

**Muskegon County
Board of Commissioners**
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

*Benjamin E. Cross, Chairman
Marvin Engle
Gary Foster
Susie Hughes
Kenneth Mahoney*

*Charles Nash, Vice Chair
Robert Scolnik
I. John Snider II
Rillastine R. Wilkins*

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Full Board Meeting

Tuesday, October 24, 2017
3:30 p.m.

Chair Benjamin E. Cross, Presiding

The Full Board of Commissioners meeting was called to order by Chairman Cross. The invocation was given by Commissioner Wilkins. The Pledge of Allegiance was led by Commissioner Mahoney and recited in unison.

Roll Call

Present: Benjamin E. Cross, Marvin Engle, Gary Foster Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider, II, Rillastine R. Wilkins

Also Present: Mark Eisenbarth, County Administrator
Jeanne Pezet, Administrative Secretary to the County Clerk
Brooke VanHouten, County Clerk Deputy
Doug Hughes, Corporate Counsel

2017-401 **APPROVAL OF THE AGENDA**

Moved by Commissioner Engle, seconded by Commissioner Wilkins, to approve the agenda.

Voice vote **Motion Carried**

2017-402 **APPROVE THE MINUTES OF THE FULL BOARD MEETING AND CLOSED SESSION MEETING OF TUESDAY, OCTOBER 10, 2017**

Moved by Commissioner Hughes, seconded by Commissioner Mahoney, to approve the minutes of the Full Board meeting and closed session meeting of Tuesday, October 10, 2017.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

There was no public comment on an agenda item.

PRESENTATION - EMPLOYEE PICNIC UPDATE

Treasurer Tony Moulatsiotis noted this was the 3rd year for Administration to thank County employees for everything they do every day. Treasurer Moulatsiotis recognized Kristen Knop formerly of the CVB, Angie Knoll and Lindsay Theile from the Treasurers office and their husbands as well as Kristen Wade, Human Resources Director, and her husband and Lee Burley from Facilities for their hours working to make the picnic a success. Treasurer Moulatsiotis reported that over 400 tickets were distributed and there were close to 1000 people in attendance at the County Fairground. Treasurer Moulatsiotis noted that there were no major incidents except one. Mr. Moulatsiotis thanked his family and his County family who got after him to go to the hospital that night where he learned he had a heart attack and had surgery right away and is here to thank everyone today. Treasurer Moulatsiotis also thanked Commissioners, Electeds, and Department Heads for funding the picnic so no County funds were used. Treasurer Moulatsiotis thanked the Fairground Board for the use of the facility. Treasurer Moulatsiotis thanked Chairman Cross and Administrator Eisenbarth for being willing to be dunked.

Mr. Moulatsiotis also recognized Bob Lukens from the CVB for all the work he put into the picnic.

Chairman Cross noted the dunk tank water was so cold, his lips turned blue. Chairman Cross presented Angie Knoll, Lindsay Theile and Lee Burley with a gift of appreciation on behalf of the Commissioners, the County employees and the Treasurer's office for going above and beyond with time and effort while keeping up with their day to day jobs to make the picnic a success.

Commissioner Engle stated he would pass on the thanks to the County Fair Board.

Treasurer Moulatsiotis reported a new event at the picnic this year: races between departments. The 2017 winner will receive a Trophy donated by Bill Carlston of NEXES Realty and goes to Patrick Finnegan and his District Court team.

District Court Administrator, Patrick Finnegan, thanked Commissioner and Administration for the opportunity to get employees together in an environment outside of the office. Mr. Finnegan commended Mr. Moulatsiotis for his efforts to make this event happen.

PRESENTATION - MUSKEGON COUNTY GENEALOGICAL SOCIETY

Matt Farrar, Public Works Director, reported on the County owned cemetery at Quarterline and Oak Street; Shady Rest. Mr. Farrar noted maintenance of this facility has been neglected since the Public Works department is down to a grounds crew of one – Lee Burley.

