

**Muskegon County  
Board of Commissioners**  
Hall of Justice, 990 Terrace, 4<sup>th</sup> Floor  
Muskegon, MI 49442

*Benjamin E. Cross  
Marvin Engle  
Susie Hughes  
Kenneth Mahoney, Chair  
Charles Nash*

*Terry Sabo  
Robert Scolnik  
Rillastine R. Wilkins, Vice Chair  
District 7 - Vacant*

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

**Regular Meeting**

Tuesday, August 12, 2014  
4:00 p.m.

Chairman Mahoney, Presiding

The Full Board of Commissioners was called to order by Chairman Mahoney. The invocation was given by Chairman Mahoney. The Pledge of Allegiance was recited in unison.

**Roll Call**

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins

Absent: None

Also Present: Nancy A. Waters, County Clerk,  
Jeanne Pezet, Deputy County Clerk  
Doug Hughes, Corporate Counsel

2014-289 **APPROVAL OF THE AGENDA AS CORRECTED**

Moved by Commissioner Cross, seconded by Commissioner Wilkins, to approve the agenda correcting Item # 5 to approve the minutes of July 29<sup>th</sup>, not July 15<sup>th</sup> and to item #11 to remove (Via Vice-Chair Wilkins).

Voice vote

**Motion Carried**

2014-290 **APPROVE MINUTES OF TUESDAY, JULY 29, 2014**

Moved by Commissioner Hughes, seconded by Commissioner Wilkins, to approve the minutes of Tuesday, July 29, 2014.

Voice vote

**Motion Carried**

**PUBLIC COMMENT (ON AN AGENDA ITEM)**

Kent Davies addressed the Board regarding WM14/08-88 stating purchases may be against County Purchasing Policy because they did not go out for bid.

Henry Betten addressed the Board stating accounts payable should be investigated to eliminate ad hoc expenditures that do not conform to the County Purchasing Policy.

Ryan Leestma, owner of ISI, noted ISI's contract was approved through the bid process and is willing to answer any questions regarding these items.

## **PRESENTATIONS**

- A. Commissioner Sabo prefaced the presentation regarding Wastewater Finances stating no decision needs to be made, this is for Informational purposes. Mark Eisenbarth, Director of Wastewater Management, introduced Dawn Lund, Utility Financial Solutions – Wastewater Finances.

Discussion ensued.

- B. Dwight Avery, Accounting Manager, presented the County of Muskegon Proposed Budget for FY2015

## **COMMUNICATION**

The following Communication items were provided to Commissioners for information.

- A. Alpena County Resolution #14-22: Opposing the Development of an Underground Nuclear Waste Facility
- B. Eaton County Resolution #14-7-77: Opposing the Development of an Underground Nuclear Waste Facility

## **COMMITTEE/BOARD REPORTS**

2014-291 **APPROVE THE TRADE-IN AND PURCHASE OF FLEET VEHICLES FROM EMERGENCY SERVICES AT AN ADDITIONAL COST OF \$11,500.00**

CPS14/08-28

The Courts and Public Safety Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Wilkins, to approve the trade-in and purchase of fleet vehicles from Emergency Services at an additional cost of \$11,500.00.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,  
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

**Motion Carried**

2014-292 **APPROVE THE PURCHASE OF AN UNDERWATER ROBOT FROM VIDEORAY, LLC IN THE AMOUNT OF \$99,850.00**

CPS14/08-29

The Courts and Public Safety Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Wilkins, to approve the purchase of an underwater robot from VideoRay, LLC in the amount of \$99,850.00.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,  
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

**Motion Carried**

2014-293 **APPROVE ACCEPTANCE OF THE FY2015 STRATEGIC TRAFFIC ENFORCEMENT GRANT IN THE AMOUNT OF \$61,000.00 AND TO AMEND THE COUNTY BUDGET ACCORDINGLY**

CPS14/08-30

The Courts and Public Safety Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Wilkins, to approve acceptance of the FY2015 Strategic Traffic Enforcement Grant in the amount of \$61,000.00 and to amend the County budget accordingly.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,  
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

**Motion Carried**

2014-294 **AUTHORIZE THE CREATION OF A MASTERS LEVEL CLINICIAN/I-DD POSITION (NX00240) IN COMMUNITY MENTAL HEALTH'S AUTISM SERVICES PROGRAM (ORG 7319) EFFECTIVE AUGUST 13, 2014**

