

**Muskegon County  
Board of Commissioners**  
*Hall of Justice, 990 Terrace, 4<sup>th</sup> Floor  
Muskegon, MI 49442*

*Benjamin E. Cross  
Marvin Engle  
Susie Hughes  
Kenneth Mahoney, Chair  
Charles Nash*

*Terry Sabo  
Robert Scolnik  
Rillastine R. Wilkins, Vice Chair  
District 7 - Vacant*

*Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>*

**Regular Meeting**

Tuesday, July 29, 2014  
4:00 p.m.

Vice-Chair Wilkins, Presiding

The Full Board of Commissioners was called to order by Vice-Chair Wilkins. The invocation was given by Vice-Chair Wilkins. The Pledge of Allegiance was led by Commissioner Hughes and recited in unison.

**Roll Call**

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash,  
Terry Sabo, Robert Scolnik, Rillastine Wilkins

Excused: Kenneth Mahoney

Also Present: Heath Kaplan, Interim County Administrator,  
Marcia L. Wilkes, Chief Deputy County Clerk,  
Jeanne Pezet, Deputy County Clerk  
Doug Hughes, Corporate Counsel

2014-273 **APPROVAL OF THE AGENDA**

Moved by Commissioner Cross, seconded by Commissioner Nash, to approve the agenda.

2014-274 **AMEND AGENDA TO POSTPONE ITEM WM14/07-80**

Moved by Commissioner Hughes, seconded by Commissioner Sabo, to postpone Ways and Means agenda item WM14/07-80.

Voice vote with one opposition

**Motion Carried**

**Vote on amended agenda:**

Voice vote

**Motion Carried**

2014-275 **APPROVE MINUTES OF TUESDAY, JULY 15, 2014**

Moved by Commissioner Hughes, seconded by Commissioner Sabo, to approve the minutes of Tuesday, July 15, 2014.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,  
Robert Scolnik, Rillastine Wilkins,

No: None

Excused: Kenneth Mahoney

**Motion Carried**

**PUBLIC COMMENT (ON AN AGENDA ITEM)**

There was no public comment on an agenda item.

**COMMUNICATION**

2014-276 **RECEIVE AND PLACE ON FILE THE FOLLOWING COMMUNICATION ITEM:  
ANTRIM COUNTY RESOLUTION #19-14: OPPOSITION TO HB 5097 AND SB  
850**

Moved by Commissioner Hughes, seconded by Commissioner Engle, to receive and place on file the following communication item: Antrim County Resolution #19-14: Opposition to HB 5097 and SB 850.

Commissioner Sabo noted that he is not in favor of this resolution and wanted to be certain that by receiving and placing on file did not mean support of the resolution.

Commissioner Hughes noted that her motion to receive and place on file is to express to the presenting County that it has been received.

Corporate Counsel Hughes noted Commissioner Sabo's opposition is now a part of the record in the minutes.

Voice vote

**Motion Carried**

**COMMITTEE/BOARD REPORTS**

2014-277 **APPROVE AN AMENDMENT TO MDOT CONTRACT NO. 2008-0295, INCREASING THE AMOUNT OF THE ORIGINAL CONTRACT BY \$133,735, FROM \$3,065,195 TO \$3,198,930**

TR14/07-22

The Transportation Committee recommends, moved by Commissioner Sabo, seconded by Commissioner Hughes, to approve an Amendment to MDOT Contract No. 2008-0295, increasing the amount of the original Contract by \$133,735, from \$3,065,195 to \$3,198,930.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins,

No: None

Excused: Kenneth Mahoney

**Motion Carried**

2014-278 **SEND A RESOLUTION TO MDOT SUPPORTING THE REMOVAL OF THE RAILROAD BRIDGE ON US31 NEAR SHERMAN BLVD**

TR14/07-23

The Transportation Committee recommends, moved by Commissioner Sabo, seconded by Commissioner Hughes, to send a Resolution to MDOT supporting the removal of the railroad bridge on US31 near Sherman Blvd.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins,

No: None

Excused: Kenneth Mahoney

**Motion Carried**

2014-279 **SEND A RESOLUTION CONGRATULATING NATHAN GREINER AND MATTHEW GREINER, SONS OF COUNTY EMPLOYEE IVY HORTON, FOR BOTH ACHIEVING EAGLE SCOUT STATUS**

TR14/07-24

The Transportation Committee recommends, moved by Commissioner Sabo, seconded by Commissioner Hughes, to send a Resolution congratulating Nathan Greiner and Matthew Greiner, sons of County employee Ivy Horton, for both achieving Eagle Scout status.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins,

No: None

Excused: Kenneth Mahoney

**Motion Carried**

2014-280 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF \$3,343,923.49 COVERING THE PERIOD OF JUNE 28, 2014 THROUGH JULY 11, 2014 AS PRESENTED BY THE COUNTY CLERK**