Mr. Farrar introduced Dawn Kelly, the President of the Muskegon County Genealogical Society. The Society has been voluntarily performing major renovations to Shady Rest Cemetery. Ms. Kelly introduced the volunteers that were in the audience starting with Bill Hanson - Chair of the Committee, Tom Shephard, Jane Shapka, Paula Rice, and Pat Strayley as well as Nancy Sietsema and Cristine Bouwkamp of Superior Monument who will donate seven headstones for unmarked graves of babies that were located during the work at Shady Rest Cemetery. Ms. Kelly indicated that she has a list of volunteers who put in their time and energy for the County without compensation. This is only one part of what the Muskegon County Genealogical Society is doing for the County. Ms Kelly invited everyone to stop by Shady Rest Cemetery to see the improvements.

Bill Hanson provided a summary of the work that has been going on including ground penetrating radar of the cemetery locating graves and headstones, planting flowers, raising 155 headstones, spread 25 yards of top soil from the County – which has been distributed one shovel and one wheelbarrow full at a time. Mr. Hanson noted that a curb has been added to keep drivers from driving over one of the ground flush headstones. Mr. Hanson reported that the gate at the entrance has also been repaired, restored and repainted the gate with the assistance from Hurricane Power in Muskegon Heights who repaired the gates and Porter Steele who donated gate posts and hinges. Mr. Hanson noted many volunteers were not members of the Society but people would see us and offer to help. Since this project began there have been many more flowers put at gravesites by family members who are now able to locate their loved ones. Mr. Hanson noted plans for 2018 include setting headstones, a sidewalk which is currently underground and raise another 120 stones. Mr. Hanson thanked Tom VanBruggen from the County's GIS department for mapping seven area cemeteries through the County GIS.

Commissioner Hughes noted there is no water in Shady Rest cemetery but a man would bring water from his home every day to water the flowers. Mr. Hanson noted that he was that man but, since then, some people saw him and asked if they could help so they have taken over watering the flowers. Mr. Hanson also invited Commissioner to stop by Shady Rest Cemetery to see the improvements. (Poster attached).

COMMITTEE/BOARD REPORTS

2017-403 **ADOPT THE TOURISM AGREEMENT, VALID FOR FIVE (5) YEARS, THROUGH FY2022, WITH THE WHITE LAKE CHAMBER OF COMMERCE IN THE AMOUNT OF \$100,000 PER YEAR BE EXPENDED ON TOURISM ADVERTISING AND PROMOTION FOR THE NORTHERN PORTION OF MUSKEGON COUNTY, AND TO AUTHORIZE THE CHAIRPERSON OF THE COUNTY BOARD TO EXECUTE THE AGREEMENT**

CD/SP17/10-18

The Community Development/Strategic Planning Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Snider, to adopt the Tourism Agreement, valid for five (5) years, through FY2022, with the White Lake Chamber of Commerce in the amount of \$100,000 per year be expended on tourism advertising and promotion for the northern portion of Muskegon County, and to authorize the Chairperson of the County Board to execute the agreement.

Commissioner Nash asked how this will be funded.

Bob Lukens, Community Development Director, answered that is from the White Lake Tourism Agreement and comes from the Accommodations Tax Fund.

Commissioner Hughes recognized cuts to the CVB budget to make an agreement for the Convention Center and asked if the Accommodation Tax Reserve Fund was intended for the Convention Center.

Mr. Lukens noted that the Convention Center, if it is approved by the County Board, will begin in FY2019.

Commissioner Hughes asked if this is a five year contract isn't that \$15,000 more a year.

Mr. Lukens indicated it would be \$16,500.

