

**Muskegon County
Board of Commissioners**
*Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442*

*Benjamin E. Cross, Chairman
Marvin Engle
Gary Foster
Susie Hughes
Kenneth Mahoney*

*Charles Nash, Vice Chair
Robert Scolnik
I. John Snider II
Rillastine R. Wilkins*

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Full Board Meeting

Tuesday, June 27, 2017
3:31 p.m.

Chair Benjamin E. Cross, Presiding

The Full Board of Commissioners meeting was called to order by Chairman Cross. The Invocation was given by Pastor Nate Johnson of Kingdom Life Church, 1128 Roberts Street, Muskegon, MI 49442. The Pledge of Allegiance was led by Commissioner Mahoney and recited in unison.

Roll Call

Present: Benjamin E. Cross, Marvin Engle, Gary Foster, Charles Nash,
Kenneth Mahoney, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins

Excused: Susie Hughes

Also Present: Mark Eisenbarth, County Administrator
Nancy A. Waters, County Clerk
Jeanne Pezet, Secretary to the County Clerk
Doug Hughes, Corporate Counsel

2017-235 **APPROVAL OF THE AGENDA**

Moved by Commissioner Snider, seconded by Commissioner Wilkins, to approve the agenda.

Voice vote **Motion Carried**

2017-236 **APPROVE THE MINUTES OF FULL BOARD MEETING OF TUESDAY,
JUNE13, 2017**

Moved by Commissioner Mahoney, seconded by Commissioner Nash, to approve the minutes of Full Board meeting of Tuesday, June 13, 2017.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

There was no public comment on an agenda item.

COMMUNICATION

Commissioners received the following Communication Item for informational purposes:

Antrim County Board of Commissioners: Resolution #18-2017 in Support to Maintain the Required Funding of the Michigan State University Research Station Located in Leelanau County to Assist with the Eradication of the Spotted Wing Drosophila

COMMITTEE/BOARD REPORTS

2017-237 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF \$18,128,827.11 COVERING THE PERIOD OF MAY 25, 2017, THROUGH JUNE 9, 2017, FOR CHECKS AND MAY 1, 2017 THROUGH MAY 31, 2017 FOR EFT PAYMENTS, AS PRESENTED BY THE COUNTY CLERK**

WM17/06-72

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to approve payment of the accounts payable of \$18,128,827.11 covering the period of May 25, 2017, through June 9, 2017, for checks and May 1, 2017 through May 31, 2017 for EFT payments, as presented by the County Clerk.

Roll Call:

Yes: Marvin Engle, Gary Foster, Kenneth Mahoney, Charles Nash, Robert Scolnik,
I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Susie Hughes

Motion Carried

2017-238 **AUTHORIZE ADMINISTRATION TO WORK WITH MERS AND THEIR ACTUARY CBIZ RETIREMENT PLAN SERVICES ALONG WITH THE COUNTY'S BONDING FINANCIAL ADVISOR FIRST SOUTHWEST TO DEVELOP A PLAN TO REDUCE THE COUNTY'S PENSION COSTS INTO THE FUTURE THROUGH RESEARCHING PENSION BONDS AND OTHER POSSIBLE SCENARIOS**

WM17/06-73

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to authorize Administration to work with MERS and their actuary CBIZ Retirement Plan Services along with the County's bonding financial advisor First Southwest to develop a plan to reduce the County's pension costs into the future through researching pension bonds and other possible scenarios.

Roll Call:

Yes: Marvin Engle, Gary Foster, Kenneth Mahoney, Charles Nash, Robert Scolnik,
I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Susie Hughes

Motion Carried

2017-239 **AUTHORIZE STAFF TO ADD JEWETT HEATING & COOLING TO THE APPROVED HVAC VENDOR LIST FOR THE DTE TEST AND TUNE FOR THE RESIDENTS OF MUSKEGON COUNTY THROUGH DECEMBER 31, 2017**

WM17/06-74

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to authorize staff to add Jewett Heating & Cooling to the approved HVAC vendor list for the DTE Test and Tune for the residents of Muskegon County through December 31, 2017.

Roll Call:

Yes: Marvin Engle, Gary Foster, Kenneth Mahoney, Charles Nash, Robert Scolnik,
I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Susie Hughes

Motion Carried

2017-240 **APPROVE A 10% LUMP SUM PAYMENT, IN THE AMOUNT OF \$636.26, TO LOUIS CHURCHWELL TO COMPENSATE HIM FOR HIS ADDITIONAL DUTIES AT THE JTC FROM MAY 31 THROUGH JULY 10, 2017**

WM17/06-75

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to approve a 10% lump sum payment, in the amount of \$636.26, to Louis Churchwell to compensate him for his additional duties at the JTC from May 31 through July 10, 2017.

