of Commissioners was called to order by Chairman Kenneth Mahoney. A moment of silence was given for the Privacky family for the loss of two of their children in an automobile/bus accident this week. The Pledge of Allegiance was recited in unison.

Roll Call

Present: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Chairman Kenneth Mahoney, Scott Plummer, Robert Scolnik, Vice Chairman I. John Snider, Rillastine Wilkins

Absent: None

Also Present: County Administrator Bonnie B. Hammersley,
 County Clerk Nancy A. Waters,
 Chief Deputy County Clerk Marcia L. Wilkes,
 Corporate Counsel Douglas M. Hughes

2011-606 **APPROVE AGENDA**

Moved by Engle, seconded by Collins, to approve the agenda including the addendum item under the Administrator's Report.

Voice vote.

Motion Carried

2011-607 **APPROVE FULL BOARD MINUTES OF DECEMBER 8, 2011**

Moved by Collins, seconded by Wilkins, to approve the Full Board Minutes of December 8, 2011.

Voice vote.

Motion Carried

PUBLIC COMMENT (on an agenda item)

None

PRESENTATION

Christine Robere, President of United Way, gave a final wrap-up on the County's United Way Campaign. Pam Holman (airport) and Gordon Peterman (Community Health) co-chaired the County Campaign. Trophies were handed out for two categories, large department and small department. The award was based on the percentage increase for that department. The large department winner was the Family Court. Accepting the trophy were Becky Katzenbach and Eric Stevens Family Court. The trophy for the small department winner was given to the Register of Deeds Department. Nancy Robbins and Penny Salisz from United Way were also in attendance.

Commissioner Scolnik commented on the new United Way building and invited those who have not been there to plan a visit.

COMMUNICATION/INFORMATION

None.

COMMITTEE REPORTS

2011-608 **APPROVE ALLOWING STAFF TO BEGIN THE PROCESS OF COMPETITIVELY SELECTING THE AIRPORT'S CONSULTANT FOR AIRPORT GRANT-FUNDED PROJECTS FOLLOWING GUIDELINES CONTAINED IN FEDERAL AVIATION ADMINISTRATION (FAA) ADVISORY CIRCULAR (AC) 150/5100-14D, TITLED ARCHITECTURAL, ENGINEERING, AND PLANNING CONSULTANT SERVICES FOR AIRPORT GRANT PROJECTS**

TR11/12-51 The Transportation Committee recommends, moved by Winkins, seconded by Longmire, to approve allowing staff to begin the process of competitively selecting the Airport's Consultant for airport grant-funded projects following guidelines contained in Federal Aviation Administration (FAA) Advisory Circular (AC) 150/5100-14D, titled *Architectural, Engineering, and Planning Consultant Services for Airport Grant Projects*.

Roll Call

Ayes: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Chairman Kenneth Mahoney, Scott Plummer, Robert Scolnik, Vice Chairman I. John Snider, Rillastine Wilkins

Nays: None

Motion Carried

2011-609 **APPROVE PUBLISHING THE AIRPORT'S FY2012 DBE GOAL OF 6.2% FOR THE AIRPORT IMPROVEMENT PROGRAM PROJECTS PLANNED DURING FY2012**

TR11/12-52 The Transportation Committee recommends, moved by Wilkins, seconded by Longmire, to approve publishing the Airport's FY2012 DBE goal of 6.2% for the Airport Improvement Program projects planned during FY2012.

Roll Call

Ayes: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Chairman Kenneth Mahoney, Scott Plummer, Robert Scolnik, Vice Chairman I. John Snider, Rillastine Wilkins

Nays: None

Motion Carried

2011-610 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF \$3,069,760.97 COVERING THE PERIOD OF NOVEMBER 24, 2011 THROUGH DECEMBER 6, 2011, AS PRESENTED BY THE COUNTY CLERK**

WM11/12 - 168 The Ways & Means Committee recommends, moved by Collins, seconded by Engle, to approve payment of the accounts payable of \$3,069,760.97 covering the period of November 24, 2011 through December 6, 2011, as presented by the County Clerk.

