

**Muskegon County
Board of Commissioners**
*Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442*

*Benjamin E. Cross
Marvin Engle
Susie Hughes
Kenneth Mahoney, Chair
Charles Nash*

*Terry Sabo
Robert Scolnik
Rillastine R. Wilkins, Vice Chair
District 7 - Vacant*

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Regular Meeting

Tuesday, September 9, 2014
4:00 p.m.

Vice Chair Wilkins, Presiding

The Full Board of Commissioners was called to order by Vice Chair Wilkins. The invocation was given by Vice Chair Wilkins. The Pledge of Allegiance was recited in unison.

Roll Call

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Rillastine Wilkins

Excused: Kenneth Mahoney, Robert Scolnik

Also Present: Nancy A. Waters, County Clerk,
Jeanne Pezet, Deputy County Clerk
Doug Hughes, Corporate Counsel

2014-323 **APPROVAL OF THE AGENDA**

Moved by Commissioner Nash, seconded by Commissioner Cross, to approve the agenda.

Voice vote.

Motion Carried

2014-324 **APPROVE MINUTES OF TUESDAY, AUGUST 26, 2014**

Moved by Commissioner Cross, seconded by Commissioner Hughes, to approve the minutes of Tuesday, August 26, 2014.

Voice vote.

Motion Carried

PUBLIC COMMENT (ON AN AGENDA ITEM)

Ryan Leestma, Owner, ISI, addressed the Board regarding the Managed Services Contract with the County from 2013. He requested the Board to uphold the prior obligation.

Katrina Cooper, ISI Contract Employee, addressed the Board in support of the ECM project and the experience and qualifications that she can provide through the prior ISI agreement.

David Bossenbroek, Attorney representing ISI, urged Commissioners regarding abandoning the ISI agreement, to "Put the brakes on to see if this is a prudent decision."

PRESENTATION: FRESH START PROGRAM

Eric Stevens, Circuit Court Administrator, presented information to the Board regarding the Fresh Start Program that was introduced for the summer of 2014. The intent was to keep kids off the street and out of harm's way and make them more literate. The name comes from the 3-part goal to have the juveniles involved achieve:

1. Attend a Summer intensive probation program
2. Graduate from High School
3. If they achieve the prior two, the Prosecutor would wipe their Juvenile slate clean.

The first year program had a 89% attendance rate.

A video was also presented expressing the success in the students' own words.

Special thanks was given to Rod Walker, Kim Woods, Chauncey and Marie Williams and Tom Cartright along with Probation and Surveillance staff, Home Depot, MI Works and many other community leaders.

Vice Chair Wilkins thanked Mr. Stevens. For questions regarding this program, please contact Family Court at 231-724-6234. The video presentation may be viewed at:

<https://www.youtube.com/user/muskegoncountyfc>

COMMUNICATION

2014-325 **PLACE ON FILE THE FOLLOWING COMMUNICATION ITEM: HURON COUNTY RESOLUTION #14-118C: OPPOSITION TO THE U.S. ENVIRONMENTAL PROTECTION AGENCY'S PROPOSAL TO GARNISH WAGES WITHOUT A COURT ORDER**

Moved by Commissioner Hughes, seconded by Commissioner Cross, to place on file the following communication item: Huron County Resolution #14-118C: Opposition to the U.S. Environmental Protection Agency's Proposal to Garnish Wages Without a Court Order.

Voice vote.

Motion Carried

COMMITTEE/BOARD REPORTS

2014-326 **APPROVE THE PROSECUTOR TO ACCEPT THE FY15 CRIME VICTIM RIGHTS GRAND IN THE AMOUNT OF \$197,274 TO AFFIX THE SIGNATURE OF THE CHAIRMAN OF THE BOARD TO THE LETTER OF AUTHORIZATION REQUIRED BY THE MICHIGAN DEPARTMENT OF COMMUNITY HEALTH**

CPS14/09-31

The Courts/Public Safety Committee recommends, moved by Commissioner Cross, seconded by Commissioner Sabo, to approve the Prosecutor to accept the FY15 Crime Victim Rights Grand in the amount of \$197,274 to affix the signature of the Chairman of the Board to the letter of authorization required by the Michigan Department of Community Health.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Rillastine Wilkins

No: None

Excused: Kenneth Mahoney , Robert Scolnik

Motion Carried

2014-327 **AUTHORIZE THE CREATION OF AN HOURLY CRIME VICTIM RIGHTS COORDINATOR POSITION (NO 00165)**

CPS14/09-32

The Courts/Public Safety Committee recommends, moved by Commissioner Cross, seconded by Commissioner Sabo, to authorize the creation of an hourly Crime Victim Rights Coordinator position (NO 00165).

