

*Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442*

*Lewis Collins
Benjamin E. Cross
James Derezinski
Marvin Engle
Alan Jager
Anthony Longmire*

*Kenneth Mahoney
Scott Plummer
Robert Scolnik
I. John Snider, II
Rillastine R. Wilkins*

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

FULL BOARD MEETING

December 11, 2012

3:30 P.M.

Chairman Kenneth Mahoney, Presiding

The Full Board Meeting of the Board of Commissioners was called to order by Chairman Mahoney. Chairman Mahoney gave the invocation. The Pledge of Allegiance was recited in unison.

Roll Call

Present: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Kenneth Mahoney, Scott Plummer, Robert Scolnik, I, John Snider, Rillastine Wilkins

Absent: None.

Also Present: County Administrator Bonnie B. Hammersley
Board/EEO Liaison, Lisa Chalko
Secretary to the County Clerk, Jeanne Pezet
Corporate Counsel Theodore Williams

2012-529 **APPROVAL OF AGENDA AS PRESENTED**

Moved by Plummer, seconded by Snider, to approve the agenda as presented.

Voice vote.

Motion Carried

2012-530 **APPROVE THE FULL BOARD MINUTES OF TUESDAY, NOVEMBER 27, 2012**

Moved by Engle, seconded by Wilkins, to approve the Full Board Minutes of Thursday, November 27, 2012.

Voice vote.

Motion Carried

PUBLIC COMMENT (on an agenda item)

There was no public comment on an agenda item.

COMMUNICATIONS

Chairman Mahoney noted the following was received as a communication item: VanBuren County Board of Commissioners Resolution in Opposition to House Bill 5804

COMMITTEE REPORTS

2012-531 **AUTHORIZE THE CIRCUIT COURT ADMINISTRATOR TO SIGN THE
ACCESS AND VISITATION AGREEMENT BETWEEN THE STATE COURT
ADMINISTRATOR'S OFFICE AND THE CIRCUIT COURT**

CPS12/12-59 The Courts and Public Safety Committee recommends, moved by Snider, seconded by Collins, to authorize the Circuit Court Administrator to sign the Access and Visitation Agreement between the State Court Administrator's Office and the Circuit Court.

Roll Call

Yes: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Chairman Mahoney, Scott Plummer, Robert Scolnik, I. John Snider, Rillastine Wilkins

No: None

Motion Carried

2012-532 **APPROVE THE SHERIFF'S OFFICE TO INITIATE THE BID PROCESS FOR PURCHASING THREE (3) FORD INTERCEPTORS AND TO PURCHASE THE LIGHT BARS, PUSH BUMPERS AND ADDITIONAL VEHICLE EQUIPMENT THROUGH EMERGENCY SERVICES**

CPS12/12-60 The Courts and Public Safety Committee recommends, moved by Snider, seconded by Collins, to approve the Sheriff's Office to initiate the bid process for purchasing three (3) Ford Interceptors and to purchase the light bars, push bumpers and additional vehicle equipment through Emergency Services.

Roll Call

Yes: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Chairman Mahoney, Scott Plummer, Robert Scolnik, I. John Snider, Rillastine Wilkins

No: None

Motion Carried

2012-533 **APPROVE THE REQUEST BY PROBATE COURT TO CREATE A SERVICE CONTRACT TO RETAIN A PROFESSIONAL, INDEPENDENT CONTRACTOR TO ASSIST THE COURT IN ANALYZING ANNUAL ACCOUNTINGS AND TO PROVIDE EDUCATIONAL AND TRAINING OPPORTUNITIES FOR LAY CONSERVATORS AT A COST OF \$16,800.00**

CSP12/12-61 The Courts and Public Safety Committee recommends, moved by Snider, seconded by Collins, to approve the request by Probate Court to create a service contract to retain a professional, independent contractor to assist the court in analyzing annual accountings and to provide educational and training opportunities for lay conservators at a cost of \$16,800.00.