Roll Call:

Yes: Marvin Engle, Gary Foster, Kenneth Mahoney, Charles Nash, Robert Scolnik,
I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: Susie Hughes

Motion Carried

2017-404 **AWARD THE MUSKEGON WINTER SPORTS COMPLEX A \$10,000 GRANT TO DEVELOP A 1,000-FOOT DUAL ZIPLINE AT THE COMPLEX, THE FIRST PHASE OF THE COMPLEX'S CANOPY TOUR PROJECT, DESIGNED TO BUILD ALL-SEASON OVERNIGHT VISITATION, EXPAND CORPORATE AND EDUCATIONAL TEAMBUILDING OPPORTUNITIES, AND PROMOTE AND ENCOURAGE TOURISM AND CONVENTION BUSINESS WITHIN MUSKEGON COUNTY; FUNDING FOR THE GRANT WILL COME FROM A COMBINATION OF THE CVBS FY18 BUDGET AND ACCOMMODATIONS TAX RESERVE FUND**

CD/SP17/10-19

The Community Development/Strategic Planning Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Snider, to award the Muskegon Winter Sports Complex a \$10,000 grant to develop a 1,000-foot dual zipline at the complex, the first phase of the complex's Canopy Tour project, designed to build all-season overnight visitation, expand corporate and educational teambuilding opportunities, and promote and encourage tourism and convention business within Muskegon County; funding for the grant will come from a combination of the CVBs FY18 budget and Accommodations Tax Reserve Fund.

Commissioner Nash asked how this will be funding will come from for this.

Bob Lukens, Community Development Director, answered that this will come from a combination of the FY2018 CVB Funds and the Accommodations Tax Reserve Funds.

Roll Call:

Yes: Marvin Engle, Gary Foster, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: Susie Hughes

Motion Carried

2017-405 **APPROVE THE CONTRACT WITH PROGRESSIVE AE FOR THE STUDY AND CONCEPT DESIGN OF "OPTION 4" FOR THE PROPOSED MUSKEGON COUNTY CONVENTION CENTER FOR A TOTAL COST OF \$5,000, WITH FUNDING BEING SPLIT AMONG THE THREE PARTNERS, THE COUNTY OF MUSKEGON, CITY OF MUSKEGON, AND PARKLAND DEVELOPMENT**

CD/SP17/10-20

The Community Development/Strategic Planning Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Snider, to approve the contract with Progressive AE for the study and concept design of "Option 4" for the proposed Muskegon County Convention Center for a total cost of \$5,000, with funding being split among the three partners, the County of Muskegon, City of Muskegon, and Parkland Development.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Motion Carried

2017-406 **AUTHORIZE MATS TO CONDUCT A PUBLIC COMMENT PERIOD ON PROPOSED SERVICE AND FARE CHANGES AND TO HOLD A PUBLIC HEARING REGARDING THE CHANGES BEFORE THE MUSKEGON COUNTY BOARD OF COMMISSIONERS TRANSPORTATION COMMITTEE MEETING AT 3:30 PM ON THURSDAY, NOVEMBER 16, 2017**

TR17/10-33

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Hughes, to authorize MATS to conduct a public comment period on proposed service and fare changes and to hold a public hearing regarding the changes before the Muskegon County Board of Commissioners Transportation Committee meeting at 3:30 pm on Thursday, November 16, 2017.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Motion Carried

2017-407 **APPROVE CHANGE ORDER #1 TO CONTRACT WITH NORTHSIDE HEATING, COOLING & REFRIGERATION, INC. IN THE AMOUNT OF \$6,500.00 FOR THE PURCHASE AND INSTALLATION OF THE REPLACEMENT AIR CONDITIONING SYSTEM FOR THE AIRPORT TERMINAL**

TR17/10-34

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Hughes, to approve Change Order #1 to contract with Northside Heating, Cooling & Refrigeration, Inc. in the amount of \$6,500.00 for the purchase and installation of the replacement air conditioning system for the Airport Terminal.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Motion Carried

2017-408 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF \$15,645,923.75, COVERING THE PERIOD OF SEPTEMBER 22, 2017 THROUGH OCTOBER 5, 2017, FOR CHECKS AND SEPTEMBER 1, 2017 THROUGH SEPTEMBER 30, 2017, FOR EFT PAYMENTS, AS PRESENTED BY THE COUNTY CLERK**

WM17/10-123

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to approve payment of the accounts payable of \$15,645,923.75, covering the period of September 22, 2017 through October 5, 2017, for checks and September 1, 2017 through September 30, 2017, for EFT payments, as presented by the County Clerk.

