

**Muskegon County  
Board of Commissioners**  
*Hall of Justice, 990 Terrace, 4<sup>th</sup> Floor  
Muskegon, MI 49442*

*Benjamin E. Cross  
Marvin Engle  
Susie Hughes  
Kenneth Mahoney, Chair  
Charles Nash*

*Terry Sabo  
Robert Scolnik  
Rillastine R. Wilkins, Vice Chair  
District 7 - Vacant*

*Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>*

Regular Meeting

Tuesday, December 9, 2014  
4:00 p.m.

Chairman Mahoney, Presiding

The Full Board of Commissioners was called to order by Chairman Mahoney. The invocation was given by Chairman Mahoney. The Pledge of Allegiance was recited in unison.

**Roll Call**

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins

Also Present: Mark Eisenbarth, County Administrator,  
Nancy A. Waters, County Clerk,  
Jeanne Pezet, Deputy County Clerk,  
Doug Hughes, Corporate Counsel

2014-494 **APPROVAL OF THE AGENDA**

Moved by Commissioner Engle, seconded by Commissioner Wilkins, to approve the agenda.

Voice vote.

**Motion Carried**

2014-495 **APPROVAL OF THE MINUTES OF THURSDAY, NOVEMBER 20, AND OF THE SPECIAL MEETING OF TUESDAY, DECEMBER 2, 2014**

Moved by Commissioner Cross, seconded by Commissioner Hughes, to approve the minutes of Thursday, November 20<sup>th</sup> and of the Special Meeting of Tuesday, December 2, 2014.

Voice vote.

**Motion Carried**

**PUBLIC COMMENT (ON AN AGENDA ITEM)**

There was no public comment.

**PRESENTATION - MUSKEGON COUNTY RECYCLING EVENTS: 2011-2014 RESULTS**

Sara Damm, Sustainability Coordinator introduced Kayla Hobby, Intern from Reeths-Puffer High School to present the report for the Muskegon County Recycling Events: 2011-2014 Results. (see attached)

**COMMUNICATIONS**

2014-496 **ACCEPT AND PLACE ON FILE THE FOLLOWING COMMUNICATION ITEM: ANTRIM COUNTY BOARD RESOLUTION NO. 27-14: CLEAN WATER ACT PROPOSED RULE FOR DEFINITION OF WATERS IN THE U.S.**

Moved by Commissioner Wilkins, seconded by Commissioner Hughes, to accept and place on file the following Communication item: Antrim County Board Resolution No. 27-14: Clean Water Act Proposed Rule for Definition of Waters in the U.S.

Voice vote.

**Motion Carried**

**COMMITTEE REPORTS**

2014-497 **ACCEPT THE GRANT AWARD FOR FUNDING UNDER THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (BYRNE JAG) ADMINISTERED THROUGH THE MICHIGAN STATE COURT ADMINISTRATIVE OFFICE (SCAO) FOR THE GRANT PERIOD OF OCTOBER 1, 2014 THROUGH SEPTEMBER 30, 2015 IN THE AMOUNT OF \$45,000 TO SUPPORT THE TREATMENT AND SERVICES OF THE 60<sup>TH</sup> DISTRICT COURT SOBRIETY COURT PROGRAM, AND AUTHORIZE THE CHAIRMAN OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS TO SIGN THE GRANT AGREEMENT**

CPS14/12-47

The Courts and Public Safety Committee recommends, moved by Commissioner Cross, seconded by Commissioner Engle, to accept the grant award for funding under the Edward Byrne Memorial Justice Assistance Grant (Byrne JAG) administered through the Michigan State Court Administrative Office (SCAO) for the grant period of October 1, 2014 through September 30, 2015 in the amount of \$45,000 to support the treatment and services of the 60<sup>th</sup> District Court Sobriety Court Program, and authorize the Chairman of the Muskegon County Board of Commissioners to sign the grant agreement.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