Roll Call

Yes: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Chairman Mahoney, Scott Plummer, Robert Scolnik, I. John Snider, Rillastine Wilkins

No: None

Motion Carried

2012-534 **AUTHORIZE THE ADDITION OF TWO CLINICAL SERVICES SUPERVISOR II (NX00280) POSITIONS AT COMMUNITY MENTAL HEALTH EFFECTIVE DECEMBER 15, 2012**

HR12/12-88 The Human Resources Committee recommends, moved by Plummer, seconded by Cross, to authorize the addition of two Clinical Services Supervisor II (NX00280) positions at Community Mental Health effective December 15, 2012.

Roll Call

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Chairman Mahoney, Scott Plummer, Robert Scolnik, I. John Snider, Rillastine Wilkins, Lewis Collins

No: None

Motion Carried

2012-535 **AUTHORIZE THE COMMUNITY MENTAL HEALTH SERVICES OF MUSKEGON COUNTY EXECUTIVE DIRECTOR TO SIGN HOSPITAL REIMBURSEMENT ADJUSTMENT (HRA) AGREEMENTS WITH THOSE COMMUNITY INPATIENT HOSPITALS IN WHICH EITHER OTTAWA OR MUSKEGON AFFILIATES PAID FOR INPATIENT CARE OF THEIR CONSUMERS DURING FY 2011, OR MDCH HAS ESTABLISHED OUR AGENCY AS ONE OF THE PAYEES FOR THE FACILITY**

HR12/12-89 The Human Resources Committee recommends, moved by Plummer, seconded by Cross, to authorize the Community Mental Health Services of Muskegon County Executive Director to sign Hospital Reimbursement Adjustment (HRA) agreements with those Community Inpatient Hospitals in which either Ottawa or Muskegon Affiliates paid for inpatient care of their consumers during FY 2011, or MDCH has established our agency as one of the payees for the facility.

Roll Call

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Chairman Mahoney, Scott Plummer, Robert Scolnik, I. John Snider, Rillastine Wilkins, Lewis Collins

No: None

Motion Carried

2012-536 **AUTHORIZE THE COMMUNITY MENTAL HEALTH EXECUTIVE DIRECTOR TO SIGN A CONTRACT WITH DEERFIELD BEHAVIORAL HEALTH, INC., EFFECTIVE NOVEMBER 1, 2012, FOR THE PURCHASE OF THE LOCUS P.A.S./C.A. SERVICE MANAGER SOFTWARE AND SUPPORT AT THE COST OF \$19,050.00 PLUS A MONTHLY LICENSING AND SUPPORT FEE OF \$200.00 FOR UP TO FORTY (40) USERS**

HR12/12-90 The Human Resources Committee recommends, moved by Plummer, seconded by Cross, to authorize the Community Mental Health Executive Director to sign a contract with Deerfield Behavioral Health, Inc., effective November 1, 2012, for the purchase of the LOCUS P.A.S./C.A. Service Manager Software and support at the cost of \$19,050.00 plus a monthly licensing and support fee of \$200.00 for up to forty (40) users.

Roll Call

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Chairman Mahoney, Scott Plummer, Robert Scolnik, I. John Snider, Rillastine Wilkins, Lewis Collins

No: None

Motion Carried

2012-537 **AUTHORIZE THE COMMUNITY MENTAL HEALTH EXECUTIVE DIRECTOR TO SIGN A CONTRACT WITH HERITAGE HOMES INC., FOR COMMUNITY LIVING SUPPORT SERVICES AT THE RATE OF \$4.71 PER 15 MINUTES FOR 1 TO 1 CARE, \$2.42 PER 15 MINUTES FOR 1 TO 2 CARE, AND \$1.92 PER 15 MINUTES FOR 1 TO 3+ CARE, EFFECTIVE OCTOBER 1, 2012 THROUGH SEPTEMBER 30, 2013, WITH AN ANNUAL CAP NOT TO EXCEED \$75,000.00 FOR THIS SERVICE**

HR12/12-91 The Human Resources Committee recommends, moved by Plummer, seconded by Cross, to authorize the Community Mental Health Executive Director to sign a contract with Heritage Homes Inc., for Community Living Support services at the rate of \$4.71 per 15 minutes for 1 to 1 care, \$2.42 per 15 minutes for 1 to 2 care, and \$1.92 per 15 minutes for 1 to 3+ care, effective October 1, 2012 through September 30, 2013, with an annual cap not to exceed \$75,000.00 for this service.

