

**Muskegon County
Board of Commissioners**
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

*Benjamin E. Cross, Chairman
Marvin Engle
Gary Foster
Susie Hughes
Kenneth Mahoney*

*Charles Nash, Vice Chair
Robert Scolnik
I. John Snider II
Rillastine R. Wilkins*

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Full Board Meeting

Tuesday, October 10, 2017
3:30 p.m.

Chair Benjamin E. Cross, Presiding

The Full Board of Commissioners meeting was called to order by Chairman Cross. The invocation was given by Commissioner Wilkins. The Pledge of Allegiance was led by Commissioner Hughes and recited in unison.

Roll Call

Present: Benjamin E. Cross, Marvin Engle, Gary Foster Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins

Excused: I. John Snider, II

Also Present: Mark Eisenbarth, County Administrator
Nancy A. Waters, County Clerk
Jeanne Pezet, Administrative Secretary
Doug Hughes, Corporate Counsel

2017-366 **APPROVAL OF THE AGENDA**

Moved by Commissioner Engle, seconded by Commissioner Hughes, to approve the agenda.

Voice vote

Motion Carried

2017-367 **APPROVE THE MINUTES OF THE FULL BOARD MEETING AND CLOSED SESSION MEETING OF THURSDAY, SEPTEMBER 21, 2017**

Moved by Commissioner Engle, seconded by Commissioner Wilkins, to approve the minutes of the Full Board meeting and closed session meeting of Thursday, September 12, 2017.

Voice vote

Motion Carried

PUBLIC COMMENT (on an agenda item)

Billie Picklesimer spoke in opposition to the November 7th Youth, Family & Community Millage Millage Proposal.

Ann Derouin addressed the Board regarding the November 7th Youth, Family & Community Millage Proposal requesting answers to many questions.
Chairman Cross said if they could stay through the meeting, someone would be able to give them some answers.

COMMUNICATIONS

The following communication items were provided to Commissioners for informational purposes:

- A. Eaton County Resolution: Opposition to the Reduction in Federal Funding for the Great Lakes Restoration Initiative
- B. Wexford County Resolution: Opposition to the Reduction in Federal Funding for the Great Lakes Restoration Initiative

COMMITTEE/BOARD REPORTS

2017-368 **ACCEPT THROUGH THE 2017 MICHIGAN STATE POLICE – EMERGENCY MANAGEMENT & HOMELAND SECURITY DIVISION (EMPG) REIMBURSEMENT FOR UP TO 35.69% OF THE MUSKEGON COUNTY EMERGENCY SERVICES DIRECTOR’S SALARY AND FRINGE BENEFITS**

CPS17/10-44
The Courts and Public Safety Committee recommends, moved by Commissioner Nash, seconded by Commissioner Mahoney, to accept through the 2017 Michigan State Police – Emergency Management & Homeland Security Division (EMPG) reimbursement for up to 35.69% of the Muskegon County Emergency Services Director’s salary and fringe benefits.

Roll Call:
Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: I. John Snider II

Motion Carried

2017-369 **ACCEPT THE OFFICE OF THE HIGHWAY SAFETY PLANNING (PLANNING GRANT) AWARD TO THE 14TH CIRCUIT COURT IN THE AMOUNT OF \$15,000.00, AND AUTHORIZE THE CIRCUIT COURT ADMINISTRATOR AND COUNTY BOARD CHAIRMAN TO SIGN THE OFFICE OF HIGHWAY SAFETY PLANNING (PLANNING GRANT) AWARD CONTRACT WHEN RECEIVED AND AMEND THE BUDGET ACCORDINGLY**

CPS17/10-45

The Courts and Public Safety Committee recommends, moved by Commissioner Nash, seconded by Commissioner Mahoney, to accept the Office of the Highway Safety Planning (Planning Grant) Award to the 14th Circuit Court in the amount of \$15,000.00, and authorize the Circuit Court Administrator and County Board Chairman to sign the Office of Highway Safety Planning (Planning Grant) Award contract when received and amend the budget accordingly.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: I. John Snider II

Motion Carried

2017-370 **ACCEPT THE GRANT AWARD AMOUNT OF \$310,000, TO AMEND THE BUDGET ACCORDINGLY, AND AUTHORIZE THE CIRCUIT COURT ADMINISTRATOR AND COUNTY BOARD CHAIR TO SIGN THE SWIFT AND SURE SANCTIONS PROBATION PROGRAM FY 2018 CONTRACT, UPON RECEIPT OF THE CONTRACT FROM THE STATE COURT ADMINISTRATOR'S OFFICE**

CPS17/10-46

The Courts and Public Safety Committee recommends, moved by Commissioner Nash, seconded by Commissioner Mahoney, to accept the grant award amount of \$310,000, to amend the budget accordingly, and authorize the Circuit Court Administrator and County Board Chair to sign the Swift and Sure Sanctions Probation Program FY 2018 Contract, upon receipt of the Contract from the State Court Administrator's Office.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: I. John Snider II

Motion Carried

2017-371 **APPROVE THE FY 2018 CHILD CARE FUND ANNUAL PLAN AND BUDGET AND AUTHORIZE THE CHAIRMAN OF THE BOARD TO SIGN THE DOCUMENT FOR SUBMISSION TO THE STATE OF MICHIGAN**

