

*Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442*

*Benjamin E. Cross
James Derezinski
Marvin Engle
Susie Hughes
Kenneth Mahoney, Chairman*

*Charles Nash
Terry Sabo
Robert Scolnik
Rillastine R. Wilkins, Vice Chair*

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Full Board Meeting

**August 13, 2013
4:01 P.M.**

Chairman Kenneth Mahoney, Presiding

The Full Board Meeting of the Board of Commissioners was called to order by Chairman Mahoney. Chairman Mahoney gave the invocation. The Pledge of Allegiance was recited in unison.

Roll Call

Present: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins

Excused: None

Also Present: County Administrator Bonnie B. Hammersley,
County Clerk Nancy A. Waters,
Corporate Counsel Theodore Williams,
Chief Deputy County Clerk Marcia L. Wilkes

2013-302 **APPROVAL OF THE AGENDA**

Moved by Derezinski, seconded by Nash, to approve the agenda as presented.

Voice vote.

Motion Carried

2013-303 **APPROVE THE FULL BOARD MINUTES OF TUESDAY, JULY 30, 2013**

Moved by Cross, seconded by Wilkins, to approve the Full Board Minutes of Tuesday, July 30, 2013.

Voice vote.

Motion Carried

2013-304 **MOVED BY DEREZINSKI, SECONDED BY CROSS, TO SUSPEND THE RULES TO ALLOW SCOTT JANIGA, REPRESENTING ABATE, TO SPEAK.**

Voice vote.

Motion Carried

Scott Janiga, representing Abate, presented the Commissioners with a check in the amount of \$334.00, which represented 10% of the revenue received for parking during Bike Time.

PUBLIC COMMENT (on an agenda item)

None

PRESENTATION OF 2014 PROPOSED BUDGET

County Administrator Bonnie Hammersley and Finance Director Heath Kaplan presented the 2014 Proposed Budget. We have maintained reserves and the County has had positive growth with our service levels. There have been no layoffs projected for the 2014 Fiscal Year Budget. The full budget will be available on-line on the County website beginning Friday, August 16, 2013.

COMMUNICATIONS

2013-305 **LAKE COUNTY BOARD OF COMMISSIONERS: RESOLUTION OPPOSING HB 4785 PUBLIC HEALTH CODE WAS PRESENTED TO THE BOARD FOR THEIR INFORMATION**

Moved by Hughes and supported by Wilkins to receive and place on file the the Lake County Board of Commissioners: Resolution Opposing HB 4785 Public Health Code.

Voice vote.

Motion Carried

Chairman Mahoney stated that he will do some research on HB4785. He believes that it will mainly affect rural ambulance service.

COMMITTEE/BOARD REPORTS

2013-306 **AUTHORIZE STAFF TO APPLY FOR FUNDING IN THE AMOUNT OF \$20,000 FROM THE STATE COURT ADMINISTRATOR'S OFFICE TO PROVIDE TRAINING FOR THE EXISTING ADULT MENTAL HEALTH COURT TEAM (60TH DISTRICT COURT) AND THE PROPOSED JUVENILE MENTAL HEALTH COURT TEAM (14TH CIRCUIT COURT/FAMILY COURT) TO OBTAIN CERTIFICATION**

CPS13/08 -27 The Courts and Public Safety Committee recommends, moved by Cross, seconded by Derezinski, to authorize staff to apply for funding in the amount of \$20,000 from the State Court Administrator's Office to provide training for the existing adult mental health court team (60th District Court) and the proposed juvenile mental health court team (14th Circuit Court/Family Court) to obtain certification.

Roll Call

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins

No: None

Motion Carried

2013-307 **AUTHORIZE THE CIRCUIT COURT ADMINISTRATOR, CHAIR OF THE ELECTRONIC CONTENT MANAGEMENT STEERING COMMITTEE AND COUNTY STAFF, WITH THE ASSISTANCE OF PLANTE & MORAN TO ENTER INTO CONTRACT NEGOTIATIONS WITH IMAGESOFT IN ORDER TO PROVIDE A COMPREHENSIVE PUBLIC SAFETY ELECTRONIC CONTENT MANAGEMENT SYSTEM**

CPS13/08 – 28 The Courts and Public Safety Committee recommends, moved by Cross, seconded by Derezinski, to authorize the Circuit Court Administrator, Chair of the Electronic Content Management Steering Committee and County staff, with the assistance of Plante & Moran to enter into contract negotiations with ImageSoft in order to provide a comprehensive Public Safety Electronic Content management system.

