

M u s k e g o n C o u n t y

Board of Commissioners

James Derezinski, Chairman
Don Aley
Charles Buzzell
Lew Collins
Marvin Engle
Bill Gill

I. John Snider, Vice-Chairman
Kenneth Mahoney
Louis A. McMurray
Robert Scolnik
Roger C. Wade

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Regular Meeting

December 11, 2007
3:30 p.m.

Chairman Derezinski, Presiding

The Regular Meeting of the Board of Commissioners was called to order by Chairman Derezinski. The pledge of Allegiance was recited followed by the invocation given by Aley.

Roll Call

Present: Wade, Snider, Scolnik, McMurray, Mahoney, Gill, Engle, Derezinski, Collins, Buzzell, Aley

Absent: None

2007-594 **APPROVE AGENDA**

Moved by Aley, seconded by Engle, to approve the Agenda with Addendum.

Motion Carried

2007-595 **APPROVE MINUTES OF THE REGULAR MEETING OF NOVEMBER 20, 2007**

Moved by Engle, seconded by Wade, to approve the minutes of the Regular Meeting of November 20, 2007, correcting the issue date from the 4th to the 14th for Accounts Payable approval.

Motion Carried

2007-596 **PRESENTATION - CIRCUIT COURT**

Judge William C. Marietti and Judge John C. Ruck, Circuit Court, thanked Board for renovations and improvements to Family, Probate and Circuit Court facilities.

2007-597 **PRESENTATION - MUSKEGON WINTER SPORTS COMPLEX**

Jim Rudicil, Executive Director of the Muskegon Winter Sports Complex and the Muskegon Sports Counsel. Mr. Rudicil distributed a fact sheet about the Complex & Upcoming Activities. Mr. Rudicil noted a resolution is before the State to eliminate State Park Motor Vehicle Permits and replace it with an optional \$9 surcharge on license plate fees.

2007-598 **AUTHORIZE THE SHERIFF'S OFFICE TO ACCEPT THE ORV GRANT FROM THE DEPARTMENT OF NATURAL RESOURCES**

CPS07/12-66

The Courts and Public Safety Committee recommends, moved by Snider, seconded by Engle, to authorize the Sheriff's Office to accept the ORV grant from the Department of Natural Resources in the amount of \$10,000.00 for the period October 1, 2007 to September 30, 2008, and amend the budget accordingly.

Roll Call

Ayes: Aley, Buzzell, Collins, Derezinski, Engle, Gill, Mahoney, McMurray, Scolnik, Snider, Wade

Nays: None

Motion Carried

2007-599 **AUTHORIZE THE SHERIFF'S OFFICE TO ACCEPT THE SNOWMOBILE GRANT FROM THE DEPARTMENT OF NATURAL RESOURCES**

CPS07/12-67

The Courts and Public Safety Committee recommends, moved by Snider, seconded by Engle, to authorize the Sheriff's Office to accept the Snowmobile grant from the Department of Natural Resources for the period October 1, 2007 to May 31, 2008 in the amount of \$8,000.00 and to amend the budget to \$9,412.00 with no increase to the overall general fund appropriation.

Roll Call

Ayes: Aley, Buzzell, Collins, Derezinski, Engle, Gill, Mahoney, McMurray, Scolnik, Snider, Wade

Nays: None

Motion Carried

2007-600 **AUTHORIZE THE SHERIFF'S OFFICE TO APPLY FOR THE CALENDAR YEAR 2008 MARINE SAFETY GRANT**

CPS07/12-68

The Courts and Public Safety Committee recommends, moved by Snider, seconded by Engle, to authorize the Sheriff's Office to apply for the calendar year 2008 Marine Safety grant from the Michigan Department of Natural Resources in the amount of \$217,789.00.

(Continued)

2007-600 **AUTHORIZE THE SHERIFF'S OFFICE TO APPLY FOR THE CALENDAR YEAR 2008 MARINE SAFETY GRANT**

Roll Call

Ayes: Aley, Buzzell, Collins, Derezinski, Engle, Gill, Mahoney, McMurray, Scolnik, Snider, Wade

Nays: None

Motion Carried

2007-601 **AUTHORIZE THE SHERIFF'S OFFICE TO ADD A 1993 CHEVY BOX VAN, VIN 2GCHG31J2P4124498 TO ITS VEHICLE FLEET**

CPS07/12-69

The Courts and Public Safety Committee recommends, moved by Snider, seconded by Engle, to authorize the Sheriff's Office to add a 1993 Chevy Box Van, VIN 2GCHG31J2P4124498 to its vehicle fleet at no cost.