**Motion Carried**

2014-498 **AWARD CONTRACTS WITH WEST MICHIGAN THERAPY IN THE AMOUNT OF \$71,820.00 AND TRINITY HEALTH CORPORATION DBA MERCY HEALTH LIFE COUNSELING IN THE AMOUNT OF \$71,820.00 FOR THE TREATMENT OF SOBRIETY COURT PARTICIPANTS, AND BRUCE MORNINGSTAR DBA AFTER FIVE-OFFENDER ACCOUNTABILITY PARTNERS, LLC IN THE AMOUNT NOT TO EXCEED \$15,000 AND JULIE SANDERSON IN THE AMOUNT NOT TO EXCEED \$15,000 AS SURVEILLANCE OFFICERS; AND TO AUTHORIZE THE CHAIRMAN OF THE BOARD OF COMMISSIONERS TO SIGN CONTRACTS WITH THE TREATMENT PROVIDERS AND SURVEILLANCE OFFICERS**

CPS14/12-48

The Courts and Public Safety Committee recommends, moved by Commissioner Cross, seconded by Commissioner Engle, to award contracts with West Michigan Therapy in the amount of \$71,820.00 and Trinity Health Corporation DBA Mercy Health Life Counseling in the amount of \$71,820.00 for the treatment of sobriety court participants, and Bruce Morningstar DBA After Five-Offender Accountability Partners, LLC in the amount not to exceed \$15,000 and Julie Sanderson in the amount not to exceed \$15,000 as Surveillance Officers; and to authorize the Chairman of the Board of Commissioners to sign contracts with the treatment providers and surveillance officers.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,  
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

**Motion Carried**

2014-499 **ACCEPT THE GRANT AWARD FOR FUNDING UNDER THE MICHIGAN VETERANS TREATMENT COURT PROGRAM ADMINISTERED THROUGH THE MICHIGAN STATE COURT ADMINISTRATIVE OFFICE (SCAO) FOR THE GRANT PERIOD OF OCTOBER 1, 2014 THROUGH SEPTEMBER 30, 2015 IN THE AMOUNT OF \$65,000 TO SUPPORT THE SERVICES OF THE 60<sup>TH</sup> DISTRICT COURT VETERANS COURT PROGRAM AND AUTHORIZE THE CHAIRMAN OF THE BOARD OF COMMISSIONERS TO SIGN THE GRANT AGREEMENT**

CPS14/12-49

The Courts and Public Safety Committee recommends, moved by Commissioner Cross, seconded by Commissioner Engle, to accept the grant award for funding under the Michigan Veterans Treatment Court Program administered through the Michigan State Court Administrative Office (SCAO) for the grant period of October 1, 2014 through September 30, 2015 in the amount of \$65,000 to support the services of the 60<sup>th</sup> District Court Veterans Court Program and authorize the Chairman of the Board of Commissioners to sign the grant agreement.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,  
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

**Motion Carried**

2014-500 **ACCEPT THE FY15 BYRNE JAG – WEMET GRANT IN THE AMOUNT OF \$16,625.00**

CPS14/12-50

The Courts and Public Safety Committee recommends, moved by Commissioner Cross, seconded by Commissioner Engle, to accept the FY15 Byrne JAG – WEMET grant in the amount of \$16,625.00.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,  
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

**Motion Carried**

2014-501 **AUTHORIZE STAFF TO SOLE SOURCE PURCHASE THE CBRNE FIREHAWK 32' PORT SECURITY BOAT FROM HARBOR GUARD BOATS**

CPS14/12-51

The Courts and Public Safety Committee recommends, moved by Commissioner Cross, seconded by Commissioner Engle, to authorize staff to sole source purchase the CBRNE Firehawk 32' port security boat from Harbor Guard Boats.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,  
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

**Motion Carried**

2014-502 **ACCEPT THE FY2014-15 SNOWMOBILE LAW ENFORCEMENT GRANT AND THE OFF-ROAD VEHICLE LAW ENFORCEMENT GRANT FROM THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES**

CPS14/12-52

The Courts and Public Safety Committee recommends, moved by Commissioner Cross, seconded by Commissioner Engle, to accept the FY2014-15 Snowmobile Law Enforcement Grant and the Off-Road Vehicle Law Enforcement Grant from the Michigan Department of Natural Resources.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,  
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

**Motion Carried**

2014-503 **APPROVE THE AGREEMENT WITH PATHWAY HEALTH FOR CONSULTATION AND ASSISTANCE FOR THE BROOKHAVEN OPERATION FOR AN ANNUAL COST OF \$144,000.00 THROUGH 7/30/2015**

