

**Muskegon County**  
**Board of Commissioners**  
*Hall of Justice, 990 Terrace, 4<sup>th</sup> Floor*  
*Muskegon, MI 49442*

*Benjamin E. Cross*  
*James Derezinski*  
*Marvin Engle*  
*Susie Hughes*  
*Kenneth Mahoney, Chairman*

*Charles Nash*  
*Terry Sabo*  
*Robert Scolnik*  
*Rillastine R. Wilkins, Vice Chair*

*Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>*

**Full Board**

Tuesday, October 22, 2013  
4:00 p.m.

Chairman Kenneth Mahoney, Presiding

The Full Board Meeting of the Board of Commissioners was called to order by Chairman Mahoney. Chairman Mahoney gave the invocation. The Pledge of Allegiance was recited in unison.

**Roll Call**

Present: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Kenneth Mahoney, Terry Sabo, Robert Scolnik, Rillastine Wilkins

Excused: Charles Nash

Also Present: Corporate Counsel Doug Hughes  
 County Clerk Nancy A. Waters  
 Secretary to the County Clerk Jeanne Pezet

2013-403      **APPROVAL OF THE AGENDA**

Moved by Commissioner Derezinski, seconded by Commissioner Wilkins, to approve the agenda as amended, adding two names to the Friends of the County Park District Representative Appointments: Amber Peterson for District #2 and Raymond Korstanje for District #7.

Voice vote

**Motion Carried**

2013-404      **APPROVE THE FULL BOARD MINUTES OF TUESDAY, OCTOBER 8, 2013**

Move by Commissioner Cross, seconded by Commissioner Sabo, to approve the Full Board Minutes of Tuesday, October 8, 2013.

Voice vote

**Motion Carried**

**PUBLIC COMMENT (on an agenda item)**

None

**INTRODUCTION**

Mr. Franklin "Frank" Peterson, new City of Muskegon Manager, introduced himself to the Board of Commissioners so they will be able to "put a face to the name". Mr. Peterson noted he had a reputation for working well with other community and government leaders in his past position and hopes to continue the same in Muskegon County.

Commissioner Cross thanked Mr. Peterson for believing in Muskegon and for taking a lead roll in the City.

Chairman Mahoney stated he looks forward to working with Mr. Franklin on many projects.

**COMMUNICATIONS**

2012-405 **RECEIVE AND PLACE ON FILE THE BAY COUNTY RESOLUTION NO. 2013-192: SUPPORT OF HB 4194**

Moved by Commissioner Wilkins, seconded by Commissioner Hughes, to receive and place on file the Bay County Resolution No. 2013-192: Support of HB 4194.

Voice vote.

**Motion Carried**

**COMMITTEE/BOARD REPORTS**

Commissioner Scolnik, Chair of the Community Development/Strategic Planning Committee noted he had not attended the October 17<sup>th</sup> meeting so deferred to Commissioner Cross to present the report.

2013-406 **ADOPT THE PROPOSED AMENDMENTS TO THE COUNTY OF MUSKEGON'S ACCOMMODATIONS TAX ORDINANCE**

CD/SP13/10-13

The Community Development/Strategic Planning Committee recommends, moved by Commissioner Cross, seconded by Commissioner Hughes, to adopt the proposed amendments to the County of Muskegon's Accommodations Tax Ordinance.

**Roll Call**

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Charles Nash

**Motion Carried**

2013-407 **APPROVE A RESOLUTION IN SUPPORT OF THE COUNTY OF MUSKEGON  
2014 SCRAP TIRE CLEAN-UP GRANT PROPOSAL**

CD/SP13/10-14

The Community Development/Strategic Planning Committee recommends, moved by Commissioner Cross, seconded by Commissioner Hughes, to approve a resolution in support of the County of Muskegon 2014 Scrap Tire Clean-Up Grant Proposal.

**Roll Call**

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes,  
Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Charles Nash

**Motion Carried**

2013-408 **APPROVE A MICHIGAN AIR SERVICE PROGRAM GRANT CONTRACT,  
PROVIDING \$25,000 OF STATE FUNDS FOR VARIOUS AIRPORT  
MARKETING AND PROMOTION PROJECTS, WITH THE LOCAL MATCH OF  
\$2,778 IDENTIFIED IN THE AIRPORT'S FY2014 BUDGET SUBMITTAL**

TR13/10-29

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Sabo, to approve a Michigan Air Service Program Grant Contract, providing \$25,000 of State funds for various Airport marketing and promotion projects, with the local match of \$2,778 identified in the Airport's FY2014 budget submittal.