CPS17/10-47

The Courts and Public Safety Committee recommends, moved by Commissioner Nash, seconded by Commissioner Mahoney, to approve the FY 2018 Child Care Fund Annual Plan and Budget and authorize the Chairman of the Board to sign the document for submission to the State of Michigan.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: I. John Snider II

Motion Carried

2017-372 **AUTHORIZE THE CIRCUIT COURT ADMINISTRATOR TO APPLY TO THE STATE COURT ADMINISTRATOR'S OFFICE FOR AN ACCESS AND VISITATION GRANT AND TO AUTHORIZE THE CIRCUIT COURT ADMINISTRATOR TO SIGN THE ACCESS AND VISITATION AGREEMENT BETWEEN THE STATE COURT ADMINISTRATOR'S OFFICE AND THE FRIEND OF THE COURT/FAMILY COURT, UPON RECEIPT OF THE AGREEMENT FROM THE STATE COURT ADMINISTRATOR'S OFFICE**

CPS17/10-48

The Courts and Public Safety Committee recommends, moved by Commissioner Nash, seconded by Commissioner Mahoney, to authorize the Circuit Court Administrator to apply to the State Court Administrator's Office for an Access and Visitation Grant and to authorize the Circuit Court Administrator to sign the Access and Visitation Agreement between the State Court Administrator's Office and the Friend of the Court/Family Court, upon receipt of the Agreement from the State Court Administrator's Office.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: I. John Snider II

Motion Carried

2017-373 **AUTHORIZE THE CIRCUIT COURT AND THE MUSKEGON COUNTY BOARD CHAIR TO SIGN THE AMENDED AGREEMENT WITH MEDIATION & RESTORATIVE SERVICES TO PROVIDE RESTORATIVE SERVICES TO JUVENILE OFFENDERS. THE AGREEMENT IS EFFECTIVE FROM OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018. THE PROGRAM WILL BE FUNDED BY MEDIATION & RESTORATIVE SERVICES DONATING \$53,034.00 IN UNITED WAY OF THE LAKESHORE GRANT FUNDS AND MATCHING FUNDS THROUGH THE STATE OF MICHIGAN CHILD CARE FUND PROGRAM**

CPS17/10-49

The Courts and Public Safety Committee recommends, moved by Commissioner Nash, seconded by Commissioner Mahoney, to authorize the Circuit Court and the Muskegon County Board Chair to sign the Amended Agreement with Mediation & Restorative Services to provide restorative services to juvenile offenders. The Agreement is effective from October 1, 2017 through September 30, 2018. The Program will be funded by Mediation & Restorative Services donating \$53,034.00 in United Way of the Lakeshore grant funds and matching funds through the State of Michigan Child Care Fund Program.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: I. John Snider II

Motion Carried

2017-374 **AUTHORIZE THE CIRCUIT COURT AND THE MUSKEGON COUNTY BOARD CHAIR TO SIGN THE AGREEMENT WITH THE CHILD ABUSE COUNCIL, CHILDREN'S ADVOCACY CENTER, TO PROVIDE SERVICES TO THE CIRCUIT COURT – FAMILY DIVISION BY PROVIDING ASSISTANCE TO CHILD VICTIMS OF CRIMINAL ACTIONS AND NEGLECT AND ABUSE CASES INVOLVING THE COURT SYSTEM. THE AGREEMENT IS EFFECTIVE FROM OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018. THE PROGRAM WILL BE FUNDED BY THE CHILD ABUSE COUNCIL DONATING \$15,000.00 IN UNITED WAY OF THE LAKESHORE GRANT FUNDS, PRIVATE LOCAL FUNDS AND MATCHING FUNDS THROUGH THE STATE OF MICHIGAN CHILD CARE FUND PROGRAM**

CPS17/10-50

The Courts and Public Safety Committee recommends, moved by Commissioner Nash, seconded by Commissioner Mahoney, to authorize the Circuit Court and the Muskegon County Board Chair to sign the Agreement with the Child Abuse Council, Children's Advocacy Center, to provide services to the Circuit Court – Family Division by providing assistance to child victims of criminal actions and neglect and abuse cases involving the court system. The Agreement is effective from October 1, 2017 through September 30, 2018. The Program will be funded by the Child Abuse Council donating \$15,000.00 in United Way of the Lakeshore grant funds, private local funds and matching funds through the State of Michigan Child Care Fund Program.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: I. John Snider II

Motion Carried

2017-375 **ACCEPT THE MICHIGAN JUVENILE MENTAL HEALTH COURT GRANT PROGRAM AWARD TO THE 14TH CIRCUIT COURT-FAMILY DIVISION IN THE AMOUNT OF \$85,000.00, AND AUTHORIZE THE CIRCUIT COURT ADMINISTRATOR AND COUNTY BOARD CHAIRMAN TO SIGN THE MICHIGAN MENTAL HEALTH COURT GRANT PROGRAM AWARD CONTRACT UPON RECEIPT AND AMEND THE BUDGET ACCORDINGLY**

