

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Terry J. Sabo, Chairman
Marvin Engle
Susie Hughes
Jeff Lohman
Kenneth Mahoney

Benjamin E. Cross, Vice Chair
Charles Nash
Robert Scolnik
Rillastine R. Wilkins

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Regular Meeting

Tuesday, July 28, 2015
4:00 p.m.

Chairman Sabo, Presiding

The Full Board of Commissioners was called to order by Chairman Sabo.

The invocation was given by Chairman Sabo. The Pledge of Allegiance was led by Commissioner Lohman and recited in unison.

Roll Call

Present: Benjamin E. Cross, Susie Hughes, Jeff Lohman,
Kenneth Mahoney, Charles Nash, Terry J. Sabo, Robert Scolnik,
Rillastine R. Wilkins

Excused: Marvin Engle

Also Present: Mark Eisenbarth, County Administrator;
Nancy A. Waters, County Clerk;
Jeanne Pezet, Deputy Clerk;
Doug Hughes, Corporate Counsel

2015-284 **APPROVAL OF THE AGENDA**

Moved by Commissioner Wilkins, seconded by Commissioner Hughes, to approve the agenda.

Voice vote

Motion Carried

2015-285 **APPROVE THE MINUTES OF JULY 14, 2015**

Moved by Commissioner Nash, seconded by Commissioner Cross, to approve the meeting minutes of July 14, 2015.

Voice vote

Motion Carried

PUBLIC COMMENT (on an agenda item)

There was no public comment on an agenda item.

COMMUNICATIONS

There were no Communication items to come before the Board.

COMMITTEE/BOARD REPORTS

2015-286 **APPROVE CREATION OF THE TOURISM MERIT AWARDS TO ASSIST ESTABLISHED FESTIVALS AND EVENTS DRAWING SIGNIFICANT HOTEL ROOM NIGHTS TO THE COUNTY BY PROVIDING UP TO \$10,000 TO BE USED FOR NEW MARKETING OR ATTENDANCE-BUILDING INITIATIVES; RECOMMENDED AWARDS AND AMOUNTS WILL BE BROUGHT BEFORE THE COUNTY COMMISSION FOR APPROVAL AND FESTIVALS OR EVENTS WILL ONLY BE ELIGIBLE FOR FUNDING ONCE EVERY THREE YEARS**

CD/SP15/07-16

The Community Development Strategic Planning Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Cross, to approve creation of the Tourism Merit Awards to assist established festivals and events drawing significant hotel room nights to the County by providing up to \$10,000 to be used for new marketing or attendance-building initiatives; recommended awards and amounts will be brought before the County Commission for approval and festivals or events will only be eligible for funding once every three years.

Roll Call:

Yes: Benjamin E. Cross, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Marvin Engle

Motion Carried

2015-287 **ACCEPT THE RECOMMENDATION OF THE ACCOMMODATIONS TAX ADVISORY COMMITTEE TO FUND THE PURCHASE OF A NEW OR USED ICE DECK FOR THE L.C. WALKER ARENA, IN AN AMOUNT NOT TO EXCEED \$142,000, TO BE PAID FOR WITH FUNDS FROM THE COUNTY'S ACCOMMODATIONS TAX RESERVE FUND; THE COUNTY WILL RETAIN OWNERSHIP OF THE ICE DECK IN THE EVENT OF AN ARENA MANAGEMENT CHANGE**

CD/SP15/07-17

The Community Development Strategic Planning Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Cross, to accept the recommendation of the Accommodations Tax Advisory Committee to fund the purchase of a new or used ice deck for the L.C. Walker Arena, in an amount not to exceed \$142,000, to be paid for with funds from the County's Accommodations Tax Reserve Fund; the County will retain ownership of the ice deck in the event of an arena management change.

Roll Call:

Yes: Benjamin E. Cross, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Marvin Engle

Motion Carried

2015-288 **APPROVE A VEHICLE RENTAL CONCESSION AGREEMENT BETWEEN THE COUNTY AND AVIS BUDGET GROUP, INC., D/B/A AVIS RENT A CAR AND BUDGET RENT A CAR, PROVIDING CAR RENTAL SERVICES IN THE AIRPORT TERMINAL BUILDING, IN THE AMOUNT OF \$4,726.88 PER YEAR FOR TERMINAL RENT, \$250 PER YEAR FOR SNOW REMOVAL, 10% OF GROSS REVENUE, AND \$3.00 PER ASSIGNED VEHICLE READY/STORAGE LOT SPACE**

TR15/07-23

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Lohman, to approve a Vehicle Rental Concession Agreement between the County and Avis Budget Group, Inc., d/b/a Avis Rent A Car and Budget Rent A Car, providing car rental services in the Airport terminal building, in the amount of \$4,726.88 per year for terminal rent, \$250 per year for snow removal, 10% of gross revenue, and \$3.00 per assigned Vehicle Ready/Storage lot space.