HS14/12-65

The Human Services Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Engle, to approve the agreement with Pathway Health for consultation and assistance for the Brookhaven operation for an annual cost of \$144,000.00 through 7/30/2015.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,  
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

**Motion Carried**

2014-504 **AMEND THE COMMUNITY MENTAL HEALTH (CMH) FY2015 BUDGET PROPOSED TO THE COUNTY OF MUSKEGON FROM \$63,482,803 UP TO \$63,551,399 FOR BOTH REVENUES AND EXPENDITURES, AND TO APPROVE CMH PERSONNEL POSITION CHANGES LISTED ON THE CMH BUDGET AMENDMENT**

HS14/12-66

The Human Services Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Engle, to amend the Community Mental Health (CMH) FY2015 Budget proposed to the County of Muskegon from \$63,482,803 up to \$63,551,399 for both revenues and expenditures, and to approve CMH personnel position changes listed on the CMH Budget Amendment.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,  
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

**Motion Carried**

2014-505 **AUTHORIZE THE COMMUNITY MENTAL HEALTH (CMH) EXECUTIVE DIRECTOR TO SIGN THE FY 2015 CONTRACT BETWEEN CMH SERVICES OF MUSKEGON COUNTY AND THE LAKESHORE REGIONAL PARTNERS EFFECTIVE OCTOBER 1, 2014 THROUGH SEPTEMBER 30, 2015 TO PROVIDE THE FOLLOWING SERVICES: MEDICAID MANAGED SPECIALTY SUPPORTS AND SERVICES, CONCURRENT 1915 (B)/(C) WAIVER PROGRAM(S), THE HEALTHY MICHIGAN PROGRAM, AND SUBSTANCE USE DISORDER COMMUNITY GRANT PROGRAMS**

HS14/12-67

The Human Services Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Engle, to authorize the Community Mental Health (CMH) Executive Director to Sign the FY 2015 contract between CMH Services of Muskegon County and the Lakeshore Regional Partners effective October 1, 2014 through September 30, 2015 to provide the following services: Medicaid Managed Specialty Supports and Services, Concurrent 1915 (b)/(c) Waiver Program(s), The Healthy Michigan Program, and Substance Use Disorder Community Grant Programs.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,  
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

**Motion Carried**

2014-506 **AUTHORIZE THE COMMUNITY MENTAL HEALTH EXECUTIVE DIRECTOR TO SIGN AN AMENDMENT TO CONTINUE THE LEASE AGREEMENT OF THE INDIAN BAY RESIDENCE FROM GEORGE DEAN, EFFECTIVE JANUARY 1, 2015 THROUGH DECEMBER 31, 2015, AT A MONTHLY RENT OF \$2,048.36**

HS14/12-68

The Human Services Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Engle, to authorize the Community Mental Health Executive Director to sign an amendment to continue the lease agreement of the Indian Bay Residence from George Dean, effective January 1, 2015 through December 31, 2015, at a monthly rent of \$2,048.36.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,  
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

**Motion Carried**

2014-507 **AUTHORIZE THE COMMUNITY MENTAL HEALTH EXECUTIVE DIRECTOR TO SIGN AN AMENDMENT TO CONTINUE THE LEASE AGREEMENT OF THE WHITE LAKE COMMUNITY SKILL BUILDING CENTER WITH GEORGE DEAN, EFFECTIVE JANUARY 1, 2015 THROUGH DECEMBER 31, 2015, AT A MONTHLY RENT OF \$2,094.09**

HS14/12-69

The Human Services Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Engle, to authorize the Community Mental Health Executive Director to sign an amendment to continue the lease agreement of the White Lake Community Skill Building Center with George Dean, effective January 1, 2015 through December 31, 2015, at a monthly rent of \$2,094.09.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,  
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

**Motion Carried**

2014-508 **AUTHORIZE THE COMMUNITY MENTAL HEALTH EXECUTIVE DIRECTOR TO SIGN THE CONTRACT WITH HEALTHCARE SERVICES GROUP, INC., FOR THE PROVISION OF HOUSEKEEPING SERVICES AT BRINKS RESIDENTIAL FACILITY LOCATED AT 1890 E. APPLE AVENUE, SUITE 2, MUSKEGON, MI 49442, EFFECTIVE NOVEMBER 5, 2014 AT AN AMOUNT NOT TO EXCEED \$31,788.00 PER YEAR**