Roll Call

Ayes: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Chairman Kenneth Mahoney, Scott Plummer, Robert Scolnik, Vice Chairman I. John Snider, Rillastine Wilkins

Nays: None

Motion Carried

2011-611 **APPROVE THE LICENSING/MAINTENANCE AGREEMENT BETWEEN THE COUNTY OF MUSKEGON AND BS&A - SYMPRO SOFTWARE IN AN AMOUNT NOT TO EXCEED \$931,021**

WM11/12 - 169 The Ways & Means Committee recommends, moved by Collins, seconded by Engle, to approve the licensing/maintenance agreement between the County of Muskegon and BS&A - SymPro Software in an amount not to exceed \$931,021.

Roll Call

Ayes: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Chairman Kenneth Mahoney, Scott Plummer, Robert Scolnik, Vice Chairman I. John Snider, Rillastine Wilkins

Nays: None

Motion Carried

2011-612 **AUTHORIZE ADMINISTRATION TO ENTER INTO A LEASE/PURCHASE AGREEMENT WITH CISCO SYSTEMS CAPITAL CORPORATION FOR 60 MONTHS AT A RATE OF 2.68% CONTINGENT UPON PROOF OF CONCEPT**

WM11/12 - 170 The Ways & Means Committee recommends, moved by Collins, seconded by Engle, to authorize administration to enter into a lease/purchase agreement with Cisco Systems Capital Corporation for 60 months at a rate of 2.68% contingent upon proof of concept.

Roll Call

Ayes: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Chairman Kenneth Mahoney, Scott Plummer, Robert Scolnik, Vice Chairman I. John Snider, Rillastine Wilkins

Nays: None

Motion Carried

2011-613 **AUTHORIZE STAFF TO APPLY FOR FUNDING IN THE AMOUNT OF \$68,500.00 FROM THE OFFICE OF LAND SURVEY AND REMONUMENTATION, MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS WITH A LOCAL MATCH OF \$1,170.00 AND AUTHORIZE THE COUNTY ADMINISTRATOR AND COUNTY SURVEYOR TO SIGN THE GRANT APPLICATION**

WM11/12 - 171 The Ways & Means Committee recommends, moved by Collins, seconded by Engle, to authorize staff to apply for funding in the amount of \$68,500.00 from the Office of Land Survey and Remonumentation, Michigan Department of Licensing and Regulatory Affairs with a local match of \$1,170.00 and authorize the County Administrator and County Surveyor to sign the grant application.

Roll Call

Ayes: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Chairman Kenneth Mahoney, Scott Plummer, Robert Scolnik, Vice Chairman I. John Snider, Rillastine Wilkins

Nays: None

Motion Carried

2011-614 **AUTHORIZE THAT THE COUNTY OF MUSKEGON, PURSUANT TO SECTION 8 OF SENATE BILL 7, EXEMPT ITSELF FROM THE REQUIREMENTS OF THE BILL AND IN ITS PLACE, REQUIRE THAT ALL EMPLOYEES AND ELECTED OFFICIALS, EFFECTIVE JANUARY 1, 2012, PAY 15% OF THE TOTAL ANNUAL COST OF ALL MEDICAL/ DENTAL BENEFIT PLANS THAT THE COUNTY OFFERS**

WM11/12 - 172 The Ways & Means Committee recommends, moved by Collins, seconded by Engle, to authorize that the County of Muskegon, pursuant to Section 8 of Senate Bill 7, exempt itself from the requirements of the Bill and in its place, require that all employees and elected officials, effective January 1, 2012, pay 15% of the total annual cost of all medical/ dental benefit plans that the County offers.

