

*Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442*

*Benjamin E. Cross
James Derezinski
Marvin Engle
Susie Hughes
Kenneth Mahoney, Chairman*

*Charles Nash
Terry Sabo
Robert Scolnik
Rillastine R. Wilkins, Vice Chair*

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Full Board Meeting

June 25, 2013

4:00 P.M.

Chairman Kenneth Mahoney, Presiding

The Full Board Meeting of the Board of Commissioners was called to order by Chairman Mahoney. Chairman Mahoney gave the invocation. The Pledge of Allegiance was recited in unison.

Roll Call

Present: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins

Excused: None

Also Present: County Administrator Bonnie B. Hammersley,
County Clerk Nancy A. Waters,
Corporate Counsel Douglas M. Hughes,
Chief Deputy County Clerk Marcia L. Wilkes

2013-249 **APPROVAL OF THE AGENDA**

Moved by Wilkins, seconded by Derezinski, to approve the agenda as presented.

Voice vote.

Motion Carried

2013-250 **APPROVE THE FULL BOARD MINUTES OF TUESDAY, JUNE 11, 2013**

Moved by Cross, seconded by Sabo, to approve the Full Board Minutes of Tuesday, June 11, 2013.

Voice vote.

Motion Carried

PRESENTATIONS

- A. MSU Extension 4-H Presentation by Katie Courtade, 4-H Program Coordinator; Nancy Smith, 4-H Leader/Sheriff's Mounted Unit; Cammie Clark, 4-H Princess; Jackson Fitzgerald, 1st runner up 4-H Queen; and Zane Lee, 4-H Prince. They explained some of the highlights which will be going on at the Muskegon County Youth Fair at the Muskegon County Fairgrounds on July 23 through 27, 2013. They invited the Commissioners and the public to join them at the fairgrounds on Friday, July 26, from 4 p.m. - 7 p.m. for a steak fry.

Commissioner Engle stated that on Thursday and Friday, July 25 and July 26, free MATS buses will be running to and from the Muskegon County Fairgrounds.

- B. Sandra Vanderhyde, Deputy Circuit Court Administrator, presented the Michigan Self-Help Center of Muskegon County to the Board. The Legal Help Center will bring a new service to our citizens. This is a free resource for area residents who need to represent themselves in simple civil legal matters. The Legal Help Center will roll out in Muskegon on Monday, July 1, 2013. The website is: www.MichiganLegalHelp.org

PUBLIC COMMENT (on an agenda item)

None

COMMUNICATIONS

None

COMMITTEE/BOARD REPORTS

2013-251 **ADOPT THE LICENSE AGREEMENT WITH THE MICHIGAN IRISH MUSIC FESTIVAL TO PROVIDE A LICENSE FOR THE USE OF HERITAGE LANDING FRIDAY, SEPTEMBER 13 THROUGH SUNDAY, SEPTEMBER 15, 2013 FOR THE MICHIGAN IRISH MUSIC FESTIVAL, AND TO AUTHORIZE THE CHAIRPERSON OF THE COUNTY BOARD TO EXECUTE THE AGREEMENT**

CD/SP13/06 - 07 The Community Development/Strategic Planning Committee recommends, moved by Scolnik, seconded by Cross, to adopt the License Agreement with the Michigan Irish Music Festival to provide a license for the use of Heritage Landing Friday, September 13 through Sunday, September 15, 2013 for the Michigan Irish Music Festival, and to authorize the Chairperson of the County Board to execute the agreement.

Roll Call

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Chairman Kenneth Mahoney

No: None

Motion Carried

2013-252 **ACCEPT THE PROPOSAL BY VREDEVELD HAEFNER, LLC TO PROVIDE AGREED UPON PROCEDURES IN THE EVALUATION OF ACCOMMODATIONS TAXES COLLECTED AND AUDITING OF MUSKEGON COUNTY LODGING PROPERTIES FOR A TOTAL COST OF \$11,770.00 WITH EXTRA TIME CHARGED AT THE STATED HOURLY RATE OF \$110.49**

CD/SP13/06 – 08 The Community Development/Strategic Planning Committee recommends, moved by Scolnik, seconded by Cross, to accept the proposal by Vredeveld Haefner, LLC to provide agreed upon procedures in the evaluation of accommodations taxes collected and auditing of Muskegon County lodging properties for a total cost of \$11,770.00 with extra time charged at the stated hourly rate of \$110.49.