WM14/07-79

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to approve payment of the accounts payable of \$3,343,923.49 covering the period of June 28, 2014 through July 11, 2014 as presented by the County Clerk.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,  
Robert Scolnik, Rillastine Wilkins,

No: None

Excused: Kenneth Mahoney

**Motion Carried**

2014-281 **APPROVE THE FY 2015 BUDGET HEARING SCHEDULE AS PRESENTED**

WM14/07-81

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to approve the FY 2015 Budget Hearing Schedule as presented. (See attached)

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,  
Robert Scolnik, Rillastine Wilkins,

No: None

Excused: Kenneth Mahoney

**Motion Carried**

2014-282 **APPROVE THE PURCHASE OF SECTION 125 ADMINISTRATION SERVICES FROM PROFESSIONAL BENEFITS SERVICES (PBS) FOR A PERIOD OF OCTOBER 1, 2014 TO SEPTEMBER 30, 2016**

WM14/07-83

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to approve the purchase of Section 125 administration services from Professional Benefits Services (PBS) for a period of October 1, 2014 to September 30, 2016.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,  
Robert Scolnik, Rillastine Wilkins,

No: None

Excused: Kenneth Mahoney

**Motion Carried**

2014-283 **AWARD METLIFE THE SUPPLEMENTAL INSURANCE BENEFITS CONTRACT, IN ORDER TO PROVIDE VOLUNTARY EMPLOYEE BENEFITS; THIS IS A THREE (3) YEAR CONTRACT FOR A PERIOD OF OCTOBER 1, 2014 TO SEPTEMBER 30, 2017**

WM14/07-84

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to award MetLife the Supplemental Insurance Benefits contract, in order to provide voluntary employee benefits; this is a three (3) year contract for a period of October 1, 2014 to September 30, 2017.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,  
Robert Scolnik, Rillastine Wilkins,

No: None

Excused: Kenneth Mahoney

**Motion Carried**

2014-284 **APPROVE AUTHORIZATION TO CONTRACT WITH DELTA DENTAL ON A SELF-INSURED BASIS FOR THE PERIOD OCTOBER 1, 2014 THROUGH SEPTEMBER 30, 2017 FOR DENTAL INSURANCE COVERAGE FOR ACTIVE, ELIGIBLE MUSKEGON COUNTY EMPLOYEES AND RETIREES**

WM14/07-85

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to approve authorization to contract with Delta Dental on a self-insured basis for the period October 1, 2014 through September 30, 2017 for dental insurance coverage for active, eligible Muskegon County employees and retirees.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,  
Robert Scolnik, Rillastine Wilkins,

No: None

Excused: Kenneth Mahoney

**Motion Carried**

2014-285 **AWARD EYE MED THE VOLUNTARY VISION INSURANCE BENEFITS CONTRACTS, IN ORDER TO PROVIDE VOLUNTARY VISION COVERAGE; THIS IS A FOUR (4) YEAR CONTRACT FOR A PERIOD OF OCTOBER 1, 2014 TO SEPTEMBER 30, 2018**

WM14/07-86

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to award Eye Med the Voluntary Vision Insurance Benefits contracts, in order to provide voluntary vision coverage; this is a four (4) year contract for a period of October 1, 2014 to September 30, 2018.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,  
Robert Scolnik, Rillastine Wilkins,

No: None

Excused: Kenneth Mahoney

**Motion Carried**

2014-286 **APPROVE AUTHORIZATION TO CONTRACT WITH BLUE CROSS/BLUE SHIELD OF MICHIGAN ON A FULLY-INSURED BASIS FOR THE PERIOD OCTOBER 1, 2014 THROUGH JANUARY 1, 2016 FOR MEDICAL INSURANCE COVERAGE FOR ACTIVE, ELIGIBLE MUSKEGON COUNTY EMPLOYEES AND ELIGIBLE RETIREES**

WM14/07-87

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to approve authorization to contract with Blue Cross/Blue Shield of Michigan on a fully-insured basis for the period October 1, 2014 through January 1, 2016 for medical insurance coverage for active, eligible Muskegon County employees and eligible retirees.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins,

No: None

Excused: Kenneth Mahoney

**Motion Carried**

Discussion took place regarding removing item WM14/07-80 to which Commissioner Nash noted he is in favor of that item being postponed but misunderstood the motion to amend the agenda.

Motion Postponed:

WM14/07-80 Postponed by amendment to Full Board Agenda:

to create the Office of Ombudsman in the Administration Department (0171) and to appoint employee E93007478 to the position of Ombudsman to be compensated at salary table NX-00390, step 5 (\$39.2920 per hour).

