

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Benjamin E. Cross, Chairman
Marvin Engle
Gary Foster
Susie Hughes
Kenneth Mahoney

Charles Nash, Vice Chair
Robert Scolnik
I. John Snider II
Rillastine R. Wilkins

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Full Board Meeting

Tuesday, July 13, 2017
3:30 p.m.

Chair Benjamin E. Cross, Presiding

The Full Board of Commissioners meeting was called to order by Chairman Cross. The Invocation was given by Commissioner Wilkins. The Pledge of Allegiance was led by Commissioner Hughes and recited in unison.

Roll Call

Present: Benjamin E. Cross, Gary Foster, Susie Hughes, Charles Nash,
Kenneth Mahoney, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins

Excused: Marvin Engle

Also Present: Mark Eisenbarth, County Administrator
Nancy A. Waters, County Clerk
Jeanne Pezet, Secretary to the County Clerk
Doug Hughes, Corporate Counsel

2017-254 **APPROVAL OF THE AGENDA**

Moved by Commissioner Snider, seconded by Commissioner Hughes, to approve the agenda.

Voice vote

Motion Carried

2017-255 **APPROVE THE MINUTES OF FULL BOARD MEETING OF TUESDAY, JUNE 27, 2017 AMENDING THE DOLLAR AMOUNT IN MOTION #2017-241 TO \$40,610**

Moved by Commissioner Wilkins, seconded by Commissioner Mahoney, to approve the minutes of Full Board meeting of Tuesday, June 27, 2017, amending the dollar amount in motion #2017-241 to \$40,610.

Voice vote

Motion Carried

PUBLIC COMMENT (on an agenda item)

There was no public comment on an agenda item.

COMMITTEE/BOARD REPORTS

2017-256 **AUTHORIZE THE BOARD CHAIR TO SIGN ALL AGREEMENTS WITH PARTICIPANTS FOR EACH FISCAL YEAR THE WEST MICHIGAN HAZARDOUS MATERIALS ASSOCIATION EFFECTIVE FROM OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018 WITH THE OPTION FOR ONE-YEAR AUTOMATIC RENEWAL**

CPS17/07-34

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Wilkins, to authorize the Board Chair to sign all agreements with participants for each fiscal year the West Michigan Hazardous Materials Association effective from October 1, 2017 through September 30, 2018 with the option for one-year automatic renewal.

Roll Call:

Yes: Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik,
I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Marvin Engle

Motion Carried

2017-257 **ACCEPT AN ADDITIONAL \$10,000 FROM THE BYRNE JUSTICE ASSISTANCE GRANT (BYRNE JAG) AND AUTHORIZE THE CHAIRMAN OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS TO SIGN THE AMENDMENT TO CONTRACT #07298 WITH THE STATE COURT ADMINISTRATOR'S OFFICE AND AMEND THE BUDGET ACCORDINGLY**

CPS17/07-35

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Wilkins, to accept an additional \$10,000 from the Byrne Justice Assistance Grant (Byrne JAG) and authorize the Chairman of the Muskegon County Board of Commissioners to sign the amendment to Contract #07298 with the State Court Administrator's Office and amend the budget accordingly.

Roll Call:

Yes: Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik,
I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Marvin Engle

Motion Carried

2017-258 **AUTHORIZE APPLICATION FOR THE 2017 INNOVATION GRANT BEING OFFERED AND AWARDED BY THE MIDC**

CPS17/07-36

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Wilkins, to authorize application for the 2017 Innovation Grant being offered and awarded by the MIDC.

Roll Call:

Yes: Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik,
I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Marvin Engle

Motion Carried

2017-259 **AUTHORIZE APPLICATION FOR A MIDC GRANT PURSUANT TO MCL ACT 98 OF 2013**

CPS17/07-37

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Wilkins, to authorize application for a MIDC grant pursuant to MCL Act 98 of 2013.

Roll Call:

Yes: Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik,
I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Marvin Engle

Motion Carried

2017-260 **AUTHORIZE THE RELEASE OF A REQUEST FOR PROPOSAL (RFP) FOR THE MEDICAL CARE SERVICES OF THE INMATES OF THE MUSKEGON COUNTY JAIL AND THE JUVENILES AT THE JUVENILE TRANSITION CENTER**

CPS17/07-38

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Wilkins, to authorize the release of a Request for Proposal (RFP) for the Medical Care Services of the inmates of the Muskegon County Jail and the juveniles at the Juvenile Transition Center.

Roll Call:

Yes: Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik,
I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Marvin Engle

Motion Carried

2017-261 **AUTHORIZE HEALTHWEST TO GO OUT FOR BIDS FOR RENOVATION COSTS TO ADD A DENTAL CLINIC AS PART OF THE INTEGRATED HEALTH UNIT AT THE MENTAL HEALTH CENTER**

HS17/07-18

The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Snider, to authorize HealthWest to go out for bids for renovation costs to add a dental clinic as part of the Integrated Health unit at the Mental Health Center.

