

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace Street, 4th Floor
Muskegon, MI 49442

Terry J. Sabo, Chairman
Marvin Engle
Susie Hughes
Jeff Lohman
Kenneth Mahoney

Benjamin E. Cross, Vice Chair
Charles Nash
Robert Scolnik
Rillastine R. Wilkins

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Regular Meeting

Tuesday, September 13, 2016
4:00 p.m.

Chairman Sabo, Presiding

The Full Board of Commissioners was called to order by Chairman Sabo.

Chairman Sabo asked for a moment of silence in memory of those across the world dealing with violence and natural disasters and for those who protect us here and abroad.

The Pledge of Allegiance was led by Commissioner Mahoney and recited in unison.

Roll Call

Present: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney,
Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

Excused: Jeff Lohman

Also Present: Mark Eisenbarth, County Administrator;
Nancy A. Waters, County Clerk;
Jeanne Pezet, Administrative Secretary;
Susan Franklin, Corporate Counsel

2016-321 **APPROVAL OF THE AGENDA**

Moved by Commissioner Mahoney, seconded by Commissioner Hughes, to approve the agenda, adding a short presentation, item 6. A. a presentation by Dave Eling, Director, Department of Veterans Affairs-Muskegon County.

Voice vote

Motion Carried

2016-322 **APPROVE THE REGULAR AND CLOSED SESSION MEETING MINUTES OF AUGUST 23, 2016**

Moved by Commissioner Engle, seconded by Commissioner Nash, to approve the Regular and Closed Session Meeting Minutes of August 23, 2016.

Voice vote

Motion Carried

PRESENTATION – DAVE ELING, DEPARTMENT OF VETERANS AFFAIRS – MUSKEGON COUNTY

Dave Eling, Director of Department of Veterans Affairs – Muskegon County, presented the Board with a check in the amount of \$10,000 raised from the sale of veteran markers and banners. Mr. Eling thanked Commissioners for having faith to loan the Department of Veterans Affairs the money.

PUBLIC COMMENT (on an agenda item)

There was no public comment on an agenda item.

COMMUNICATION

There were no communication items for the Board.

COMMITTEE/BOARD REPORTS

2016-323 **AUTHORIZE REQUEST FOR BIDS FOR TREATMENT SERVICES FOR MUSKEGON COUNTY SOBRIETY COURT PARTICIPANTS FOR THE PERIOD OF OCTOBER 2016 THROUGH SEPTEMBER 2017 WITH TWO ONE-YEAR RENEWAL OPTIONS WITH NO CHANGE IN GENERAL FUND**

CPS16/09-23

The Courts and Public Safety Committee recommend, moved by Commissioner Mahoney, seconded by Commissioner Wilkins, to authorize request for bids for treatment services for Muskegon County Sobriety Court participants for the period of October 2016 through September 2017 with two one-year renewal options with no change in General Fund.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman

Motion Carried

2016-324 **APPROVE ACCEPTANCE OF THE FY2016 YOUTH ALCOHOL ENFORCEMENT GRANT IN THE AMOUNT OF \$15,000.00 AND TO AMEND THE COUNTY BUDGET ACCORDINGLY**

CPS16/09-24

The Courts and Public Safety Committee recommend, moved by Commissioner Mahoney, seconded by Commissioner Wilkins, to approve acceptance of the FY2016 Youth Alcohol Enforcement Grant in the amount of \$15,000.00 and to amend the County budget accordingly.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman

Motion Carried

2016-325 **APPROVE APPLICATION FOR THE FY2017 SECONDARY ROAD PATROL GRANT IN THE AMOUNT OF \$147,870.00 FROM THE OFFICE OF HIGHWAY SAFETY PLANNING**

CPS16/09-25

The Courts and Public Safety Committee recommend, moved by Commissioner Mahoney, seconded by Commissioner Wilkins, to approve application for the FY2017 Secondary Road Patrol Grant in the amount of \$147,870.00 from the Office of Highway Safety Planning.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman

Motion Carried

2016-326 **APPROVE ACCEPTANCE OF THE FY2017 STRATEGIC TRAFFIC ENFORCEMENT GRANT IN THE AMOUNT OF \$60,500.00 AND TO AMEND THE COUNTY BUDGET ACCORDINGLY**

CPS16/09-26

The Courts and Public Safety Committee recommend, moved by Commissioner Mahoney, seconded by Commissioner Wilkins, to approve acceptance of the FY2017 Strategic Traffic Enforcement Grant in the amount of \$60,500.00 and to amend the County budget accordingly.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman

Motion Carried

2016-327 **APPROVE AND AUTHORIZE THE SHERIFF TO SIGN A ONE YEAR EXTENSION TO THE CONTRACT BETWEEN THE MUSKEGON COUNTY SHERIFF AND CORRECTIONAL HEALTHCARE COMPANIES TO PROVIDE MEDICAL SERVICES IN THE JAIL AT A COST OF \$109,183.19 PER MONTH**

CPS16/09-27

The Courts and Public Safety Committee recommend, moved by Commissioner Mahoney, seconded by Commissioner Wilkins, to approve and authorize the Sheriff to sign a one year extension to the contract between the Muskegon County Sheriff and Correctional Healthcare Companies to provide medical services in the jail at a cost of \$109,183.19 per month.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman

Motion Carried

2016-328 **APPROVE AND AUTHORIZE THE BOARD CHAIR TO SIGN THE FY2017 CHILD CARE FUND ANNUAL PLAN AND BUDGET FOR SUBMISSION TO THE STATE OF MICHIGAN**

CPS16/09-28

The Courts and Public Safety Committee recommend, moved by Commissioner Mahoney, seconded by Commissioner Wilkins, to approve and authorize the Board Chair to sign the FY2017 Child Care Fund Annual Plan and Budget for submission to the State of Michigan.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman

Motion Carried

2016-329 **APPROVE AND AUTHORIZE THE BOARD CHAIR TO SIGN THE FIVE YEAR COMBINED TITLE IV-D COOPERATIVE REIMBURSEMENT PROGRAM (CRP) AGREEMENT**

CPS16/09-29

The Courts and Public Safety Committee recommend, moved by Commissioner Mahoney, seconded by Commissioner Wilkins, to approve and authorize the Board Chair to sign the five year combined Title IV-D Cooperative Reimbursement Program (CRP) Agreement.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman

Motion Carried

2016-330 **APPROVE THE SALARY RANGE CHANGE FOR THE ADMINISTRATOR/BROOKHAVEN POSITION (Y02501) FROM ND-0035 (\$37.929-\$48.263/HR) TO ND-0045 (\$45.154-\$57.694/HR) AND AUTHORIZE THE POSTING AND FILLING OF THIS POSITION AT THE NEW SALARY RANGE**

HS16/09-15

The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Vice Chair Cross, to approve the salary range change for the Administrator/Brookhaven position (Y02501) from ND-0035 (\$37.929-\$48.263/hr) to ND-0045 (\$45.154-\$57.694/hr) and authorize the posting and filling of this position at the new salary range.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman

Motion Carried

2016-331 **AUTHORIZE APPOINTMENT OF ANGELA HICKS, BROOKHAVEN NURSING DIRECTOR ASSISTANT, AS THE INTERIM ADMINISTRATOR ASSISTANT FOR CLINICAL SERVICES/DIRECTOR OF NURSING, EFFECTIVE JULY 30, 2016, AT STEP 3, \$33.061, OF THE ADMINISTRATOR ASSISTANT FOR CLINICAL SERVICES/DIRECTOR OF NURSING PAY RANGE**

HS16/09-16

The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Vice Chair Cross, to authorize appointment of Angela Hicks, Brookhaven Nursing Director Assistant, as the Interim Administrator Assistant for Clinical Services/Director of Nursing, effective July 30, 2016, at Step 3, \$33.061, of the Administrator Assistant for Clinical Services/Director of Nursing pay range.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman

Motion Carried

2016-332 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF \$8,253,471.43 COVERING THE PERIOD OF AUGUST 6, 2016, THROUGH AUGUST 26, 2016, AS PRESENTED BY THE COUNTY CLERK**

WM16/09-124

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to approve payment of the accounts payable of \$8,253,471.43 covering the period of August 6, 2016, through August 26, 2016, as presented by the County Clerk.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Motion Carried

2016-333 **ACCEPT MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY BLIGHT ELIMINATION FUNDING TOTALING \$1,800,000 FOR DEMOLITION OF VACANT RESIDENTIAL STRUCTURES, AS WELL AS EXECUTE THE PARTNERSHIP AGREEMENT WITH THE STATE OF MICHIGAN, MEMORANDUM OF UNDERSTANDING WITH THE MUSKEGON LAND BANK AUTHORITY AND AMEND THE FY2017 BUDGET AS NEEDED FOR THIS GRANT AWARD**

WM16/09-125

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to accept Michigan State Housing Development Authority Blight Elimination funding totaling \$1,800,000 for demolition of vacant residential structures, as well as execute the partnership agreement with the State of Michigan, Memorandum of Understanding with the Muskegon Land Bank Authority and amend the FY2017 budget as needed for this grant award.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman

Motion Carried

2016-334 **APPROVE AMENDMENT OF THE FY2016 BUDGET AS PRESENTED**

WM16/09-126

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to approve amendment of the FY2016 budget as presented.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman

Motion Carried

2016-335 **APPROVE AMENDMENT OF THE AWARD OF THE BID FOR OFFSET PRINTING SERVICES TO ADVANCED PRINTING & GRAPHICS FOR ONE YEAR FOR AN ESTIMATED COST OF \$47,000**

WM16/09-127

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to approve amendment of the award of the bid for offset printing services to Advanced Printing & Graphics for one year for an estimated cost of \$47,000.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman

Motion Carried

2016-336 **APPROVE THE ELIMINATION OF THE GRANTS COORDINATOR POSITION X41801 EFFECTIVE SEPTEMBER 16, 2016, AND APPROVE ENTERING INTO A ONE-YEAR INDEPENDENT CONTRACTOR AGREEMENT WITH SPARROW CONSULTING AT A RATE OF \$42/HR FOR GRANT WRITING AND OTHER PROJECT RELATED SERVICES ON AN AS NEEDED BASIS AND AUTHORIZE BOARD CHAIR TO SIGN THE AGREEMENT**

WM16/09-128

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to approve the elimination of the Grants Coordinator position X41801 effective September 16, 2016, and approve entering into a one-year independent contractor agreement with Sparrow Consulting at a rate of \$42/hr for grant writing and other project related services on an as needed basis and authorize Board Chair to sign the agreement.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman

Motion Carried

2016-337 **APPROVE (A) TO AUTHORIZE THE BANK RESOLUTIONS AND OTHER DOCUMENTS TO OPEN THE REQUIRED COLLATERAL DEPOSIT ACCOUNT FOR THE MUSKEGON COUNTY SECTION 125 PLAN FLEXIBLE SPENDING ACCOUNT AT THE BANCORP BANK; (B) TO AUTHORIZE DEPOSITING FUNDS FOR AN IMPREST BALANCE IN THIS BANK ACCOUNT; AND (C) TO AUTHORIZE THE COUNTY TREASURER OR DEPUTY TREASURER TO EXECUTE ANY DOCUMENTS NECESSARY TO OPEN AND OPERATE THE FSA BANK ACCOUNT WITH THE COUNTY'S TYPICAL SIGNATORY AUTHORIZATIONS**

WM16/09-129

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to approve (a) to authorize the bank resolutions and other documents to open the required Collateral Deposit Account for the Muskegon County Section 125 Plan Flexible Spending Account at The Bancorp bank; (b) to authorize depositing funds for an imprest balance in this bank account; and (c) to authorize the County Treasurer or Deputy Treasurer to execute any documents necessary to open and operate the FSA bank account with the County's typical signatory authorizations.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman

Motion Carried

2016-338 **ACCEPT THE RECOMMENDATION OF CORPORATE COUNSEL TO SETTLE
A PENDING CLAIM**

WM16/09-130

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to accept the recommendation of Corporate Counsel to settle a pending claim.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash,
Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman

Motion Carried

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

Chairman Sabo noted that the Department of Health and Human Services (DHHS) Board vacancy due to the untimely passing of Dr. Doris Rucks will be published in the Muskegon Chronicle.

Chairman Sabo reminded everyone that the Michigan Irish Music Festival at Heritage Landing will take place this weekend, September 15th through the 18th, and encouraged everyone to participate in one of the best festivals in the State. (For more information go to: <https://www.michiganirish.org/>)

Chairman Sabo encouraged participation in the upcoming United Way Fundraising Events

- Bowling for UW, Saturday, September 24th, at 7:00pm, at Northway Lanes
- Family Fun Night, Friday, September 30th, 5:00pm to 8:00pm, at Norton Pines Athletic Club

ADMINISTRATOR'S REPORT

Administrator Eisenbarth announced that the Human Services Committee agendas will now include the HealthWest and DHHS/Brookhaven Board minutes and financials.

Michigan Green Communities Challenge honored Muskegon County's sustainability efforts with a bronze medal for its free household hazardous waste, electronics and tire recycling for all county residents two times per year. (See attached)

- * Sustainability Coordinator Sara Damm

Muskegon County Department of Veterans Affairs received a Certificate of Recognition for being a finalist for the Governor's Energy Excellence Award in the category of Best Communication, Education or Program for their work with the DTE Test & Tune Up Program. (See attached)

- * Veterans Program/Services Coordinator Mike Baauw

Muskegon County Department of Veterans Affairs received a Certificate of Appreciation in recognition of its initiative and generosity in partnering with the Department of Veterans Affairs Medical Center Transition & Care Management Program to provide support and guidance to the Veterans of the greater Muskegon area at the 2016 Rebel Road Motorcycle Rally. (See attached)

- * Veterans Affairs Director Dave Eling
- * Veterans Program/Services Coordinator Mike Baauw

OLD BUSINESS

Chairman Sabo noted all the testimony has been completed for the personnel hearing and things are moving forward.