Roll Call

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Chairman Mahoney, Scott Plummer, Robert Scolnik, I. John Snider, Rillastine Wilkins, Lewis Collins

No: None

Motion Carried

2012-538 **AUTHORIZE THE COMMUNITY MENTAL HEALTH EXECUTIVE DIRECTOR TO SIGN CONTRACTS WITH THOSE SERVICE VENDORS/PROVIDERS WHO HAVE SUBMITTED WRITTEN AGREEMENTS TO CONTINUE SERVICE PROVISION AT THE CURRENT FISCAL YEAR 2011/2012 RATES FOR THE TIME PERIOD EFFECTIVE OCTOBER 1, 2012 THROUGH SEPTEMBER 30, 2013**

HR12/12-92 The Human Resources Committee recommends, moved by Plummer, seconded by Cross, to authorize the Community Mental Health Executive Director to sign contracts with those service vendors/providers who have submitted written agreements to continue service provision at the current Fiscal Year 2011/2012 rates for the time period effective October 1, 2012 through September 30, 2013.

Roll Call

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Chairman Mahoney, Scott Plummer, Robert Scolnik, I. John Snider, Rillastine Wilkins, Lewis Collins

No: None

Motion Carried

2012-539 **AUTHORIZE A WAIVER OF THE PERSONNEL RULES TO APPOINT THE CURRENT INCUMBENT TO STEP 6 OF THE SALARY GRADE OF THE MEDICAL NURSE MANAGER CLASSIFICATION EFFECTIVE OCTOBER 1, 2012**

HR12/11-93 The Human Resources Committee recommends, moved by Plummer, seconded by Cross, to authorize a waiver of the Personnel Rules to appoint the current incumbent to Step 6 of the salary grade of the Medical Nurse Manager classification effective October 1, 2012.

Roll Call

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Chairman Mahoney, Scott Plummer, Robert Scolnik, I. John Snider, Rillastine Wilkins, Lewis Collins

No: None

Motion Carried

2012-540 **AUTHORIZE PUBLIC HEALTH – MUSKEGON COUNTY TO RECONFIGURE THE WOMEN’S, INFANT AND CHILDREN (WIC) CLINIC TO UTILIZE THE COUNTY’S VDI EQUIPMENT USING LAKESHORE OFFICE FURNITURE IN THE AMOUNT OF \$13,216.00 AND AMEND THE PROGRAM BUDGET LINE ITEMS, WITH NO EFFECT ON COUNTY GENERAL FUNDS**

HR12/11-94 The Human Resources Committee recommends, moved by Plummer, seconded by Cross, to authorize Public Health – Muskegon County to reconfigure the Women’s, Infant and Children (WIC) Clinic to utilize the County’s VDI equipment using Lakeshore Office Furniture in the amount of \$13,216.00 and amend the program budget line items, with no effect on County General Funds.

Roll Call

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Chairman Mahoney, Scott Plummer, Robert Scolnik, I. John Snider, Rillastine Wilkins, Lewis Collins

No: None

Motion Carried

2012-541 **AUTHORIZE THE PUBLIC HEALTH DIRECTOR TO SIGN THE AGREEMENT WITH THE MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY FOR THE RENDERING OF TECHNICAL SERVICES IN THE AMOUNT OF \$62,036.06, EFFECTIVE FROM OCTOBER 1, 2012, TO SEPTEMBER 30, 2013, WITH NO EFFECT ON COUNTY GENERAL FUNDS**

HR12/11-95 The Human Resources Committee recommends, moved by Plummer, seconded by Cross, to authorize the Public Health Director to sign the agreement with the Michigan Department of Environmental Quality for the rendering of technical services in the amount of \$62,036.06, effective from October 1, 2012, to September 30, 2013, with no effect on County General Funds.