Roll Call

Ayes: Aley, Buzzell, Collins, Derezinski, Engle, Gill, Mahoney, McMurray, Scolnik, Snider, Wade

Nays: None

Motion Carried

2007-602 **AUTHORIZE THE BOARD CHAIR TO SIGN THE AGREEMENT WITH THE AMATEUR RADIO PUBLIC SERVICE CORPS**

CPS07/12-70

The Courts and Public Safety Committee recommends, moved by Snider, seconded by Engle, to authorize the Board Chair to sign the agreement with the Amateur Radio Public Service Corps of Muskegon County for the amount of \$8,000 per year for the period October 1, 2007 to September 30, 2008.

Roll Call

Ayes: Aley, Buzzell, Collins, Derezinski, Engle, Gill, Mahoney, McMurray, Scolnik, Snider, Wade

Nays: None

Motion Carried

2007-603 **APPROVE THE CHIEF CIRCUIT COURT JUDGE AND BOARD CHAIR
SIGN AN AGREEMENT WITH OTTAWA COUNTY FOR SECURE
SUBSTANCE ABUSE TREATMENT SERVICES**

CPS07/12-71

The Courts and Public Safety Committee recommends, moved by Snider, seconded by Engle, to approve the Chief Circuit Court Judge and Board Chair sign an agreement with Ottawa County for secure substance abuse treatment services delivered at the Ottawa County Detention Center at a cost not to exceed \$73,000.00.

Roll Call

Ayes: Aley, Buzzell, Collins, Derezinski, Engle, Gill, Mahoney, McMurray, Scolnik, Snider, Wade

Nays: None

Motion Carried

2007-604 **APPROVE THE ENDORSEMENT OF THE MUSKEGON AREA
SUSTAINABILITY COALITION**

CPS07/11-65

The Courts and Public Safety Committee recommends, moved by Snider, seconded by Engle, to approve the endorsement of the Muskegon Area Sustainability Coalition and embrace the development of sustainability planning on a best effort basis.

Roll Call

Ayes: Aley, Buzzell, Collins, Derezinski, Engle, Mahoney, McMurray, Scolnik, Snider, Wade

Nays: Gill

Motion Carried

2007-605 **AMEND MUSKEGON COUNTY BOARD RULE I, SECTION 3,
"ORGANIZATIONAL MEETING"**

HR07/12-113

The Human Resources Committee recommends, moved by Buzzell, seconded by Collins, to amend Muskegon County Board Rule I, Section 3, "Organizational Meeting" by the addition of a new Subsection 4 to read as follows: "During the Organizational Meeting the Muskegon County Board of Commissioners may adopt its goals for the upcoming year."

Roll Call

Ayes: McMurray, Scolnik, Derezinski, Gill, Engle, Aley, Buzzell, Collins, Mahoney, Snider, Wade

Nays: None

Motion Carried

2007-606 **AUTHORIZE BROOKHAVEN MCF TO RECLASSIFY CUSTODIAN BH FT
(BPN A07507)**

HR07/12-114

The Human Resources Committee recommends, moved by Buzzell, seconded by Collins, to authorize Brookhaven MCF to reclassify Custodian BH FT (BPN A07507) to a Maintenance I BH Full Time.

Roll Call

Ayes: McMurray, Scolnik, Derezinski, Gill, Engle, Aley, Buzzell, Collins, Mahoney, Snider, Wade

Nays: None

Motion Carried

2007-607 **SIGN AMENDMENT NO. 1 OF THE FY07/08 CPBC AGREEMENT**

HR07/12-115

The Human Resources Committee recommends, moved by Buzzell, seconded by Collins, to sign Amendment No. 1 of the FY07/08 CPBC agreement, subject to final review and approval by Corporate Counsel, with the Michigan Department of Community Health, with no effect on County General Funds.