Roll Call:

Yes: Benjamin E. Cross, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Marvin Engle

Motion Carried

2015-289 **APPROVE A SERVICE FACILITY LEASE AGREEMENT BETWEEN THE COUNTY AND AVIS BUDGET GROUP, INC., D/B/A AVIS RENT A CAR AND BUDGET RENT A CAR, PROVIDING SPACE IN AN AIRPORT BUILDING TO DETAIL VEHICLES THAT ARE RENTED TO THE PUBLIC UNDER THE TERMS OF THEIR VEHICLE RENTAL CONCESSION AGREEMENT, IN THE AMOUNT OF \$5,328.00 PER YEAR**

TR15/07-24

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Lohman, to approve a Service Facility Lease Agreement between the County and Avis Budget Group, Inc., d/b/a Avis Rent A Car and Budget Rent A Car, providing space in an Airport building to detail vehicles that are rented to the public under the terms of their Vehicle Rental Concession Agreement, in the amount of \$5,328.00 per year.

Roll Call:

Yes: Benjamin E. Cross, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Marvin Engle

Motion Carried

2015-290 **APPROVE TERMINATING A LEASE BETWEEN THE COUNTY AND SAFELITE FULFILLMENT, INC., D/B/A SAFELITE AUTOGLASS, EXECUTED FEBRUARY 25, 2015, IN THE AMOUNT OF \$375 PER MONTH, PLUS UTILITIES, FOR SPACE IN THE AIRPORT'S RENTAL CAR WASH FACILITY, AND FURTHER APPROVE A NEW LEASE BETWEEN THE COUNTY AND SAFELITE FULFILLMENT, INC., D/B/A SAFELITE AUTOGLASS, IN THE AMOUNT OF \$650 PER MONTH, PLUS UTILITIES, FOR A BRICK BUILDING LOCATED AT 102 SINCLAIR DRIVE**

TR15/07-25

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Lohman, to approve terminating a lease between the County and Safelite Fulfillment, Inc., d/b/a Safelite AutoGlass, executed February 25, 2015, in the amount of \$375 per month, plus utilities, for space in the Airport's rental car wash facility, and further approve a new lease between the County and Safelite Fulfillment, Inc., d/b/a Safelite AutoGlass, in the amount of \$650 per month, plus utilities, for a brick building located at 102 Sinclair Drive.

Roll Call:

Yes: Benjamin E. Cross, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Marvin Engle

Motion Carried

2015-291 **APPROVE MICHIGAN AIR SERVICE PROGRAM GRANT CONTRACT NO. 2015-0304, PROVIDING \$20,000 OF STATE FUNDS FOR VARIOUS AIRPORT MARKETING AND PROMOTION PROJECTS, REQUIRING A LOCAL MATCH OF \$2,222, AS IDENTIFIED IN THE AIRPORT'S FY2016 REQUESTED BUDGET**

TR15/07-26

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Lohman, to approve Michigan Air Service Program Grant Contract No. 2015-0304, providing \$20,000 of State funds for various Airport marketing and promotion projects, requiring a local match of \$2,222, as identified in the Airport's FY2016 requested budget.

Roll Call:

Yes: Benjamin E. Cross, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Marvin Engle

Motion Carried

2015-292 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF \$9,893,378.80 COVERING THE PERIOD OF JUNE 27, 2015 THROUGH JULY 10, 2015, AS PRESENTED BY THE COUNTY CLERK**

WM15/07-91

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to approve payment of the accounts payable of \$9,893,378.80 covering the period of June 27, 2015 through July 10, 2015, as presented by the County Clerk.

