

**Muskegon County  
Board of Commissioners**  
*Hall of Justice, 990 Terrace, 4<sup>th</sup> Floor  
Muskegon, MI 49442*

*Benjamin E. Cross  
Marvin Engle  
Susie Hughes  
Kenneth Mahoney, Chair  
Charles Nash*

*Terry Sabo  
Robert Scolnik  
Rillastine R. Wilkins, Vice Chair  
District 7 - Vacant*

*Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>*

**Regular Meeting**

Tuesday, September 30, 2014  
4:01 p.m.

Chairman Mahoney, Presiding

The Full Board of Commissioners was called to order by Chairman Mahoney. The invocation was given by Chairman Mahoney. The Pledge of Allegiance was led by Commissioner Hughes and recited in unison.

**Roll Call**

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins

Also Present: James Elwell, Interim County Administrator,  
Marcia L. Wilkes, Chief Deputy County Clerk,  
Jeanne Pezet, Deputy County Clerk  
Doug Hughes, Corporate Counsel

2014-345 **APPROVAL OF THE AGENDA**

Moved by Commissioner Wilkins, seconded by Commissioner Cross, to approve the agenda adding to the Chairman's Report, Item E. A Resolution for White Lake and Item F. To Schedule the October 16<sup>th</sup> meetings in the White Lake Area.

Voice vote.

**Motion Carried**

2014-346 **APPROVE REGULAR AND CLOSED MEETING MINUTES OF TUESDAY, SEPTEMBER 9, 2014**

Moved by Commissioner Hughes, seconded by Commissioner Wilkins, to approve the regular and closed meeting minutes of Tuesday, September 9, 2014.

Voice vote.

**Motion Carried**

**PUBLIC COMMENT (ON AN AGENDA ITEM)**

There was no public comment on an agenda item.

## **PRESENTATIONS**

- A. Christine Robere, United Way of the Lakeshore President, noted this year's goal for the County of Muskegon is \$90,000. Ms. Robere also thanked those who participated in this year's Day of Caring. Ms. Robere introduced Champaign Chair Dave Sipka.
- B. Commissioner Nash presented a Resolution to Judy Kell for her years of service and contributions to Muskegon County and its citizens. It was noted that Ms. Kell brought in over \$16 million in grants.

## **COMMUNICATION**

The following Resolution was distributed to Commissioners for informational purposes: Dickinson County Resolution: 2014-15 - In support of cutting ties with foreign countries that will not support us in the fight against terrorism, to stop bi-partisan politics, and to be leaders...or resign and let us elect individuals who are willing to lead us.

## **COMMITTEE/BOARD REPORTS**

The Community Development/Strategic Planning Committee had no action items to report.

The Transportation Committee had no action items to report.

2014-347 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF \$9,214,514.35 COVERING THE PERIOD OF AUGUST 23, 2014 THROUGH SEPTEMBER 12, 2014 AS PRESENTED BY THE COUNTY CLERK**

WM14/09-109

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to approve payment of the accounts payable of \$9,214,514.35 covering the period of August 23, 2014 through September 12, 2014 as presented by the County Clerk.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins

No: None

**Motion Carried**

2014-348 **FULFILL THE DOWNTOWN MUSKEGON NOW INITIATIVE BY SELLING FOR RESTORATION THE GRAND TRUNK DEPOT, PARCEL NUMBER 61-24-205-318-0001-10**

WM14/09-110

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to fulfill the Downtown Muskegon Now initiative by selling for restoration the Grand Trunk Depot, parcel number 61-24-205-318-0001-10.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins

No: None

**Motion Carried**

2014-349 **APPROVE THE EXPENDITURE OF \$8,905 FOR REPLACEMENT OF THE TWO EXISTING FIRE HYDRANTS AT THE BROOKHAVEN MEDICAL CARE FACILITY BY THE CITY OF MUSKEGON AND TO AUTHORIZE STAFF TO INFORM MUSKEGON TOWNSHIP FIRE DEPARTMENT OF ITS INTENT TO INSTALL A NEW FIRE HYDRANT AT REAR OF THE FACILITY BY DECEMBER 31, 2015**