Roll Call

Ayes: McMurray, Scolnik, Derezinski, Engle, Aley, Buzzell, Collins, Mahoney, Snider, Wade

Nays: Gill

Motion Carried

2007-608 **AUTHORIZE THE DIRECTOR OF THE MUSKEGON COUNTY HEALTH
DEPARTMENT TO SIGN THE AGREEMENT WITH THE MICHIGAN
DEPARTMENT OF ENVIRONMENTAL QUALITY**

HR07/12-116

The Human Resources Committee recommends, moved by Buzzell, seconded by Collins, to authorize the Director of the Muskegon County Health Department to sign the agreement with the Michigan Department of Environmental Quality for the rendering of technical services effective from October 1, 2007, to September 30, 2008, with no effect on County General Funds.

Roll Call

Ayes: McMurray, Scolnik, Derezinski, Gill, Engle, Aley, Buzzell, Collins, Mahoney, Snider, Wade

Nays: None

Motion Carried

2007-609 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF COVERING THE
PERIOD OF NOVEMBER 15, 2007 THROUGH NOVEMBER 27, 2007**

WM07/12-174

The Ways and Means Committee recommends, moved by Aley, seconded by Collins, to approve payment of the accounts payable of \$2,674,898.88 covering the period of November 15, 2007 through November 27, 2007, as presented by the County Clerk.

Roll Call

Ayes: Wade, Snider, Scolnik, McMurray, Mahoney, Engle, Derezinski, Collins, Aley, Buzzell

Nays: Gill

Motion Carried

2007-610 **APPOINT DONNA BETH STOKES TO THE POSITION OF EQUALIZATION DIRECTOR**

WM07/12-175

The Ways and Means Committee recommends, moved by Aley, seconded by Collins, to appoint Donna Beth Stokes to the position of Equalization Director, effective January 2, 2008, at Step 6 or \$88,976 of the salary range.

Roll Call

Ayes: Wade, Snider, Scolnik, McMurray, Mahoney, Engle, Derezinski, Collins, Aley, Buzzell

Nays: Gill

Motion Carried

2007-611 **APPROVE THE MUSKEGON COUNTY PARKING LOT ORDINANCE**

WM07/12-176

The Ways and Means Committee recommends, moved by Aley, seconded by Collins, to approve the Muskegon County Parking Lot Ordinance and authorize the Administrator to purchase parking stickers at a cost not to exceed Five Hundred (\$500.00) Dollars.

Roll Call

Ayes: Wade, Snider, Scolnik, McMurray, Mahoney, Gill, Engle, Derezinski, Collins, Aley, Buzzell

Nays: None

Motion Carried

2007-612 **TO ADOPT THE VEHICLE ASSIGNMENT AND UTILIZATION POLICY**

WM07/12-177

The Ways and Means Committee recommends, moved by Aley, seconded by Collins, to adopt the Vehicle Assignment and Utilization Policy which standardizes the procedure for use of county-owned and privately-owned vehicles in the conduct of county business.

(Continued)

2007-612 **TO ADOPT THE VEHICLE ASSIGNMENT AND UTILIZATION POLICY**

Roll Call

Ayes: Wade, Snider, Scolnik, McMurray, Mahoney, Gill, Engle, Derezinski, Collins, Aley, Buzzell

Nays: None

Motion Carried

2007-613 **APPROVE THE PURCHASE OF AIRPORT LIABILITY INSURANCE FROM OLD REPUBLIC INSURANCE COMPANY**

WM07/12-178

The Ways and Means Committee recommends, moved by Aley, seconded by Collins, to approve the purchase of Airport liability insurance from Old Republic Insurance Company for the premium amount of \$9,450 for the period of 01/01/08 to 01/01/09.

Roll Call

Ayes: Wade, Snider, Scolnik, McMurray, Mahoney, Gill, Engle, Derezinski, Collins, Aley, Buzzell

Nays: None

Motion Carried

2007-614 **AUTHORIZE HUMAN RESOURCES TO PURCHASE PROPERTY INSURANCE FROM MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY**

WM07/12-179

The Ways and Means Committee recommends, moved by Aley, seconded by Collins, to authorize Human Resources to purchase property insurance from Michigan Municipal Risk Management Authority from 01/01/08 to 01/01/09 in the amount of \$231,897.

Roll Call

Ayes: Wade, Snider, Scolnik, McMurray, Mahoney, Gill, Engle, Derezinski, Collins, Aley, Buzzell

Nays: None

Motion Carried

2007-615 **AUTHORIZE HUMAN RESOURCES TO CONTINUE MEMBERSHIP IN THE MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY**

WM07/12-180

The Ways and Means Committee recommends, moved by Aley, seconded by Collins, to authorize Human Resources to continue membership in the Michigan Municipal Risk Management Authority for general liability coverage with a 2008 annual contribution of \$631,783.