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Rillastine Wilkins

No: None

Excused: Kenneth Mahoney , Robert Scolnik

Motion Carried

2014-328 **APPROVE THE PROSECUTOR TO ACCEPT THE FY15 VOCA GRANT IN THE AMOUNT OF \$43,024 AND AFFIX THE SIGNATURE OF THE CHAIRMAN OF THE BOARD TO THE LETTER OF AUTHORIZATION REQUIRED BY THE MICHIGAN DEPARTMENT OF COMMUNITY HEALTH**

CPS14/09-33

The Courts/Public Safety Committee recommends, moved by Commissioner Cross, seconded by Commissioner Sabo, to approve the Prosecutor to accept the FY15 VOCA Grant in the amount of \$43,024 and affix the signature of the Chairman of the Board to the letter of authorization required by the Michigan Department of Community Health.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Rillastine Wilkins

No: None

Excused: Kenneth Mahoney , Robert Scolnik

Motion Carried

2014-329 **AUTHORIZE THE COMMUNITY MENTAL HEALTH EXECUTIVE DIRECTOR TO SIGN A CONTRACT WITH KENT RECORD MANAGEMENT, INC. FOR RECORD STORAGE, RETRIEVAL, AND DESTRUCTION AS REQUESTED BY AUTHORIZED CMH STAFF FOR AN INITIAL TERM EFFECTIVE JULY 14, 2014, THROUGH JULY 13, 2015, AT THE RATES SET FORTH IN THEIR SERVICE SCHEDULE, NOT TO EXCEED \$25,000.00**

HS14/09-40

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Commissioner Engle, to authorize the Community Mental Health Executive Director to sign a contract with Kent Record Management, Inc. for record storage, retrieval, and destruction as requested by authorized CMH staff for an initial term effective July 14, 2014, through July 13, 2015, at the rates set forth in their Service Schedule, not to exceed \$25,000.00.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Rillastine Wilkins

No: None

Excused: Kenneth Mahoney , Robert Scolnik

Motion Carried

2014-330 **APPROVE THE CONTRACT AMENDMENT BETWEEN COMMUNITY MENTAL HEALTH SERVICES WITH MOKA NON-PROFIT SERVICES CORPORATION TO ADD UP TO TWENTY-FIVE (25) HOURS OF A BCBA (BOARD CERTIFIED BEHAVIOR ANALYST) TO WORK WITHIN THE CMH AUTISM PROGRAM, EFFECTIVE SEPTEMBER 10, 2014, THROUGH SEPTEMBER 30, 2015, AT A RATE OF \$55.15 PER HOUR, WITH A MAXIMUM ADDITIONAL AMOUNT OF \$75,830.00**

HS14/09-41

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Commissioner Engle, to approve the contract amendment between Community Mental Health Services with MOKA Non-Profit Services Corporation to add up to twenty-five (25) hours of a BCBA (Board Certified Behavior Analyst) to work within the CMH Autism program, effective September 10, 2014, through September 30, 2015, at a rate of \$55.15 per hour, with a maximum additional amount of \$75,830.00.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Rillastine Wilkins

No: None

Excused: Kenneth Mahoney , Robert Scolnik

Motion Carried

2014-331 **APPROVE THE RENEWAL OF FOUR (4) SUPPORTIVE HOUSING PROJECTS (SHP) FINANCED WITH GRANTS FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) THROUGH THE MUSKEGON COUNTY HOMELESS CONTINUUM OF CARE NETWORK, CONSISTENT WITH THE MUSKEGON COUNTY CONSOLIDATED PLAN FOR HOUSING FOR 2011-2016 AND SUBMISSION OF THE FOUR HUD FORMS 2991 TO THE CHAIR OF THE COUNTY BOARD FOR SIGNATURE**