Roll Call

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins

No: None

Motion Carried

2013-308 **AUTHORIZE THE CIRCUIT COURT ADMINISTRATOR TO SIGN THE AGREEMENT WITH THE CHILD ABUSE COUNCIL, COURT APPOINTED SPECIAL ADVOCATE PROGRAM, TO PROVIDE TRAINED CITIZEN VOLUNTEERS TO ADVOCATE FOR THE BEST INTERESTS OF ABUSED AND NEGLECTED CHILDREN INVOLVED IN THE COURT SYSTEM; THE AGREEMENT IS EFFECTIVE FROM JULY 1, 2013 THROUGH SEPTEMBER 30, 2014; THE PROGRAM WILL BE FUNDED BY THE CHILD ABUSE COUNCIL DONATING \$67,500 IN UNITED WAY OF THE LAKESHORE GRANT FUNDS, PRIVATE LOCAL FUNDS AND MATCHING FUNDS THROUGH THE STATE OF MICHIGAN CHILD CARE FUND PROGRAM**

CPS13/08 – 29 The Courts and Public Safety Committee recommends, moved by Cross, seconded by Derezinski, to authorize the Circuit Court Administrator to sign the Agreement with the Child Abuse Council, Court Appointed Special Advocate Program, to provide trained citizen volunteers to advocate for the best interests of abused and neglected children involved in the court system; the agreement is effective from July 1, 2013 through September 30, 2014; the program will be funded by the Child Abuse Council donating \$67,500 in United Way of the Lakeshore grant funds, private local funds and matching funds through the State of Michigan Child Care Fund Program.

Roll Call

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes,
 Kenneth Mahoney, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins

No: None

Motion Carried

2013-309 **AUTHORIZE THE CIRCUIT COURT ADMINISTRATOR TO SIGN THE AMENDED AGREEMENT WITH MEDIATION AND RESTORATIVE SERVICES, TO PROVIDE RESTORATIVE SERVICES TO JUVENILE OFFENDERS; THE AGREEMENT IS EFFECTIVE JULY 1, 2013 THROUGH SEPTEMBER 30, 2014; THE PROGRAM WILL BE FUNDED BY MEDIATION AND RESTORATION SERVICES DONATING A \$58,000 IN UNITED WAY OF THE LAKESHORE GRANT FUNDS AND MATCHING FUNDS THROUGH THE STATE OF MICHIGAN CHILD CARE FUND PROGRAM**

CPS13/08 – 30 The Courts and Public Safety Committee recommends, moved by Cross, seconded by Derezinski, to authorize the Circuit Court Administrator to sign the Amended Agreement with Mediation and Restorative Services, to provide restorative services to juvenile offenders; the agreement is effective July 1, 2013 through September 30, 2014; the program will be funded by Mediation and Restoration Services donating a \$58,000 in United Way of the Lakeshore grant funds and matching funds through the State of Michigan Child Care Fund Program.

Roll Call

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins

No: None

Motion Carried

2013-310 **AUTHORIZE THE RECLASSIFICATION OF THE HOUSING SPECIALIST/SELF-DETERMINATION COORDINATOR POSITION (BPN X43101) TO HOUSING SPECIALIST/MI WITH A SALARY RANGE OF \$33,706.40 TO \$46,962.24 PER YEAR EFFECTIVE AUGUST 15, 2013.**

HS13/08 – 49 The Human Services Committee recommends, moved by Wilkins, seconded by Cross, to authorize the reclassification of the Housing Specialist/Self-Determination Coordinator position (BPN X43101) to Housing Specialist/MI with a salary range of \$33,706.40 to \$46,962.24 per year effective August 15, 2013.

Roll Call

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins

No: None

Motion Carried

2013-311 **AUTHORIZE THE COMMUNITY MENTAL HEALTH EXECUTIVE DIRECTOR TO SIGN A CONTRACT WITH BDO USA, LLP FOR PROFESSIONAL AUDITING SERVICES, EFFECTIVE AUGUST 1, 2013 THROUGH JULY 31, 2014, WITH EXPECTED COSTS OF \$42,500.00 AND A MAXIMUM OF \$700.00 ANNUALLY FOR OUT-OF-POCKET EXPENSES, AND WITH ADDITIONAL CHARGES IF A SINGLE AUDIT IS REQUIRED OR IF THERE ARE ADDITIONAL PROCEDURES REQUIRED BY THE STATE FOR THE ADDITIONAL THREE (3) MONTHS' COMPLIANCE EXAMINATION**

HS13/08 – 50 The Human Services Committee recommends, moved by Wilkins, seconded by Cross, to authorize the Community Mental Health Executive Director to sign a contract with BDO USA, LLP for professional auditing services, effective August 1, 2013 through July 31, 2014, with expected costs of \$42,500.00 and a maximum of \$700.00 annually for out-of-pocket expenses, and with additional charges if a Single Audit is required or if there are additional procedures required by the State for the additional three (3) months' compliance examination.