CPS17/10-51

The Courts and Public Safety Committee recommends, moved by Commissioner Nash, seconded by Commissioner Mahoney, to accept the Michigan Juvenile Mental Health Court Grant Program award to the 14th Circuit Court-Family Division in the amount of \$85,000.00, and authorize the Circuit Court Administrator and County Board Chairman to sign the Michigan Mental Health Court Grant Program award contract upon receipt and amend the budget accordingly.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: I. John Snider II

Motion Carried

2017-376 **AUTHORIZE THE CIRCUIT COURT AND THE MUSKEGON COUNTY BOARD CHAIR TO SIGN THE AGREEMENT WITH THE CHILD ABUSE COUNCIL, COURT APPOINTED SPECIAL ADVOCATE PROGRAM, TO PROVIDE TRAINED CITIZEN VOLUNTEERS TO ADVOCATE FOR THE BEST INTERESTS OF ABUSED AND NEGLECTED CHILDREN INVOLVED IN THE COURT SYSTEM; FROM OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018**

CPS17/10-52

The Courts and Public Safety Committee recommends, moved by Commissioner Nash, seconded by Commissioner Mahoney, to authorize the Circuit Court and the Muskegon County Board Chair to sign the Agreement with the Child Abuse Council, Court Appointed Special Advocate Program, to provide trained citizen volunteers to advocate for the best interests of abused and neglected children involved in the court system; from October 1, 2017 through September 30, 2018.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: I. John Snider II

Motion Carried

2017-377 **ACCEPT THE MICHIGAN VETERANS TREATMENT COURT GRANT IN THE AMOUNT OF \$49,000 AND AUTHORIZE THE CHAIRMAN OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS TO SIGN THE GRANT CONTRACT WITH THE STATE COURT ADMINISTRATIVE OFFICE UPON RECEIPT OF SAID CONTRACT**

CPS17/10-53

The Courts and Public Safety Committee recommends, moved by Commissioner Nash, seconded by Commissioner Mahoney, to accept the Michigan Veterans Treatment Court Grant in the amount of \$49,000 and authorize the Chairman of the Muskegon County Board of Commissioners to sign the grant contract with the State Court Administrative Office upon receipt of said contract.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: I. John Snider II

Motion Carried

2017-378 **ACCEPT THE MICHIGAN DRUG COURT GRANT IN THE AMOUNT OF \$60,000 AND AUTHORIZE THE CHAIRMAN OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS TO SIGN THE GRANT AGREEMENT WITH THE STATE COURT ADMINISTRATIVE OFFICE**

CPS17/10-54

The Courts and Public Safety Committee recommends, moved by Commissioner Nash, seconded by Commissioner Mahoney, to accept the Michigan Drug Court Grant in the amount of \$60,000 and authorize the Chairman of the Muskegon County Board of Commissioners to sign the grant agreement with the State Court Administrative Office.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: I. John Snider II

Motion Carried

2017-379 **EXERCISE A ONE YEAR CONTRACT RENEWAL OPTION WITH MERCY HEALTH PARTNERS - LIFE COUNSELING IN THE AMOUNT OF \$110,198.00 FOR THE TREATMENT OF 60TH DISTRICT SOBRIETY COURT PARTICIPANTS, AND TO AUTHORIZE THE CHAIRMAN OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS TO SIGN THE CONTRACT**

CPS17/10-55

The Courts and Public Safety Committee recommends, moved by Commissioner Nash, seconded by Commissioner Mahoney, to exercise a one year contract renewal option with Mercy Health Partners - Life Counseling in the amount of \$110,198.00 for the treatment of 60th District Sobriety Court participants, and to authorize the Chairman of the Muskegon County Board of Commissioners to sign the contract.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: I. John Snider II

Motion Carried

2017-380 **ACCEPT THE MICHIGAN MENTAL HEALTH COURT GRANT IN THE AMOUNT OF \$120,000 AND AUTHORIZE THE CHAIRMAN OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS TO SIGN THE GRANT CONTRACT WITH THE STATE COURT ADMINISTRATIVE OFFICE UPON RECEIPT OF SAID CONTRACT AND AMEND THE BUDGET ACCORDINGLY**

CPS17/10-56

The Courts and Public Safety Committee recommends, moved by Commissioner Nash, seconded by Commissioner Mahoney, to accept the Michigan Mental Health Court Grant in the amount of \$120,000 and authorize the Chairman of the Muskegon County Board of Commissioners to sign the grant contract with the State Court Administrative Office upon receipt of said contract and amend the budget accordingly.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: I. John Snider II

Motion Carried

2017-381 **RENEW FUNDING FOR F/T DISTRICT COURT CLERK POSITIONS D15012 AND D15008 AND TO AUTHORIZE THE DISTRICT COURT ADMINISTRATOR TO FILL THESE VACANT POSITIONS AS SOON AS PRACTICABLE THEREAFTER**

CPS17/10-57

The Courts and Public Safety Committee recommends, moved by Commissioner Nash, seconded by Commissioner Mahoney, to renew funding for F/T District Court Clerk positions D15012 and D15008 and to authorize the District Court Administrator to fill these vacant positions as soon as practicable thereafter.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: I. John Snider II