**Roll Call**

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes,  
Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Charles Nash

**Motion Carried**

2013-409 **APPROVE THE AMENDMENTS TO THE AIRPORT ADVISORY COMMITTEE  
BYLAWS**

TR13/10-30

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Sabo, to approve the amendments to the Airport Advisory Committee Bylaws.

**Roll Call**

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes,  
Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Charles Nash

**Motion Carried**

2013-410 **APPROVE ALLOWING THE CHAIRMAN TO EXECUTE AN AMENDMENT TO AN EXISTING LEASE AGREEMENT BETWEEN THE COUNTY AND THE TRANSPORTATION SECURITY ADMINISTRATION, EFFECTIVELY ADDING 618 SQUARE FEET OF OFFICE SPACE LOCATED IN THE AIRPORT ADMINISTRATION BUILDING, AT A RATE OF \$17.46/SF/YEAR, OR \$10,790.28/YEAR**

TR13/10-31

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Sabo, to approve allowing the Chairman to execute an Amendment to an existing lease agreement between the County and the Transportation Security Administration, effectively adding 618 square feet of office space located in the Airport Administration Building, at a rate of \$17.46/SF/Year, or \$10,790.28/year.

**Roll Call**

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes,  
Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Charles Nash

**Motion Carried**

2013-411 **APPROVE CONTRACT MODIFICATION NOS. 1 AND 2, IN THE AMOUNT OF \$-74,832.84 AND \$-12,912.90, RESPECTIVELY, TO THE AIRPORT LANDSIDE ROAD AND PARKING LOT REHABILITATION PROJECT (CONTRACT #M61-01-C106), RESULTING IN A FINAL CONSTRUCTION COST OF \$442,184.16, AND REDUCING THE COUNTY'S 5% SHARE FROM \$26,497.00 TO \$22,109.21**

TR13/10-32

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Sabo, to approve Contract Modification Nos. 1 and 2, in the amount of \$-74,832.84 and \$-12,912.90, respectively, to the Airport Landside Road and Parking Lot Rehabilitation project (Contract #M61-01-C106), resulting in a final construction cost of \$442,184.16, and reducing the County's 5% share from \$26,497.00 to \$22,109.21.

**Roll Call**

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes,  
Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Charles Nash

**Motion Carried**

2013-412 **APPROVE AMENDMENT NO. 2 TO THE PREIN & NEWHOF CONTRACT COVERING PROFESSIONAL ENGINEERING, DESIGN, AND CONSTRUCTION MANAGEMENT FEES FOR THE AIRPORT LANDSIDE ACCESS ROAD AND PARKING LOT RECONSTRUCTION PROJECT, IN THE AMOUNT OF \$6,399, WITH THE COUNTY'S 5% SHARE OF THE INCREASE TO BE \$319.95**

TR13/10-33

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Sabo, to approve Amendment No. 2 to the Prein & Newhof contract covering professional engineering, design, and construction management fees for the Airport Landside Access Road and Parking Lot Reconstruction project, in the amount of \$6,399, with the County's 5% share of the increase to be \$319.95.

**Roll Call**

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Charles Nash

**Motion Carried**

2013-413 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF \$10,014,076.14 COVERING THE PERIOD OF OCTOBER 1, 2013 THROUGH OCTOBER 8, 2013 AS PRESENTED BY THE COUNTY CLERK**

WM13/10-116

The Ways and Means Committee recommends, moved by Commissioner Derezinski, seconded by Commissioner Cross, to approve payment of the accounts payable of \$10,014,076.14 covering the period of October 1, 2013 through October 8, 2013 as presented by the County Clerk.

**Roll Call**

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Charles Nash

**Motion Carried**

2013-414 **RECLASSIFY FISCAL ANALYST POSITION #X37901 (NX00220) TO SENIOR FISCAL ANALYST (NX00280)**

WM13/10-117

The Ways and Means Committee recommends, moved by Commissioner Derezinski, seconded by Commissioner Cross, to reclassify Fiscal Analyst position #X37901 (NX00220) to Senior Fiscal Analyst (NX00280).