Roll Call

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins

No: None

Motion Carried

2013-312 **APPROVE THE RENEWAL OF FOUR (4) SUPPORTIVE HOUSING PROJECTS (SHP) FINANCED WITH GRANTS FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) THROUGH THE MUSKEGON COUNTY HOMELESS CONTINUUM OF CARE NETWORK, CONSISTENT WITH THE MUSKEGON COUNTY CONSOLIDATED PLAN FOR HOUSING FOR 2011-2016, AND TO APPROVE SIGNATURE BY THE CHAIR OF THE COUNTY BOARD OF COMMISSIONERS ON HUD FORM 2991 (CERTIFICATE OF CONSISTENCY)**

HS13/08 – 51 The Human Services Committee recommends, moved by Wilkins, seconded by Cross, to approve the renewal of four (4) Supportive Housing Projects (SHP) financed with grants from the U.S. Department of Housing and Urban Development (HUD) through the Muskegon County Homeless Continuum of Care Network, consistent with the Muskegon County Consolidated Plan for Housing for 2011-2016, and to approve signature by the Chair of the County Board of Commissioners on HUD form 2991 (Certificate of Consistency).

Roll Call

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins

No: None

Motion Carried

2013-313 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF \$2,732,218.85 COVERING THE PERIOD OF JULY 17, 2013 THROUGH JULY 24, 2013 AS PRESENTED BY THE COUNTY CLERK**

WM13/08 – 80 The Ways and Means Committee recommends, moved by Derezinski, seconded by Cross, to approve payment of the accounts payable of \$2,732,218.85 covering the period of July 17, 2013 through July 24, 2013 as presented by the County Clerk.

Roll Call

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins

No: None

Motion Carried

2013-314 **APPROVE SETTING THE PUBLIC HEARING DATE FOR THE FY2014 PROPOSED MUSKEGON COUNTY BUDGET FOR THURSDAY, SEPTEMBER 5, 2013 AT 4:00 P.M AT THE BOARD OF COMMISSIONERS' ROOM ON THE 4TH FLOOR OF THE MICHAEL E. KOBZA HALL OF JUSTICE AND TO AUTHORIZE THE PUBLICATION OF A NOTICE OF PUBLIC HEARING IN A NEWSPAPER OF GENERAL CIRCULATION ON OR BEFORE AUGUST 18, 2013**

WM13/08 – 81 The Ways and Means Committee recommends, moved by Derezinski, seconded by Cross, to approve setting the Public Hearing date for the FY2014 Proposed Muskegon County Budget for Thursday, September 5, 2013 at 4:00 P.M at the Board of Commissioners' Room on the 4th floor of the Michael E. Kobza Hall of Justice and to authorize the publication of a Notice of Public Hearing in a newspaper of general circulation on or before August 18, 2013.

Roll Call

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins

No: None

Motion Carried

2013-315 **AUTHORIZE THE RELEASE OF A RFB FOR IBNR ACTUARIAL SERVICES FOR WORKERS' COMPENSATION, GENERAL LIABILITY, PROPERTY, AUTOMOBILE LIABILITY, AUTOMOBILE PHYSICAL DAMAGE AND UNEMPLOYMENT INSURANCE EXPOSURES**

WM13/08 – 82 The Ways and Means Committee recommends, moved by Derezinski, seconded by Cross, to authorize the release of a RFB for IBNR actuarial services for Workers' Compensation, General Liability, Property, Automobile Liability, Automobile Physical Damage and Unemployment Insurance exposures.

Roll Call

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins

No: None

Motion Carried

CHAIRMAN'S REPORT

Chairman Mahoney shared that he would like everyone to begin thinking about who would be appropriate from their district to sit on the Friends of the County Parks Advisory Committee. (One member will be appointed by the elected County Commissioner from each of the County of Muskegon's nine legislative districts).

Discussion was held. This will be an advisory committee and it will bring their suggestions to this Board. Commissioner Nash stated that he would like a list of the duties regarding this Committee. County Administrator Bonnie Hammersley will provide all of the Commissioners with that information.