Motion Carried

2017-382 **AUTHORIZE THE PROBATE COURT TO ENTER INTO A CONTRACT WITH LENORE FONSTEIN TO CONTINUE TO PROVIDE IN-HOME INVESTIGATIONS IN ADOPTION AND GUARDIANSHIP CASES ALONG WITH A REPORT AND RECOMMENDATIONS TO THE COURT FOR A CONTRACT AMOUNT OF \$16,800 ANNUALLY WITH AN ADDITIONAL \$5,400.00 MILEAGE ALLOWANCE; FROM OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018**

CPS17/10-58

The Courts and Public Safety Committee recommends, moved by Commissioner Nash, seconded by Commissioner Mahoney, to authorize the Probate Court to enter into a contract with Lenore Fonstein to continue to provide in-home investigations in adoption and guardianship cases along with a report and recommendations to the Court for a contract amount of \$16,800 annually with an additional \$5,400.00 mileage allowance; from October 1, 2017 through September 30, 2018.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: I. John Snider II

Motion Carried

2017-383 **AUTHORIZE THE PROBATE COURT TO ENTER INTO A CONTRACT WITH VICKI BROGE, WEST MICHIGAN MONEYMINDERS, LLC, TO ASSIST THE COURT IN ANALYZING ANNUAL ACCOUNTINGS AND TO PROVIDE EDUCATIONAL SESSIONS FOR LAY CONSERVATORS FOR A CONTRACT AMOUNT OF \$16,800; FROM OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018**

CPS17/10-59

The Courts and Public Safety Committee recommends, moved by Commissioner Nash, seconded by Commissioner Mahoney, to authorize the Probate Court to enter into a contract with Vicki Broge, West Michigan Moneyinders, LLC, to assist the court in analyzing annual accountings and to provide educational sessions for lay conservators for a contract amount of \$16,800; from October 1, 2017 through September 30, 2018.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: I. John Snider II

Motion Carried

2017-384 **APPROVE ACCEPTANCE OF THE FY2018 STRATEGIC TRAFFIC ENFORCEMENT GRANT IN THE AMOUNT OF \$60,000.00 AND AMEND THE BUDGET ACCORDINGLY**

CPS17/10-60

The Courts and Public Safety Committee recommends, moved by Commissioner Nash, seconded by Commissioner Mahoney, to approve acceptance of the FY2018 Strategic Traffic Enforcement Grant in the amount of \$60,000.00 and amend the budget accordingly.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: I. John Snider II

Motion Carried

2017-385 **AUTHORIZE THE SHERIFF TO ACCEPT THE RFP BID FROM CORRECT CARE SOLUTIONS AND TO EXECUTE THE TWO YEAR CONTRACT AGREEMENT**

CPS17/10-61

The Courts and Public Safety Committee recommends, moved by Commissioner Nash, seconded by Commissioner Mahoney, to authorize the Sheriff to accept the RFP bid from Correct Care Solutions and to execute the two year contract agreement.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: I. John Snider II

Motion Carried

2017-386 **APPROVE THE SHERIFF'S OFFICE TO ACCEPT FOR THE FISCAL YEAR 2017 SECONDARY ROAD PATROL GRANT FROM THE OFFICE OF HIGHWAY SAFETY PLANNING IN THE AMOUNT OF \$147,870 AND TO AMEND THE BUDGET ACCORDINGLY**

CPS17/10-62

The Courts and Public Safety Committee recommends, moved by Commissioner Nash, seconded by Commissioner Mahoney, to approve the Sheriff's Office to accept for the Fiscal Year 2017 Secondary Road Patrol grant from the Office of Highway Safety Planning in the amount of \$147,870 and to amend the budget accordingly.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: I. John Snider II

Motion Carried

2017-387 **ACCEPT THE INDEPENDENT CONTRACTOR AGREEMENT FOR LAW ENFORCEMENT SERVICES BETWEEN MICHIGAN WORKS! WEST CENTRAL AND THE MUSKEGON COUNTY SHERIFF'S OFFICE WITH FUNDING FOR THE FIRST YEAR OF THE AGREEMENT, OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018 BEING \$10,602.00; AND TO AMEND THE BUDGET ACCORDINGLY**

CPS17/10-63

The Courts and Public Safety Committee recommends, moved by Commissioner Nash, seconded by Commissioner Mahoney, to accept the Independent Contractor Agreement for Law Enforcement Services between Michigan Works! West Central and the Muskegon County Sheriff's Office with funding for the first year of the agreement, October 1, 2017 through September 30, 2018 being \$10,602.00; and to amend the budget accordingly.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: I. John Snider II

Motion Carried

2017-388 **AUTHORIZE THE BOARD CHAIRPERSON TO SIGN THE CONTRACT WITH THE MICHIGAN DEPARTMENT OF CORRECTIONS AND ACCEPT THE FY18 COMMUNITY CORRECTIONS GRANT IN THE AMOUNT OF \$220,914.00**

CSP17/10-64

The Courts and Public Safety Committee recommends, moved by Commissioner Nash, seconded by Commissioner Mahoney, to authorize the Board Chairperson to sign the contract with the Michigan Department of Corrections and accept the FY18 Community Corrections grant in the amount of \$220,914.00.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: I. John Snider II

Motion Carried

Commissioner Hughes reported that the Human Services Committee met on Tuesday, October 3, 2017 and there were no action items to report.