\Roll Call

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Chairman Mahoney, Scott Plummer, Robert Scolnik, I. John Snider, Rillastine Wilkins, Lewis Collins

No: None

Motion Carried

2012-542 **APPROVE THE MUSKEGON COUNTY BOARD OF COMMISSIONERS' PERSONNEL RULES PERSONNEL SYSTEM RESOLUTION TO REVISE COUNTY COMMISSIONER MEMBERSHIP FROM FIVE (5) TO FOUR (4)**

HR12/11-96 The Human Resources Committee recommends, moved by Plummer, seconded by Cross, to approve the Muskegon County Board of Commissioners' Personnel Rules Personnel System Resolution to revise County Commissioner membership from five (5) to four (4).

Roll Call

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Chairman Mahoney, Scott Plummer, Robert Scolnik, I. John Snider, Rillastine Wilkins, Lewis Collins

No: None

Motion Carried

2012-543 **APPROVE THE PAYMENT OF THE ACCOUNTS PAYABLE OF \$2,970,108.82 COVERING THE PERIOD OF NOVEMBER 17, 2012 THROUGH NOVEMBER 30, 2012 AS PRESENTED BY THE COUNTY CLERK**

WM12/12-155 The Ways and Means Committee recommends, moved by Collins, seconded by Engle, to approve the payment of the accounts payable of \$2,970,108.82 covering the period of November 17, 2012 through November 30, 2012 as presented by the County Clerk.

Roll Call

Yes: James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Chairman Mahoney, Scott Plummer, Robert Scolnik, I. John Snider, Rillastine Wilkins, Lewis Collins, Benjamin Cross,

No: None

Motion Carried

2012-544 **AUTHORIZE STAFF TO APPLY FOR FUNDING IN THE AMOUNT OF \$174,000.00 FROM THE GREAT LAKES AREA OF CONCERN ACQUISITION GRANT TO ACQUIRE 26 ACRES OF WILLBRANDT PROPERTY ON THE WEST SIDE OF WITHAM ROAD IN NORTH MUSKEGON AND AUTHORIZE THE COUNTY ADMINISTRATOR TO SIGN THE GRANT APPLICATION**

WM12/12-156 The Ways and Means Committee recommends, moved by Collins, seconded by Engle, to authorize staff to apply for funding in the amount of \$174,000.00 from the Great Lakes Area of Concern Acquisition Grant to acquire 26 acres of Willbrandt property on the west side of Witham Road in North Muskegon and authorize the County Administrator to sign the grant application.

Roll Call

Yes: James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Chairman Mahoney, Scott Plummer, Robert Scolnik, I. John Snider, Rillastine Wilkins, Lewis Collins, Benjamin Cross,

No: None

Motion Carried

2012-545 **AUTHORIZE THE USE OF THE COUNTY'S SOUTH CAMPUS LAND FOR THE GROWING GOODS AND MCLAUGHLIN GROWS URBAN FARM PROGRAM AND TO SUBMIT THE APPLICATION TO THE COMMUNITY FOUNDATION FOR MUSKEGON COUNTY FOR FUNDING AND AUTHORIZE THE CHAIRMAN OF THE COUNTY BOARD OF COMMISSIONERS TO SIGN ANY DOCUMENTS RELATED TO THIS PROJECT**

WM12/12-157 The Ways and Means Committee recommends, moved by Collins, seconded by Engle, to authorize the use of the County's South Campus land for the Growing Goods and McLaughlin Grows Urban Farm program and to submit the application to the Community Foundation for Muskegon County for funding and authorize the Chairman of the County Board of Commissioners to sign any documents related to this project.

Roll Call

Yes: James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Chairman Mahoney, Scott Plummer, Robert Scolnik, I. John Snider, Rillastine Wilkins, Lewis Collins, Benjamin Cross,

No: None

Motion Carried

2012-546 **AUTHORIZE STAFF TO APPLY FOR FUNDING IN THE AMOUNT OF \$9,500.00 FROM THE COMMUNITY FOUNDATION FOR MUSKEGON COUNTY THROUGH THE HEALTHY MUSKEGON INITIATIVE TO EDUCATE MUSKEGON RESIDENTS ON HEALTHY EATING AND TO OFFER HEALTHY SNACK DEMONSTRATIONS AT THE WIC OFFICE AND OTHER LOCATIONS; AUTHORIZE AN IN-KIND MATCH OF \$1,385.00 FROM THE PUBLIC HEALTH DEPARTMENT AND AUTHORIZE THE CHAIRMAN OF THE COUNTY BOARD OF COMMISSIONERS TO SIGN THE APPLICATION**