Roll Call:

Yes: Benjamin E. Cross, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Marvin Engle

Motion Carried

2015-293 **APPROVE THAT THE MEDICAL OPT OUT PAYMENTS BE INCREASED TO \$2,500 FOR A SINGLE PERSON AND \$4,500 FOR A 2 PERSON AND FAMILY FOR THOSE EMPLOYEES THAT CHOOSE TO NOT TAKE THE COUNTY'S MEDICAL INSURANCE AND HAVE ALTERNATE INSURANCE THROUGH ANOTHER EMPLOYER PROVIDED PLAN OR INSURANCE THROUGH THE AFFORDABLE CARE ACT; AND THAT THESE NEW RATES BE INCORPORATED INTO THE COUNTY'S NEXT OPEN ENROLLMENT CYCLE TO BE EFFECTIVE OCTOBER 1, 2015**

WM15/07-92

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to approve that the medical opt out payments be increased to \$2,500 for a single person and \$4,500 for a 2 person and family for those employees that choose to not take the County's medical insurance and have alternate insurance through another employer provided plan or insurance through the Affordable Care Act; and that these new rates be incorporated into the County's next open enrollment cycle to be effective October 1, 2015.

Roll Call:

Yes: Benjamin E. Cross, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Marvin Engle

Motion Carried

2015-294 **APPROVE THE IMPLEMENTATION OF THE RETIREMENT INCENTIVE PROGRAM OFFERING ALL COUNTY EMPLOYEES ELIGIBLE FOR REGULAR RETIREMENT BENEFITS THE OPTION OF SELECTING ONE OF THE FOLLOWING: 1) A TAXABLE LUMP SUM CASH PAYMENT OF \$7,500; 2) A TAX DEFERRED LUMP SUM PAYMENT OF \$7,500 INTO A 457 RETIREMENT PLAN; 3) A TAX DEFERRED LUMP SUM PAYMENT OF \$7,500 TOWARDS PURCHASE OF MERS GENERIC SERVICE; 4) 1 YEAR OF RETIREE MEDICAL INSURANCE COVERAGE FOR SPOUSE; 5) UP TO 3 YEARS SERVICE CREDIT TOWARD RETIREES MEDICAL INSURANCE. THE RETIREMENT WINDOW WOULD BE FROM AUGUST 1, 2015 THROUGH SEPTEMBER 30, 2015 WITH A SUBSEQUENT BUDGET SAVINGS STRATEGY FROM THE RESULTING RETIREMENTS TO BE INCLUDED IN THE FY2016 BUDGET.**

WM15/07-93

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to approve the implementation of the Retirement Incentive program offering all county employees eligible for regular retirement benefits the option of selecting one of the following:

- 1) A taxable lump sum cash payment of \$7,500
- 2) A tax deferred lump sum payment of \$7,500 into a 457 retirement plan
- 3) A tax deferred lump sum payment of \$7,500 towards purchase of MERS generic service
- 4) 1 year of retiree medical insurance coverage for spouse
- 5) Up to 3 years service credit toward retirees medical insurance

The retirement window would be from August 1, 2015 through September 30, 2015 with a subsequent budget savings strategy from the resulting retirements to be included in the FY2016 budget.

Roll Call:

Yes: Benjamin E. Cross, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Marvin Engle

Motion Carried

2015-295 **AUTHORIZE THE DEVELOPMENT OF A HIRING APPROVAL AND JUSTIFICATION PROCESS EFFECTIVE IMMEDIATELY FOR ALL COUNTY DEPARTMENTS (ALL POSITIONS THAT ARE CURRENTLY IN THE PROCESS OF BEING RECRUITED ARE EXEMPT FROM THIS PROCESS); FURTHER, AUTHORIZE COUNTY ADMINISTRATION TO DEVELOP AN APPEAL PROCESS PROCEDURE AND FORM A COMMITTEE TO EVALUATE AND MAKE DETERMINATIONS ON THESE APPEALS**

WM15/07-94

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to authorize the development of a hiring approval and justification process effective immediately for all County departments (all positions that are currently in the process of being recruited are exempt from this process); further, authorize County Administration to develop an appeal process procedure and form a committee to evaluate and make determinations on these appeals.

Roll Call:

Yes: Benjamin E. Cross, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Marvin Engle

Motion Carried

2015-296 **APPROVE THE EQUALIZATION DEPARTMENT'S CONTRACT TO PROVIDE ASSESSMENT ADMINISTRATION SERVICES TO DALTON TOWNSHIP AND AUTHORIZE THE CHAIR OF THE COUNTY BOARD OF COMMISSIONERS TO EXECUTE AN AGREEMENT PREPARED BY THE EQUALIZATION DEPARTMENT TO PROVIDE THE SERVICES AND TO ALLOW THE EQUALIZATION DEPARTMENT TO ESTABLISH AND FILL TWO HOURLY APPRAISAL TECHNICIAN POSITIONS WITH A SALARY GRADE OF GU00160 (\$13.43 - \$16.69/HOUR) FOR A PERIOD OF FIVE YEARS TO ACCOMMODATE THE ASSESSMENT ADMINISTRATION AGREEMENT**