HS14/08-39

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Commissioner Cross, to authorize the creation of a Masters Level Clinician/I-DD position (NX00240) in Community Mental Health's Autism Services Program (Org 7319) effective August 13, 2014.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,  
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

**Motion Carried**

2014-295 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF \$6,303,365.00 COVERING THE PERIOD OF JULY 12, 2014 THROUGH JULY 25, 2014 AS PRESENTED BY THE COUNTY CLERK**

WM14/08-88

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to approve payment of the accounts payable of \$6,303,365.00 covering the period of July 12, 2014 through July 25, 2014 as presented by the County Clerk.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Terry Sabo,  
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: Charles Nash

**Motion Carried**

2014-296 **APPROVE THE 2014 CAPITAL IMPROVEMENT BOND RESOLUTION AND TO AUTHORIZE THE BOARD CHAIRMAN TO SIGN**

WM14/08-90

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to approve the 2014 Capital Improvement Bond Resolution and to authorize the Board Chairman to sign.

Discussion ensued.

2014-297 **AMEND MOTION 2014-296 ADDING "NOT TO EXCEED \$6 MILLION"**

Moved by Scolnik, seconded by Hughes, to amend motion 2014-296 adding "not to exceed \$6 million".

Roll Call on amendment

Yes: Susie Hughes, Robert Scolnik

No: Benjamin Cross, Marvin Engle, Charles Nash, Terry Sabo, Rillastine Wilkins,  
Kenneth Mahoney **Motion Defeated**

Roll Call on motion 2014-296 as presented

Yes: Benjamin Cross, Marvin Engle, Terry Sabo, Rillastine Wilkins, Kenneth Mahoney

No: Susie Hughes, Charles Nash, Robert Scolnik **Motion Carried**

2014-298 **ENLIST ELLEN BERENDS ON AN INDEPENDENT CONTRACTUAL BASIS TO SELL ADVERTISING ON BEHALF OF THE MUSKEGON COUNTY CVB FOR THE OFFICIAL 2015 MUSKEGON COUNTY VISITORS GUIDE**

WM14/08-91

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to enlist Ellen Berends on an independent contractual basis to sell advertising on behalf of the Muskegon County CVB for the official 2015 Muskegon County Visitors Guide.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,  
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None **Motion Carried**

2014-299 **ADOPT THE RESOLUTION GIVING THE COUNTY DRAIN COMMISSIONER THE AUTHORITY TO EXPEND MORE THAN \$10,000 (TEN THOUSAND DOLLARS) TO UPDATE AND MAINTAIN THE WOLF LAKE PUMPING SYSTEM; WITH THE UNDERSTANDING THAT ALL PROJECT EXPENSES WILL BE ASSESSED TO THE DISTRICT**

WM14/08-93

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to adopt the resolution giving the County Drain Commissioner the authority to expend more than \$10,000 (ten thousand dollars) to update and maintain the Wolf Lake pumping system; with the understanding that all project expenses will be assessed to the district.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,  
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

**Motion Carried**

2014-300 **APPROVE SETTING THE PUBLIC HEARING DATE FOR THE FY2015 PROPOSED MUSKEGON COUNTY BUDGET FOR THURSDAY, SEPTEMBER 4, 2014 AT 4:00 P.M. AT THE BOARD OF COMMISSIONERS ROOM ON THE 4<sup>TH</sup> FLOOR OF THE MICHAEL E. KOBZA HALL OF JUSTICE AND TO AUTHORIZE THE PUBLICATION OF A NOTICE OF PUBLIC HEARING IN A NEWSPAPER OF GENERAL CIRCULATION ON OR BEFORE AUGUST 17, 2014**

WM14/08-94

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to approve setting the Public Hearing date for the FY2015 Proposed Muskegon County Budget for Thursday, September 4, 2014 at 4:00 p.m. at the Board of Commissioners room on the 4<sup>th</sup> floor of the Michael E. Kobza Hall of Justice and to authorize the publication of a Notice of Public Hearing in a newspaper of general circulation on or before August 17, 2014.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,  
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