WM14/09-111

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to approve the expenditure of \$8,905 for replacement of the two existing fire hydrants at the Brookhaven Medical Care Facility by the City of Muskegon and to authorize staff to inform Muskegon Township Fire Department of its intent to install a new fire hydrant at rear of the facility by December 31, 2015.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash,  
Terry Sabo, Robert Scolnik, Rillastine Wilkins

No: None

**Motion Carried**

2014-350 **APPROVE RENEWAL OF ASSESSMENT ADMINISTRATION SERVICES PROVIDED BY THE EQUALIZATION DEPARTMENT TO THE CITY OF ROOSEVELT PARK AND AUTHORIZE THE CHAIR OF THE COUNTY BOARD OF COMMISSIONERS TO EXECUTE AN AGREEMENT PREPARED BY THE EQUALIZATION DEPARTMENT TO PROVIDE THE SERVICES**

WM14/09-112

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to approve renewal of Assessment Administration Services provided by the Equalization Department to the City of Roosevelt Park and authorize the Chair of the County Board of Commissioners to execute an agreement prepared by the Equalization Department to provide the services.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash,  
Terry Sabo, Robert Scolnik, Rillastine Wilkins

No: None

**Motion Carried**

2014-351 **AMEND THE CURRENT ADOPTED FY2014 BUDGET AS PRESENTED**

WM14/09-113

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to amend the current adopted FY2014 budget as presented.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash,  
Terry Sabo, Robert Scolnik, Rillastine Wilkins

No: None

**Motion Carried**

2014-352 **ADOPT THE FY2015 COUNTY OF MUSKEGON APPROPRIATION ORDINANCE INCLUDING THE BUDGET AMENDMENTS AND INCLUDING THE ADOPTION OF THE ASSOCIATED FY2015 POSITION CHANGES, FY2015 EQUIPMENT ITEMS AND FY2015 CAPITAL PROJECTS, WHICH COLLECTIVELY REPRESENT THE IMPLEMENTATION OF THE COUNTY OF MUSKEGON'S FY2015 OPERATING BUDGET**

WM14/09-114

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to adopt the FY2015 County of Muskegon Appropriation Ordinance including the Budget Amendments and including the adoption of the associated FY2015 position changes, FY2015 Equipment Items and FY2015 Capital Projects, which collectively represent the implementation of the County of Muskegon's FY2015 Operating Budget.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash,  
Terry Sabo, Robert Scolnik, Rillastine Wilkins

No: None

**Motion Carried**

2014-353 **AUTHORIZE FINANCE AND MANAGEMENT SERVICES / PURCHASING OFFICE TO SELL COUNTY SURPLUS VEHICLES THROUGH THE SEALED BID PROCESS**

WM14/09-115

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to authorize Finance and Management Services / Purchasing Office to sell County surplus vehicles through the sealed bid process.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash,  
Terry Sabo, Robert Scolnik, Rillastine Wilkins

No: None

**Motion Carried**

2014-354 **APPROVE THE CONTRACT SETTLEMENT WITH THE DISTRICT COURT UNIT AND AUTHORIZE THE COUNTY BOARD CHAIR AND COUNTY CLERK TO SIGN THE LABOR AGREEMENT SUBSEQUENT TO SIGNATURES BEING OBTAINED FROM UNION REPRESENTATIVES**

WM14/09-116

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to approve the contract settlement with the District Court Unit and authorize the County Board Chair and County Clerk to sign the labor agreement subsequent to signatures being obtained from union representatives.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash,  
Terry Sabo, Robert Scolnik, Rillastine Wilkins

No: None

**Motion Carried**

2014-355 **APPROVE THE CONTRACT SETTLEMENT WITH THE SHERIFF DEPUTY UNIT AND AUTHORIZE THE COUNTY BOARD CHAIR AND COUNTY CLERK TO SIGN THE LABOR AGREEMENT SUBSEQUENT TO SIGNATURES BEING OBTAINED FROM UNION REPRESENTATIVES**

WM14/09-117

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to approve the contract settlement with the Sheriff Deputy Unit and authorize the County Board Chair and County Clerk to sign the labor agreement subsequent to signatures being obtained from union representatives.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash,  
Terry Sabo, Robert Scolnik, Rillastine Wilkins