**Roll Call**

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Charles Nash

**Motion Carried**

2013-415     **ACCEPT THE GRANT AWARD FOR THE ESTABLISHMENT OF THE 14<sup>TH</sup> CIRCUIT COURT SWIFT AND SURE SANCTIONS PROBATION PROGRAM IN THE AMOUNT OF \$368,000, AND AUTHORIZE THE BOARD CHAIRMAN TO SIGN THE SWIFT AND SURE SANCTIONS PROBATION PROGRAM FY 2014 CONTRACT**

WM13/10-118

The Ways and Means Committee recommends, moved by Commissioner Derezinski, seconded by Commissioner Cross, to accept the grant award for the establishment of the 14<sup>th</sup> Circuit Court Swift and Sure Sanctions Probation Program in the amount of \$368,000, and authorize the Board Chairman to sign the Swift and Sure Sanctions Probation Program FY 2014 Contract.

**Roll Call**

Yes:            Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes,  
                 Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No:             None

Excused:      Charles Nash

**Motion Carried**

2013-416     **AWARD THE BUILDING REQUEST FOR PROPOSAL RFP 13-2084 TO FWG ENTERPRISES, LLC**

WM13/10-119

The Ways and Means Committee recommends, moved by Commissioner Derezinski, seconded by Commissioner Cross, to award the Building Request for Proposal RFP 13-2084 to FWG Enterprises, LLC.

**Roll Call**

Yes:            Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes,  
                 Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No:             None

Excused:      Charles Nash

**Motion Carried**

2013-417     **EXTEND THE CONTRACT WITH CANTEEN SERVICES FOR A PERIOD OF TWO YEARS TO PROVIDE INMATE COMMISSARY SERVICE AND TO AUTHORIZE THE SHERIFF TO SIGN THIS AGREEMENT EXTENSION**

WM13/10-120

The Ways and Means Committee recommends, moved by Commissioner Derezinski, seconded by Commissioner Cross, to extend the contract with Canteen Services for a period of two years to provide inmate commissary service and to authorize the Sheriff to sign this agreement extension.

**Roll Call**

Yes:            Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes,  
                 Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No:             None

Excused:      Charles Nash

**Motion Carried**

2013-418 **EXTEND THE CONTRACT WITH SECURUS TECHNOLOGIES FOR A PERIOD OF TWO YEARS TO PROVIDE INMATE TELEPHONE SERVICE AND TO HAVE THE BOARD CHAIR SIGN THIS CONTRACT EXTENSION**

WM13/10-121

The Ways and Means Committee recommends, moved by Commissioner Derezinski, seconded by Commissioner Cross, to extend the contract with Securus Technologies for a period of two years to provide inmate telephone service and to have the Board Chair sign this contract extension.

**Roll Call**

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Charles Nash

**Motion Carried**

2013-419 **ADOPT THE 2013 APPORTIONMENT REPORT AS PREPARED AND SUBMITTED BY THE MUSKEGON COUNTY EQUALIZATION DEPARTMENT**

WM13/10-122

The Ways and Means Committee recommends, moved by Commissioner Derezinski, seconded by Commissioner Cross, to adopt the 2013 Apportionment Report as prepared and submitted by the Muskegon County Equalization Department.

**Roll Call**

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Charles Nash

**Motion Carried**

2013-420 **ACCEPT THE BID IN THE AMOUNT OF \$124,000 FROM TRIDONN CONSTRUCTION COMPANY FOR THE COMMUNITY MENTAL HEALTH BRINKS RELOCATION PROJECT**

WM13/10-123

The Ways and Means Committee recommends, moved by Commissioner Derezinski, seconded by Commissioner Cross, to accept the bid in the amount of \$124,000 from Tridonn Construction Company for the Community Mental Health Brinks Relocation Project.

**Roll Call**

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Charles Nash

**Motion Carried**

**CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS**

2013-421 **APPROVE APPOINTMENTS TO THE FRIENDS OF THE COUNTY PARK DISTRICT REPRESENTATIVES AS RECOMMENDED BY CHAIRMAN MAHONEY**

The Chairman recommends, moved by Commissioner Derezinski, seconded by Commissioner Hughes, to appoint the following Friends of the County Park District Representatives for Terms 10/22/13 through 12/31/2015:

- Kimberly Sims, District #1
- Amber Petersen, District #2
- Jerry Sanders, District #3
- Ken Hulka, District #5
- Pamela Lynk, District #6
- Raymond Korstanje, District #7
- Veronica West, District #8
- Rachel Star, District #9

Voice vote.