2017-389 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF \$8,649,094.03, COVERING THE PERIOD OF SEPTEMBER 1, 2017 THROUGH SEPTEMBER 21, 2017 FOR CHECKS AND AUGUST 1, 2017 THROUGH AUGUST 31, 2017 FOR P-CARD PAYMENTS, AS PRESENTED BY THE COUNTY CLERK**

WM17/10-115

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to approve payment of the accounts payable of \$8,649,094.03, covering the period of September 1, 2017 through September 21, 2017 for checks and August 1, 2017 through August 31, 2017 for P-Card payments, as presented by the County Clerk.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: I. John Snider II

Motion Carried

2017-390 **APPROVE THE ONE-YEAR CONTRACT WITH SPARROW CONSULTING AT A RATE OF \$50/HR AND A RETAINER FEE NOT TO EXCEED \$5,000 FOR GRANT WRITING AND RELATED SERVICES ON AN AS NEEDED BASIS AND AUTHORIZE THE BOARD CHAIR TO SIGN THE AGREEMENT**

WM17/10-116

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to approve the one-year contract with Sparrow Consulting at a rate of \$50/hr and a retainer fee not to exceed \$5,000 for grant writing and related services on an as needed basis and authorize the Board Chair to sign the agreement.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: I. John Snider II

Motion Carried

2017-391 **APPROVE THE VENDOR AND CONTRACT RELATIONSHIPS OUTLINED ON THE SCHEDULE TO CONTINUE UNDER EXISTING ARRANGEMENTS FOR THE TIME PERIOD FROM OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018**

WM17/10-117

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to approve the vendor and contract relationships outlined on the schedule to continue under existing arrangements for the time period from October 1, 2017 through September 30, 2018.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: I. John Snider II

Motion Carried

2017-392 **APPROVE THE VENDOR AND CONTRACT RELATIONSHIPS OUTLINED ON THE SCHEDULE TO CONTINUE UNDER EXISTING ARRANGEMENTS FOR THE TIME PERIOD FROM OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018**

WM17/10-118

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to approve the vendor and contractor relationships outlined on the attached schedule to continue under existing arrangements for the time period from October 1, 2017 through September 30, 2018.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: I. John Snider II

Motion Carried

2017-393 **APPROVE A ONE-YEAR EXTENSION OF THE CONTRACT/BID WITH ADVANCED PRINTING & GRAPHICS FOR OFFSET PRINTING SERVICES AT THEIR CURRENT PRICES THROUGH SEPTEMBER 30, 2018**

WM17/10-119

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to approve a one-year extension of the contract/bid with Advanced Printing & Graphics for offset printing services at their current prices through September 30, 2018.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: I. John Snider II

Motion Carried

2017-394 **AUTHORIZE STAFF TO ENTER INTO A FUEL CARD AGREEMENT WITH WEX AS ALLOWED UNDER THE STATE OF MICHIGAN COOPERATIVE PURCHASING PROGRAM AND DISCONTINUE THE CURRENT FUEL CARD PROGRAM WITH FUELMAN; AND FURTHER AUTHORIZE THE BOARD CHAIR TO SIGN THE AGREEMENT WITH WEX**

WM17/10-120

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to authorize staff to enter into a fuel card agreement with WEX as allowed under the State of Michigan cooperative purchasing program and discontinue the current fuel card program with Fuelman; and further authorize the Board Chair to sign the agreement with WEX.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: I. John Snider II

Motion Carried

2017-395 **AUTHORIZE THE DIRECTOR (TREASURER)/DEPUTY DIRECTOR (DEPUTY TREASURER) TO SIGN OFF ON DISCHARGE OF DEFERRED LOAN MORTGAGES FOR THE LEAD HAZARD CONTROL PROGRAM WHEN THE PROPERTY HAS MET HUD AND COUNTY PROGRAM REQUIREMENTS**

WM17/10-121

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to authorize the Director (Treasurer)/Deputy Director (Deputy Treasurer) to sign off on discharge of deferred loan mortgages for the Lead Hazard Control Program when the property has met HUD and County program requirements.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: I. John Snider II

Motion Carried

2017-396 **APPROVE THE ADDENDUMS TO THE MUSKEGON COUNTY COLLECTIVE BARGAINING AGREEMENTS ACCORDING TO THE RATIFIED LETTERS OF ADDENDUM EFFECTIVE OCTOBER 1, 2017 AND APPROVE A ONE AND ONE-HALF PERCENT (1.5%) ACROSS THE BOARD HOURLY WAGE INCREASE AND TWO HUNDRED AND FIFTY (\$250) LUMP SUM, EFFECTIVE OCTOBER 1, 2017, AS WELL AS TWO (2) ADDITIONAL PERSONAL DAYS EFFECTIVE OCTOBER 1, 2017 WITH AN EXPIRATION DATE OF DECEMBER 31, 2018 FOR NON-BARGAINING EMPLOYEE CLASS DESIGNATIONS, EXCLUDING HEALTHWEST NON-BARGAINING POSITIONS, OF AH, DH, MH, NC, ND, NF, NH, NO, NR, NS, NT, NU, NV, NW, NX, SH, WH, XF, XH, XS, XT, XU, XV, AND XW**

WM17/10-122

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to approve the addendums to the Muskegon County collective bargaining agreements according to the ratified letters of addendum effective October 1, 2017 and approve a one and one-half percent (1.5%) across the board hourly wage increase and two hundred and fifty (\$250) lump sum, effective October 1, 2017, as well as two (2) additional Personal Days effective October 1, 2017 with an expiration date of December 31, 2018 for non-bargaining employee class designations, excluding HealthWest non-bargaining positions, of AH, DH, MH, NC, ND, NF, NH, NO, NR, NS, NT, NU, NV, NW, NX, SH, WH, XF, XH, XS, XT, XU, XV, and XW.