WM12/12-158 The Ways and Means Committee recommends, moved by Collins, seconded by Engle, to authorize staff to apply for funding in the amount of \$9,500.00 from the Community Foundation for Muskegon County through the HEALTHY Muskegon Initiative to educate Muskegon residents on healthy eating and to offer healthy snack demonstrations at the WIC office and other locations; authorize an in-kind match of \$1,385.00 from the Public Health Department and authorize the Chairman of the County Board of Commissioners to sign the application.

Roll Call

Yes: James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Chairman Mahoney, Scott Plummer, Robert Scolnik, I. John Snider, Rillastine Wilkins, Lewis Collins, Benjamin Cross,

No: None

Motion Carried

CHAIRMAN'S REPORT

Chairman Mahoney reported that the County Administrator received a great Annual Evaluation and has done a great job.

Chairman Mahoney reminded Commissioners to turn in Corporate Counsel Annual Evaluation forms.

COMMITTEE LIAISON REPORTS

Commissioner Wilkins reported that Muskegon FEMA met to determine how to resolve a 24% cut in the Emergency Food/Shelter Program and were able to accommodate funding to all agencies at a reduced rate.

Commissioner Snider reported that he and Commissioner Collins met with a group in Muskegon to solve a shortage in CDBG Block Grants for Substance Use Disorder in Muskegon County through Lakeshore Coordinating Council. This was a very successful meeting immediately followed by ratification at a Lakeshore Coordinating Council Meeting. Commissioner Snider applauded the efforts of the people of Muskegon and the new LCC Executive Director, Kori White-Bissot.

ADMINISTRATOR'S REPORT

2012-547 **AUTHORIZE A REQUEST FOR BIDS PROCESS BY THE COUNTY PURCHASING DEPARTMENT TO SUPPLEMENT AND/OR REPLACE COMMUNITY MENTAL HEALTH VEHICLES THAT HAVE EXCEEDED MILEAGE AND/OR AGE LIMITS, WHICH INCLUDES FIVE MINI VANS AND THREE MID-SIZED PASSENGER CARS, AND TO WAIVE THE PURCHASING BID POLICY FOR ONE MINI-VAN WITH CONVERSION**

The Administrator recommends, moved by Derezinski, seconded by Engle, to authorize a Request for Bids process by the County Purchasing Department to supplement and/or replace Community Mental Health vehicles that have exceeded mileage and/or age limits, which includes five mini vans and three mid-sized passenger cars, and to waive the Purchasing bid policy for one mini-van with conversion.

Commissioner Derezinski inquired about maintenance programs for County Vehicles. Finance and Management Services Director Heath Kaplan will provide a maintenance schedule for Commissioners.

Commissioner Jager asked if this action will deplete the CMH Adult Benefit Waiver Fund Balance to which CMH CFO Tom Best responded that these are funds remaining from the previous year.

Voice vote.

Motion Carried

OLD BUSINESS

No Old Business to come before the Board.

NEW BUSINESS

No New Business to come before the Board.

PUBLIC COMMENT (on a new topic)

No public comment on a new topic.

Chairman Mahoney recognized audience members Kim Arter, Laketon Township Supervisor; Sam St. Amour, Fruitland Township Supervisor; Deb Ackerman, Egelston Township Treasurer; Commissioner-Elect Terry Sabo and Commissioner-Elect Susie Hughes; Sheriff Dean Roesler; and County Prosecutor-Elect D. J. Hilson.

ADJOURN

2012-548 **MOVED BY PLUMMER, SECONDED BY CROSS, TO ADJOURN.**

Voice vote.

Motion Carried

Meeting adjourned at 3:46 P.M.

Lisa Chalko, Board/EEO Liaison

LC/jmp

Approved at the Full Board Meeting of December 20, 2012