WM15/07-95

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to approve the Equalization Department's contract to provide Assessment Administration Services to Dalton Township and authorize the Chair of the County Board of Commissioners to execute an agreement prepared by the Equalization Department to provide the services and to allow the Equalization Department to establish and fill two hourly Appraisal Technician positions with a salary grade of GU00160 (\$13.43 - \$16.69/hour) for a period of five years to accommodate the Assessment Administration Agreement.

Roll Call:

Yes: Benjamin E. Cross, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Marvin Engle

Motion Carried

2015-297 **APPROVE RENEWAL OF ASSESSMENT ADMINISTRATION SERVICES BEING PROVIDED BY THE EQUALIZATION DEPARTMENT TO FRUITPORT TOWNSHIP AND AUTHORIZE THE CHAIR OF THE COUNTY BOARD OF COMMISSIONERS TO EXECUTE A TEMPORARY AGREEMENT PREPARED BY THE EQUALIZATION DEPARTMENT TO PROVIDE THE SERVICES**

WM15/07-96

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to approve renewal of Assessment Administration Services being provided by the Equalization Department to Fruitport Township and authorize the Chair of the County Board of Commissioners to execute a temporary agreement prepared by the Equalization Department to provide the services.

Roll Call:

Yes: Benjamin E. Cross, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Marvin Engle

Motion Carried

2015-298 **AUTHORIZE THE MUSKEGON COUNTY BOARD CHAIR TO SIGN THE 2016 TITLE IV-D COOPERATIVE REIMBURSEMENT PROGRAM APPLICATION EXTENSION IN THE AMOUNT OF \$2,910,001.58**

WM15/07-97

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to authorize the Muskegon County Board Chair to sign the 2016 Title IV-D Cooperative Reimbursement Program Application Extension in the amount of \$2,910,001.58.

Roll Call:

Yes: Benjamin E. Cross, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Marvin Engle

Motion Carried

2015-299 **AUTHORIZE THE HUMAN RESOURCES DEPARTMENT TO ELIMINATE POSITION X42501, HUMAN RESOURCES MANAGER, GRANT A STEP INCREASE TO POSITION X42502, HUMAN RESOURCES MANAGER, CREATE A RISK COORDINATOR POSITION AND CREATE A NON-BARGAINING TYPIST POSITION**

WM15/07-98

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to authorize the Human Resources Department to eliminate position X42501, Human Resources Manager, grant a step increase to position X42502, Human Resources Manager, create a Risk Coordinator position and create a non-bargaining Typist position.

Roll Call:

Yes: Benjamin E. Cross, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Marvin Engle

Motion Carried

2015-300 **AWARD THE ARCHITECTURAL SERVICES CONTRACT FOR THE DESIGN AND SPECIFICATIONS OF A REPLACEMENT ROOF AND REPAIRS TO THE GUTTERS, FASCIA AND SOFFIT AT THE UNION DEPOT TO THE TEAM OF ANDREA RIEGLER AND HISTORIC RESTORATION CONSULTING GROUP FOR THEIR TOTAL NOT-TO-EXCEED COST OF \$7,986 WITH COSTS BEING PAID FROM THE ACCOMMODATIONS TAX FUND 2300**

WM15/07-99

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to award the architectural services contract for the design and specifications of a replacement roof and repairs to the gutters, fascia and soffit at the Union Depot to the team of Andrea Riegler and Historic Restoration Consulting Group for their total not-to-exceed cost of \$7,986 with costs being paid from the Accommodations Tax Fund 2300.

Roll Call:

Yes: Benjamin E. Cross, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Marvin Engle

Motion Carried

2015-301 **APPROVE THE MODIFIED RESTRICTIVE COVENANT MDEQ REFERENCE NO. RC-SF-201-011 FOR THE MUSKEGON COUNTY BUSINESS PARK NORTH PROPERTY AND AUTHORIZE THE CHAIR TO EXECUTE IT**

WM15/07-100

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to approve the modified restrictive covenant MDEQ Reference No. RC-SF-201-011 for the Muskegon County Business Park North property and authorize the Chair to execute it.