Roll Call

Ayes: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Chairman Kenneth Mahoney, Scott Plummer, Robert Scolnik, Vice Chairman I. John Snider, Rillastine Wilkins

Nays: None

Motion Carried

2011-615 **ACCEPT THE CREATION OF A COMMERCIAL REHABILITATION DISTRICT AT 363 OTTAWA STREET IN THE CITY OF MUSKEGON UNDER PA 210 OF 2005 ON THE FOLLOWING DESCRIBED PARCEL OF REAL PROPERTY, "CITY OF MUSKEGON REVISED PLAT OF 1903, LOTS 1-7 BLK 144, ALSO N ½ VAC JACKSON AVE"**

WM11/12 - 173 The Ways & Means Committee recommends, moved by Collins, seconded by Engle, to accept the creation of a Commercial Rehabilitation District at 363 Ottawa Street in the City of Muskegon under PA 210 of 2005 on the following described parcel of real property, "City of Muskegon revised Plat of 1903, Lots 1-7 Blk 144, also N ½ vac Jackson Ave".

Roll Call

Ayes: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Chairman Kenneth Mahoney, Robert Scolnik, Vice Chairman I. John Snider, Rillastine Wilkins

Nays: Scott Plummer

Motion Carried

2011-616 **AUTHORIZE STAFF TO ISSUE REQUESTS FOR PROPOSALS TO MEET THE VARIOUS REQUIREMENTS OF THE COMMUNITY DEVELOPMENT BLOCK GRANT HOMEOWNER REHABILITATION AND HUD LEAD GRANT PROGRAMS**

WM11/12 - 174 The Ways & Means Committee recommends, moved by Collins, seconded by Engle, to authorize staff to issue Requests for Proposals to meet the various requirements of the Community Development Block Grant Homeowner Rehabilitation and HUD Lead Grant programs.

Roll Call

Ayes: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Chairman Kenneth Mahoney, Scott Plummer, Robert Scolnik, Vice Chairman I. John Snider, Rillastine Wilkins

Nays: None

Motion Carried

2011-617 **APPROVE THE “CONSTRUCTION/RENOVATION OVERSIGHT” POLICY AS PRESENTED TO BE IMPLEMENTED IMMEDIATELY UPON APPROVAL**

WM11/12 - 175 The Ways & Means Committee recommends, moved by Collins, seconded by Engle, to approve the “Construction/Renovation Oversight” policy as presented to be implemented immediately upon approval.

Roll Call

Ayes: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Chairman Kenneth Mahoney, Scott Plummer, Robert Scolnik, Vice Chairman I. John Snider, Rillastine Wilkins

Nays: None

Motion Carried

2011-618 **AUTHORIZE STAFF TO APPLY FOR FUNDING IN THE AMOUNT OF \$250,000.00 FROM THE GREAT LAKES AREA OF CONCERN ACQUISITION GRANT TO ACQUIRE THE LOWER MUSKEGON RIVER FLATS (BOSMA PROPERTY) AND AUTHORIZE THE COUNTY ADMINISTRATOR TO SIGN THE GRANT APPLICATION**

WM11/12 - 176 The Ways & Means Committee recommends, moved by Collins, seconded by Engle, to authorize staff to apply for funding in the amount of \$250,000.00 from the Great Lakes Area of Concern Acquisition Grant to acquire the lower Muskegon River flats (Bosma property) and authorize the County Administrator to sign the grant application.

Discussion followed.

Roll Call

Ayes: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle, Anthony Longmire, Chairman Kenneth Mahoney, Scott Plummer, Robert Scolnik, Vice Chairman I. John Snider, Rillastine Wilkins

Nays: Alan Jager

Motion Carried

2011-619 **APPROVE THE FY2012 CHILD CARE FUND ANNUAL PLAN AND BUDGET AND AUTHORIZE THE BOARD CHAIR TO SIGN THE DOCUMENT FOR SUBMISSION TO THE STATE OF MICHIGAN; AND ALSO APPROVE THE FUNDING TRANSFERS THAT DIRECTLY RELATE TO EMPLOYEES CHARGED TO THE CHILD CARE FUND. THE FUNDING TRANSFERS ALIGN FUNDING WITH NEW STRUCTURED DUTIES**

WM11/12 - 177 The Ways & Means Committee recommends, moved by Collins, seconded by Engle, to approve the FY2012 Child Care Fund Annual Plan and Budget and authorize the Board Chair to sign the document for submission to the State of Michigan; and also approve the funding transfers that directly relate to employees charged to the Child Care Fund. The funding transfers align funding with new structured duties.