Roll Call

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Chairman Kenneth Mahoney

No: None

Motion Carried

2013-253 **AUTHORIZE THE MUSKEGON AREA TRANSIT SYSTEM TO PURCHASE THREE (3) HEAVY-DUTY 35-FOOT LOW-FLOOR CNG-POWERED BUSES FROM GILLIG CORPORATION PER THE TERMS AND CONDITIONS OF THE LEXTRAN RFP 1302 FOR A TOTAL PURCHASE PRICE NOT TO EXCEED \$1,350,000, CONTINGENT ON EXECUTION OF THE FEDERAL "TIGER IV" GRANT TO COVER 100% OF THE PURCHASE**

TR13/06-18 The Transportation Committee recommends, moved by Wilkins, seconded by Sabo, to authorize the Muskegon Area Transit System to purchase three (3) heavy-duty 35-foot Low-Floor CNG-powered buses from Gillig Corporation per the terms and conditions of the Lextran RFP 1302 for a total purchase price not to exceed \$1,350,000, contingent on execution of the Federal "TIGER IV" grant to cover 100% of the purchase.

Roll Call

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Chairman Kenneth Mahoney

No: None

Motion Carried

2013-254 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF \$2,156,159.55 COVERING THE PERIOD OF JUNE 1, 2013 THROUGH JUNE 10, 2013 AS PRESENTED BY THE COUNTY CLERK**

WM13/06 – 60 The Ways & Means Committee recommends, moved by Nash, seconded by Hughes, to approve payment of the accounts payable of \$2,156,159.55 covering the period of June 1, 2013 through June 10, 2013 as presented by the County Clerk.

Roll Call

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Chairman Kenneth Mahoney

No: None

Motion Carried

2013-255 **APPROVE THE INTER LOCAL AGREEMENT BETWEEN THE CITY OF MUSKEGON AND THE COUNTY OF MUSKEGON TO SUBMIT A JOINT APPLICATION TO THE DEPARTMENT OF HOMELAND SECURITY AND AUTHORIZE THE CHAIRMAN OF THE COUNTY BOARD OF COMMISSIONERS TO SIGN THE APPLICATION**

WM13/06 – 61 The Ways & Means Committee recommends, moved by Nash, seconded by Hughes, to approve the Inter Local Agreement between the City of Muskegon and the County of Muskegon to submit a joint application to the Department of Homeland Security and authorize the Chairman of the County Board of Commissioners to sign the application.

Roll Call

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Chairman Kenneth Mahoney

No: None

Motion Carried

2013-256 **AUTHORIZE THE BOARD CHAIRMAN TO EXECUTE THE AGREEMENT BETWEEN THE MUSKEGON COMMUNITY HEALTH PROJECT AND THE COUNTY OF MUSKEGON FROM JULY 1, 2013 THROUGH JUNE 2014 WITH RENEWAL PROVISIONS FOR ONE YEAR THEREAFTER**

WM13/06 – 62 The Ways & Means Committee recommends, moved by Nash, seconded by Hughes, to authorize the Board Chairman to execute the agreement between the Muskegon Community Health Project and the County of Muskegon from July 1, 2013 through June 2014 with renewal provisions for one year thereafter.

Roll Call

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Chairman Kenneth Mahoney

No: None

Motion Carried

2013-257 **AUTHORIZE STAFF TO APPLY FOR FUNDING UNDER THE MICHIGAN COMPREHENSIVE CANCER CONTROL PROGRAM: COMMUNITY IMPLEMENTATION PROJECT, 2013-2015 IN THE AMOUNT OF \$40,000 WITH A 10% MATCH COMING FROM THE PUBLIC ACT 2 FUNDS**

WM13/06 – 63 The Ways & Means Committee recommends, moved by Nash, seconded by Hughes, to authorize staff to apply for funding under the Michigan Comprehensive Cancer Control Program: Community Implementation Project, 2013-2015 in the amount of \$40,000 with a 10% match coming from the Public Act 2 funds.