Roll Call:

Yes: Benjamin E. Cross, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Marvin Engle

Motion Carried

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

2015-302 **APPOINT COMMISSIONER CROSS, COMMISSIONER LOHMAN, COMMISSIONER MAHONEY, AND COMMISSIONER SCOLNIK TO THE PERSONNEL RULES COMMITTEE (TERMS THROUGH 12/31/2015)**

The Chairman recommends, moved by Commissioner Nash, seconded by Commissioner Wilkins, to appoint Commissioner Cross, Commissioner Lohman, Commissioner Mahoney, and Commissioner Scolnik to the Personnel Rules Committee (Terms through 12/31/2015).

Voice vote

Motion Carried

2015-303 **APPROVE THE FOLLOWING APPOINTMENTS TO THE PUBLIC HEALTH ADVISORY COMMITTEE TO FILL DESIGNATED SLOTS: 2 MEMBERS OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS (TERMS THROUGH 12/31/16): COMMISSIONER MAHONEY, COMMISSIONER WILKINS; 1 MEMBER WITH A PROFESSIONAL BACKGROUND IN EDUCATION (TERM THROUGH 12/31/17): CHRIS PATTERSON; 1 MEMBER LICENSED OR CERTIFIED BY THE STATE OF MICHIGAN AS A HEALTHCARE PRACTITIONER (TERM THROUGH 12/31/16): JAMES DONLEY, DDS; 3 MEMBERS CONSIDERED TO BE WELL-INFORMED ON PUBLIC HEALTH MATTERS: CHAD BREWER (TERM THROUGH 12/31/16), BRETT GILBERT (TERM THROUGH 12/31/18), LAURA FITZPATRICK (TERM THROUGH 12/31/17)**

The Chairman recommends, moved by Commissioner Cross, seconded by Commissioner Nash, to approve the following appointments to the Public Health Advisory Committee to fill designated slots:

- 2 Members of the Muskegon County Board of Commissioners (terms through 12/31/16)
 - Commissioner Mahoney
 - Commissioner Wilkins
- 1 Member with a Professional Background in Education (term through 12/31/17)
 - Chris Patterson
- 1 Member Licensed or Certified by the State of Michigan as a Healthcare Practitioner (term through 12/31/16)
 - James Donley, DDS
- 3 Members Considered to be Well-Informed on Public Health Matters
 - Chad Brewer (term through 12/31/16)
 - Brett Gilbert (term through 12/31/18)
 - Laura Fitzpatrick (term through 12/31/17)

Voice vote

Motion Carried

Chairman Sabo reminded everyone about the Unity Christian Music Festival to be held at Heritage Landing, August 5th - 8th (for more information, go to: <http://unitymusicfestival.com/>)

Chairman Sabo note the public is welcome to attend the Upcoming Board Work Sessions

- Tuesday, July 28th (following Full Board) E-Cigarettes
- Thursday, August 6th (following Ways & Means) Senior Resources

Commissioner Cross reported that the American Great Lakes Ports Association was in town and was “Extremely pleased and very happy” with what they saw in Muskegon County. A thank you was given to Jonathan Wilson, Economic Development Coordinator, and Robert Lukens, Community Development Director.

Commissioner Wilkins reported that the SMART Committee met last week in Paw Paw with information about Specialty Courts and issues with “the Big Box” buildings in our communities that are staying vacant because of deed restrictions..

Commissioner Scolnik announced that two (2) WWI cannons have been reinstalled at Veteran’s Memorial Park. Private donations from \$1 to \$1000 were raised for the \$22,000 cost. A dedication will be scheduled in August.

Commissioner Hughes noted WMSRDC (West Michigan Shoreline Regional Development Commission met and discussed air quality issues and Homeland Security Grants.

ADMINISTRATOR’S REPORT

2015-304 **APPROVE THE FY2016 BUDGET HEARING SCHEDULE**

The Administrator recommends, moved by Commissioner Cross, seconded by Commissioner Mahoney, to approve the FY2016 Budget Hearing Schedule. (see attached)

Voice vote

Motion Carried

2015-305 **APPROVE THE WAIVER OF THE OUTSTANDING ACCOMMODATIONS TAXES, PENALTIES AND INTEREST BALANCE OF \$52,986.66 ON THE PROPERTY AT 3450 HOYT STREET (FORMERLY DAYS INN/MONA LAKE INN) AND TO FURTHER AUTHORIZE RELEASING THE LIEN AND WRITING OFF ALL ACCOMMODATIONS TAXES, PENALTIES AND INTEREST OWING FOR TAX PERIODS PRIOR TO DATE OF THE PENDING TRANSFER OF OWNERSHIP**

The Administrator recommends, moved by Commissioner Mahoney, seconded by Commissioner Hughes, to approve the Waiver of the outstanding Accommodations Taxes, penalties and interest balance of \$52,986.66 on the property at 3450 Hoyt Street (formerly Days Inn/Mona Lake Inn) and to further authorize releasing the lien and writing off all Accommodations Taxes, penalties and interest owing for tax periods prior to date of the pending transfer of ownership.