(Continued)

2007-615 **AUTHORIZE HUMAN RESOURCES TO CONTINUE MEMBERSHIP IN THE MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY**

Roll Call

Ayes: Wade, Snider, Scolnik, McMurray, Mahoney, Gill, Engle, Derezinski, Collins, Aley, Buzzell

Nays: None

Motion Carried

2007-616 **ACCEPT THE PROPOSAL FOR EXCESS WORKERS' COMPENSATION INSURANCE WITH CITIZENS INSURANCE COMPANY OF AMERICA**

WM07/12-181

The Ways and Means Committee recommends, moved by Aley, seconded by Collins, to accept the proposal for excess workers' compensation insurance with Citizens Insurance Company Of America in the premium amount of \$80,582 for the period of 01/01/08 to 01/01/09.

Roll Call

Ayes: Wade, Snider, Scolnik, McMurray, Mahoney, Gill, Engle, Derezinski, Collins, Aley, Buzzell

Nays: None

Motion Carried

2007-617 **WAIVE THE HIRING FREEZE AND ALLOW THE HUMAN RESOURCES DEPARTMENT TO FILL THE VACANT HUMAN RESOURCES DEPUTY DIRECTOR**

WM07/12-182

The Ways and Means Committee recommends, moved by Aley, seconded by Collins, to waive the hiring freeze and allow the Human Resources Department to fill the vacant Human Resources Deputy Director position #X43401 and reclassify the Risk Manager position #X83001 to Workers Compensation/Safety Coordinator at table and grade NX 00300.

Roll Call

Ayes: Wade, Snider, Scolnik, McMurray, Mahoney, Gill, Engle, Derezinski, Collins, Aley, Buzzell

Nays: None

Motion Carried

2007-618 **AUTHORIZE, EFFECTIVE THE FIRST FULL PAY PERIOD FOLLOWING JANUARY 1, 2006 TO INCREASE THE WAGE RATES BY 3.25% AND EFFECTIVE THE FIRST FULL PAY PERIOD FOLLOWING JANUARY 1, 2007 TO INCREASE THE WAGE RATES BY 2.5% FOR ALL AIRPORT EMPLOYEES CURRENTLY IN EMPLOYEE CLASS DESIGNATION FF**

WM07/12-183

The Ways and Means Committee recommends, moved by Aley, seconded by Collins, to authorize, effective the first full pay period following January 1, 2006 to increase the wage rates by 3.25% and effective the first full pay period following January 1, 2007 to increase the wage rates by 2.5% for all Airport employees currently in employee class designation FF. Authorize the change of all affected Airport employee's from class designation FF to class designation NF and afford them all the benefits of non-bargaining employees, which shall include movement to MERS Division 11.

Roll Call

Ayes: Wade, Scolnik, McMurray, Mahoney, Engle, Derezsinski, Collins, Aley, Buzzell

Nays: Snider, Gill

Motion Carried

2007-619 **AUTHORIZE, EFFECTIVE THE FIRST FULL PAY PERIOD FOLLOWING JANUARY 1, 2008, AN INCREASE IN WAGE RATES BY 2.8% FOR THE COUNTY CLERK, COUNTY TREASURER, PROSECUTOR, REGISTER OF DEEDS, SHERIFF AND FOR NON-BARGAINING POSITION CLASSIFICATIONS**

WM07/12-184

The Ways and Means Committee recommends, moved by Aley, seconded by Collins, to authorize, effective the first full pay period following January 1, 2008, an increase in wage rates by 2.8% for the County Clerk, County Treasurer, Prosecutor, Register of Deeds, Sheriff and for non-bargaining position classifications as follows: non-bargaining full time (including the County Administrator, department directors, the Circuit Court Administrator/Friend of the Court and the District Court Administrator), non-bargaining part-time employees and non-bargaining hourly employees in employee class designations BD, ND, NF, NH, NS, NT, NU, NV, NW, NX, XF, XH, XT, XU, XV, XW and XX. (This motion specifically excludes the Drain Commissioner per roll call vote.)