Commissioner Hughes asked if any checks are issued without Board approval.

Beth Dick, Finance Director/Assistant County Administrator, responded that any checks that are on the list have an indicator with an 'H' to show that they are held, the others are issued immediately due to a contract or other Board Motion that the Board has approved, which all are included in the list.

Commissioner Hughes asked if any clerks are making changes to P.O.s.

Ms. Dick indicated it would have to come to the Board for approval of a significant change to the P.O.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Motion Carried

2017-409 **APPROVE THE TENTATIVE TRUTH IN TAXATION PUBLIC HEARING SCHEDULE AND ADOPT THE RESOLUTION SETTING NOVEMBER 21, 2017, AS THE DATE FOR THE TENTATIVE TRUTH IN TAXATION PUBLIC HEARING FOR THE YOUNG, FAMILY AND COMMUNITY GENERAL OPERATING PROPOSED TENTATIVE LEVY**

WM17/10-124

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to approve the Tentative Truth in Taxation Public Hearing Schedule and adopt the Resolution setting November 21, 2017, as the date for the Tentative Truth in Taxation Public Hearing for the Young, Family and Community General Operating Proposed Tentative Levy.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Motion Carried

2017-410 **APPROVE VENDORS FOR IMMEDIATE RELEASE OF PAYMENT IN FY2018 FOR COUNTY CLERK VITAL RECORDS, JURY COMMISSION, CONCEALED PISTOL LICENSING, CIRCUIT COURT RECORDS AND ELECTIONS**

WM17/10-125

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to approve vendors for immediate release of payment in FY2018 for County Clerk Vital Records, Jury Commission, Concealed Pistol Licensing, Circuit Court Records and Elections.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Motion Carried

2017-411 **ADOPT THE 2017 APPORTIONMENT REPORT PREPARED AND SUBMITTED BY THE MUSKEGON COUNTY EQUALIZATION DEPARTMENT**

WM17/10-126

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to adopt the 2017 Apportionment Report prepared and submitted by the Muskegon County Equalization Department.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Motion Carried

2017-412 **APPROVE EXCEPTION TO THE COUNTY OF MUSKEGON FINANCIAL POLICY NO. 2010-536, INCLUDING BUDGETARY APPROVAL POLICY AND POSITION CONTROL POLICY FOR HEALTHWEST AND REQUIRE HEALTHWEST BOARD, HUMAN RESOURCES DEPARTMENT AND COUNTY ADMINISTRATION APPROVAL**

WM17/10-127

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to approve Exception to the County of Muskegon Financial Policy No. 2010-536, including Budgetary Approval Policy and Position Control Policy for HealthWest and require HealthWest Board, Human Resources Department and County Administration Approval.

Roll Call:

Yes: Marvin Engle, Gary Foster, Kenneth Mahoney, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: Susie Hughes, Charles Nash

Motion Carried

2017-413 **AUTHORIZE BC/BS AS THE COUNTY'S PROVIDER OF MEDICAL AND PRESCRIPTION COVERAGE**

WM17/10-128

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to authorize BC/BS as the County's Provider of Medical and Prescription Coverage.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Motion Carried

2017-414 **AUTHORIZE TO ENTER INTO AGREEMENT WITH BLUE CROSS BLUE SHIELD TO COMPLETE THE RETIREE DRUG SUBSIDY**

WM17/10-129

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to authorize to enter into agreement with Blue Cross Blue Shield to complete the Retiree Drug Subsidy.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Motion Carried

2017-415 **EXTEND THE COUNTY'S EXEMPTION FROM THE REQUIREMENT OF PUBLICLY FUNDED HEALTH INSURANCE CONTRIBUTION ACT**

WM17/10-130

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to extend the County's Exemption from the Requirement of Publicly Funded Health Insurance Contribution Act.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Motion Carried

