

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace Street, 4th Floor
Muskegon, MI 49442

Terry J. Sabo, Chairman
Marvin Engle
Susie Hughes
Jeff Lohman
Kenneth Mahoney

Benjamin E. Cross, Vice Chair
Charles Nash
Robert Scolnik
Rillastine R. Wilkins

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Regular Meeting

Tuesday, December 13, 2016, 2016
4:00 p.m.

Chairman Sabo, Presiding

The Full Board of Commissioners was called to order by Chairman Sabo.

Invocation was given by Pastor Tim Cross of Living Word Church.

The Pledge of Allegiance was led by Commissioner Hughes and recited in unison.

Roll Call

Present: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney,
Charles Nash, Terry J. Sabo, Robert Scolnik, Rillastine R. Wilkins

Excused: Jeff Lohman

Also Present: Mark Eisenbarth, County Administrator;
Nancy A. Waters, County Clerk;
Marcia L. Wilkes Chief Deputy County Clerk
Doug Hughes, Corporate Counsel

2016-449 **APPROVAL OF THE AGENDA**

Moved by Commissioner Cross, seconded by Commissioner Wilkins, to approve the agenda.

Voice vote

Motion Carried

2016-450 **APPROVE THE MEETING MINUTES OF NOVEMBER 22, 2016**

Moved by Commissioner Mahoney, seconded by Commissioner Hughes, to approve the Meeting Minutes of November 22, 2016.

Voice vote

Motion Carried

PUBLIC COMMENT (on an agenda item)

Mike Krauch, MSU Extension, District 5 Coordinator, thanked the Board and the taxpayers for their continued support.

OATH OF OFFICE, Department of Health and Human Services Board.

County Clerk Nancy A. Waters issued the Oath of Office to Ms. Asaline Scott to serve on the Department of Health and Human Services Board. Ms. Scott will be filling the vacancy left by Doris Rucks.

Following taking the Oath of Office, Ms. Scott thanked the Board for their confidence in her. She stated that she is taking this responsibility very heavily. She realizes that Ms. Rucks has left very large shoes.

PRESENTATION : Resolution in Recognition of Whitehall's Historic Howmet Playhouse

Commissioner Mahoney presented to Beth Beamon, Managing Direction of the Howmet Playhouse and Scott Huebler, City Manager of Whitehall, the Board's Resolution in Recognition of Whitehall's Historic Howmet Playhouse 100th anniversary.

Ms. Beamon thanked the Board and the many volunteers who make the Playhouse such a success.

COMMITTEE/BOARD REPORTS

2016-451 **AUTHORIZE THE FAMILY COURT TO IMPLEMENT THE ATM PILOT PROJECT, ENTER INTO A MAINTENANCE CONTRACT WITH CARD TRONICS ON THE MACHINE, AS WELL AS AUTHORIZE THE INITIAL FUNDING OF \$5,000.00 TO STOCK THE MACHINE**

CPS16/12 - 50 The Courts & Public Safety Committee recommends moved by Commissioner Mahoney and seconded by Commissioner Wilkins to authorize the Family Court to implement the ATM pilot project, enter into a maintenance contract with Card Tronics on the machine, as well as authorize the initial funding of \$5,000.00 to stock the machine.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman

Motion Carried

2016-452 **ACCEPT AND SIGN THE FY17 BYRNE JAG-WEMET GRANT (MSP #JAG 70834 WEMET -17) IN THE AMOUNT OF \$14,000; AND AMEND THE BUDGET ACCORDINGLY**

CPS16/12- 51 The Courts & Public Safety Committee recommends moved by Commissioner Mahoney and seconded by Commissioner Wilkins to accept and sign the FY17 Byrne JAG-WEMET grant (MSP #JAG 70834 WEMET -17) in the amount of \$14,000; and amend the budget accordingly.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman

Motion Carried

2016-453 **AWARD CATHOLIC CHARITIES TO PROVIDE COGNITIVE BEHAVIORAL SERVICES IN THE COMMUNITY AND AUTHORIZE THE COUNTY BOARD CHAIRMAN TO SIGN THE CONTRACT FOR SERVICES WITH THE OPTION TO RENEW FOR TWO SUBSEQUENT YEARS DEPENDING ON AVAILABILITY OF GRANT FUNDING AND MUTUAL AGREEMENT BY BOTH PARTIES**

CPS16/12 – 52 The Courts & Public Safety Committee recommends moved by Commissioner Mahoney and seconded by Commissioner Wilkins to award Catholic Charities to provide cognitive behavioral services in the community and authorize the County Board Chairman to sign the contract for services with the option to renew for two subsequent years depending on availability of grant funding and mutual agreement by both parties.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman

Motion Carried

2016-454

AWARD KELLY SADLER TO PROVIDE COGNITIVE BEHAVIORAL SERVICES IN THE JAIL AND AUTHORIZE THE COUNTY BOARD CHAIRMAN TO SIGN THE CONTRACT FOR SERVICES WITH THE OPTION TO RENEW FOR TWO SUBSEQUENT YEARS DEPENDING ON AVAILABILITY OF GRANT FUNDING AND MUTUAL AGREEMENT BY BOTH PARTIES

CPS16/12 - 53

The Courts & Public Safety Committee recommends moved by Commissioner Mahoney and seconded by Commissioner Wilkins to award Kelly Sadler to provide cognitive behavioral services in the jail and authorize the County Board Chairman to sign the contract for services with the option to renew for two subsequent years depending on availability of grant funding and mutual agreement by both parties.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman

Motion Carried

2016-455

AWARD RFP16-2224 LTC PHARMACY SERVICES TO OMNICARE OF GRAND RAPIDS AS THE PHARMACY SERVICES PROVIDER FOR BROOKHAVEN MEDICAL CARE FACILITY FOR A TERM OF 1 YEAR WITH THE OPTION TO RENEW FOR TWO (2) SUBSEQUENT YEARS BASED ON A MUTUAL AGREEMENT BETWEEN BOTH PARTIES

HS16/12 - 21

The Human Services Committee recommends moved by Commissioner Hughes and seconded by Commissioner Mahoney to award RFP16-2224 LTC Pharmacy Services to Omnicare of Grand Rapids as the pharmacy services provider for Brookhaven Medical Care Facility for a term of 1 year with the option to renew for two (2) subsequent years based on a mutual agreement between both parties.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman

Motion Carried

2016-456 **ADOPT THE BY-LAWS OF AND FORM THE MUSKEGON COUNTY SENIOR ACTIVITIES COMMITTEE, UPON RECOMMENDED REVISIONS BEING FINALIZED BY CORPORATE COUNSEL PRIOR TO FULL BOARD MEETING OF DECEMBER 13, 2016**

HS16/12 - 22 The Human Services Committee recommends moved by Commissioner Hughes and seconded by Commissioner Mahoney to adopt the By-Laws of and form the Muskegon County Senior Activities Committee, upon recommended revisions being finalized by Corporate Counsel prior to Full Board meeting of December 13, 2016.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman

Motion Carried

2016-457 **REAPPOINT JOYCE DEJONG, D.O., TO THE CHIEF MEDICAL EXAMINER POST FOR MUSKEGON COUNTY FROM JANUARY 1, 2017 THROUGH DECEMBER 31, 2020, AND TO CONTINUE TO CONTRACT WITH THE HOMER STRYKER M.D. SCHOOL OF MEDICINE AT WESTERN MICHIGAN UNIVERSITY FOR MEDICAL EXAMINER SERVICES FOR THE SAME PERIOD; FURTHER AUTHORIZE THE BOARD CHAIR AND PUBLIC HEALTH DIRECTOR TO SIGN THE ASSOCIATED AGREEMENT**

HS16/12- 23 The Human Services Committee recommends moved by Commissioner Hughes and seconded by Commissioner Mahoney to reappoint Joyce deJong, D.O., to the Chief Medical Examiner post for Muskegon County from January 1, 2017 through December 31, 2020, and to continue to contract with the Homer Stryker M.D. School of Medicine at Western Michigan University for medical examiner services for the same period; further authorize the Board Chair and Public Health Director to sign the associated agreement.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman

Motion Carried

2016-458 **SUPPORT A RESOLUTION RECOGNIZING INDIVIDUALS INVOLVED
IN A RECENT CRITICAL EMERGENCY CALL TO CENTRAL
DISPATCH AND ULTIMATELY THE DALTON TOWNSHIP FIRE
DEPARTMENT AND PROFESSIONAL MED TEAM AMBULANCE**

HS16/12 - 24 The Human Services Committee recommends moved by Commissioner Hughes and seconded by Commissioner Mahoney to support a resolution recognizing individuals involved in a recent critical emergency call to Central Dispatch and ultimately the Dalton Township Fire Department and Professional Med Team ambulance.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman

Motion Carried

2016-459 **SUPPORT A RESOLUTION RECOGNIZING 10-YEAR OLD MASON
SCHAFLER WHO SET A NATIONAL BOY SCOUT POPCORN SALES
RECORD**