NEW BUSINESS

There was no new business to come before the Board.

PUBLIC COMMENT

County Clerk Waters addressed the Board stating that hundreds of DD214s have been filed with the County Clerk's office since beginning the Veteran ID Card. Unfortunately, due to space constraints and the plan to begin offering fingerprinting service for our CPL applicants, we will be discontinuing the Veteran ID Cards with the last day to obtain one being Thursday, November 10, 2016.

Discussion ensued with many Board Members stating they were sorry to see this come to an end. Vice Chair Cross asked if other Counties provide this service and if they do not, could County Clerk Waters encourage them to begin providing Veteran ID cards because many of his co-workers who do not reside in Muskegon County have expressed an interest in getting one. Clerk Waters said she would let the County Clerks Association know of the interest in the Veterans Cards.

Ed Fox, Business Agent for the Fraternal Order of Police (FOP), announced that the jail staff had ratified their contract. However, Mr. Fox stated jail staff was not happy about the 1% increase and the shortness of staff but the frozen positions created concern about jail safety of both staff and inmates.

Chairman Sabo recognized audience members Sheriff Dean Roesler and Undersheriff Dan Stout.

2016-339 **MOVED BY COMMISSIONER NASH, SECONDED BY COMMISSIONER
HUGHES, TO ADJOURN**

Voice vote

Motion Carried

Meeting adjourned at 4:29 p.m.

Nancy A. Waters, County Clerk

NAW/jmp

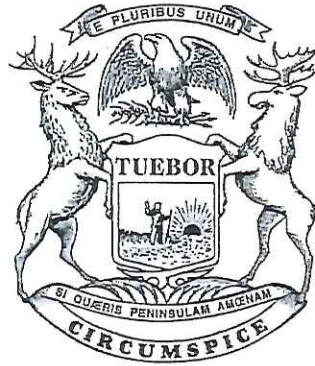
Preliminary Minutes
To be approved at the Full Board Meeting on September 27, 2016

2016 MGC Challenge



Muskegon County





CERTIFICATE OF RECOGNITION

Muskegon County Department of Veterans Affairs

On behalf of the people of the state of Michigan this certificate of recognition is hereby presented to Muskegon County Department of Veterans Affairs for being a finalist for the Governor's Energy Excellence Award in the category of Best Communication, Education, or Program. We thank you for your contributions and selfless dedication to the people and communities of Michigan.

A handwritten signature in cursive script, appearing to read "Rick Snyder".

Rick Snyder
Governor



VA
HEALTH
CARE

Defining
EXCELLENCE
in the 21st Century

In Reply Refer To: 515/11(OEIF)

26 AUG 16

Dave Eling
Veterans Service Center
165 E Apple Ave, Suite 201
Muskegon, MI 49442

Dear Dave,

It was a pleasure to work with you and your devoted crew as part of the Veterans Service Tent at the 2016 Rebel Road Motorcycle Rally. I appreciate your generosity in allowing us to staff a resource table despite our late request. We were able to meet with quite a few area Veterans and share services available from the Battle Creek VA Medical Center, the Muskegon Community Based Outpatient Clinic, and our VA Northern Rural Expansion Program.

Outreach to our Veterans is a vital part of maintaining awareness in the community. If you should decide to host a tent next year, please keep us in mind as a resource and enthusiastic partner.

Moreover, I would like to present the Muskegon County Department of Veterans Affairs with this certificate of appreciation for an exemplary effort. Please pass my compliments to all who participated for making our small team feel at home for the day we spent with you.

Thank you for your service.

Respectfully,

Michael "Mick" Hornev
Transition Patient Advocate

Department of Veterans Affairs Medical Center
Transition & Care Management Program
5500 Armstrong Road
Battle Creek, MI 49037-7314

VA



**U.S. Department
of Veterans Affairs**

Certificate of Appreciation

Presented to:

The Muskegon County Department of Veterans Affairs

In recognition of your initiative and generosity in partnering with our Transition & Care Management Program to provide support and guidance to the Veterans of the greater Muskegon area at the 2016 Rebel Road Motorcycle Rally.

A handwritten signature in black ink, appearing to read "Jo Weth".

Jo Weth, MA, LMSW
TCM Program Manager

A handwritten signature in brown ink, appearing to read "Mary Beth Skupien, PhD".

Mary Beth Skupien, PhD
Medical Center Director