WM14/07-82 Postponed at Committee:

To accept the recommendations of the Customer Service Committee and to implement the committee's recommendations to include: 1) development of Care Values for the County; 2) place a staffed Information Kiosk at the newly remodeled entrance/atrium of the Hall of Justice; 3) engage training consultant(s) to conduct a County-wide Training Assessment, and potentially design new, regularly-scheduled departmental training programs; 4) hire a county-wide Ombudsman to handle all consumer and employee complaints; 5) hire a County Public Information Officer.

**CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS**

Vice-Chair Wilkins invited everyone to the Muskegon County Pioneer Park Accessible Playground Ribbon-Cutting Wednesday, August 6<sup>th</sup> at 10 AM, at 1563 N. Scenic Drive.

Vice-Chair Wilkins invited everyone to the Muskegon County Jail "Topping Out" Ceremony. The last steel beam will be placed on Thursday, August 7<sup>th</sup> at 2:30 PM, at 25 W. Walton Avenue.

Commissioner Cross noted the District Library Board has hired a firm to search for the new District Library Director.

Commissioner Hughes noted residents at Brookhaven seem satisfied with the new food service and the housekeeping has improved. Commissioner Hughes further commended the Department of Human Services for their efforts to hire the displaced workers from Brookhaven.

Commissioner Scolnik noted the Brookhaven floors look like new.

Commissioner Scolnik also invited anyone interested to meet John McGarry, Lakeshore Museum Center Chief Executive Officer, at Hilts Landing on Fridays at 3 p.m. for a tour of the Hilts Landing Historical Park project.

Commissioner Nash requested a report from the Brookhaven Interim Director. Discussion ensued regarding the possibility of a survey of residents or the residents' caregivers regarding the changes in service. Vice-Chair Wilkins suggested this be referred to the Interim Director for survey suggestions.

Commissioner Sabo noted the Veterans Advisory Committee has already secured a grant for approximately \$1 million for improvements at the Veterans Memorial Park. They are also working to obtain an additional grant and hope to hear regarding those funds very soon.

Commission Sabo reported that he, Community Development Director Robert Lukens, and Economic Development Coordinator Jonathan Wilson attended the Great Lakes Port Association Annual Meeting and were successful in bringing next year's Annual Meeting to Muskegon County.

Commissioner Hughes noted the County Fair appeared to be very well attended by kids coming in by bus. Commissioner Engle said, though he does not have official numbers, this was the best fair yet.

#### **INTERIM ADMINISTRATOR'S REPORT**

2014-287      **AUTHORIZE EXECUTION OF THE CLOSING DOCUMENTS FOR PARCELS RELATED TO THE TRANSIT PROJECT**

Moved by Cross, seconded by Engle, to authorize execution of the closing documents for parcels related to the Transit project.

#### Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,  
Robert Scolnik, Rillastine Wilkins,

No: None

Excused: Kenneth Mahoney

**Motion Carried**

**OLD BUSINESS**

Commissioner Nash noted information from the National Association of Counties (NACo) was in the Commissioner's room for their review. He further noted a follow-up meeting was held with Human Resources, Department of Human Resources, Department of Labor, Department of Commerce, and the State Representative are working together to help develop apprenticeships to get people back to work.

**NEW BUSINESS**

None.

**PUBLIC COMMENT**

Charles Fair addressed the Board with concerns about hiring practices regarding minorities for building of the jail. Commissioner Nash and Commissioner Hughes noted that this Board and Granger, the Construction Management Company, have been working very hard to employ a diverse and local population.

Interim Administrator Kaplan provided a brief breakdown of the current population of those working on the Jail and Juvenile Transition Center Project.

2014-288 **MOVED TO ADJOURN AT 4:36 P.M.**

Moved by Commissioner Hughes, seconded by Commissioner Cross, to adjourn at 4:36 p.m.

Voice vote

**Motion Carried**

Meeting adjourned at 4:36 p.m.

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Marcia L. Wilkes, Deputy County Clerk

MLW/jp

Preliminary Minutes  
To be approved at the Full Board Meeting on Tuesday, August 12, 2014



**MUSKEGON COUNTY BOARD OF COMMISSIONERS  
FY2015  
BUDGET HEARING SCHEDULE**

DATE	MEETING	
August 7	Ways & Means	Proposed Budget Presented to Board Request Authorization for Budget Public Hearing
August 12	Full Board	Request Authorization for Budget Public Hearing Budget Presentation by Interim Administrator
August 13		Deliver public hearing notice to Muskegon Chronicle
August 17		Budget Public Hearing Notice Published in Muskegon Chronicle
September 4	Ways & Means	Budget Public Hearing
September 23	Ways & Means	Appropriation Resolution FY2013-14 Budget Amendment Resolution
September 30	Full Board	Adoption