Roll Call

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Chairman Kenneth Mahoney

No: None

Motion Carried

2013-258 **AUTHORIZE THE CHAIRMAN OF THE COUNTY BOARD OF COMMISSIONERS TO ENTER INTO AND SIGN THE MEMORANDUM OF UNDERSTANDING BETWEEN MUSKEGON COUNTY AND THE CITIES OF MUSKEGON AND MUSKEGON HEIGHTS FOR THE SUBMISSION OF THE JAG GRANT BY THE CITY OF MUSKEGON**

WM13/06 – 64 The Ways & Means Committee recommends, moved by Nash, seconded by Hughes, to authorize the Chairman of the County Board of Commissioners to enter into and sign the Memorandum of Understanding between Muskegon County and the cities of Muskegon and Muskegon Heights for the submission of the JAG grant by the City of Muskegon.

Roll Call

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Chairman Kenneth Mahoney

No: None

Motion Carried

2013-259 **AUTHORIZE THE DISTRICT COURT TO TERMINATE THE PUBLIC DEFENDER CONTRACT WITH BENJAMIN MEDEMA AND APPROVE A CONTRACT WITH ANGELLA GUERRERO, THROUGH ITS CHIEF JUDGE THE HONORABLE MARIA LADAS HOOPES FOR THE REMAINDER OF THE \$43,541.65 (\$11,875.00) BOARD APPROVED CONTRACT THROUGH SEPTEMBER 30, 2013 AND AUTHORIZE BOARD CHAIR TO SIGN SAID CONTRACT**

WM13/06 – 65 The Ways & Means Committee recommends, moved by Nash, seconded by Hughes, to authorize the District Court to terminate the public defender contract with Benjamin Medema and approve a contract with Angella Guerrero, through its Chief Judge the Honorable Maria Ladas Hoopes for the remainder of the \$43,541.65 (\$11,875.00) board approved contract through September 30, 2013 and authorize Board Chair to sign said contract.

Roll Call

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Chairman Kenneth Mahoney

No: None

Motion Carried

2013-260 **AUTHORIZE FINANCE AND MANAGEMENT SERVICES/PURCHASING OFFICE TO SELL COUNTY SURPLUS VEHICLES THROUGH THE SEALED QUOTATION PROCESS**

WM13/06 – 66 The Ways & Means Committee recommends, moved by Nash, seconded by Hughes, to authorize Finance and Management Services/Purchasing Office to sell County surplus vehicles through the sealed quotation process.

Roll Call

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Chairman Kenneth Mahoney

No: None

Motion Carried

2013-261 **APPROVE RENEWAL OF THE PROFESSIONAL LIABILITY INSURANCE POLICY, COVERING CMH PSYCHIATRISTS, FOR THE POLICY PERIOD JUNE 26, 2013 – JUNE 26, 2014 IN THE AMOUNT OF \$15,432 WITH RSUI LANDMARK**

WM13/06 – 67 The Ways & Means Committee recommends, moved by Nash, seconded by Hughes, to approve renewal of the Professional Liability insurance policy, covering CMH psychiatrists, for the policy period June 26, 2013 – June 26, 2014 in the amount of \$15,432 with RSUI Landmark.

Roll Call

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Chairman Kenneth Mahoney

No: None

Motion Carried

2013-262 **ACCEPT THE GRANT FROM UNITED WAY OF THE LAKESHORE FOR \$50,000 FROM THE DTE FOUNDATION TO PROVIDE LOW INCOME YOUTH WITH A SUMMER YOUTH EXPERIENCE AS APPROVED BY THE MUSKEGON-OCEANA WORKFORCE DEVELOPMENT BOARD**

WM13/06 – 68 The Ways & Means Committee recommends, moved by Nash, seconded by Hughes, to accept the grant from United Way of the Lakeshore for \$50,000 from the DTE Foundation to provide low income youth with a Summer Youth Experience as approved by the Muskegon-Oceana Workforce Development Board.