2017-416 **AUTHORIZE CONTRACT WITH DELTA DENTAL ON A SELF-INSURED BASIS FOR ACTIVE EMPLOYEES AND A FULLY-INSURED BASIS FOR RETIREES**

WM17/10-131

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to authorize contract with Delta Dental on a self-insured basis for active employees and a fully-insured basis for retirees.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Motion Carried

2017-417 **AUTHORIZE THE MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY AS MUSKEGON COUNTY'S SOLE SOURCE VENDOR FOR GENERAL LIABILITY, AUTO LIABILITY, VEHICLE PHYSICAL DAMAGE, FIRE/EMS REPLACEMENT COST, PROPERTY AND CRIME, SEWAGE SYSTEM OVERFLOW AND DATA BREACH COVERAGE**

WM17/10-132

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to authorize the Michigan Municipal Risk Management Authority as Muskegon County's sole source vendor for general liability, auto liability, vehicle physical damage, fire/EMS replacement cost, property and crime, sewage system overflow and data breach coverage.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Motion Carried

2017-418 **APPROVE THE DATA/TELECOMMUNICATIONS HOSTING AGREEMENT WITH WEST MICHIGAN SHORELINE REGIONAL DEVELOPMENT COMMISSION**

WM17/10-133

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to approve the Data/Telecommunications Hosting Agreement with West Michigan Shoreline Regional Development Commission.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Motion Carried

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

Chairman Cross announced the following upcoming events:

- A. Depot to Depot Fall Color Tour – October 28th 10 a.m. to 4 p.m.
(See <https://visitmuskegon.org/event/depot-depot-fall-color-tour-2/2017-10-07/>)
- B. Lakeside Halloween Costume Parade - October 28th 11 a.m. to 12:30 p.m.
(See <https://visitmuskegon.org/event/lakeside-halloween-costume-parade-2/>)
- C. Halloween Family Funfest at the Muskegon Farmers' Market on October 28th, 11 a.m. to 1 p.m.
(See <https://visitmuskegon.org/event/halloween-family-funfest-muskegon-farmers-market/>)

Chairman Cross also congratulated the seven Muskegon area High School Football Teams going to Playoffs including: Muskegon, Mona Shores, Whitehall, North Muskegon, Oakridge, Montague, and Muskegon Catholic Central.

Commissioner Engle asked about the Pumpkin Roll. Commission Mahoney stated that has already taken place.

Commissioner Mahoney asked for Airport suggestions to increase business locally, noting that there is now an early morning flight out of the Muskegon County Airport. Also, the Muskegon County Airport has added a new Casino flight which is also sold out and may be adding new destinations.

Commissioner Engle reported that the Fair Board is experiencing issues with vandalism on the grounds.

Commissioner Hughes reported that Wastewater Management was in the Michigan Audubon periodical because of the large birding population and she has added that link to her website.

ADMINISTRATOR'S REPORT

2017-419 **CONDUCT A CLOSEOUT PUBLIC HEARING ON TUESDAY, DECEMBER 12, 2017, AS REQUIRED BY THE MICHIGAN ECONOMIC DEVELOPMENT CORPORATION, FOR THE MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) REVOLVING LOAN FUND**

The Administrator recommends, moved by Commissioner Foster, seconded by Commissioner Mahoney, to conduct a closeout public hearing on Tuesday, December 12, 2017, as required by the Michigan Economic Development Corporation, for the Michigan Community Development Block Grant (CDBG) Revolving Loan Fund.

Commissioner Scolnik asked what is meant by "closeout".

Jonathan Wilson, Economic Development Coordinator, noted a year and a half ago this Board approved a loan from the Revolving Loan Fund with Martel Management Group to purchase Big Johns Pizza in the City of Whitehall, this Public Hearing is the last step in the reporting process to close the project. The owners of the business have accomplished all of the steps needed to accomplish for the State but the State needs to have a public hearing to close it out.