HS14/12-70

The Human Services Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Engle, to authorize the Community Mental Health Executive Director to sign the contract with Healthcare Services Group, Inc., for the provision of housekeeping services at Brinks Residential Facility located at 1890 E. Apple Avenue, Suite 2, Muskegon, MI 49442, effective November 5, 2014 at an amount not to exceed \$31,788.00 per year.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,  
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

**Motion Carried**

2014-509 **AUTHORIZE THE COMMUNITY MENTAL HEALTH EXECUTIVE DIRECTOR TO SIGN THE EXTENSION OF THE FY2014 LICENSE AND SERVICES AGREEMENT TO LICENSE SOFTWARE PROGRAMS AND PURCHASE PROFESSIONAL SERVICES FROM WEST MICHIGAN COMMUNITY MENTAL HEALTH, EFFECTIVE OCTOBER 1, 2014 THROUGH SEPTEMBER 30, 2015, FOR A COST NOT TO EXCEED \$270,600.00**

HS14/12-71

The Human Services Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Engle, to authorize the Community Mental Health Executive Director to sign the extension of the FY2014 License and Services Agreement to license software programs and purchase professional services from West Michigan Community Mental Health, effective October 1, 2014 through September 30, 2015, for a cost not to exceed \$270,600.00.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,  
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

**Motion Carried**

2014-510 **AUTHORIZE THE COMMUNITY MENTAL HEALTH EXECUTIVE DIRECTOR TO SIGN CONTRACTS WITH THOSE SERVICE VENDORS/PROVIDERS LISTED ON VENDOR AGREEMENT FOR CONTINUATION OF FY2013/2014 RATES THROUGH SEPTEMBER 30, 2015, WHO HAVE SUBMITTED WRITTEN AGREEMENTS TO CONTINUE SERVICE PROVISION AT THE CURRENT FISCAL YEAR 2013/2014 RATES FOR THE TIME PERIOD EFFECTIVE OCTOBER 1, 2014 THROUGH SEPTEMBER 30, 2015**

HS14/12-72

The Human Services Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Engle, to authorize the Community Mental Health Executive Director to sign contracts with those service vendors/providers listed on Vendor Agreement for Continuation of FY2013/2014 Rates Through September 30, 2015, who have submitted written agreements to continue service provision at the current Fiscal Year 2013/2014 rates for the time period effective October 1, 2014 through September 30, 2015.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,  
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

**Motion Carried**



2014-511 **AUTHORIZE THE COMMUNITY MENTAL HEALTH EXECUTIVE DIRECTOR TO SIGN CONTRACTS ACCEPTING THE PROPOSED RATE CHANGES BY THOSE VENDORS/PROVIDERS LISTED IN FY 2014/2015 PROPOSED VENDOR RATE CHANGES, EFFECTIVE OCTOBER 1, 2014 THROUGH SEPTEMBER 30, 2015**

HS14/12-73

The Human Services Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Engle, to authorize the Community Mental Health Executive Director to sign contracts accepting the proposed rate changes by those vendors/providers listed in FY 2014/2015 Proposed Vendor Rate Changes, effective October 1, 2014 through September 30, 2015.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,  
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

**Motion Carried**

2014-512 **AUTHORIZE THE LEAST OF FIVE (5) MID-SIZE SEDANS FROM THE FORD MOTOR CORPORATION AS PART OF THE STATE VEHICLE PROCUREMENT LIST PROCESS**

HS14/12-74

The Human Services Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Engle, to authorize the least of five (5) mid-size sedans from the Ford Motor Corporation as part of the state vehicle procurement list process.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,  
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

**Motion Carried**

2014-513 **AUTHORIZE THE COMMUNITY MENTAL HEALTH EXECUTIVE DIRECTOR TO SIGN CONTRACTS WITH THOSE SERVICE VENDORS/PROVIDERS LISTED ON VENDOR AGREEMENT FOR CONTINUATION OF FY2013/2014 RATES THROUGH SEPTEMBER 30, 2015, WHO HAVE SUBMITTED WRITTEN AGREEMENTS TO CONTINUE SERVICE PROVISION AT THE CURRENT FISCAL YEAR 2013/2014 RATES FOR THE TIME PERIOD EFFECTIVE OCTOBER 1, 2014 THROUGH SEPTEMBER 30, 2015**