Commissioner Nash noted he is not against staff getting a raise, only against separating out the Union staff from the Non-Union staff.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: Charles Nash

Excused: I. John Snider II

Motion Carried

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

2017-397 **REAPPOINT THE FOLLOWING MEMBERS TO THE BUILDING AUTHORITY WITH TERMS THROUGH JUNE 20, 2020: MARK EISENBARTH (UNDESIGNATED SLOT); BETH DICK (UNDESIGNATED SLOT); MARK FAIRCHILD (UNDESIGNATED SLOT)**

The Chairman recommends, moved by Commissioner Engle, seconded by Commissioner Mahoney, to reappoint the following members to the Building Authority with terms through June 20, 2020:

Mark Eisenbarth (undesignated slot)
Beth Dick (undesignated slot)
Mark Fairchild (undesignated slot)

Voice vote

Motion Carried

2017-398 **APPOINT JIM FISHER TO THE UNDESIGNATED SLOT ON THE DEPARTMENT OF HEALTH & HUMAN SERVICES BOARD FOR A TERM BEGINNING NOVEMBER 1, 2017 THROUGH OCTOBER 31, 2020**

The Chairman recommends, moved by Commissioner Wilkins, seconded by Commissioner Engle, to appoint Jim Fisher to the undesignated slot on the Department of Health & Human Services Board for a term beginning November 1, 2017 through October 31, 2020.

It was noted that no one else applied for this position.

Voice vote

Motion Carried

Commissioner Hughes reported that Public Works started filling cell 2 and the pumps were started today.

Commissioner Mahoney noted there are different Charter Flights from Muskegon to Atlantic City and if those work well there will be more to different locations.

Commissioner Mahoney reminded everyone that the Community Development/Strategic Planning and the Transportation Committee meetings on October 19th will be held at the Whitehall City Hall.

Chairman Cross asked about the earlier flights out of Muskegon County.

Bob Lukens, Community Development Director, reported that the earlier flights began October 2nd and allow for 180 new connections at O'Hare.

Mr. Lukens also invited everyone to the Muskegon Airport for the Chamber's Business After Hours from 5 p.m. to 7 p.m. on Thursday, October 12, 2017.

ADMINISTRATOR'S REPORT

Administrator Eisenbarth noted presentations and Community Conversations are scheduled throughout the County to educate the community about the Youth, Family & Community Millage. (Schedule attached)

Commissioner Engle noted it might be important to indicate that the millage does not come from this Board; it is the citizens decision to vote for or against.

Administrator Eisenbarth reminded everyone about the following scheduled Board Work Sessions:

- a. 2018 Budget – Tuesday, October 17th at 2:30 p.m.
- b. Brookhaven – Tuesday, November 7th at 2:30 p.m.

Administrator Eisenbarth also reminded everyone that there will be a closed session meeting today.

OLD BUSINESS

Commissioner Hughes noted that there will be a public hearing and informational session at Muskegon Charter Township Hall at 6 p.m. tonight regarding the Road Millage for Muskegon Charter Township.

NEW BUSINESS

There was no new business to come before the Board.

PUBLIC COMMENT

Krystal Lynn Smith, resident and Supervisor at Cedar Creek Township, addressed the Board regarding issues with law enforcement failing to respond to calls in the rural community. Ms. Smith noted that she had called 9-1-1 on three different occasions and there was either no response or over an hour passed before anyone showed up.

Chairman Cross noted Sheriff Poulin was in the audience and would be able to follow up with Ms. Smith.

2017-399 **GO INTO CLOSED SESSION RE: LEGAL OPINION**

Moved by Commissioner Hughes, seconded by Commissioner Nash, to go into closed session re: Legal Opinion.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash,
Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: I. John Snider II

Motion Carried

3:53 p.m. went into closed session.

4:14 p.m. returned to open session.

2017-400 **MOVED BY COMMISSIONER HUGHES, SECONDED BY COMMISSIONER ENGLE, TO ADJOURN**

Voice vote.

Motion Carried

Meeting adjourned at 4:14 p.m.