Commissioner Scolnik asked if the owners of the business are opened and have been making payments on the loan

Mr. Wilson stated the owners have been making the payments and are doing well and have also recently hired three new employees although he noted it was a little tough during the road construction this summer. Mr. Wilson recommended the pizza.

Commissioner Snider asked the amount remaining in the revolving loan fund. Mr. Wilson indicated it is approximately \$5,000

Voice vote

Motion Carried

2017-420 **APPROVE THE PAYMENT OF \$30,402 TO BORGMAN FORD SALES TO PAYOFF THE VEHICLE LEASE FOR THE TOTALED SHERIFF'S 2016 FORD EXPLORER AND BEGIN A NEW LEASE FOR A 2017 FORD EXPLORER WITH INSURANCE PROCEEDS TO OFFSET THE COST ONCE RECEIVED**

The Administrator recommends, moved by Commissioner Engle, seconded by Commissioner Snider, to approve the payment of \$30,402 to Borgman Ford Sales to pay off the vehicle lease for the totaled Sheriff's 2016 Ford Explorer and begin a new lease for a 2017 Ford Explorer with insurance proceeds to offset the cost once received.

Discussion ensued about what happened to the totaled vehicle and if the lease went out for bid. It was noted that the vehicle was totaled but Emergency Services will part it out. This will be a renewal of the lease for the replacement vehicle through the same company as the original lease.

Voice vote.

Motion Carried

Administrator Eisenbarth noted the upcoming Board Work Session regarding Brookhaven previously scheduled for Tuesday, November 7th at 2:30 p.m. has been cancelled.

Administrator Eisenbarth stated there will be a closed session at the Human Services Committee meeting on Tuesday, November 7th, 2017.

2017-421 **OFFICIALLY COMMIT AND AUTHORIZE, THAT WHILE MUSKEGON COUNTY IS THE FIDUCIARY OF THE MILLAGE FUNDS, THE SYSTEMS OF CARE ADVISORY BOARD SHALL MAKE RECOMMENDATIONS FOR THE YOUTH, FAMILY AND COMMUNITY MILLAGE FUNDS FOR PREVENTION, PROGRAMMING, AND RESIDENTIAL CARE, OF THE FUNDS ABOVE THOSE NECESSARY FOR THE FUNCTIONS OF FAMILY COURT, IF THE MILLAGE IS PASSED ON NOVEMBER 7, 2017; AND FURTHER, TO APPROVE THE SYSTEMS OF CARE ADVISORY BOARD TO REVIEW, RECOMMEND AND REPORT ON YOURTH SERVICES FOR PREVENTION, PROGRAMMING, AND RESIDENTIAL CARE AND EXPENDITURES OF THE MILLAGE FUNDS**

The Administrator recommends, moved by Commissioner Engle, seconded by Commissioner Snider, to officially commit and authorize, that while Muskegon County is the fiduciary of the millage funds, the Systems of Care Advisory Board shall make recommendations for the Youth, Family and Community millage funds for prevention, programming, and residential care, of the funds above those necessary for the functions of Family Court, if the millage is passed on November 7, 2017; and further, to approve the systems of Care Advisory Board to review, recommend and report on youth services for prevention, programming, and residential care and expenditures of the millage funds.

Commissioner Hughes expressed concern and stated she would like to see residents being included on the Care Advisory Board. Commissioner Nash agreed asking for inclusion of community organizations with knowledge and information on this subject on that Board.

Sandra VanderHyde, Circuit Court Administrator, noted there are families and miscellaneous community agencies included in the summary of request on the motion sheet because their representation is needed.

Commissioner Snider pointed out that those we contract with through the Sheriff Department would be available.

Voice vote

Motion Carried

(The Systems of Care Advisory Board is made up of representatives from the following organizations:

- HealthWest
- Department of Health and Human Services (DHHS)
- Family Court
- MAISD
- FQHC – Hackley Community Care & Muskegon Family Care
- Misc. Community Agencies
- Families
- Youth

with Muskegon County as the fiduciary of the funds.)