HS16/12 - 25 The Human Services Committee recommends moved by Commissioner Hughes and seconded by Commissioner Mahoney, to support a resolution recognizing 10-year old Mason Schafler who set a national Boy Scout popcorn sales record.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman

Motion Carried

2016-460 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF
\$5,626,019.13 COVERING THE PERIOD OF NOVEMBER 4, 2016,
THROUGH NOVEMBER 10, 2016, AS PRESENTED BY THE COUNTY
CLERK**

WM16/12 - 163 The Ways and Means Committee recommends, moved by Commissioner Nash and seconded by Commissioner Hughes, to approve payment of the accounts payable of \$5,626,019.13 covering the period of November 4, 2016, through November 10, 2016, as presented by the County Clerk.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman

Motion Carried

2016-461 **APPROVE THE AMENDED MUSKEGON AREA DISTRICT LIBRARY AGREEMENT AND AUTHORIZE THE BOARD CHAIR TO SIGN**

WM16/12 - 164 The Ways and Means Committee recommends, moved by Commissioner Nash and seconded by Commissioner Hughes, to approve the amended Muskegon Area District Library Agreement and authorize the Board Chair to sign.

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Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman

Motion Carried

2016-462 **ADOPT THE REVISED 2016 APPORTIONMENT REPORT AS PREPARED AND SUBMITTED BY THE MUSKEGON COUNTY EQUALIZATION DEPARTMENT**

WM16/12 - 165 The Ways and Means Committee recommends, moved by Commissioner Nash and seconded by Commissioner Hughes, to adopt the revised 2016 Apportionment Report as prepared and submitted by the Muskegon County Equalization Department.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman

Motion Carried

2016-463 **SUPPLEMENT THE MUSKEGON COUNTY BOARD OF COMMISSIONERS PERSONNEL RULE 14 "INTERNET/E-MAIL/SOCIAL MEDIA POLICY" WITH THE NEW IT ASSET USE POLICY**

WM16/12- - 166 The Ways and Means Committee recommends, moved by Commissioner Nash and seconded by Commissioner Hughes, to supplement the Muskegon County Board of Commissioners Personnel Rule 14 "Internet/E-Mail/Social Media Policy" with the new IT Asset Use Policy.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman

Motion Carried

2016-464 **ACCEPT THE “AGREEMENT FOR EXTENSION SERVICES” FOR
FY2017 TO COLLABORATE WITH MICHIGAN STATE UNIVERSITY
EXTENSION AND AUTHORIZE THE BOARD CHAIR TO SIGN**

WM16/12 - 167 The Ways and Means Committee recommends, moved by Commissioner Nash and seconded by Commissioner Hughes to accept the “Agreement for Extension Services” for FY2017 to collaborate with Michigan State University Extension and authorize the Board Chair to sign.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman

Motion Carried

CHAIRMAN’S REPORT

2016-465 **APPOINT ROGER JOURDEN II (CAMPGROUND SLOT); KASSY EBELING
(HOTELS/MOTELS SLOT); AND CATHLEEN RUSSELL (HOTELS/MOTELS
[BB REPI])TO THE ACCOMMODATIONS TAX ADVISORY COMMITTEE FOR
A TERM THROUGH 12/31/18.**

The Chairman recommends, moved by Commissioner Engle, seconded by Commissioner Mahoney, to appoint Roger Jourden II (Campground slot); Kassy Ebeling (Hotels/Motels slot); and Cathleen Russell (Hotels/Motels [BBN slot]) to the Accommodations Tax Advisory Committee for a term through 12/31/18.

Chairman Sabo stressed the importance of having these Committee appointments filled. He indicated that these are reappointments and he also stated that no one else filed.

Voice vote

Motion Carried

2016-466 **APPOINT GERALD WALTER (AT-LARGE SLOT) AND JACK KENNEDY (TWIN LAKE SERVICE AREA SLOT) TO THE MUSKEGON COUNTY ROAD COMMISSION FOR A TERM THROUGH 12/31/22**

The Chairman recommends moved by Commissioner Engle seconded by Commissioner Hughes to appoint Gerald Walter (at-Large slot) and Jack Kennedy (Twin Lake Service Area Slot) to the Muskegon County Road Commission and for a term through 12/31/22. These are both reappointments.

Commissioner Nash questioned the term of office. Commissioner Engle stated that it was six (6) years.

Voice vote

Motion Carried

Mr. Walter addressed the Board and thanked them for their confidence in him. He stated that he was looking forward to serving again.

