

**Muskegon County  
Board of Commissioners**  
Hall of Justice, 990 Terrace, 4<sup>th</sup> Floor  
Muskegon, MI 49442

*Benjamin E. Cross, Chairman  
Marvin Engle  
Gary Foster  
Susie Hughes  
Kenneth Mahoney*

*Charles Nash, Vice Chair  
Robert Scolnik  
I. John Snider II  
Rillastine R. Wilkins*

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

**Full Board Meeting**

Thursday, November 21, 2017  
3:30 p.m.

Chair Benjamin E. Cross, Presiding

The Full Board of Commissioners meeting was called to order by Chairman Cross. The invocation was given by Commissioner Wilkins. The Pledge of Allegiance was led by Chairman Cross and recited in unison.

**Roll Call**

Present: Benjamin E. Cross, Marvin Engle, Gary Foster Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider, II, Rillastine R. Wilkins

Also Present: Mark Eisenbarth, County Administrator  
Nancy A. Waters, County Clerk  
Lisa Chalko, Administrative Coordinator  
Doug Hughes, Corporate Counsel

2017-441 **APPROVAL OF THE AGENDA**

Moved by Commissioner Nash, seconded by Commissioner Engle, to approve the agenda.

Voice vote

**Motion Carried**

2017-442 **APPROVE THE MINUTES OF THE FULL BOARD MEETING OF THURSDAY, NOVEMBER 9, 2017**

Moved by Commissioner Engle, seconded by Commissioner Wilkins, to approve the minutes of the Full Board meeting of Thursday, November 9, 2017.

Voice vote

**Motion Carried**

**PUBLIC COMMENT (on an agenda item)**

There was no public comment.

**COMMUNICATION**

The following Communication item was provided to Commissioners for informational purposes. Gratiot County Resolution: Support of Continued Full Federal Funding for the Great Lakes Restoration Initiative.

**COMMITTEE/BOARD REPORTS**

2017-443      **APPROVE CONSULTING AGREEMENT WITH CONVENTIONS, SPORTS & LEISURE INTERNATIONAL (CS&L) TO PROVIDE CONSULTING SERVICES FOR REVIEW, RECOMMENDATIONS, AND CONTRACT DEVELOPMENT ON THE PROPOSED "4-4-1 PLAN" FOR CONVENTION CENTER FINANCING; COST OF THE ENGAGEMENT IS NOT TO EXCEED \$20,000 WITH FUNDING AVAILABLE FROM THE ACCOMMODATIONS TAX RESERVE FUND**

CD/SP17/11-21

The Community Development/Strategic Planning Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Engle, to approve consulting agreement with Conventions, Sports & Leisure International (CS&L) to provide consulting services for review, recommendations, and contract development on the proposed "4-4-1 Plan" for convention center financing; cost of the engagement is not to exceed \$20,000 with funding available from the Accommodations Tax Reserve Fund.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

**Motion Carried**

2017-444 **APPROVE THE PROPOSED 2018 PARKS CAMPING FEE SCHEDULE, INCREASING THE CAMPING FEES AT BLUE LAKE AND PIONEER COUNTY PARKS FROM \$28.00 TO \$30.00 PER NIGHT, AND AT MEINERT COUNTY PARK'S PINES CAMPGROUND FROM \$30.00 TO \$32.00 PER NIGHT. ADDITIONALLY, SEASONAL FEES AT MEINERT COUNTY PARK'S PINES CAMPGROUND WILL BE INCREASED FROM \$2,500 PER SEASON TO \$2,700 PER SEASON**

CD/SP17/11-22

The Community Development/Strategic Planning Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Engle, to approve the proposed 2018 Parks camping fee schedule, increasing the camping fees at Blue Lake and Pioneer County Parks from \$28.00 to \$30.00 per night, and at Meinert County Park's Pines Campground from \$30.00 to \$32.00 per night. Additionally, seasonal fees at Meinert County Park's Pines Campground will be increased from \$2,500 per season to \$2,700 per season.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

**Motion Carried**

2017-445 **AUTHORIZE MATS TO ISSUE A REQUEST FOR PROPOSALS FOR A TWO-YEAR PERIOD OF AD-HOC ENGINE RELATED DIAGNOSTIC AND MAINTENANCE SERVICES ON DIESEL AND CNG BUSES WITH CUMMINS ENGINES**

TR17/11-35

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Engle, to authorize MATS to issue a Request for Proposals for a two-year period of ad-hoc engine related diagnostic and maintenance services on diesel and CNG buses with Cummins engines.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