Administrator Eisenbarth asked Sandra VanderHyde, Circuit Court Administrator; Alisha Riedl, Deputy Circuit Court Administrator; and Patrick Finnegan, District Court Administrator, to come forward with a Youth, Family and Community Millage presentation. Mr. Eisenbarth noted that these three staff members have been traveling throughout the County to present information and answer questions about the Youth, Family & Community Millage. Mr. Eisenbarth also encouraged everyone to view the videos available on our website.

Commissioner Hughes noted this cannot post on our County Commissioner webpage because it does say to “Vote Yes”. It may be posted on a personal page.

Commissioner Scolnik commended staff for the presentation at Rotary Club last week for an outstanding job.

Commissioner Wilkins asked if the three staff members have been out making speeches. She recommended it be more diverse and inclusive. Ms. VanderHyde noted there were others making presentations including Jason Colella, Zak Anderson and Louis Churchwell. There have been over 40 meetings where presentations have been done.

Commissioner Nash appreciated the article from the Muskegon Chronicle and thought it was a good representation.

Commissioner Snider noted he and Commissioner Mahoney have also made presentations.

Chairman Cross noted he had presented early in the day to about 70 retirees who had mixed emotions but the information was opposite from what they had been hearing.

Commissioner Hughes also commended Ms. VanderHyde for addressing issues from people that had attended a prior meeting.

Administrator Eisenbarth noted presentations continue throughout the County.

OLD BUSINESS

There was no old business to come before the Board.

NEW BUSINESS

There was no new business to come before the Board.

PUBLIC COMMENT

Tony Moulatsiotis addressed the Board as a business owner, regarding fees for businesses that have been popping up around the area with tents and carts that, if they are licensed, are charged very little and not sure what monitoring is going on but they do not pay sales tax or property tax. "I don't want to stop them from doing it," stated Mr. Moulatsiotis, "but the fees should be fair compared to what others are paying for restaurants."

Commissioner Engle stated these businesses should be licensed and inspected and we need to look beyond the license.

Commissioner Mahoney indicated that most of these businesses are inspected in order to be licensed and if they are not licensed they should be shut down.

Commissioner Snider is interested in what the licensing fees are for these carts, trailers, tents and that this should be reviewed.

Administrator Eisenbarth stated he would Check with the Public Health Director and provide information on the County Policy for vendors.

Beth Dick, Finance Director/Assistant County Administrator, clarified information on Purchase Orders coming back to the Board, unless there is a statutorily separate Board like HealthWest or Public Works - those don't need to come back for approval.

Commissioner Hughes reported that the Senior Activities Committee met and had 18 applications for brand new programs in all parts of Muskegon County with a wide variety of services. All but one were advised to come back with a full contract to review.

Commissioner Mahoney noted several citizens have asked about the senior millage and it has been slow but is moving to execute good programs.

Richard Houttman, Consumers Energy, addressed the Board and thanked them for the support to Big Johns Pizza. Also noted that on October 30th, Consumers Energy will be helping to launch the West Michigan Shoreline Food Processing Initiative at the Farmer's Market. Jonathan Wilson has helped with the ceremony and Chairman Cross will be there.

TC Nash, NAACP, addressed the Board noting the NAACP is under new Leadership of Eric Hood. Mr. Nash invited everyone to the Annual event on November 10th, at the Folkert Center at 640 Seminole Road, Norton Shores. Ads in the keepsake program are available through this week. Tickets are available for \$50 for adults and \$25 for Youth ages 20 and under. Mr. Nash may be contacted for tickers at 736-7540. Mr. Nash also noted that the money raised will go to scholarships and NAACP operating expenses.

2017-422 **MOVED BY COMMISSIONER ENGLE, SECONDED BY COMMISSIONER WILKINS, TO ADJOURN**

Voice vote.