Roll Call

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Chairman Kenneth Mahoney

No: None

Motion Carried

2013-263 **ACCEPT THE GRANT FROM MUSKEGON COMMUNITY COLLEGE FOR \$55,000 TO ASSIST THE COLLEGE WITH THE “CREDENTIALS TO CAREERS” GRANT AWARDED BY THE US DEPARTMENT OF LABOR AS APPROVED BY THE MUSKEGON-OCEANA WORKFORCE DEVELOPMENT BOARD**

WM13/06 – 69 The Ways & Means Committee recommends, moved by Nash, seconded by Hughes, to accept the grant from Muskegon Community College for \$55,000 to assist the college with the “Credentials to Careers” grant awarded by the US Department of Labor as approved by the Muskegon-Oceana Workforce Development Board.

Roll Call

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Chairman Kenneth Mahoney

No: None

Motion Carried

2013-264 **ALLOW THE SHERIFF’S OFFICE TO APPLY FOR THE STATE CRIMINAL ALIEN ASSISTANCE PROGRAM (SCAAP), OFF-ROAD VEHICLE (ORV) AND THE SNOWMOBILE GRANTS**

WM13/06 – 70 The Ways & Means Committee recommends, moved by Nash, seconded by Hughes, to allow the Sheriff’s Office to apply for the State Criminal Alien Assistance Program (SCAAP), Off-Road Vehicle (ORV) and the Snowmobile grants.

Roll Call

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Chairman Kenneth Mahoney

No: None

Motion Carried

CHAIRMAN’S REPORT

2013-265 The Chairman recommends, moved by Derezinski, seconded by Cross, to appoint Scott Plummer to the Community Mental Health Service Board for the term effective 6/25/13 - 3/31/2015.

Voice vote.

Motion Carried

COMMITTEE LIAISON REPORTS

Chairman Mahoney reminded everyone of the Muskegon County Youth Fair: July 23 through 27, 2013.

LIAISON REPORTS

Commissioner Scolnik stated that he had attended the Lakeshore Museum Board meeting. He announced that the Hilt's Landing Project, which will cost over \$3 million, is well underway. Mr. John McGarry, Chief Executive Officer of the Lakeshore Museum, has raised an additional \$500,000 through private donations.

Commissioner Wilkins and several other Commissioners met with State Representative Marcia Hovey-Wright and Mr. Ron DeCook from Amtrack regarding rail service. Commissioner Sabo stated that they also discussed the importance of the Amtrack and bus transportation needs of our community not only now, but well into the future.

Commissioner Hughes shared that she attend the United Way Day of Caring at the Muskegon County Fairgrounds. Fabulous changes were made, including painting, plumbing, concrete, and even a new barn.

Commissioner Hughes attended the Astronomy Facility Open House at the County Wastewater on Saturday, June 22, 2013. It is a wonderful free opportunity to use this facility at our County Wastewater.

Chairman Mahoney stated that he and Commissioner Sabo enjoyed giving the Resolutions to the two marines.

ADMINISTRATOR'S REPORT

2013-266 **ADOPT THE RESOLUTION ACCEPTING THE FUNDS FROM THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES AND TO AUTHORIZE THE CHAIRMAN OF THE COUNTY BOARD OF COMMISSIONERS TO SIGN THE GRANT AGREEMENT AND AUTHORIZE STAFF TO SEEK BIDS FOR ARCHITECTURAL AND ALL OTHER RELATED SERVICES FOR THE PROJECT**

The Administrator recommends, moved by Cross, seconded by Sabo, to adopt the Resolution accepting the funds from the Michigan Department of Natural Resources and to authorize the Chairman of the County Board of Commissioners to sign the grant agreement and authorize staff to seek bids for architectural and all other related services for the project.