HS14/09-42

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Commissioner Engle, to approve the renewal of four (4) Supportive Housing Projects (SHP) financed with grants from the U.S. Department of Housing and Urban Development (HUD) through the Muskegon County Homeless Continuum of Care Network, consistent with the Muskegon County Consolidated Plan for Housing for 2011-2016 and submission of the four HUD forms 2991 to the Chair of the County Board for signature.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Rillastine Wilkins

No: None

Excused: Kenneth Mahoney , Robert Scolnik

Motion Carried

2014-332 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF \$3,421,459.34 COVERING THE PERIOD OF AUGUST 9, 2014 THROUGH AUGUST 22, 2014 AS PRESENTED BY THE COUNTY CLERK**

WM14/09-103

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to approve payment of the accounts payable of \$3,421,459.34 covering the period of August 9, 2014 through August 22, 2014 as presented by the County Clerk.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Rillastine Wilkins

No: None

Excused: Kenneth Mahoney , Robert Scolnik

Motion Carried

2014-333 **APPROVE THE POSITION OF PROJECT MANAGER/ONBASE
ADMINISTRATOR AT THE NX00320 PAY GRADE**

WM14/09-104

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to approve the position of Project Manager/OnBase Administrator at the NX00320 pay grade.

Commissioner Sabo asked for confirmation that this motion is what had been referenced in the earlier Public Comment and it came about, not because of job performance but on the approvals that had been given and not given, is that correct.

Corporate Counsel noted that a prior Ways and Means meeting a motion was made involving ISI and staff were trying to explain the cost and value of that motion which lead to the motion being pulled. This just allows staff to open the door to make a recommendation and has nothing to do with performance. Corporate Counsel Hughes publicly said that Ryan Leetsma and ISI have done wonderful things for the County over the last three years. The ECM program is still going forward.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Rillastine Wilkins

No: None

Excused: Kenneth Mahoney, Robert Scolnik

Motion Carried

2014-334 **PURSUANT TO SECTION 8 OF THE PUBLICLY FUNDED HEALTH INSURANCE CONTRIBUTION ACT (STATE OF MICHIGAN PUBLIC ACT 152 OF 2011), THE BOARD OF COMMISSIONERS OF THE COUNTY OF MUSKEGON HEREBY EXTENDS THE COUNTY'S EXEMPTION FROM THE REQUIREMENTS OF SAID ACT FOR AN ADDITIONAL YEAR THROUGH THE END OF FISCAL 2015; AND THAT 15 PERCENT OF THE MEDICAL BENEFIT PLAN'S PREMIUM EQUIVALENT AMOUNT SHALL BE DEDUCTED FROM COMPENSATION DUE TO EACH COVERED EMPLOYEE AND ELECTED PUBLIC OFFICIAL; AND THAT AUTHORIZATION BY THE EMPLOYEE OR ELECTED PUBLIC OFFICIAL FOR THE COUNTY TO MAKE THE DEDUCTION SHALL BE A CONDITION FOR ELIGIBILITY FOR THE MEDICAL BENEFIT PLAN**

WM14/09-105

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, that pursuant to Section 8 of the Publicly Funded Health Insurance Contribution Act (State of Michigan Public Act 152 of 2011), the Board of Commissioners of the County of Muskegon hereby extends the County's exemption from the requirements of said act for an additional year through the end of fiscal 2015; and that 15 percent of the medical benefit plan's premium equivalent amount shall be deducted from compensation due to each covered employee and elected public official; and that authorization by the employee or elected public official for the County to make the deduction shall be a condition for eligibility for the medical benefit plan.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Rillastine Wilkins

No: None

Excused: Kenneth Mahoney , Robert Scolnik

Motion Carried

2014-335 **APPROVE THE SUBMISSION OF AN APPLICATION FOR MUSKEGON COUNTY TO PARTICIPATE REGIONALLY IN THE MICHIGAN WORK READY COMMUNITIES (MIWRC) INITIATIVE**