No: None

**Motion Carried**

2014-356 **APPROVE THE CONTRACT SETTLEMENT WITH THE SHERIFF CORRECTIONS UNIT AND AUTHORIZE THE COUNTY BOARD CHAIR AND COUNTY CLERK TO SIGN THE LABOR AGREEMENT SUBSEQUENT TO SIGNATURES BEING OBTAINED FROM UNION REPRESENTATIVES**

WM14/09-118

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to approve the contract settlement with the Sheriff Corrections Unit and authorize the County Board Chair and County Clerk to sign the labor agreement subsequent to signatures being obtained from union representatives.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash,  
Terry Sabo, Robert Scolnik, Rillastine Wilkins

No: None

**Motion Carried**

2014-357 **APPROVE THE CONTRACT SETTLEMENT WITH THE MNA PUBLIC HEALTH NURSES UNIT AND AUTHORIZE THE COUNTY BOARD CHAIR AND COUNTY CLERK TO SIGN THE LABOR AGREEMENT SUBSEQUENT TO SIGNATURES BEING OBTAINED FROM UNION REPRESENTATIVES**

WM14/09-119

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to approve the contract settlement with the MNA Public Health Nurses Unit and authorize the County Board Chair and County Clerk to sign the labor agreement subsequent to signatures being obtained from union representatives.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash,  
Terry Sabo, Robert Scolnik, Rillastine Wilkins

No: None

**Motion Carried**

2014-358 **APPROVE CONTRACT SETTLEMENT WITH THE PUBLIC WORKS UNIT AND AUTHORIZE THE COUNTY BOARD CHAIR AND COUNTY CLERK TO SIGN THE LABOR AGREEMENT SUBSEQUENT TO SIGNATURES BEING OBTAINED FROM UNION REPRESENTATIVES**

WM14/09-120

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to approve contract settlement with the Public Works Unit and authorize the County Board Chair and County Clerk to sign the labor agreement subsequent to signatures being obtained from union representatives.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash,  
Terry Sabo, Robert Scolnik, Rillastine Wilkins

No: None

**Motion Carried**

2014-359 **APPROVE THE CONTRACT SETTLEMENT WITH THE SHERIFF COMMAND UNIT AND AUTHORIZE THE COUNTY BOARD CHAIR AND COUNTY CLERK TO SIGN THE LABOR AGREEMENT SUBSEQUENT TO SIGNATURES BEING OBTAINED FROM UNION REPRESENTATIVES**

WM14/09-121

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to approve the contract settlement with the Sheriff Command Unit and authorize the County Board Chair and County Clerk to sign the labor agreement subsequent to signatures being obtained from union representatives.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash,  
Terry Sabo, Robert Scolnik, Rillastine Wilkins

No: None

**Motion Carried**

2014-360 **ACCEPT THE RECOMMENDATION OF CORPORATE COUNSEL TO SETTLE THE WORKERS' COMPENSATION CASE OF REBECCA PINTOSKI V COUNTY OF MUSKEGON**

WM14/09-122

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to accept the recommendation of Corporate Counsel to settle the workers' compensation case of Rebecca Pintoski v County of Muskegon.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash,  
Terry Sabo, Robert Scolnik, Rillastine Wilkins

No: None

**Motion Carried**

**CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS**

2014-361 **REAPPOINT DAVID COTTER TO THE DEPARTMENT OF HUMAN SERVICES FOR THE TERM 11/1/14 – 10/31/17**

The Chairman recommends, moved by Commissioner Wilkins, seconded by Commissioner Engle, to reappoint David Cotter to the Department of Human Services for the term 11/1/14 – 10/31/17.

Commissioner Hughes asked why Mr. Cotter was not interviewed. Chairman Mahoney noted this was a reappointment and the current Board did not wish to make changes at this time.

Voice vote.

**Motion Carried**

Chairman Mahoney invited everyone to the Ribbon Cutting for the new Juvenile Transition Center on Thursday, October 16, 2014 at 2:30 p.m. at the County's South Complex.