Discussion ensued with Commissioners agreeing this is good for Muskegon County’s image.

Roll Call:

Yes: Benjamin E. Cross, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Marvin Engle

Motion Carried

2015-306 **AUTHORIZE STAFF TO SOLICIT BIDS FOR THE CONSTRUCTION OF THE STEEL SHEET PILE WALL FOR THE END OF THE HERITAGE LANDING PENINSULA**

The Administrator recommends, moved by Commissioner Nash, seconded by Commissioner Mahoney, to authorize staff to solicit bids for the construction of the steel sheet pile wall for the end of the Heritage Landing Peninsula.

Roll Call:

Yes: Benjamin E. Cross, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Marvin Engle

Motion Carried

OLD BUSINESS

Commissioner Sabo asked Administrator Eisenbarth about issues with LC Walker Arena. Administrator Eisenbarth noted the County has been in negotiations with the City and will not take ownership before next year. Discussion ensued.

Commissioner Nash urged the County to look into establishing a Drug Court.

Commissioner Scolnik requested a 2 minute recess to discuss an issue with Mr. Lukens.

Recess granted at 4:33; Reconvened at 4:35

Commissioner Scolnik noted LC Walker Arena's ice deck needs a new wood floor which would allow for other sporting events and other show events to be held at that location.

2015-307 **APPLY ON BEHALF OF THE COUNTY BOARD OF COMMISSIONER FOR A \$50,000 GRANT FROM THE COMMUNITY FOUNDATION FOR A WOOD SUPPORT FLOOR FOR LC WALKER ARENA AND THAT THE REMAINING \$50,000 BE RAISED FROM PRIVATE FUNDRAISING CHAIRED BY COMMISSIONER SCOLNIK**

Moved by Commissioner Scolnik, seconded by Commissioner Nash, to authorize the Administrator to apply on behalf of the County Board of Commissioner for a \$50,000 grant from the Community Foundation for a wood support floor for LC Walker Arena and that the remaining \$50,000 be raised from private fundraising chaired by Commissioner Scolnik.

Roll Call:

Yes: Benjamin E. Cross, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Marvin Engle

Motion Carried

NEW BUSINESS

There was no new business to come before the Board

PUBLIC COMMENT

Jonathan Wilson, Economic Development Coordinator, addressed the Board inviting everyone to an Emerge West Michigan (Emerge West Michigan has begun a quest of connecting two entrepreneurial coasts, the Lakeshore and Grand Rapids) event to be held at the MAREC (Michigan Alternative and Renewable Energy Center), 200 Viridian Drive, Muskegon 49440, on Thursday, July 30, 2015, at 5:30 – 10:00 p.m. This event is intended to help small businesses. There will also be free refreshments.

Chairman Sabo noted the Board Planning Session will begin at 4:40 p.m.

2015-308 **MOVED BY COMMISSIONER MAHONEY, SECONDED BY COMMISSIONER CROSS, TO ADJOURN**

Voice vote

Motion Carried

Meeting adjourned at 4:39 p.m.

Nancy A. Waters, County Clerk

NAW/jmp

Preliminary Minutes
To be approved at the Full Board Meeting on Tuesday, August 11, 2015

**MUSKEGON COUNTY BOARD OF COMMISSIONERS
FY2016
BUDGET HEARING SCHEDULE**

DATE	MEETING	
August 6	Ways & Means	Proposed Budget Presented to Board Request Authorization for Budget Public Hearing
August 11	Full Board	Budget Hearings with Board Request Authorization for Budget Public Hearing
August 12		Deliver public hearing notice to Muskegon Chronicle
August 18	Ways & Means	Budget Hearings with Board
August 23		FY2016 Budget Public Hearing Notice Published in Muskegon Chronicle
August 25	Full Board	Budget Hearings with Board
September 3	Ways & Means	FY2016 Budget Public Hearing
September 15	Ways & Means	FY2016 Appropriation Resolution and Amendments
September 29	Full Board	Adoption