WM14/09-106

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to approve the submission of an application for Muskegon County to participate regionally in the Michigan Work Ready Communities (MiWRC) Initiative.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Rillastine Wilkins

No: None

Excused: Kenneth Mahoney , Robert Scolnik

Motion Carried

2014-336 **APPOINT DEBORAH GROENEVELD AS EMPLOYER DELEGATE AND ANDREW STONE AS EMPLOYER ALTERNATE TO THE 2014 MUNICIPAL EMPLOYEES RETIREMENT SYSTEM (MERS) ANNUAL MEETING AND THE COST OF ATTENDING FOR THE EMPLOYER AND EMPLOYEE DELEGATES AND ALTERNATES BE PAID FROM THE RISK MANAGEMENT FUND**

WM14/09-107

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to appoint Deborah Groeneveld as employer delegate and Andrew Stone as employer alternate to the 2014 Municipal Employees Retirement System (MERS) annual meeting and the cost of attending for the employer and employee delegates and alternates be paid from the Risk Management Fund.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Rillastine Wilkins

No: None

Excused: Kenneth Mahoney , Robert Scolnik

Motion Carried

2014-337 **APPROVE AND AUTHORIZE THE COUNTY BOARD CHAIR TO SIGN AND EXECUTE LEASE AGREEMENT #11704-2014 WITH THE STATE OF MICHIGAN**

WM14/09-108

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to approve and authorize the County Board Chair to sign and execute lease agreement #11704-2014 with the State of Michigan.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Rillastine Wilkins

No: None

Excused: Kenneth Mahoney , Robert Scolnik

Motion Carried

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

2014-338 **APPOINT JONATHAN WILSON TO MUSKEGON AREA FIRST WITH A TERM EXPIRING 12/31/16**

The Vice Chair recommends, moved by Commissioner Hughes, seconded by Commissioner Nash, to appoint Jonathan Wilson to Muskegon Area First with a term expiring 12/31/16.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Rillastine Wilkins

No: None

Excused: Kenneth Mahoney , Robert Scolnik

Motion Carried

2014-338 **APPOINT THE FOLLOWING TO THE MUSKEGON COUNTY
REMONUMENTATION PEER GROUP WITH TERMS OF 6/12/14- 12/31/17:
STEPHEN VALLIER, PAUL PRIVACKY, ALAN DAHL, STEVE GREEN, AND
ALTERNATE TIMOTHY DEMUMBRUM**

The Vice Chair Wilkins recommends, moved by Commissioner Cross, seconded by Commissioner Hughes, to appoint the following to the Muskegon County Remonumentation Peer Group with terms of 6/12/14- 12/31/17: Stephen Vallier, Paul Privacky, Alan Dahl, Steve Green, and alternate Timothy Demumbrum.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Rillastine Wilkins

No: None

Excused: Kenneth Mahoney , Robert Scolnik

Motion Carried

Vice Chair Wilkins reminded everyone that that Michigan Irish Music Festival will take place this weekend, September 12 - 14, 2014, at Heritage Landing. (See <http://www.michiganirish.org/> for more information.)

INTERIM ADMINISTRATOR'S REPORT

Interim Administrator Elwell introduced Steven Vallier, Muskegon County Surveyor, to give background to the following two motions which need approval prior to September 15, 2015.

Muskegon County Surveyor Stephen Vallier gave a history of the Remonumentation program and explained that it would be in the County's best interest to approve the contract extension. It was noted that the grant money will cover the cost of this contract.