Roll Call:

Yes: Marvin Engle, Gary Foster, Kenneth Mahoney, Charles Nash, Robert Scolnik,
I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Susie Hughes

Motion Carried

2017-241 **AWARD THE PARKING LOT DESIGN AND REHABILITATION ENGINEERING WORK, PER COUNTY RFP 17-2260 TO WESTSHORE ENGINEERING FOR A NOT-TO-EXCEED COST OF \$40,610**

WM17/06-76

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to award the parking lot design and rehabilitation engineering work, per County RFP 17-2260 to Westshore Engineering for a not-to-exceed cost of \$40,610.

Roll Call:

Yes: Marvin Engle, Gary Foster, Kenneth Mahoney, Charles Nash, Robert Scolnik,
I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Susie Hughes

Motion Carried

2017-242 **REINSTATE THE CORRECTION OFFICER POSITION NUMBERS 005034, 005044, 005011 AND 005033 AND TO CREATE 2 NEW CORRECTION OFFICER POSITIONS (PAY TABLE OF-00050 \$20.84 - \$24.37/HR); AND FURTHER MOVE TO CREATE 2 HOURLY SHERIFF INTAKE CLERKS (PAY TABLE GU-00170 \$12.57 - \$18.10/HR) AND TO AMEND THE BUDGET ACCORDINGLY**

WM17/06-77

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to reinstate the Correction Officer position numbers O05034, O05044, O05011 and O05033 and to create 2 new Correction Officer positions (pay table OF-00050 \$20.84 - \$24.37/hr); and further move to create 2 hourly Sheriff Intake Clerks (Pay table GU-00170 \$12.57 - \$18.10/hr) and to amend the budget accordingly.

Roll Call:

Yes: Marvin Engle, Gary Foster, Kenneth Mahoney, Charles Nash, Robert Scolnik,
I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Susie Hughes

Motion Carried

2017-243 **CONTRIBUTE \$5,000 FROM THE GENERAL FUND TOWARD THE MICHIGAN DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT GRANT TO THE MUSKEGON COUNTY FAIR ASSOCIATION FOR ELECTRICAL IMPROVEMENTS FOR THE 50 NEW CAMP SITES AT THE MUSKEGON COUNTY FAIRGROUNDS**

BPW-17-071

The Board of Public Works recommends, moved by Commissioner Foster, seconded by Commissioner Snider, to contribute \$5,000 from the general fund toward the Michigan Department of Agriculture and Rural Development grant to the Muskegon County Fair Association for electrical improvements for the 50 new camp sites at the Muskegon County Fairgrounds.

Roll Call:

Yes: Marvin Engle, Gary Foster, Kenneth Mahoney, Charles Nash, Robert Scolnik,
I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Susie Hughes

Motion Carried

2017-244 **AUTHORIZE MATS TO IMPLEMENT THE FARE POLICY CHANGES PRESENTED IN APRIL, 2017, WITH REVISIONS AS PRESENTED AND DEVELOPED PURSUANT TO THE PUBLIC COMMENT PROCESS**

TR17/06-17

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Snider, to authorize MATS to implement the Fare Policy changes presented in April, 2017, with revisions as presented and developed pursuant to the public comment process.

Roll Call:

Yes: Marvin Engle, Gary Foster, Kenneth Mahoney, Charles Nash, Robert Scolnik,
I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Susie Hughes

Motion Carried

2017-245 **WAIVE THE PROCUREMENT/PURCHASING RULES FOR EMERGENCY REPLACEMENT OF THE AIRPORT TERMINAL AIR CONDITIONING SYSTEM AND TO AUTHORIZE C&S ENGINEERS TO REVIEW THE SUBMITTED PROPOSALS TO PROVIDE AN UNBIASED OPINION TO THE COUNTY ON THE PREFERRED VENDOR**

TR17/06-18

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Snider, to waive the procurement/purchasing rules for emergency replacement of the Airport Terminal air conditioning system and to authorize C&S Engineers to review the submitted proposals to provide an unbiased opinion to the County on the preferred vendor.

Roll Call:

Yes: Marvin Engle, Gary Foster, Kenneth Mahoney, Charles Nash, Robert Scolnik,
I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Susie Hughes

Motion Carried

2017-246 **APPROVE CONTRACT NO. 4117 BETWEEN THE COUNTY AND C&S ENGINEERS, INC. IN THE AMOUNT OF \$255,242.00, CONTINGENT UPON RECEIPT OF FEDERAL AND STATE GRANT OFFERS, FOR PROFESSIONAL ENGINEERING SERVICES FOR DESIGN AND BIDDING OF THE RUNWAY 6-24 PAVEMENT AND LIGHTING REHABILITATION PROJECT**

TR17/06-19

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Snider, to approve Contract No. 4117 between the County and C&S Engineers, Inc. in the amount of \$255,242.00, contingent upon receipt of federal and state grant offers, for Professional Engineering Services for design and bidding of the Runway 6-24 Pavement and Lighting Rehabilitation Project.