HS14/12-75

The Human Services Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Engle, to authorize the Community Mental Health Executive Director to sign contracts with those service vendors/providers listed on Vendor Agreement for Continuation of FY2013/2014 Rates Through September 30, 2015, who have submitted written agreements to continue service provision at the current Fiscal Year 2013/2014 rates for the time period effective October 1, 2014 through September 30, 2015.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,  
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

**Motion Carried**

2014-514 **AUTHORIZE THE COMMUNITY MENTAL HEALTH EXECUTIVE DIRECTOR TO SIGN THE CONTRACT WITH HEALTHCARE SERVICES GROUP, INC., FOR THE PROVISION OF DINING/FOOD SERVICES AT BRINKS RESIDENTIAL FACILITY LOCATED AT 1890 E. APPLE AVENUE, SUITE 2, MUSKEGON, MI 49442, EFFECTIVE NOVEMBER 5, 2014 AT AN AMOUNT NOT TO EXCEED \$60,000.00 PER YEAR**

HS14/12-76

The Human Services Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Engle, to authorize the Community Mental Health Executive Director to sign the contract with Healthcare Services Group, Inc., for the provision of dining/food services at Brinks Residential Facility located at 1890 E. Apple Avenue, Suite 2, Muskegon, MI 49442, effective November 5, 2014 at an amount not to exceed \$60,000.00 per year.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,  
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

**Motion Carried**

2014-515 **AUTHORIZE A TRIBUTE RESOLUTION TO MS. LUCY CARPENTER; 10<sup>TH</sup> GRADER AT NORTH MUSKEGON HIGH SCHOOL WHO IS A MICHIGAN HIGH SCHOOL ATHLETIC ASSOCIATION STATE QUALIFIER AS A VARSITY SWIMMER WHO ALSO CARRIES A 4.00 GPA**

HS14/12-77

The Human Services Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Engle, to authorize a Tribute Resolution to Ms. Lucy Carpenter; 10<sup>th</sup> Grader at North Muskegon High School who is a Michigan High School Athletic Association State Qualifier as a varsity swimmer who also carries a 4.00 GPA.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,  
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

**Motion Carried**

2014-516 **AUTHORIZE A TRIBUTE RESOLUTION IN REMEMBRANCE OF FORMER WHITEHALL MAYOR AND LONGTIME WHITE LAKE AREA COMMUNITY ACTIVIST MR. NORMAN ULLMAN**

HS14/12-78

The Human Services Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Engle, to authorize a Tribute Resolution in Remembrance of Former Whitehall Mayor and longtime White Lake area community activist Mr. Norman Ullman.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,  
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

**Motion Carried**

2014-517 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF \$3,838,738.16 COVERING THE PERIOD OF NOVEMBER 8, 2014 THROUGH NOVEMBER 20, 2014 AS PRESENTED BY THE COUNTY CLERK**

WM14/12-170

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to approve payment of the accounts payable of \$3,838,738.16 covering the period of November 8, 2014 through November 20, 2014 as presented by the County Clerk.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,  
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

**Motion Carried**

2014-518 **APPROVE THE VENDOR AND CONTRACTOR RELATIONSHIPS OUTLINED ON THE SCHEDULE TO CONTINUE UNDER EXISTING ARRANGEMENTS FOR THE TIME PERIOD FROM OCTOBER 1, 2014 THROUGH SEPTEMBER 30, 2015**

WM14/12-171

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to approve the vendor and contractor relationships outlined on the schedule to continue under existing arrangements for the time period from October 1, 2014 through September 30, 2015.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,  
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

**Motion Carried**

2014-519 **DELETE POSITIONS OF CAREER DEVELOPERS BPN N13805 & N13812, COMMUNITY SERVICES SPECIALIST BPN N20401, QUALITY ASSURANCE SPECIALIST BPN N60002 AND TALENT RECRUITER BPN N77701, DUE TO A DEPARTMENT OF EMPLOYMENT & TRAINING REDUCTION IN THE FY 2015 TOTAL GRANT FUNDING**