Nancy A. Waters, County Clerk

NAW/jmp

To be approved at the Full Board Meeting on Tuesday, October 24, 2017

County of Muskegon
Fiscal Year 2018 Service Agreements submitted for County Board approval
County-wide Services Providers

Contract Code	Category	VENDOR NAME/ADDRESS	VENDOR SERVICE	PROJECTED EXPENDITURES
K-2016-383a	AcctDept	Accountemps 38 Commerce Ave SW Grand Rapids, MI 49503	Temporary Financial Staffing Services Based on experience/skills of temp workers (e.g., \$18.85/hr clerical, \$25.50 bookkeeper, \$28.28 specialist)	\$ 5,000
K-2015-423b	AcctDept	Vredeveld Haefner, LLC 4001 Granada CT Grand Rapids MI 49534	Professional Accounting Support for FYE 2016 & 2017	\$ 25,000
(New)	Admin	West MI Regional Dev Comm 316 Morris Ave Ste 340 Muskegon MI 49440	Annual Dues	\$ 39,500
K-2015-423c	Advertising	DexMedia (Frontier Yellow Pages) PO Box 130 Middleton, MA 01949	Community Mental Health listing Brookhaven listing	\$ 4,200
K-2014-518e	Advertising	Herald Publishing Company LLC Mlive Media Group 3102 Walker Ridge Dr Grand Rapids, MI 49544	Local Advertising Service used by across County Departments	\$ 51,500
(New)	Brookhaven	Air Caire 16 E Sheridan Fremon MI 49412	Patient Care Supplies	\$ 13,000
STATE	Courts	State of Michigan Supreme Court Finance Office PO Box 30052 Lansing MI 48909	Software Support for: Circuit Court District Court Probate Court	\$ 53,000 \$ 53,000 \$ 34,000
K-2007-630	CVB	Muskegon Area First 900 Third St Ste 200 Muskegon MI 49440	Membership Dues	\$ 10,000
K-2016-383c	CVB	White Lake Chamber of Commerce 124 W Hanson St Whitehall MI 49461	Membership Dues	\$ 86,500
(New)	Human Resources	Reliance Standard PO Box 3124 Southern PA 19398	Life & LTD Insurance	\$ 174,100
(New)	Human Resources	GovernmentJobs.com Inc NeoGov 222 N Sepulveda Ste 2000 El Segundo CA 90245	Biddle Software License	\$ 12,377
(New)	MATS	Gillig LLC 25800 Clawitter Rd Hayward CA 94545	Bus Parts and Supplies	\$ 75,000
(New)	Office Svcs	Pitney Bowes -Global Financial Service 1 Elmcroft Rd Stamford CT 06929	Mail Equipment Lease	\$ 11,000
(New)	Office Svcs	Reserve Account - Pitney Bowes PO Box 223648 Pittsburgh PA 15250	FY 2018 Postage for Meter	\$ 266,500
K-2014-518a	Service	Brinks 1583 Momentum Place Chicago, IL 60689	Treasurer/Family Court Armored Transportation	\$ 7,200
K-2014-518b	Service	DeLage Landen Public Finance 1111 Old Eagle School Rd PO Box 6608 Wayne, PA 19087	Copier Leases across County Departments	\$ 6,600
K-2016-262	Service	US Bank 1310 Madrid St Ste 101 Marshall MN 56258	Copier Leases across County Departments	\$ 33,700
K-2014-518d	Service	Kohley's Superior Water & Propane 2404 Glade St Muskegon Hts, MI 49444	Water and Propane Services across County Departments	\$ 13,000

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Contract Code	Category	VENDOR NAME/ADDRESS	VENDOR SERVICE	PROJECTED EXPENDITURES
K-2015-423d	Service	West Michigan Veterans Inc 165 E Apple Ave Ste 201 Muskegon, MI 49442	Contracted Veterans Services	\$ 165,560
K-2014-518i	Service	Williams Hughes Law Offices PLLC 120 W Apple Ave PO Box 599 Muskegon, MI 49443	Corporate Counsel Services across County Departments	\$ 463,000
K-2015-423e	Service	Workplace Health 40 E Norton Ave Muskegon, MI 49444	Local Sole Source for Drug Screening & Work Physicals across County Departments	\$ 30,600
N/A	Admin	Knight Consulting, Inc. 115 W. Allegan, Suite 200 Lansing, MI 48933-1314	Legislative Consulting	\$ 36,010
K-2015-423a	Software	BS&A Software 14965 Abbey Ln Bath, MI 48808	Financial Software annual Service/Support Fees by Module: Assessing Personal Residence Exemption (PRE) Audit Delinquent Tax Property Tax Drain Assessment Human Resources Payroll Timesheets General Ledger/Budget Accounts Payable Purchase Order Cash Receipting Fixed Assets Misc Receivables Utility Billing Animal License Employee Web Portal	\$ 103,589
(New)	Solid Waste	Moorland Township Treasurer PO Box 368 Ravenna MI 49451	Moorland Impact fees based on waste disposal	\$ 40,000
STATE	Solid Waste	State of Michigan Mich Dept Environmental Quality Cashiers Office WB-SINV. PO Box 3065 Lansing MI 48909	FY 2018 Surcharge fee based on waste disposal	\$ 46,000
K-2014-455b	Utility	Consumers Energy PO Box 740309 Cincinnati, OH 45274	Electric Service County-Wide	\$ 3,000,000
K-2014-455c	Utility	DTE Energy PO Box 740786 Cincinnati OH 45274	Natural gas service County-Wide	\$ 325,500
K-2015-423p	Utility	Fuelman PO Box 924136 Norcross, GA 30010	Fleet vehicle fuel and vehicle maintenance services	\$ 252,100
K-2009-581	Utility	Honeywell International Honeywell Building Solutions 49116 Wilcom Tech Dr Wixom, MI 48393	Energy Savings Performance Contract Measurement and Verification	\$ 3,884
K-2016-383b	Utility	Republic Services Inc. 2471 Wilshire Jenison, MI 49429	Trash removal services	\$ 41,850
(New)	Utility	Great Lakes Energy PO Box 232 Hart MI 49420	Electric Service for Meinert Park	\$ 8,000