2014-339 **EXTEND CONTRACTS FOR SURVEYOR SERVICES FOR THE
REMONUMENTATION PROGRAM TO MOORE & BRUGGINK, WESTSHORE
CONSULTING AND DRIESENKA AND ASSOCIATES THROUGH
SEPTEMBER 30, 2017**

The Interim Administrator recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to extend contracts for surveyor services for the Remonumentation Program to Moore & Bruggink, Westshore Consulting and Driesenga and Associates through September 30, 2017.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Rillastine Wilkins

No: None

Excused: Kenneth Mahoney , Robert Scolnik

Motion Carried

2014-340 **PROCEED TO THE REMONUMENTATION MAINTENANCE PROGRAM
PURSUANT TO MCL 54.274(2) AS DESCRIBED IN MCL 54.268(2)(D) AND
AUTHORIZE BOARD CHAIR TO SIGN A LETTER TO THE OFFICE OF LAND
SURVEY, DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
PERTAINING TO SAME**

The Interim Administrator recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to proceed to the Remonumentation Maintenance Program pursuant to MCL 54.274(2) as described in MCL 54.268(2)(d) and authorize Board Chair to sign a letter to the Office of Land Survey, Department of Licensing and Regulatory Affairs pertaining to same.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Rillastine Wilkins

No: None

Excused: Kenneth Mahoney , Robert Scolnik

Motion Carried

Interim Administrator Elwell introduced Muskegon County's new Grant Coordinator, Connie Maxim-Sparrow. Ms. Maxim-Sparrow addressed the Board stating she is looking forward to working with the Board and Departments.

OLD BUSINESS

Commissioner Nash noted the County lost a Champion this morning with the death of former County Commissioner Bill Gill.

2014-341 **PREPARE A PROCLAMATION IN RECOGNITION OF MR. GILL'S YEARS OF
SERVICE**

Moved by Nash, seconded by Cross, to prepare a Proclamation in recognition of Mr. Gill's years of service.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Rillastine Wilkins

No: None

Excused: Kenneth Mahoney , Robert Scolnik

Motion Carried

NEW BUSINESS

There was no new business to come before the Board.

PUBLIC COMMENT

Fred Johnson, Chief Public Defender, addressed the Board stating his involvement with the Fresh Start program has been the most satisfying program since coming to Muskegon County. He further announced that the Public Defender's Office participated in the Cars for Cancer over Labor Day and raised \$400 for cancer research.

Delores Cole addressed the Board asking for a letter of support for the 18th anniversary of the Unity Prayer Breakfast at Mt. Zion Church of God in Christ Church. She also noted tickets are available for \$20 a seat and money raised goes to feeding the homeless, tutoring programs, food trucks, Thanksgiving Dinner, and jail and rescue mission programs to name a few. Vice Chair Wilkins was asked and accepted an invitation to address the Unity Breakfast at 9:00 a.m. on Saturday, September 20, 2014.

Julia Rupp, Community Mental Health (CMH) Executive Director, noted September is National Prevent Suicide Month. Ms. Rupp further announced that the Community with the Suicide Prevention Coalition is having its first annual walk next Wednesday evening at 6 p.m. beginning at 380 W. Western and reported that Muskegon County's suicide rate is 50% higher than the National average and even higher in the African American community.

2014-342 **PREPARE A LETTER OF SUPPORT FOR THE 18TH ANNIVERSARY OF THE UNITY PRAYER BREAKFAST**

Move by Commissioner Wilkins, seconded by Commissioner Hughes, to prepare a letter of support for the Unity Prayer Breakfast.

Voice vote

Motion Carried

2014-343 **GO INTO CLOSED SESSION TO DISCUSS COLLECTIVE BARGAINING AT 4:57 P.M.**

Moved by Engle, seconded by Cross, to go into closed session to discuss Collective Bargaining at 4:57 p.m.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Rillastine Wilkins

No: None

Excused: Kenneth Mahoney , Robert Scolnik

Motion Carried

Returned to Open Session at 5:28 p.m.

A meeting has been tentatively scheduled for Tuesday, October 14, 2014, for an initial review of applications for County Administrator.

2014-344 **MOVED TO ADJOURN AT 5:37 P.M.**

Moved by Commissioner Hughes, seconded by Commissioner Engle, to adjourn at 5:37 p.m.

Voice vote

Motion Carried

Meeting adjourned at 5:37 p.m.

Muskegon Community College students John Waller and Alexzandrea Palom were in attendance from Kurt Troutman's class at and spoke with Commissioner Nash after the meeting adjourned.

Nancy A. Waters, County Clerk

NAW/jmp

Preliminary Minutes
To be approved at the Full Board Meeting on Tuesday, September 30, 2014