WM14/12-172

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to delete positions of Career Developers BPN N13805 & N13812, Community Services Specialist BPN N20401, Quality Assurance Specialist BPN N60002 and Talent Recruiter BPN N77701, due to a Department of Employment & Training reduction in the FY 2015 total grant funding.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Terry Sabo,  
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: Charles Nash

**Motion Carried**

2014-520 **APPROVE THE RESOLUTION REQUESTING REALLOCATION OF ASSETS INSTRUCTING MERS TO REALLOCATE EMPLOYER ASSETS, IN THE AMOUNT OF \$331,075, FROM DIVISION 04 MCF UNION EMPLOYER RESERVE TO DIVISION 23 SHERIFF COMMAND UNIT EMPLOYER RESERVE**

WM14/12-173

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to approve the Resolution Requesting Reallocation of Assets instructing MERS to reallocate Employer assets, in the amount of \$331,075, from Division 04 MCF Union Employer Reserve to Division 23 Sheriff Command Unit Employer Reserve.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,  
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

**Motion Carried**

2014-521 **APPROVE THE CONTINUED MEMBERSHIP FOR MUSKEGON COUNTY WITH THE MICHIGAN TRANSIT POOL FOR MATS GENERAL LIABILITY AND AUTO LIABILITY INSURANCE COVERAGE FOR POLICY PERIOD 12/1/14 THROUGH 11/30/15 WITH AN ANNUAL CONTRIBUTION OF \$85,844**

WM14/12-174

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to approve the continued membership for Muskegon County with the Michigan Transit Pool for MATS general liability and auto liability insurance coverage for policy period 12/1/14 through 11/30/15 with an annual contribution of \$85,844.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,  
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

**Motion Carried**

2014-522 **APPROVE THE PROPOSAL FOR EXCESS WORKERS' COMPENSATION INSURANCE WITH SAFETY NATIONAL CASUALTY CORPORATION FOR THE PERIOD OF 1/1/15 TO 12/31/16, WITH A \$600,000 SELF-INSURED RETENTION, A PREMIUM RATE OF \$.145 PER \$100 PAYROLL, AND A 24 MONTH TERM**

WM14/12-175

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to approve the proposal for excess workers' compensation insurance with Safety National Casualty Corporation for the period of 1/1/15 to 12/31/16, with a \$600,000 self-insured retention, a premium rate of \$.145 per \$100 payroll, and a 24 month term.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,  
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

**Motion Carried**

2014-523 **APPROVE THE PURCHASE OF THE MANAGER PLUS ASSET MANAGEMENT SOFTWARE FOR USE IN THE FACILITIES MANAGEMENT, SOLID WASTE AND REGIONAL WATER DEPARTMENTS FOR A TOTAL COST OF \$19,234.00 WITH THE COST BEING SPLIT AMONG THE USER DEPARTMENT FUNDS**

WM14/12-176

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to approve the purchase of the Manager Plus asset management software for use in the Facilities Management, Solid Waste and Regional Water departments for a total cost of \$19,234.00 with the cost being split among the user department funds.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,  
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

**Motion Carried**

**CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS**

2014-524 **APPROVE THE FOLLOWING APPOINTMENTS AND REAPPOINTMENTS TO THE: ACCOMMODATION TAX ADVISORY COMMITTEE, MUSKEGON PORT ADVISORY COMMITTEE, MUSKEGON COUNTY ROAD COMMISSION, SOLID WASTE PLANNING COMMITTEE, STORM WATER TECHNICAL POLICY COMMITTEE, AND VETERANS' ADVISORY COMMITTEE WITH TERMS AS NOTED**

The Chairman recommends, moved by Commissioner Wilkins, seconded by Commissioner Engle, to approve the following appointments and reappointments to the: Accommodation Tax Advisory Committee, Muskegon Port Advisory Committee, Muskegon County Road Commission, Solid Waste Planning Committee, Storm Water Technical Policy Committee, and Veterans' Advisory Committee with terms as noted

- A. Accommodations Tax Advisory Committee (terms through 12/31/16)
  - Reappoint Barb Schossau (Hotels/Motels B&B Rep)
  - Reappoint Chris Zahrt (Festivals/Events)
  - Appoint Darlene Witham (Muskegon Co. Lodging Association) – no term
  