Commissioner Hughes noted she has concerns about this motion and plans to vote “no”.

Roll Call:

Yes: Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II

No: Gary Foster, Susie Hughes, Rillastine R. Wilkins, Benjamin E. Cross

Excused: Marvin Engle

Motion Failed

2017-262 **ENTER INTO A 3-YEAR CONTRACT AGREEMENT WITH SENIOR RESOURCES OF WEST MICHIGAN FOR SENIOR MILLAGE GRANTS ADMINISTRATION SERVICES EFFECTIVE JULY 1, 2017 THROUGH SEPTEMBER 30, 2020 AT A COST NOT TO EXCEED 8.5% OF THE ANNUAL MILLAGE REVENUE COLLECTED; AND AUTHORIZE THE CHAIRMAN OF THE BOARD AND THE COMMITTEE CHAIRPERSON TO SIGN THE AGREEMENT**

HS17/07-19

The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Snider, to enter into a 3-year contract agreement with Senior Resources of West Michigan for senior millage grants administration services effective July 1, 2017 through September 30, 2020 at a cost not to exceed 8.5% of the annual millage revenue collected; and authorize the Chairman of the Board and the Committee Chairperson to sign the agreement. (See attached.)

Roll Call:

Yes: Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Marvin Engle

Motion Carried

2017-263 **AMEND THE FY17 BUDGET FOR THE SENIOR MILLAGE FUND 1060-6720 TO REFLECT TOTAL ESTIMATED REVENUES OF \$2,074,485 AND TOTAL ESTIMATED APPROPRIATIONS OF \$2,074,485; AND INCORPORATE/ APPROVE THE PERCENTAGE DESIGNATIONS RECOMMENDED BY THE MUSKEGON COUNTY SENIOR ACTIVITIES COMMITTEE**

HS17/07-20

The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Snider, to amend the FY17 budget for the Senior Millage Fund 1060-6720 to reflect total estimated revenues of \$2,074,485 and total estimated appropriations of \$2,074,485; and incorporate/ approve the percentage designations recommended by the Muskegon County Senior Activities Committee. (See attached.)

Roll Call:

Yes: Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik,
I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Marvin Engle

Motion Carried

2017-264 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF \$4,756,556.48 COVERING THE PERIOD OF JUNE 10, 2017, THROUGH JUNE 22, 2017, FOR CHECKS AND MAY 1, 2017 THROUGH MAY 31, 2017 FOR P-CARD PAYMENTS, AS PRESENTED BY THE COUNTY CLERK**

WM17/07 - 78

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Hughes, to approve payment of the accounts payable of \$4,756,556.48 covering the period of June 10, 2017, through June 22, 2017, for checks and May 1, 2017 through May 31, 2017 for P-Card payments, as presented by the County Clerk.

Roll Call:

Yes: Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik,
I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Marvin Engle

Motion Carried

2017-265 **APPROVE THE ASSESSMENT ADMINISTRATION SERVICES BEING PROVIDED BY THE EQUALIZATION DEPARTMENT TO THE TOWNSHIP OF MOORLAND AND AUTHORIZE THE CHAIR OF THE COUNTY BOARD OF COMMISSIONERS TO EXECUTE AN AGREEMENT PREPARED BY THE EQUALIZATION DEPARTMENT TO PROVIDE SAID SERVICES**

WM17/07-79

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Hughes, to approve the Assessment Administration Services being provided by the Equalization Department to the Township of Moorland and authorize the Chair of the County Board of Commissioners to execute an agreement prepared by the Equalization Department to provide said services.

Roll Call:

Yes: Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik,
I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Marvin Engle

Motion Carried

2017-266 **APPROVE THE ASSESSMENT ADMINISTRATION SERVICES BEING PROVIDED BY THE EQUALIZATION DEPARTMENT TO THE CITY OF NORTON SHORES AND AUTHORIZE THE CHAIR OF THE COUNTY BOARD OF COMMISSIONERS TO EXECUTE AN AGREEMENT PREPARED BY THE EQUALIZATION DEPARTMENT TO PROVIDE SAID SERVICES**

WM17/07-80

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Hughes, to approve the Assessment Administration Services being provided by the Equalization Department to the City of Norton Shores and authorize the Chair of the County Board of Commissioners to execute an agreement prepared by the Equalization Department to provide said services.

Roll Call:

Yes: Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik,
I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Marvin Engle

Motion Carried

2017-267 **APPROVE THE ASSESSMENT ADMINISTRATION SERVICES BEING PROVIDED BY THE EQUALIZATION DEPARTMENT TO THE CITY OF NORTON SHORES AND AUTHORIZE THE CHAIR OF THE COUNTY BOARD OF COMMISSIONERS TO EXECUTE AN AGREEMENT PREPARED BY THE EQUALIZATION DEPARTMENT TO PROVIDE SAID SERVICES**

WM17/07-81

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Hughes, to authorize the Board Chair to execute the proposed extension from Pitney Bowes for a period of 60 months at a cost of \$1,035.44 per month.