**Motion Carried**

2014-301 **APPOINT DANIEL STOUT II TO THE POSITION OF EMERGENCY SERVICES COORDINATOR EFFECTIVE JULY 1, 2014; TO REQUEST PERMISSION TO APPLY THROUGH THE MICHIGAN STATE POLICE – EMERGENCY MANAGEMENT & HOMELAND SECURITY DIVISION REIMBURSEMENT FOR UP TO ONE THIRD OF THE NEW MUSKEGON COUNTY EMERGENCY SERVICES COORDINATOR’S SALARY AND FRINGE BENEFITS**

WM14/08-95

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to appoint Daniel Stout II to the position of Emergency Services Coordinator effective July 1, 2014; to request permission to apply through the Michigan State Police – Emergency Management & Homeland Security Division reimbursement for up to one third of the new Muskegon County Emergency Services Coordinator’s salary and fringe benefits.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,  
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

**Motion Carried**

2014-302 **AUTHORIZE THE CIRCUIT COURT ADMINISTRATOR TO REALIGN FUNDING WITH THE CURRENT DUTIES OF NINE FAMILY COURT EMPLOYEES, SPECIFICALLY, G27302, G62007, X17901, G27303, X07601, X39501, G27713, X15201, AND X47301**

WM14/08-96

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to authorize the Circuit Court Administrator to realign funding with the current duties of nine Family Court employees, specifically, G27302, G62007, X17901, G27303, X07601, X39501, G27713, X15201, and X47301.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,  
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

**Motion Carried**

2014-303 **APPROVE THE LETTER OF UNDERSTANDING BETWEEN THE COUNTY BOARD OF COMMISSIONERS AND SEIU LOCAL 517M WHICH WILL CREATE ONE OPERATIONS MAINTENANCE MECHANIC**

WM14/08-97

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to approve the Letter of Understanding between the County Board of Commissioners and SEIU Local 517M which will create one Operations Maintenance Mechanic.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,  
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

**Motion Carried**

2014-304 **APPOINT THE TREASURER'S DEPARTMENT TO TAKE OVER THE  
FINANCE DIRECTOR POSITION ON AN INTERIM BASIS**

WM14/08-98

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to appoint the Treasurer's Department to take over the Finance Director position on an interim basis.

Discussion ensued.

Roll Call

Yes: Benjamin Cross, Terry Sabo

No: Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik,  
Rillastine Wilkins **Motion Defeated**

MOTION WITHDRAWN FROM WAYS AND MEANS

WM14/08-89 [Motion withdrawn by Circuit Court/Family Division prior to meeting]

MOTIONS DEFEATED AT WAYS AND MEANS COMMITTEE

WM14/08-92 To delete position numbers D15011 and D07502 and authorize the creation of a Clerical Systems Administrator/District Court position (NX 00220).

WM14/08-99 To postpone motion WM14/08-98 until Full Board meeting on Tuesday, August 12, 2014.

**CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS**

2014-305 **APPOINT LORI WELLS TO THE COMMUNITY MENTAL HEALTH BOARD  
WITH TERM EXPIRING 3/31/2016**

The Chairman recommends, moved by Commissioner Engle, seconded by Commissioner Hughes, to appoint Lori Wells to the Community Mental Health Board, with term expiring 3/31/2016.

Voice vote

**Motion Carried**

2014-306 **APPOINT CATHY MONTON AND WILLIAM SEYFERTH TO THE WORKFORCE DEVELOPMENT BOARD TO THE PRIVATE SECTOR SLOTS WITH TERMS EXPIRING 12/31/16**

The Chairman recommends, moved by Commissioner Sabo, seconded by Commissioner Hughes, to appoint Cathy Monton and William Seyferth to the Workforce Development Board to the Private Sector slots, with terms expiring 12/31/16.

Voice vote

**Motion Carried**

2014-307 **APPOINTMENT CHARLES NASH (MUSKEGON COUNTY COMMISSIONER) AND KATE KESTELOOT-SCARBROUGH (CHAIR OF MUSKEGON DRUG FREE COALITION AND EXECUTIVE DIRECTOR OF MEDIATION AND RESTORATIVE SERVICES) TO THE LAKESHORE REGIONAL PARTNERS SUBSTANCE USE OVERSITE POLICY BOARD**

The Chairman recommends, moved by Commissioner Engle, seconded by Commissioner Wilkins, to appointment Charles Nash (Muskegon County Commissioner) and Kate Kesteloot-Scarbrough (Chair of Muskegon Drug Free Coalition and Executive Director of Mediation and Restorative Services) to the Lakeshore Regional Partners Substance Use Oversight Policy Board