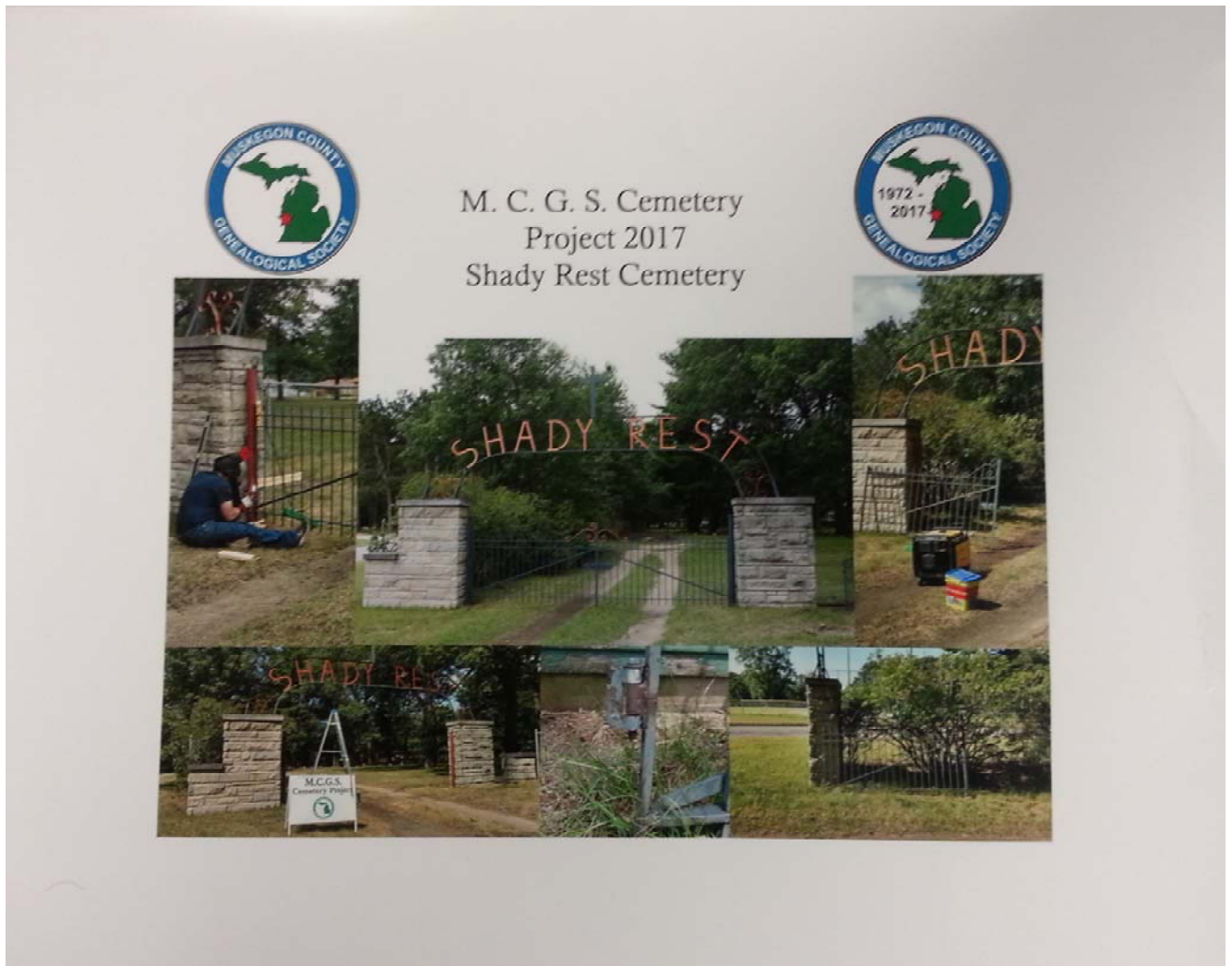
Motion Carried

Meeting adjourned at 4:39 p.m.

Nancy A. Waters, County Clerk

JMP/bmv

To be approved at the Full Board Meeting on Tuesday, November 9, 2017



Muskegon County Genealogical Society
1972mcgs@gmail.com
www.genealogymuskegon.org