Roll Call:

Yes: Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik,
I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Marvin Engle

Motion Carried

2017-268 **APPROVE THE CREATION OF A LAND BANK AMERICORPS PROGRAM MANAGER POSITION WITH A PAY RANGE OF NX-00135 (\$23.076/HR)**

WM17/07-82

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Hughes, to approve the creation of a Land Bank Americorps Program Manager position with a pay range of NX-00135 (\$23.076/hr).

Roll Call:

Yes: Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik,
I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Marvin Engle

Motion Carried

2017-269 **AUTHORIZE RENEWING THE CONTRACT WITH BIDDERGY TO PROVIDE SURPLUS EQUIPMENT AUCTION SERVICES FOR A TERM OF ONE (1) YEAR STARTING MAY 20, 2017, PER THE TERMS STATED IN THE CONTRACT**

WM17/07-83

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Hughes, to authorize renewing the contract with Biddergy to provide surplus equipment auction services for a term of one (1) year starting May 20, 2017, per the terms stated in the contract.

Roll Call:

Yes: Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik,
I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Marvin Engle

Motion Carried

2017-270 **ACCEPT THE RECOMMENDATION OF CORPORATE COUNSEL FOR THE SEMELBAUER, ET AL. SETTLEMENT**

WM17/07-84

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Hughes, to accept the recommendation of Corporate Counsel for the Semelbauer, et al. settlement.

Roll Call:

Yes: Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik,
I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Marvin Engle

Motion Carried

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

Chairman Cross reminded everyone that Muskegon Bike Time/Rebel Road is this week and weekend, July 13th - 16th in downtown Muskegon. (See <http://muskegonbiketime.com/>)

Chairman Cross noted that the cruise ship, the Pearl Mist, will be at Heritage Landing on Thursday, July 20th, arriving at 8:00 a.m. and departing at 7:00 p.m.

ADMINISTRATOR'S REPORT

It was noted that the Community Development/Strategic Planning Committee Meeting and the Transportation Committee Meeting, both scheduled for July 20th at 3:30 p.m., have been cancelled due to lack of agenda items.

Administrator Eisenbarth noted the next Board Work Session regarding the Convention Center will be held on Thursday, July 20th at 3:30 p.m., at the Hall of Justice, 990 Terrace, 4th Floor, in the Commissioner's Board Room.

Administrator Eisenbarth noted the FOP (Fraternal Order of Police) who provided the new plaques for the Memorial near the new jail that had been on the Terrace side of the Hall of Justice has request the plaques from the old memorial. It was noted that the wall on the Terrace side of the building also contains a vent system so it is not scheduled to be torn down. Discussion ensued regarding if there was an urgency to take action and what might replace the plaques.

Sheriff Michael Poulin, Trustee with FOP, stated the County is welcome to keep the plaques until a replacement is decided but the FOP does want the plaques to be returned to them.

OLD BUSINESS

Commissioner Hughes announced that the Land Bank will have a Parade of Land Bank Homes, some that the NCCC Unit has worked on and totally rehabbed, on Wednesday, July 26th and Thursday, July 27th with a public sale on Friday, July 28th. This is a new opportunity for people to see inside the houses prior to purchase.

NEW BUSINESS

There was no new business to come before the Board.

PUBLIC COMMENT

Sandra Vanderhyde introduced the New JTC Director, Mary Jo French, who comes to Muskegon County from Department of Health and Human Services.

Brenda Moore, Muskegon County Drain Commissioner, suggested a campus map be placed on the Terrace Street Wall. Also, Ms. Moore noted she continues to have problems with communication with the Road Commission regarding projects and cost sharing.

Commissioner Foster suggested a Work Session with the Drain Commissioner and Road Commission Manager and Commissioners. Administrator Eisenbarth indicated he will reach out to the Road Commission Manager and Commissioners.

Kristen Wade announced that Muskegon County Human Resources was awarded the Veteran Affairs Bronze Level Certification for the Veteran Friendly Employer. We are the only full county in the state of Michigan to receive this award. Human Resources will be working toward the silver certification next.

Commissioner Nash suggested a press release regarding this honor.

Commissioners Scolnik, Foster, and Hughes indicated that Veterans are not happy with the County's Veteran hiring practices.

2017-271 **MOVED BY COMMISSIONER FOSTER, SECONDED BY COMMISSIONER SNIDER, TO ADJOURN**

Voice vote.

Motion Carried

Meeting adjourned at 3:50 p.m.

Nancy A. Waters, County Clerk

NAW/jmp

To be approved at the Full Board Meeting on Tuesday, July 25, 2017