**Motion Carried**

2017-446 **AUTHORIZE THE MUSKEGON AREA TRANSIT SYSTEM TO OPERATE A WINTER/SPRING SEASON ON THE MARQUETTE EXPRESS BUS ROUTE FOR THE PERIOD JANUARY 5, 2018 TO MAY 3, 2018, IN PARTNERSHIP WITH MUSKEGON COMMUNITY COLLEGE AND BAKER COLLEGE**

TR17/11-36

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Engle, to authorize the Muskegon Area Transit System to operate a Winter/Spring season on the Marquette Express bus route for the period January 5, 2018 to May 3, 2018, in partnership with Muskegon Community College and Baker College.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

**Motion Carried**

2017-447 **APPROVE AN AGREEMENT WITH SKYWEST AIRLINES, EFFECTIVE FEBRUARY 1, 2018 THROUGH JANUARY 31, 2020 WITH ESTIMATED RATES & FEES FOR 2018-2019 OF \$74,469.39 TERMINAL RENT, A LANDING FEE OF \$0.95 PER 1,000 LBS. MAXIMUM GROSS LANDING WEIGHT, AND A \$75.00 PER FLIGHT AIRPORT RESCUE & FIREFIGHTING AND LAW ENFORCEMENT OFFICER FEE. FOR 2019-2020, FEES WILL BE AN \$86,345.70 TERMINAL RENT, LANDING FEE OF \$1.25 PER 1,000 LBS. MAXIMUM GROSS LANDING WEIGHT, AND A \$75.00 PER FLIGHT ARFF & LEO FEE**

TR17/11-37

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Engle, to approve an agreement with SkyWest Airlines, effective February 1, 2018 through January 31, 2020 with estimated rates & fees for 2018-2019 of \$74,469.39 terminal rent, a landing fee of \$0.95 per 1,000 lbs. maximum gross landing weight, and a \$75.00 per flight Airport Rescue & Firefighting and Law Enforcement Officer fee. For 2019-2020, fees will be an \$86,345.70 terminal rent, landing fee of \$1.25 per 1,000 lbs. maximum gross landing weight, and a \$75.00 per flight ARFF & LEO fee.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

**Motion Carried**

2017-448 **APPROVE CONTRACT NO. 2017-0482 WITH C&S ENGINEERS IN THE AMOUNT OF \$4,038.24 FOR THE DESIGN OF TERMINAL FACILITY SECURITY ENHANCEMENTS**

TR17/11-38

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Engle, to approve Contract No. 2017-0482 with C&S Engineers in the amount of \$4,038.24 for the design of terminal facility security enhancements.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

**Motion Carried**

2017-449 **APPROVE A LEASE BETWEEN THE COUNTY AND SAFELITE FULFILLMENT, INC., D/B/A/ SAFELITE AUTOGLASS, IN THE AMOUNT OF \$676.26 PER MONTH, PLUS UTILITIES, FOR THE FACILITY LOCATED AT 102 SINCLAIR DRIVE**

TR17/11-39

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Engle, to approve a lease between the County and Safelite Fulfillment, Inc., d/b/a/ Safelite AutoGlass, in the amount of \$676.26 per month, plus utilities, for the facility located at 102 Sinclair Drive.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

**Motion Carried**

2017-450 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF \$8,815,695.52, COVERING THE PERIOD OF OCTOBER 20, 2017 THROUGH NOVEMBER 2, 2017, FOR CHECKS AND OCTOBER 1, 2017 THROUGH OCTOBER 31, 2017, FOR EFT PAYMENTS, AS PRESENTED BY THE COUNTY CLERK**

WM17/11-135

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Nash, to approve payment of the accounts payable of \$8,815,695.52, covering the period of October 20, 2017 through November 2, 2017, for checks and October 1, 2017 through October 31, 2017, for EFT payments, as presented by the County Clerk.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

**Motion Carried**

2017-451 **APPROVE THE RESOLUTION APPROVING THE BUILDING AUTHORITY REFUNDING AND CONTRACT FOR THE PURPOSE OF ISSUING NOT TO EXCEED \$5.1 MILLION IN GENERAL OBLIGATION BUILDING AUTHORITY REFUNDING BONDS; FURTHER AUTHORIZE THE CHAIR AND COUNTY CLERK TO SIGN THE DOCUMENT**

WM7/11-137

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Nash, to approve the Resolution approving the Building Authority Refunding and Contract for the purpose of issuing not to exceed \$5.1 million in General Obligation Building Authority refunding bonds; further authorize the Chair and County Clerk to sign the document.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

**Motion Carried**

2017-452 **APPROVE CONSULTING AGREEMENT WITH THE DEFENSE MANUFACTURING ADJUSTMENT PROGRAM (DMAP) AND DEVELOPMENT COUNSELLORS INTERNATIONAL, INC. (DCI), AND TO AUTHORIZE BOARD CHAIR TO SIGN APPROPRIATE DOCUMENTS**

WM17/11-139

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Nash, to approve consulting agreement with the Defense Manufacturing Adjustment Program (DMAP) and Development Counsellors International, Inc. (DCI), and to authorize Board Chair to sign appropriate documents.