- B. Muskegon Port Advisory Committee (terms of 1/1/15 – 12/31/16)
  - Reappoint Kenneth Szallai (Private Operator)
  - Reappoint Ron Matthews (Private Operator)
  - Reappoint Scott Musselman (Private Operator)
  - Reappoint Joe Bailey (Private Operator)
  - Reappoint Mike Caliendo (Private Operator)
  - Reappoint Justin Headworth (Genesee & Wyoming)
  - Reappoint Ken Hulka (Road Commission)
  - Reappoint Rick Chapla (West MI Economic Development Corporation)
  - Reappoint Dennis Marvin (Consumers Energy)
  - Reappoint Frank Peterson (City of Muskegon)
  - Appoint Kevin Ricco (University)

- C. Muskegon County Road Commission Board (term through 12/31/20)
  - Reappoint Melvin Black (At-Large)
  - Reappoint John DeWolf (Whitehall Service Area)
- D. Solid Waste Planning Committee (term through 12/31/16)
  - Reappoint Jerry Garman (Public)
- E. Storm Water Technical Policy Committee (term through 12/31/16)
  - Reappoint Brenda Moore (Drain Commission)
- F. Veterans' Advisory Committee (term through 12/31/18)
  - Reappoint Lupe Alviar
  - Reappoint Leo Smith
  - Reappoint Orville Sydnor

Discussion ensued regarding all the reappointments and how to get citizens more involved on these committees and boards. (To learn how you can be involved in Citizen Committees and Boards, go to: [www.co.muskegon.mi.us/boardofcommissioners/citizens.htm](http://www.co.muskegon.mi.us/boardofcommissioners/citizens.htm)) Commissioner Hughes suggested that this action be delayed until January when Commissioner Elect, Jeff Lohman, would be able to participate. The Chairman indicated there would be more appointments coming later. It was noted that the majority of the appointments and reappointments are for specifically designated slots. Discussion also took place regarding electing the Road Commissioners rather than appointment them. Chairman Mahoney will follow-up on the mechanism to change from appointing to electing the Road Commission members.

Voice vote.

**Motion Carried**

### **ADMINISTRATOR'S REPORT**

Administrator Eisenbarth reported that eight applicants have been qualified for the Wastewater Director position, three of which are current County of Muskegon employees.

Administrator Eisenbarth reported that the Director of Finance/Assistant County Administrator position has been posted.

Commissioner Nash asked if these were/are national searches to which Administrator Eisenbarth stated the posting was a State of Michigan posting.

### **OLD BUSINESS**

There was no old business to come before the Board.

### **NEW BUSINESS**

There was no new business to come before the Board.

**PUBLIC COMMENT**

Cody Yothers, Farm Manager from McLaughlin Grows Community enCompass, addressed the Board to introduce himself and invite everyone to the FREE "Growing Cities" film that will be showing at Mercy Health Hackley Hospital Campus, Youngberg Auditorium, at 6:30 p.m. on Thursday, December 11<sup>th</sup>. (see attached) Mr. Yothers noted their goal it to get the right to sell what is grown in the City.

Commissioner Scolnik asked Mr. Yothers to share his educational background and Mr. Yothers said he majored in chemistry and he plans to get his PHD later.

Commissioner Nash stated he had been to another community where the local restaurants purchased vegetables from the urban farmers and he is sure that Muskegon area restaurants would like to do the same.

Melvin Black, Road Commissioner, thanked the Board for their support for his reappointment and for approval of the millage language. Mr. Black also noted many Counties have gone from elected to appointed Road Commissioners. The advantage to appointing the Commissioners is to designate that different parts of the County are represented.

Mike Krauch, MSUE District 5 Coordinator, thanked the Board of Commissioners and especially Commissioners Nash and Engle for their support of MSUE projects. Mr. Krauch also stated there is no better supporter of the work of MSUE than County Clerk Waters.

2014-525 **MOVED TO ADJOURN AT 4:38 P.M.**

Moved by Commissioner Nash, seconded by Commissioner Hughes, to adjourn at 4:38 p.m.

Voice vote

**Motion Carried**

Meeting adjourned at 4:38 p.m.

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Nancy A. Waters, County Clerk

NAW/jmp

Preliminary Minutes  
To be approved at the Full Board Meeting on Tuesday, December 18, 2014