Roll Call:

Yes: Marvin Engle, Gary Foster, Kenneth Mahoney, Charles Nash, Robert Scolnik,
I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Susie Hughes

Motion Carried

2017-247 **AUTHORIZE THE MUSKEGON COUNTY CARES TROLLEY RENTAL PROGRAM ACCORDING TO THE RULES OUTLINED ABOVE AND ATTACHED, WITH EACH COMMISSIONER RECEIVING TWO (2) ONE-HOUR TROLLEY RENTAL CERTIFICATES PER YEAR, WITH FUNDING FOR THE PROGRAM FROM THE MUSKEGON TROLLEY COMPANY FUND**

TR17/06-20

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Snider, to authorize the Muskegon County Cares trolley rental program according to the rules outlined above and attached, with each Commissioner receiving two (2) one-hour trolley rental certificates per year, with funding for the program from the Muskegon Trolley Company fund.

Roll Call:

Yes: Marvin Engle, Gary Foster, Kenneth Mahoney, Charles Nash, Robert Scolnik,
I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Susie Hughes

Motion Carried

2017-248 **APPROVE A RESOLUTION CONGRATULATING HACKLEY COMMUNITY CARE ON THEIR 25TH ANNIVERSARY**

TR17/06-21

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Snider, to approve a Resolution congratulating Hackley Community Care on their 25th anniversary.

Roll Call:

Yes: Marvin Engle, Gary Foster, Kenneth Mahoney, Charles Nash, Robert Scolnik,
I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Susie Hughes

Motion Carried

2017-249 **ADOPT THE LICENSE AGREEMENT WITH IHEARTRADIO/WMUS TO PROVIDE A LICENSE FOR THE USE OF HERITAGE LANDING AUGUST 19, 2017 FOR "MOOSEFEST", AND TO AUTHORIZE THE CHAIRPERSON OF THE COUNTY BOARD TO EXECUTE THE AGREEMENT**

CD/SP17/06-12

The Community Development/Strategic Planning Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Nash, to adopt the License Agreement with iheartRadio/WMUS to provide a license for the use of Heritage Landing August 19, 2017 for "Moosefest", and to authorize the Chairperson of the County Board to execute the agreement.

Roll Call:

Yes: Marvin Engle, Gary Foster, Kenneth Mahoney, Charles Nash, Robert Scolnik,
I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Susie Hughes

Motion Carried

2017-250 **APPROVE THE LICENSE AGREEMENT BETWEEN THE COUNTY OF MUSKEGON AND HI-FALUTIN' MUSIC TO PROVIDE A LICENSE FOR THE USE OF HERITAGE LANDING FOR THE SHORELINE JAZZ FESTIVAL, AUGUST 26-27, 2017, AND TO AUTHORIZE THE CHAIRPERSON OF THE COUNTY BOARD TO EXECUTE THE AGREEMENT**

CD/SP17/06-13

The Community Development/Strategic Planning Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Nash, to approve the License Agreement between the County of Muskegon and Hi-Falutin' Music to provide a license for the use of Heritage Landing for the Shoreline Jazz Festival, August 26-27, 2017, and to authorize the Chairperson of the County Board to execute the agreement.

Roll Call:

Yes: Marvin Engle, Gary Foster, Kenneth Mahoney, Charles Nash, Robert Scolnik,
I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Susie Hughes

Motion Carried

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

Chairman Cross noted the Pearl Mist Cruise Ship's next Visit will be Thursday, June 29th - 8:30 a.m. - 7:00 p.m. The public is invited to welcome the passengers to Muskegon.

(http://www.mlive.com/news/muskegon/index.ssf/2017/06/muskegons_first_cruise_ship_of.html)

Chairman Cross invited everyone to attend Muskegon Rock Stock: July 3rd and 4th at Heritage Landing. Fireworks will also take place at Rock Stock on the 4th of July at Heritage Landing.

(<http://muskegonlocal.com/muskegon-rockstock-2017/>)

Chairman Cross Reminded everyone that Art in the Park will be July 7 and 8 at Hackley Park, downtown Muskegon. (<http://muskegonlocal.com/listing/lakeshore-art-festival/>)

ADMINISTRATOR'S REPORT

Administrator Eisenbarth provided an update on the current FY2017 budget as well as the FY2018 budget.