2017-453 **ADOPT THE REVISED 2017 APPORTIONMENT REPORT AS PREPARED AND SUBMITTED BY THE MUSKEGON COUNTY EQUALIZATION DEPARTMENT**

WM17/11-140

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Nash, to adopt the Revised 2017 Apportionment Report as prepared and submitted by the Muskegon County Equalization Department.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

**Motion Carried**

2017-454 **AUTHORIZE MUSKEGON COUNTY TO CONTINUE MEMBERSHIP WITH THE MICHIGAN TRANSIT POOL FOR MATS GENERAL LIABILITY AND AUTO LIABILITY INSURANCE COVERAGE FOR POLICY PERIOD 12/1/2017 THROUGH 11/30/2018 WITH AN ANNUAL CONTRIBUTION OF \$105,692.00 PAID IN QUARTERLY INSTALLMENTS**

WM17/11-141

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Nash, to authorize Muskegon County to continue membership with the Michigan Transit Pool for MATS General Liability and Auto Liability Insurance coverage for policy period 12/1/2017 through 11/30/2018 with an annual contribution of \$105,692.00 paid in quarterly installments.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

**Motion Carried**

2017-455 **AUTHORIZE THE PROSECUTOR TO ACCEPT THE BYRNE JUSTICE ASSISTANCE GRANT FROM THE MICHIGAN STATE POLICE IN THE AMOUNT OF \$11,200.00**

WM17/11-142

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Nash, to authorize the Prosecutor to accept the Byrne Justice Assistance Grant from the Michigan State Police in the amount of \$11,200.00.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

**Motion Carried**

THE FOLLOWING MOTIONS WERE DEFEATED AT COMMITTEE:

WM17/11-136

To approve a salary increase of 1.0% for the Commissioners and Commissioner – Chair above their current salary to be effective the first full pay in January 2018.

WM17/11-138

To approve a salary increase of 1.5% for the Sheriff, County Clerk, County Treasurer, Register of Deeds, Prosecutor and Drain Commissioner above their current salary to be effective the first full pay in January 2018.

**CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS**

Chairman Cross provided information about the following upcoming events:

- A. Small Business Saturday: November 25<sup>th</sup> – Shop Local to Support Community Businesses
- B. Community Christmas Tree Lighting: Saturday, November 25<sup>th</sup> at Hackley Park
- C. Holidays in Lakeside: Saturday, December 2<sup>nd</sup> – 10 AM – 5 PM
- D. White Lake Christmas Parade: Saturday, December 2<sup>nd</sup> – 2:00 PM

**ADMINISTRATOR'S REPORT**

2017-456 **APPROVE THE LETTER OF ADDENDUM FOR THE BROOKHAVEN AFSCME UNIT 2017 WAGE RE-OPENER**

Moved by Commissioner Hughes, seconded by Commissioner Snider, to approve the Letter of Addendum for the Brookhaven AFSCME unit 2017 wage re-opener.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

**Motion Carried**

2017-457 **APPROVE THE SHERIFF'S OFFICE TO SIGN A THREE YEAR (3) AGREEMENT WITH PEPSICO TO PROVIDE PEPSI PRODUCTS IN THE MUSKEGON COUNTY JAIL**

Moved by Commissioner Engle, seconded by Commissioner Mahoney, to approve the Sheriff's Office to sign a three year (3) agreement with Pepsico to provide Pepsi products in the Muskegon County Jail.

Discussion followed and Sheriff Poulin said that the price will be the same as it was with Coke Cola.

Roll Call:

Yes: Marvin Engle, Gary Foster, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Abstain: Susie Hughes

**Motion Carried**

**OLD BUSINESS**

There was no old business to come before the Board.

**NEW BUSINESS**

There was no new business to come before the Board.



**PUBLIC COMMENT**

Commissioner Nash wished everyone a Happy Thanksgiving.

Chairman Cross recognized audience members: Prosecutor D.J.Hilson, Sheriff Michael Poulin, Undersheriff Ken Sanford and Representative Terry Sabo

2017-458 **MOVED BY COMMISSIONER SNIDER, SECONDED BY COMMISSIONER MAHONEY, TO ADJOURN**

Voice vote.

**Motion Carried**

Meeting adjourned at 3:40 p.m.

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Nancy A. Waters, County Clerk

NAW/jmp

To be approved at the Full Board Meeting on Tuesday, December 12, 2017