Commissioner Scholnik asked when the building will be occupied. It was noted occupancy will take place on October 20, 2014.

2014-362 **PASS A RESOLUTION OF SUPPORT FOR MUSKEGON COUNTY ROAD COMMISSION (MCRC) TO RECEIVE SECTION 19 DISASTER RELIEF FUNDS**

The Chairman recommends, moved by Commissioner Sabo, seconded by Commissioner Hughes, to pass a Resolution of Support for Muskegon County Road Commission (MCRC) to receive Section 19 Disaster Relief Funds.

Voice vote.

**Motion Carried**

Chairman Mahoney reminded Commissioners that there will be a Board Planning Session on Tuesday, October 14, 2014 at noon at the Terrace Plaza Third Floor Conference Room. He also noted this will be a closed session to review and consider contents of applications for employment for the Muskegon County Administrator position. Chairman Mahoney noted this will only be a screening session with the consultant.

Chairman Mahoney noted additional planning sessions will be scheduled, one regarding Southwest Financial Services and another to review the results of the convention center feasibility study.

2014-363 **PREPARE A RESOLUTION TO CONGRATULATE THE WHITE LAKE COMMUNITY FOR THE DELISTING OF WHITE LAKE**

The Chairman recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to prepare a resolution to congratulate the White Lake Community for the delisting of White Lake.

Voice vote.

**Motion Carried**

2014-364 **MOVE THE MEETINGS OF OCTOBER 16, 2014 (COMMUNITY DEVELOPMENT/STRATEGIC PLANNING COMMITTEE AND THE TRANSPORTATION COMMITTEE) TO THE WHITE LAKE AREA (POSSIBLY WHITE RIVER TOWNSHIP)**

The Chairman recommends, moved by Commissioner Wilkins, seconded by Commissioner Sabo, to move the meetings of October 16, 2014 (Community Development/Strategic Planning Committee and the Transportation Committee) to the White Lake area (possibly White River Township).

Commission Engle noted the Road Commission Budget is now available.

Commissioner Cross noted the Library is moving along.

Commissioner Nash reported that the LCC Board legacy costs have been resolved; a surplus will be distributed back to the counties. LCC has until the end of the year to close out all reports.

Chairman Mahoney asked Commissioner Nash to explain to the audience members what are LCC and LRP. Commissioner Nash noted LCC was the Lakeshore Coordinating Council handling PA2 Funds, Block Grants, to support our substance abuse programs. The LRP is the Lakeshore Regional Partnership which has taken over those responsibilities as well as Community Mental Health (CMH) funds and substance abuse funds. Muskegon is in a new region with Kent, Allegan, Oceana, Ottawa, Mason, and Lake Counties. An agreement will be coming forth from the Substance Abuse Advisory Board. Mr. Nash is disheartened by representation which is based on demographics.

Commissioner Scolnik encouraged everyone to visit the Hilts Landing Project. John McGarry, Chief Executive Officer of Lakeshore Museum Center, is at Hilts Landing every Friday at 3 p.m. for tours.

Also, Commissioner Scolnik visited the cannons from the Veteran Memorial Park, which are in the process of restoration, and they look fantastic.

Commissioner Scolnik invited everyone to a Community Mixer at Mona Lake Park, on Wednesday, October 1, 2014 from 4 p.m. – 7 p.m. hosted by City of Muskegon Heights and Muskegon Rotary, food and drinks will be provided for the first 400 people.

Commissioner Sabo noted he will not be at the October 9, 2014 Public Works meeting because he will be with the Legends Flight in Washington D.C. taking WWII Veterans round trip to see their monument. The group will return to the Muskegon County Airport at 8 p.m. to a huge reception at the Executive Air Hanger which holds 5000 people. This is a community event. Commissioner Sabo asked everyone to attend wearing red, white, and blue and come out to welcome them home.

Commissioner Sabo invited everyone to come to the Kirkhof Center at Grand Valley State University, October 10, 2014 at 10 a.m. Muskegon is one of the final 6 out of 31 applicants who were asked to present why Muskegon County deserves the grant for the Regional Prosperity Initiative.