**Motion Carried**

2013-422 **APPOINT ROBERT SPLANE TO THE MUSKEGON/OCEANA WORKFORCE DEVELOPMENT BOARD APPOINTMENT TERM: 10/22/13 – 12/31/14**

The Chairman recommends, moved by Commissioner Cross, seconded by Commissioner Wilkins, to appoint Robert Splane to the Muskegon/Oceana Workforce Development Board Appointment Term: 10/22/13 – 12/31/14

Voice vote.

**Motion Carried**

Chairman Mahoney reported that, at the ATAC Meeting this morning, additional items will be coming to the Board in the future so be prepared.

Commissioner Derezinski thanked John Warner, Public Works Director, who was able to work with him to get the cannons from Veterans Memorial Park across the causeway bridge and also found a location where the cannons may be stored for the winter and for repairs.

Commissioner Scolnik noted the Fall Clean-up event, promoted at Commission meetings by County Clerk Waters, received several positive comments on his Facebook page prior to the event and many thanks following the event.

County Clerk Waters stated that Sara Damm, Sustainability Coordinator, will be presenting her report to the Board on November 12, 2013, but credit goes to John Warner, Public Works Director. County Clerk Waters also reminded Commissioners that this event will be repeated in April 2014.

Commissioner Hughes had attended the Fall Clean-up event and also reported that it was very successful and citizens were thrilled that the County would offer such an event.



Commission Hughes reported that the Water Policy Board passed an item that will make it much easier for businesses and residents to hook into the water system which will be a great help in attracting new businesses to the area.

**ADMINISTRATOR'S REPORT**

None.

**OLD BUSINESS**

None

**NEW BUSINESS**

2013-423 **APPROVE THE PURCHASE OF 913 PINE STREET FROM ANN M. ALLEN IN AN AMOUNT NOT TO EXCEED \$35,000**

Moved by Derezhinski, seconded by Hughes, to approve the purchase of 913 Pine Street from Ann M. Allen in an amount not to exceed \$35,000.

**Roll Call**

Yes: Benjamin Cross, James Derezhinski, Marvin Engle, Susie Hughes, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Charles Nash

**Motion Carried**

**PUBLIC COMMENT (on a new topic)**

None

Chairman Mahoney recognized audience members, Dave Kieft, Muskegon Charter Township Supervisor; Deb Ackerman, Egelston Township Treasurer; and Stephanie Barrett, Muskegon County Drain Commissioner.

**ADJOURN**

2013-424 **MOVED BY COMMISSIONER WILKINS, SECONDED BY COMMISSIONER HUGHES, TO ADJOURN**

Voice vote

**Motion Carried**

Meeting adjourned at 4:20 p.m.

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Nancy A. Waters, County Clerk

NAW/jmp

## Muskegon County Board of Commissioners

### A Resolution in Support of the County of Muskegon 2014 Scrap Tire Clean-up Grant Proposal

WHEREAS, scrap tires have a blighting influence and pose a public health hazard from mosquito-transmitted diseases; and

WHEREAS, blight negatively effects property values and the aesthetic quality of our recreation areas; and

WHEREAS, the Michigan Department of Environmental Quality has a Scrap Tire Cleanup Grant Program to address the proper disposal and reuse of strap tires; and

WHEREAS, the County of Muskegon desires to access resources provided by the state in the most efficient manner;

NOW, THEREFORE, BE IT RESOLVED that the County of Muskegon Board of Commissioners supports a grant submittal to the Michigan Department of Environmental Quality's Scrap Tire Cleanup grant; and

FURTHER, BE IT RESOLVED, that County of Muskegon Department of Public Works commits to apply for the grant on behalf of the County of Muskegon.

Moved: Commissioner Cross

Seconded: Commissioner Hughes

Votes:

Ayes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes,

Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

Nays: None.

Excused: Charles Nash

Adopted this 22<sup>nd</sup> day of October, 2013

Attest: \_\_\_\_\_

Nancy A. Waters, County Clerk