Roll Call

Ayes: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Chairman Kenneth Mahoney, Scott Plummer, Robert Scolnik, Vice Chairman I. John Snider, Rillastine Wilkins

Nays: None

Motion Carried

2011-620

AWARD TREATMENT SERVICE BIDS TO MERCY LIFE COUNSELING IN THE AMOUNT OF \$42,024 FOR THE TREATMENT OF 30 SOBRIETY COURT PARTICIPANTS AND TO WEST MICHIGAN THERAPY IN THE AMOUNT OF \$55,266.15 FOR THE TREATMENT OF 35 PARTICIPANTS AND AUTHORIZE THE COUNTY BOARD CHAIRMAN TO SIGN THE CONTRACTS FOR THE SERVICES

WM11/12 - 178

The Ways & Means Committee recommends, moved by Collins, seconded by Engle, to award treatment service bids to Mercy Life Counseling in the amount of \$42,024 for the treatment of 30 Sobriety Court participants and to West Michigan Therapy in the amount of \$55,266.15 for the treatment of 35 participants and authorize the County Board Chairman to sign the contracts for the services.

Roll Call

Ayes: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Chairman Kenneth Mahoney, Scott Plummer, Robert Scolnik, Vice Chairman I. John Snider, Rillastine Wilkins

Nays: None

Motion Carried

2011-621

APPROVE THE SUBMISSION OF THE CALENDAR YEAR 2012 MARINE SAFETY GRANT APPLICATION FOR OPERATING COSTS IN THE AMOUNT OF \$129,440 AND THE EQUIPMENT REQUEST IN THE AMOUNT OF \$38,000

WM11/12 - 179

The Ways & Means Committee recommends, moved by Collins, seconded by Engle, to approve the submission of the calendar year 2012 Marine Safety Grant application for operating costs in the amount of \$129,440 and the equipment request in the amount of \$38,000.

Roll Call

Ayes: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Chairman Kenneth Mahoney, Scott Plummer, Robert Scolnik, Vice Chairman I. John Snider, Rillastine Wilkins

Nays: None

Motion Carried

2011-622 **AUTHORIZE THE SHERIFF TO INITIATE THE REQUEST FOR PROPOSAL PROCESS FOR COGNITIVE BEHAVIORAL THERAPY SERVICES AS PART OF THE COMMUNITY CORRECTIONS PROGRAM**

WM11/12 - 180 The Ways & Means Committee recommends, moved by Collins, seconded by Engle, to authorize the Sheriff to initiate the Request for Proposal process for Cognitive Behavioral Therapy services as part of the Community Corrections program.

Roll Call

Ayes: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Chairman Kenneth Mahoney, Scott Plummer, Robert Scolnik, Vice Chairman I. John Snider, Rillastine Wilkins

Nays: None

Motion Carried

2011-623 **APPROVE THE CONTRACT EXTENSION WITH HEALTH PROFESSIONALS, LTD., FOR MEDICAL SERVICES FOR INMATES OF THE COUNTY JAIL FOR THE PERIOD OF DECEMBER 30, 2011 THROUGH DECEMBER 30, 2012 AT AN ANNUAL COST OF \$56,476.92 AND TO ALLOW THE SHERIFF AND THE ADMINISTRATOR TO SIGN THE CONTRACT AMENDMENT**

WM11/12 - 181 The Ways & Means Committee recommends, moved by Collins, seconded by Engle, to approve the contract extension with Health Professionals, Ltd., for medical services for inmates of the County Jail for the period of December 30, 2011 through December 30, 2012 at an annual cost of \$56,476.92 and to allow the Sheriff and the Administrator to sign the contract amendment.