County of Muskegon
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Contract Code	Category	VENDOR NAME/ADDRESS	VENDOR SERVICE	PROJECTED EXPENDITURES
K-2015-423r	Utility Cable	Dish Network DEPT 0063 Palatine, IL 60055	Cable Service across departments	\$ 2,650
K-2015-423s	Utility Cable	Comcast PO Box 3002 Southeastern PA 19398	Cable Service across departments	\$ 31,650
K-2015-423t	Utility Cable	Charter PO Box 3019 Milwaukee, WI 53201	Cable Service across departments	\$ 7,500
K-2015-423u	Utility Phone	Frontier Communications PO Box 1804 Marion, OH 43301	Telephone Services (Included DSL for Parks, Greyhound terminal, Airport, and HealthWest TTY lines)	\$ 19,500
K-2014-455d	Utility Phone	TelNet WorldWide 1175 W Long Lake Rd, Ste 1010 Troy, MI 48098	Telephone Services across dedpartments	\$ 214,100
K-2015-423w	Utility Phone	Verizon Wireless PO Box 15062 Albany, NY 12212	Wireless cell pone service and equipment: State Plan Federal Plan Brookhaven account Prosecutor/ Sheriff account	\$ 267,000
K-2015-423x	Utility Phone	Verizon PO Box 4648 Trenton, NJ 08650	Telephone Services across dedpartments	\$ 40
(New)	Utility Water	City of Montague 8778 Ferry St Montague MI 49437	Retail water service across departments including LandBank properties	\$ 1,450
K-2015-423y	Utility Water	City of Muskegon Heights 2724 Peck St Muskegon Hts, MI 49444	Retail water service MATS	\$ 8,500
K-2014-455a	Utility Water	City of Muskegon 933 Terrace St Muskegon, MI 49442	Retail water service across departments including LandBank properties	\$ 1,554,800
K-2015-423f	Utility Water	City of Norton Shores 2743 Henry St Ste 302 Muskegon, MI 49441	Retail water service across departments	\$ 27,500
K-2015-423z	Utility Water	Muskegon County Water/Sewer 133 E Apple Ave Muskegon, MI 49442	Retail water and sewer services across departments	\$ 54,500
(New)	Various	ApparelMaster-Muskegon Inc 341 E Apple Ave Muskegon MI 49442	Uniforms and Floor Mats	\$ 8,500
(New)	Various	Nichols Paper 29060 Network Place Chicago IL 60673	Janitorial Supplies	\$ 78,700
(New)	Various	Federal Express Pittsburg PA 15250 PO Box 371461	Postage for various Departments	\$ 2,500
(New)	WasteWater	Lewis Reed & Allen, PC 136 E Michigan Ave STE 800 PO Box 5110 Kalamazoo MI 49005	Legal Services	\$ 25,200

October Calendar
Educational Events for Youth, Family & Community Millage

Monday, October 2nd, October 16th

North Muskegon City @ 6:00 p.m.

1502 Ruddiman Drive Muskegon, MI 49445

-- Patrick Finnegan

Egelston TWP @t 7:00 pm

5428 E. Apple Avenue Muskegon, MI 49442

Tuesday, October 3rd

Sullivan TWP @ 6:30 p.m.

8138 Hts. Ravenna Road Ravenna, MI 49451

Monday, October 9th

MAISD Superintendents Meeting @ 12:00 p.m.

-- Zak Anderson & Justin Jennings

Dalton TWP @ 6:00 p.m.

1616 E. Riley Thompson Road Muskegon, MI 49445

Casnovia TWP @ 7:00 p.m.

245 S. Canada Rd Casnovia, MI 49318

-- Sandra Vanderhyde

Tuesday, October 10th

Community Conversation @ 6:00 p.m.

Lakeside Elementary Media Center, 2312 Denmark St, Muskegon, MI 49441

-- Jason Colella & Zak Anderson, Mary Jo French

Holton TWP @ 7:00 p.m.

6511 Holton Whitehall Rd Holton, MI 49425-0328

Patrick Finnegan, M. Eisenbarth

October 11th

Lakeshore Human Trafficking Task Force 3:00 p.m.

380 W Western Ave, Muskegon, MI 49440

-- Jason Colella & Zak Anderson

Thursday, October 12th

Moorland TWP @ 7:00 p.m.

12416 E. Apple Avenue Ravenna, MI 49451

Monday, October 16th

Fruitland TWP @ 5:00 p.m.

4545 Nestrom Road Whitehall, MI 49461

Thursday, October 19th

Muskegon Rotary Club 12:00 pm

Lake House Waterfront Grille

-- Mark Eisenbarth, Sandra Vanderhyde,

Thursday, October 19th

Laketon TWP @ 6:00 p.m.

2735 W. Giles Road Muskegon, MI 49445

- Alisha Riedl,