2016-467 **APPOINT COMMISSIONER-ELECT I. JOHN SNIDER, II TO THE BEAR LAKE IMPROVEMENT BOARD FOR A TERM 1/1/17 THROUGH 12/31/18**

The Chairman recommends, moved by Commissioner Wilkins seconded by Commissioner Hughes, to appoint Commissioner-Elect I. John Snider, II to the Bear Lake Improvement Board for a term 1/1/17 through 12/31/18.

Chairman Sabo stated that the next meeting was January 5, 2017 and that this was a very fast moving committee.

Voice vote

Motion Carried

2016-468 **APPOINT LORI ARCHER TO THE LAKE BANK AUTHORITY (TOWNSHIP SLOT) FOR A TERM THROUGH 12/31/19**

The Chairman recommends moved by Commissioner Mahoney seconded by Commissioner Nash to appoint Lori Archer, Laketon Township Treasurer, to the Lake Bank Authority (Township slot) for a term through 12/31/19.

Voice vote

Motion Carried

COUNTY ADMINISTRATOR'S ANNUAL EVALUATION RESULTS

Chairman Sabo reviewed the County Administrator's Annual Evaluation results, which was a 4.4 out of 5.

2016-469 Moved by Commissioner Nash, seconded by Commissioner Wilkins, to approve the evaluation of the Administrator.

Voice vote

Motion Carried

Commissioner Nash told the Administrator that he was doing a great job and to keep it up.

Chairman Sabo agreed with Commissioner Nash and stated in that these tough times he was doing a great job.

Chairman Sabo reminded everyone that on Wednesday January 4, 2017 the swearing-in ceremony will be held at 3:30 p.m. in Judge Marietti's Courtroom. Also at 4:30 p.m. the Organizational Meeting of the Board of Commissioners will be held in the Board room on the 4th floor.

COMMITTEE LIAISON REPORTS

There were no Committee Liaison Reports.

ADMINISTRATOR'S REPORT

Administrator Eisenbarth thanked the Board for their comments and support. He stated that he is looking forward to 2017, which will be both challenging and exciting.

OLD BUSINESS

There was no old business to come before the Board.

NEW BUSINESS

There was no new business to come before the Board.

PUBLIC COMMENT

Eric Stevens, Circuit Court/Family Court Administrator, gave a brief update on the juvenile detention center new hires and introduced Khalia Twork, newly hired Clinical Supervisor.

Ms. Twork stated that she is looking forward to working at the Juvenile Transition Center.

Mike Krauch, MSU Extension, District 5 Coordinator, stated that Eric Elgin, a new water resource educator has been hired. Mr. Krauch also thanked the Health Department and the maintenance folks for all the help in making the move great.

Chairman Sabo noted the following elected officials in the audience: Judge Pittman; Tony Moulatsiotis, County Treasurer; Kim Arter, Laketon Township Supervisor; Dan Hess, newly elected Dalton Township Trustee; Commissioner-elect Gary Foster.

Chairman Sabo noted the Work Session will begin at 4:30 p.m. The work session is regarding the anticipated millage in May for the juvenile programs and budget. It is open to the public.

2016-470 **MOVED BY VICE CHAIR CROSS, SECONDED BY COMMISSIONER
MAHONEY, TO ADJOURN**

Voice vote

Motion Carried

Meeting adjourned at 4:26 p.m.

Nancy A. Waters, County Clerk

NAW/mlw

Preliminary Minutes
To be approved at the Full Board Meeting on December 20, 2016

RESOLUTION
In Recognition of Whitehall's Historic
Howmet Playhouse

WHEREAS, the Historic Howmet Playhouse has been in almost constant operation since its opening in 1916; and
WHEREAS, the community raised funds to renovate the aging Playhouse in 1973; and
WHEREAS, these efforts were matched by a grant from the Howmet Corporation and operations were then ass



umed by the Blue Lake Fine Arts Camp with the help of a local fund drive and the participation of Whitehall's largest employers, the Howmet Corporation; and
WHEREAS, Blue Lake Fine Arts Camp continued the operation of the Playhouse until August of 2006; and
WHEREAS, the City of Whitehall then accepted the donated ownership and committed to continue Playhouse operations and its annual Summer Fine Arts Festival; and
WHEREAS, the Playhouse fills a vital need in the City of Whitehall and the White Lake area; and
WHEREAS, the Playhouse is a central gathering place for both year-round and summer residents as well as many visitors; and it plays an important role in attracting guests to the White Lake community; and
THEREFORE BE IT RESOLVED, that the Muskegon County Board of Commissioners does hereby recognize and congratulate the Historic Howmet Playhouse on its successful 100th anniversary and wishes continued success.
Break a Leg!



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