Voice vote with Commission Nash abstaining

**Motion Carried**

2014-308 **THAT THE CONTRACTS FOR THE PROVISION OF DETENTION FURNITURE FOR THE NEW JTC BE AWARDED AS FOLLOWS: KENTWOOD FURNITURE: \$152,939.70; BLOCKHOUSE: \$8,601.36; CORTECH: \$7,566.27**

The Chairman recommends, moved by Commissioner Hughes, seconded by Commissioner Wilkins, that the contracts for the provision of detention furniture for the new JTC be awarded as follows:

Kentwood Furniture:	\$152,939.70
Blockhouse:	\$8,601.36
Cortech:	<u>\$7,566.27</u>
Total	\$169,107.33

Commissioner Nash asked what the difference was for the alternate bid that was almost half of the recommended bid. Vern Oard, Youth Services Director, noted the other products did not meet bid specs.

**Roll Call**

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

**Motion Carried**



2014-309 **APPOINT JIM ELWELL AS INTERIM COUNTY ADMINISTRATOR WITH TERMS TO BE DETERMINED**

The Chairman recommends, moved by Commissioner Engle, seconded by Commissioner Scolnik, to appoint Jim Elwell, retired Community Mental Health Director, as Interim County Administrator with terms to be determined by Chairman Mahoney and Corporate Counsel Hughes.

Voice vote

**Motion Carried**

**PRESENTATION FROM ABATE**

Scott Janiga and George Edlund Jr., presented a check for \$375 to Chairman Mahoney which represented 5% of the revenue for the use of Carpenter property during Bike Time and presented a check for \$600 to Sheriff Roesler for the Sheriff's motorcycle Fund.

**OLD BUSINESS**

None.

**NEW BUSINESS**

None.

**PUBLIC COMMENT**

Julia Rupp, Community Mental Health Executive Director, presented information to the Board regarding a new Mental Health First Aid program. (See attached flyer.) The public was also invited to attend the FREE Health and Wellness event from noon – 3:00 p.m. in Hackley Park on Thursday, August 14, 2014.

2014-310 **MOVED TO ADJOURN AT 5:46 P.M.**

Moved by Commissioner Nash, seconded by Commissioner Hughes, to adjourn at 5:46 p.m.

Voice vote

**Motion Carried**

Meeting adjourned at 5:46 p.m.

NAW/jmp

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Nancy A. Waters, County Clerk



Presented by:  
Community Mental Health Services of Muskegon County

# MENTAL HEALTH FIRST AID TRAINING

## Learn to be a lifesaver!

Mental Health First Aid (MHFA) teaches people to recognize and respond to the symptoms of a mental health crisis. 1 in 4 Americans will experience a mental health challenge at some point in their lives—these people could be your friends, loved ones, coworkers, clients or acquaintances. MHFA training will help you learn what **YOU** can do to keep a person in crisis safe and get them the help they need.

**What is it?** MHFA is an 8-hour course taught in a small group setting, by nationally certified MHFA instructors.

**Who can benefit?** Anyone can benefit from Mental Health First Aid training. WIMHRT can tailor trainings to meet the needs of various professional groups, including law enforcement/first responders, social service professionals, medical personnel, school personnel, businesses, community groups, church groups, etc. *Help us spread the word!*

**What will we learn?** The MHFA curriculum includes training on how to respond to:

- Depression
- Anxiety and panic attacks
- Suicidal behavior
- Non-suicidal self-injury
- Psychosis
- Substance abuse
- Eating disorders
- And more...

- Ideal for groups of 20 to 30.
- This is an 8 hour training.
- Reduce the stigma of mental health concerns as well as substance use disorders.
- Ease the apprehension that some of us feel when it comes to helping people through a mental health crisis.
- Increase the health of your community.

## Tell me more!

In July of 2013 Mental Health First Aid was certified as a evidenced based program.

This program helps people and communities.

A state grant has been awarded to Muskegon CMH in partnership with 11 other counties. With this grant we can now offer this training for free for a limited time.

Contact:  
Michael Pyne  
231-724-6618  
Email: [michael.pyne@muskegoncmh.org](mailto:michael.pyne@muskegoncmh.org)