Administrator Eisenbarth reminded everyone that there will be a Board Work Session Re: Brookhaven, to be held Tuesday, July 11th, 9 a.m. - 11 a.m., at the HOJ, 990 Terrace, Board Room, and 4th Floor.

Administrator Eisenbarth noted House Bill 4323 (General Omnibus) will give assistance with the City of Coopersville and Muskegon County Wastewater Management System. He stated discussions will continue.

Commissioner Wilkins inquired if there will be a possible expansion to Muskegon Heights. Administrator Eisenbarth indicated that expansion is a part of the continuing discussions.

Administrator Eisenbarth reminded everyone that the 1st Annual Reunification Day will take place on Friday, June 30, 2017 from 3 p.m. to 5 p.m. at the Muskegon Farmer's Market. Reunification Day is a celebration of families unified through Foster Care. The Public is invited to attend.

OLD BUSINESS

There was no old business to come before the Board.

NEW BUSINESS

Commissioner Nash announced that Muskegon Community College (MCC) was ranked best two-year college in the Nation and requested that a resolution be adopted for MCC. (See attached.)

2017-251 **PREPARE A RESOLUTION IN RECOGNITION OF MUSKEGON COMMUNITY COLLEGE BEING RANKED BEST TWO-YEAR COLLEGE IN MICHIGAN**

Moved by Commissioner Engle, Seconded by Commissioner Mahoney to prepare a resolution in recognition of Muskegon Community College being ranked best two-year college in Michigan.

Voice vote

Motion Carried

Chairman Cross recognized audience members which included 92nd District State House Representative Terry Sabo and also Sheriff Poulin and Undersheriff Sanford who had to leave following the Ways and Means portion of the meeting.

PUBLIC COMMENT

Jonathan Wilson, Economic Development Coordinator, introduced Megan Latsch, Economic Development/Marketing Intern from Grand Valley State University Majoring in Marketing, who will be working on Direct Mail Marketing for potential businesses.

92nd District State House Representative Terry Sabo addressed the Board to say “Hi!” and encouraged everyone to contact him with any concerns or issues.

The Muskegon County Emergency Management Services Director, Rich Warner, addressed the Board thanking City of North Muskegon Fire Chief Steve Lague, for the initiative in bringing businesses and municipalities together on the Hazmat proposals.

Commissioner Scolnik thanked Chief Lague for all the work he put into this project.

2017-252 **MOVED BY COMMISSIONER NASH, SECONDED BY COMMISSIONER WILKINS, TO ADJOURN**

Voice vote.

Motion Carried

Meeting adjourned at 3:52 p.m.

Nancy A. Waters, County Clerk

NAW/jmp

To be approved at the Full Board Meeting on Tuesday, July 13, 2017

County of Muskegon



RESOLUTION

In Recognition of Muskegon Community College's Best Two-Year College in Michigan Ranking

WHEREAS, Muskegon Community College (MCC) has been ranked the best two-year college in Michigan by a national college ranking website, *BestColleges.com*; and

WHEREAS, the rankings are based on a scale of 100 and utilize data from the national Center for Education Statistics' Integrated Postsecondary Education Data System and College Navigator; and

WHEREAS, MCC received a score of 78.21, the highest of the 25 two-year colleges in Michigan that were ranked; and

WHEREAS, MCC's cultural and sports facilities, including the Carr-Fles Planetarium, Overbrook Art Gallery and the University Park Golf Course received special mention from *BestColleges.com*; and

WHEREAS, also receiving special mention was MCC's unique degree programs in biomedical electronics technology, interactive media and gaming and game design, its apprentice training program that allows students to earn a skilled trades certificate and its Early College program for high school students; and

WHEREAS, *BestColleges.com* noted their rankings are intended to inform and guide prospective students toward institutions that provide a quality education and a meaningful learning experience at an affordable cost; and

WHEREAS, MCC President Dr. Dale K. Nesbary noted, "due to the extraordinary efforts of our students, faculty, staff and Board, Muskegon Community College has been able to accomplish great things. The *BestColleges.com* rating reconfirms that when we collaborate, we can accomplish anything"; and

NOW THEREFORE BE IT RESOLVED, the Muskegon County Board of Commissioners hereby wishes to congratulate Muskegon Community College on this great achievement and wish for its continued success.

Muskegon County Board of Commissioners

Benjamin Cross, Chair
Charles Nash, Vice-Chair
Marvin Engle
Gary Foster
Susie Hughes
Kenneth Mahoney
Robert Scolnik
I. John Snider, II
Rillastine Wilkins



Approved: June 27, 2017