Roll Call

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Chairman Kenneth Mahoney

No: None

Motion Carried

2013-267 **AUTHORIZE THE COMMUNITY MENTAL HEALTH SERVICES OF MUSKEGON COUNTY DIRECTOR TO SIGN A CONTRACT WITH MERCY HEALTH, SAINT MARY'S FAMILY PHARMACY AND HACKLEY HEALTH VENTURES, INC. FOR ALL INCLUSIVE PHARMACEUTICAL SERVICES WITH AN IN-HOUSE PHARMACY AT 376 E. APPLE AVENUE, EFFECTIVE OCTOBER 1, 2013 THROUGH SEPTEMBER 30, 2014**

The Administrator recommends, moved by Nash, seconded by Derezinski, to authorize the Community Mental Health Services of Muskegon County Director to sign a contract with **Mercy Health, Saint Mary's Family Pharmacy and Hackley Health Ventures, Inc.** for all inclusive Pharmaceutical Services with an in-house pharmacy at 376 E. Apple Avenue, effective October 1, 2013 through September 30, 2014.

Discussion followed. Commissioner Hughes was concerned about the problems between Mercy Health and other county departments, and about our local pharmacies not being included. Julia Rupp, Executive Officer of Community Mental Health, explained that the local pharmacies do not have the capacity to complete Community Mental Health orders. Commissioner Scolnik wondered how much was spent on the medications. Ms. Rupp will get those figures to the Commissioners .

Roll Call on 2013-267

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes,
Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins,
Chairman Kenneth Mahoney

No: None

Motion Carried

2013-268 **ENDORSE THE APPLICATION OF THE CITY OF MUSKEGON AS THE
LEAD AGENCY FOR A HOME CONSORTIUM WITH THE CITIES OF
MUSKEGON HEIGHTS, NORTON SHORES AND ROOSEVELT PARK**

The Administrator recommends, moved by Cross, seconded by
Derezinski, to endorse the application of the City of Muskegon as the lead agency for a
HOME Consortium with the Cities of Muskegon Heights, Norton Shores and Roosevelt
Park.

Discussion followed.

Roll Call

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes,
Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins,
Chairman Kenneth Mahoney

No: None

Motion Carried

2013-269 **AWARD THE FOOD SERVICES CONTRACT FOR VARIOUS COUNTY FACILITIES (INCLUDING THE JUVENILE TRANSITION CENTER WHICH PARTICIPATES IN THE NATIONAL SCHOOL LUNCH PROGRAM) TO CANTEEN SERVICES, INC. AT AN ESTIMATED COST OF \$185,511.42 WITH ANNUAL RENEWAL OPTIONS FOR UP TO FOUR (4) ADDITIONAL YEARS. THE BREAKFASTS AND LUNCHESES SERVED AT THE JUVENILE TRANSITION CENTER ARE REIMBURSED VIA THE NATIONAL SCHOOL LUNCH PROGRAM**

The Administrator recommends, moved by Derezinski, seconded by Cross, to award the food services contract for various county facilities (including the Juvenile Transition Center which participates in the National School Lunch Program) to Canteen Services, Inc. at an estimated cost of \$185,511.42 with annual renewal options for up to four (4) additional years. The breakfasts and lunches served at the Juvenile Transition Center are reimbursed via the National School Lunch Program.

Commissioner Nash expressed his concern that this added agenda item had come out very late and that everyone needed time to review it.

County Administrator Hammersley apologized for not getting it to the Commissioners sooner. The current provider did not wish to rebid. County Administrator Hammersley stated that the problem with the current provider was the fluctuation in people at the facilities. As Canteen Services also supplies the jail, the difference in meals at the other facilities will not be a major problem.

Roll Call

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Chairman Kenneth Mahoney

No: None

Abstain: Charles Nash

Motion Carried

OLD BUSINESS

None

NEW BUSINESS

None.

PUBLIC COMMENT (on a new topic)

Mike Krauch, Finance and Home Educator for the MSU Extension introduced himself to the Board of Commissioners. He is a free resource for people looking to budget, purchase a home, etc. He will be offering Financial Literacy classes which will be free to community.

ADJOURN

2013-270

MOVED BY HUGHES, SECONDED BY CROSS, TO ADJOURN.

Voice vote.

Motion Carried

Meeting adjourned at 4:39 p.m.

Nancy A. Waters, County Clerk

NAW:mlw

Approved at the Full Board Meeting on Tuesday, July 16, 2013