Roll Call

Ayes: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Chairman Kenneth Mahoney, Scott Plummer, Robert Scolnik, Vice Chairman I. John Snider, Rillastine Wilkins

Nays: None

Motion Carried

2011-624 **APPROVE THE SECONDARY ROAD PATROL GRANT
ADJUSTMENT REQUEST WHICH ALLOCATES AN ADDITIONAL
GENERAL FUND APPROPRIATION IN THE AMOUNT OF
\$17,862 FOR A NEW TOTAL PROGRAM AMOUNT OF
\$233,070.00**

WM11/12 - 182 The Ways & Means Committee recommends, moved by Collins, seconded by Engle, to approve the Secondary Road Patrol Grant Adjustment request which allocates an additional General Fund appropriation in the amount of \$17,862 for a new total program amount of \$233,070.00.

Roll Call

Ayes: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle, Anthony Longmire, Chairman Kenneth Mahoney, Scott Plummer, Robert Scolnik, Vice Chairman I. John Snider, Rillastine Wilkins

Nays: Alan Jager

Motion Carried

Commissioner Jager explained his no vote stating that he did not feel the County should go over budget when they had cut 15 people this year.

CHAIRMAN'S REPORT

Chairman Mahoney presented a tribute from "...the Muskegon County Board of Commissioners expressing their deepest condolences and support to the family of Henry E. Roesler, Jr.", Mayor of Montague. The Board expresses their "...gratitude for and in recognition of his many years of service to his community and his country."

Chairman Mahoney presented Heath Kaplan, Director of Finance and Management Services, with a Certificate of Achievement plaque for the County's comprehensive annual financial reporting for the fiscal year ending September 30, 2010.

Chairman Mahoney wished everyone a happy holiday season.

COMMITTEE LIAISON REPORTS

Commissioner Snider reported that the Community Corrections program is on stream. He thanked the Prosecutor, Sheriff and Circuit Court for their cooperative efforts.

ADMINISTRATOR'S REPORT

2011-625 **APPROVE THE ONE MONTH CONTRACT EXTENSION WITH WILLIAMS HUGHES, PLLC, FOR LEGAL SERVICES FOR THE PERIOD OF JANUARY 1, 2012 THROUGH JANUARY 31, 2012**

The Administrator recommends, moved by Engle, seconded by Snider, to approve the one month contract extension with Williams Hughes, PLLC, for legal services for the period of January 1, 2012 through January 31, 2012.

Roll Call

Ayes: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Chairman Kenneth Mahoney, Scott Plummer, Robert Scolnik, Vice Chairman I. John Snider, Rillastine Wilkins

Nays: None

Motion Carried

2011-626 **APPROVE ACCEPTANCE OF THE GRANT FUNDS FROM THE MICHIGAN STATE POLICE IN THE AMOUNT OF \$29,923 WHICH WILL PARTIALLY FUND A SHERIFF'S DETECTIVE AND AUTHORIZE THE COUNTY ADMINISTRATOR AND THE SHERIFF TO SIGN THE SUBCONTRACT**

The Administrator recommends, moved by Scolnik, seconded by Longmire, to approve acceptance of the grant funds from the Michigan State Police in the amount of \$29,923 which will partially fund a Sheriff's detective and authorize the County Administrator and the Sheriff to sign the Subcontract.

Roll Call

Ayes: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Chairman Kenneth Mahoney, Scott Plummer, Robert Scolnik, Vice Chairman I. John Snider, Rillastine Wilkins

Nays: None

Motion Carried

OLD BUSINESS

None.

NEW BUSINESS

Commissioner Jager discussed the possibility of the Board issuing a resolution regarding the state takeover of 911. After some discussion, it was suggested that the commissioners contact their legislators individually.

PUBLIC COMMENT (on a new topic)

None.

Chairman Mahoney acknowledged Deb Ackerman, Treasurer from Egelston Township; Mike Thompson, Supervisor from Egelston Township; Terry Sabo from the Road Commission and Sheriff Dean Roesler.

ADJOURN

2011-627

**MOVED BY LONGMIRE, SECONDED BY SNIDER, TO
ADJOURN.**

Voice vote.

Motion Carried

Meeting adjourned at 4:57 p.m.

NAW:mlw

Nancy A. Waters, County Clerk

Approved at the Full Board Meeting of Thursday, January 12, 2012