**INTERIM ADMINISTRATOR'S REPORT**

2014-365 **AUTHORIZE THE CHAIRMAN OF THE COUNTY BOARD OF COMMISSIONER TO SIGN THE CONTRACT WITH CITY OF NORTON SHORES, CITY OF MUSKEGON HEIGHTS, CITY OF MUSKEGON, AND INTELLECTUAL BUSINESS SOLUTIONS AND TO UTILIZE \$7,500.00 FROM THE COMMUNITY DEVELOPMENT BLOCK GRANT ADMINISTRATIVE FUNDING FOR THE COUNTY OF MUSKEGON'S SHARE OF THE CONTRACT COST**

The Interim Administrator recommends, moved by Commissioner Wilkins, seconded by Commissioner Engle, to authorize the Chairman of the County Board of Commissioner to sign the contract with City of Norton Shores, City of Muskegon Heights, City of Muskegon, and Intellectual Business Solutions and to utilize \$7,500.00 from the Community Development Block Grant administrative funding for the county of Muskegon's share of the contract cost.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash,  
Terry Sabo, Robert Scolnik, Rillastine Wilkins

No: None

**Motion Carried**

2014-366 **AUTHORIZE THE BOARD OF COMMISSIONERS TO APPOINT CONNIE MAXIM-SPARROW TO GRANTS ADMINISTRATOR OF FUNDING PROVIDED BY MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS, BUREAU OF CONSTRUCTION CODES, OFFICE OF LAND SURVEY AND REMONUMENTATION**

The Interim Administrator recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to authorize the Board of Commissioners to appoint Connie Maxim-Sparrow to Grants Administrator of funding provided by Michigan Department of Licensing and Regulatory Affairs, Bureau of Construction Codes, Office of Land Survey and Remonumentation.

Voice vote.

**Motion Carried**

2014-367 **APPROVE THE CONTRACT SETTLEMENT WITH THE CMH AIDE UNIT AND AUTHORIZE THE COUNT BOARD CHAIR AND COUNTY CLERK TO SIGN THE LABOR AGREEMENT SUBSEQUENT TO SIGNATURES BEING OBTAINED FROM UNION REPRESENTATIVES**

The Interim Administrator recommends, moved by Commissioner Cross, seconded by Commissioner Sabo, to approve the contract settlement with the CMH Aide Unit and authorize the Count Board Chair and County Clerk to sign the labor agreement subsequent to signatures being obtained from union representatives.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash,  
Terry Sabo, Robert Scolnik, Rillastine Wilkins

No: None

**Motion Carried**

2014-368 **APPROVE THE CONTRACT SETTLEMENT WITH THE GENERAL EMPLOYEES UNIT AND AUTHORIZE THE COUNTY BOARD CHAIR AND COUNTY CLERK TO SIGN THE LABOR AGREEMENT SUBSEQUENT TO SIGNATURES BEING OBTAINED FROM UNION REPRESENTATIVES**

The Interim Administrator recommends, moved by Commissioner Cross, seconded by Commissioner Hughes, to approve the contract settlement with the General Employees Unit and authorize the County Board Chair and County Clerk to sign the labor agreement subsequent to signatures being obtained from union representatives.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash,  
Terry Sabo, Robert Scolnik, Rillastine Wilkins

No: None

**Motion Carried**

**OLD BUSINESS**

There was no old business to come before the Board.

**NEW BUSINESS**

There was no new business to come before the Board.

**PUBLIC COMMENT**

Lee Burley, Facilities Management Groundskeeper, addressed the Board regarding the hardship that employees will face with the changes in employee's insurance. Mr. Burley noted since being hired in 2005, his department has lost 60% of their workforce without any increases in pay for those now handling more than twice the workload.

2014-369 **MOVED TO ADJOURN AT 4:42 P.M.**

Moved by Commissioner Cross, seconded by Commissioner Hughes, to adjourn at 4:42 p.m.

Voice vote

**Motion Carried**

Meeting adjourned at 4:42 p.m.

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Marcia L. Wilkes, Chief Deputy County Clerk

MLW/jmp

Preliminary Minutes  
To be approved at the Full Board Meeting on Tuesday, October 14, 2014