Roll Call

Ayes: Wade, Scolnik, McMurray, Mahoney, Engle, Derezsinski, Collins, Aley, Buzzell

Nays: Snider, Gill

Motion Carried

2007-620 **APPROVE THE EQUALIZATION DEPARTMENT'S REQUEST TO WAIVE THE HIRING FREEZE AND FILL UPCOMING VACANT SENIOR APPRAISER POSITION**

WM07/12-185

The Ways and Means Committee recommends, moved by Aley, seconded by Collins, to approve the Equalization Department's request to waive the hiring freeze and fill upcoming vacant Senior Appraiser position #G09005.

Roll Call

Ayes: Wade, Snider, Scolnik, McMurray, Mahoney, Engle, Derezsinski, Collins, Aley, Buzzell

Nays: Gill

Motion Carried

2007-621 **APPROVE THE EQUALIZATION DEPARTMENT'S REQUEST TO WAIVE THE HIRING FREEZE AND FILL UPCOMING VACANT ASSESSMENT ADMINISTRATION SUPERVISOR**

WM07/12-186

The Ways and Means Committee recommends, moved by Aley, seconded by Collins, to approve the Equalization Department's request to waive the hiring freeze and fill upcoming vacant Assessment Administration Supervisor position #X06802.

Roll Call

Ayes: Wade, Snider, Scolnik, McMurray, Mahoney, Engle, Derezsinski, Collins, Aley, Buzzell

Nays: Gill

Motion Carried

2007-622 **APPROVE THE RESOLUTION OF INTENT TO ISSUE UP TO \$1,100,000 IN REVENUE BONDS THROUGH THE MICHIGAN BOND AUTHORITY**

WM07/12-187

The Ways and Means Committee recommends, moved by Aley, seconded by Collins, to approve the Resolution of Intent to issue up to \$1,100,000 in revenue bonds through the Michigan Bond Authority of the Muskegon County Wastewater Management System for the purpose of a new self cleaning strainer at Irrigation Pump Station #3, and Notice. Further, authorize the County Clerk to sign the document.

Roll Call

Ayes: Wade, Snider, Scolnik, McMurray, Mahoney, Gill, Engle, Derezsinski, Collins, Aley, Buzzell

Nays: None

Motion Carried

2007-623 **IMMEDIATELY CONTACT OUR STATE LEGISLATORS AND ENCOURAGE THEM TO TAKE ACTION, PRIOR TO THEIR ADJOURNMENT FOR THE YEAR, IN SUPPORT OF SB 410 AND SB 411**

WM07/12-188

The Ways and Means Committee recommends, moved by Aley, seconded by Collins, to immediately contact our State Legislators and encourage them to take action, prior to their adjournment for the year, in support of SB 410 and SB 411, which will implement a new and more equitable funding mechanism for 9-1-1 enters throughout the State.

Roll Call

Ayes: Wade, Snider, Scolnik, McMurray, Mahoney, Gill, Engle, Derezinski, Collins, Aley, Buzzell

Nays: None

Motion Carried

CHAIR'S REPORT/COMMITTEE LIAISON REPORTS

- A. MAC Legislative Updates of November 16 and 30, 2007
- B. Correspondence Regarding Chief Circuit Judge Appointment
- C. Correspondence From Paul Winter, Executive Director, Bike Time
- D. Correspondence Regarding Use of County Park Grounds During "Bike Time" Event

ADMINISTRATOR'S REPORT

2007-624 **APPROVE A RESOLUTION OF REIMBURSEMENT FROM FUTURE BOND PROCEEDS FOR THE CONSTRUCTION OF A NEW CMH BUILDING**

The Administrator recommends, moved by Snider, seconded by Engle, to approve a Resolution of Reimbursement from future bond proceeds for the construction of a new CMH building for cost incurred prior to the actual bond issuance date and reimbursement occurs no later than 18 months after the building is placed in service with a maximum reimbursement time period of 36 months from the date of expenditure.

Roll Call

Ayes: Collins, Buzzell, Aley, Derezinski, Gill, Wade, Snider, Scolnik, McMurray, Mahoney, Engle

Nays: None

Motion Carried

Old Business

None.

New Business

2007-625 **PREPARE A RESOLUTION OF SUPPORT ON BEHALF OF THE MUSKEGON
SPORTS COMPLEX**

Moved by Snider, seconded by Engle, to prepare a Resolution of Support on behalf of the Muskegon Sports Complex to come before the next full Board for final approval.

Motion Carried

Public Participation

None.

Adjourned at 4:21 p.m.

KDB/jmp

Karen D. Buie, County Clerk