Chairman Mahoney said that the Hilts Landing Groundbreaking will be held on Wednesday, August 28, 2013 from 4:00 p.m. until 6:00 p.m. (See attached)

LIAISON REPORTS

Commissioner Cross announced that the Storyville Project at the District Library is moving along well.

Commissioner Engle shared that the Fair was good, but the animal prices were down this year.

Commissioner Hughes said that she was at the Fairchild Park located in Muskegon Charter Township for the clean-up yesterday. This park is only accessible from the back of Brookhaven and also from Pine Grove Manor.

Chairman Mahoney shared that the 3rd Wednesday of August is designated as cemetery clean-up day.

Commissioner Nash stated that, concerning the LLC Board, regionalization will be occurring. Now that LLC is going regional with Mental Health, there is a discrepancy about legacy costs.

Commissioner Hughes announced that Johnson Technology/GE Aviation is having its 50th Anniversary. They will be hosting an open house on August 17, 2013, from 10:00 am until 2:00 p.m. A Resolution from the Muskegon County Board of Commissioners will be presented at 11:30 a.m.

Commissioner Nash encouraged everyone to write their representatives and senator urging their support for the extension of Medicaid.

Commissioner Scolnik stated that he attended the ribbon cutting for Annis Water Research Institute. He stated that it was a very impressive facility and the money was raised in less than a year.

ADMINISTRATOR'S REPORT

2013-316 **AWARD THE PURCHASE OF THE RECYCLE BINS AND STATIONS (RFB-13-2086) TO BUSCH SYSTEMS INTERNATIONAL INC. IN THE AMOUNT OF \$10,045.78 FOR THE INITIAL ORDER TO COVER HALL OF JUSTICE (FUND 1010-0265) AND PUBLIC HEALTH FACILITIES (FUND 6340-0244) AND APPROVE FUTURE ORDERS USING THIS BID AS THE PROGRAM EXPANDS.**

Administrator Bonnie Hammersley recommends, moved by Derezinski, seconded by Sabo, to award the purchase of the recycle bins and stations (RFB-13-2086) to Busch Systems International Inc. in the amount of \$10,045.78 for the initial order to cover Hall of Justice (fund 1010-0265) and Public Health facilities (fund 6340-0244) and approve future orders using this bid as the program expands.

Discussion was held concerning the fact that Busch Systems is a Canadian company. Commissioners expressed concern regarding loss of local jobs and lack of feedback from the previous trial on the 4th floor of the Michael E. Kobza Hall of Justice.

County Administrator Bonnie Hammersley will get data regarding the trial recycle containers to the Commissioners.

Sara Damm, Muskegon County Sustainability Coordinator, addressed the Commissioners. She stated that the new recycle containers will be well labeled, including Spanish and pictures.

Roll Call

Yes: James Derezinski, Marvin Engle, Kenneth Mahoney, Robert Scolnik,
 Rillastine Wilkins

No: Benjamin Cross, Suzie Hughes, Charles Nash, Terry Sabo

Motion Carried

OLD BUSINESS

Commissioners Nash stated that he had taken a tour of Michigan Works and suggested that other Commissioners do so as well. He also stated that department heads and supervisors need to make sure communication is given to potential employees.

NEW BUSINESS

None.

PUBLIC COMMENT (on a new topic)

None.

ADJOURN

2013-317 **MOVED BY CROSS, SECONDED BY HUGHES, TO ADJOURN.**

Voice vote.

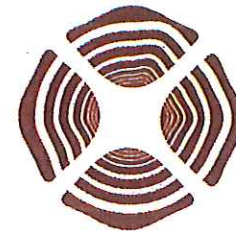
Motion Carried

Meeting adjourned at 5:30 p.m.

Nancy A. Waters, County Clerk

NAW:mlw

Preliminary Minutes
Approved at the Full Board Meeting on Tuesday, August 27, 2013



Hilt's Landing

Michigan's Heritage Park

Ground Breaking Ceremony

Join us as we break ground at Hilt's Landing for the construction of Michigan's Heritage Park. We will outline our development plans for this 20 acre woodland park. Guests will have an opportunity to walk along a gentle trail, meet interpreters in period dress, and gain a sense of what's to come when we open the park in 2015.

Wednesday, **August 28** from 4 to 6 pm

Hilt's Landing is located in northern Muskegon County just off US 31.

Take US 31 exit 128 east to Durham Road, the first road on the left near the Comfort Inn. Parking will be available on the park grounds. This is an outdoor event; please wear comfortable shoes.

Call **231.722.0278** if you have questions or need more information.

Join us for history in the making...