

M u s k e g o n C o u n t y

Board of Commissioners

*James Derezinski, Chairman
Don Aley
Charles Buzzell
Lew Collins
Marvin Engle
Bill Gill*

*I. John Snider, Vice-Chairman
Kenneth Mahoney
Louis A. McMurray
Robert Scolnik
Roger C. Wade*

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Regular Meeting

**June 19, 2007
3:43 p.m.**

Vice-Chairman Snider, Presiding

The Regular Meeting of the Board of Commissioners was called to order by Vice-Chairman Snider. The pledge of Allegiance was recited followed by the invocation given by Commissioner Aley.

Roll Call

Present: Aley, Buzzell, Collins, Engle, Gill, Mahoney, Scolnik, Snider, Wade

Excused: Derezinski, McMurray

Absent: None

2007-298 **APPROVE AGENDA**

Moved by Engle, seconded by Wade, to approve the Agenda.

Motion Carried

2007-299 **APPROVE MINUTES OF THE REGULAR MEETING OF JUNE 12, 2007**

Moved by Engle, seconded by Wade, to approve the minutes of the Regular Meeting of June 12, 2007, and correct a numbering error by changing the second item # 2007-269 to 2007-269A.

Motion Carried

2007-300 **ADOPT THE MUNICIPAL MASTER PLAN REVIEW POLICY AND PROCEDURE**

CD/SP07/06 - 16

The Community Development/Strategic Planning Committee recommends, moved by Collins, seconded by Engle, to adopt the Municipal Master Plan Review Policy and Procedure as presented.

Motion Carried

2007-301 **AUTHORIZE THE MUSKEGON AREA TRANSIT SYSTEM TO PUBLISH THE PUBLIC NOTICE REGARDING THE FY2007 FEDERAL CMAQ FUNDS APPLICATION**

TR07/06-15

The Transportation Committee recommends, moved by Engle, seconded by Wade, to authorize the Muskegon Area Transit System to publish the public notice regarding the FY2007 Federal CMAQ funds application and to authorize staff to execute the electronic grant application if there is no request for public hearing.

Roll Call

Ayes: Buzzell, Collins, Aley, Engle, Mahoney, Scolnik, Wade, Snider

Nays: Gill

Motion Carried

2007-302 **APPROVE MDOT CONTRACT NO. 2007-0537 BETWEEN THE COUNTY OF MUSKEGON AND THE STATE OF MICHIGAN**

TR07/06-16

to approve MDOT Contract No. 2007-0537 between the County of Muskegon and the State of Michigan, providing the State's 2.5% share (\$101,290) of the estimated \$4,051,620 for the Airport runway 14/32 extension project Phase II expenses in FY2007, and further authorize the Chairman to execute the contract and the Clerk to authorize the resolution.

Roll Call

Ayes: Buzzell, Collins, Aley, Engle, Mahoney, Scolnik, Wade, Snider

Nays: Gill

Motion Carried

2007-303 **APPROVE MDOT CONSTRUCTION CONTRACT NO. FM 61-1-C89 BETWEEN MEAD BROTHERS, INC.**

TR07/06-17

to approve MDOT Construction Contract No. FM 61-1-C89 between Mead Brothers, Inc. and the County for the construction of the Airport Runway 14/32 Extension Project – Phase II, at \$2,980,932, with the County's share of 2.5%, or \$74,524.

Roll Call

Ayes: Buzzell, Collins, Aley, Engle, Mahoney, Scolnik, Wade, Snider

Nays: Gill

Motion Carried

2007-304 **APPROVE MDOT CONSTRUCTION CONTRACT NO. FM 61-1-C90
BETWEEN WINDEMULLER**

TR07/06-18

to approve MDOT Construction Contract No. FM 61-1-C90 between Windemuller and the County for the relocation of Airport navigational aids associated with the Airport Runway 14/32 Extension Project – Phase II, at \$399,925, with the County's share of 2.5%, or \$9,999.

Roll Call

Ayes: Buzzell, Collins, Aley, Engle, Mahoney, Scolnik, Wade, Snider

Nays: Gill

Motion Carried

2007-305 **APPROVE THE EXTENSION OF SIX (6) T-HANGAR LEASE
AGREEMENTS AT MUSKEGON COUNTY AIRPORT EXPIRING IN THE
THIRD QUARTER OF 2007**

TR07/06-19

to approve the extension of six (6) T-Hangar Lease Agreements at Muskegon County Airport expiring in the third quarter of 2007 as follows: Roger Babb, \$190/month; Frank VanKempen, \$160/month; Mark Malnor, \$180/month; Jack DeHorn, \$180/month; Rex Vanderlinde, \$180/month; and Brad Oostindie, \$180/month.

Roll Call

Ayes: Buzzell, Collins, Aley, Engle, Gill, Mahoney, Scolnik, Wade, Snider

Nays: None

Motion Carried

2007-306 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE COVERING THE
PERIOD OF MAY 31, 2007, THROUGH JUNE 12, 2007**

WM07/6-83

The Ways and Means Committee recommends, moved by Aley, seconded by Collins, to approve payment of the accounts payable of \$16,307,799.66 covering the period of May 31, 2007, through June 12, 2007, as presented by the County Clerk.

Roll Call

Ayes: Buzzell, Collins, Snider, Scolnik, Wade, Mahoney, Engle, Aley

Nays: Gill

Motion Carried

2007-307 **ADOPT THE RESOLUTION OPPOSING HOUSE BILL 4780**

WM07/6-84

The Ways and Means Committee recommends, moved by Aley, seconded by Collins, to adopt the Resolution Opposing House Bill 4780 and that copies be forwarded to our Michigan Legislators.

Roll Call

Ayes: Buzzell, Collins, Snider, Scolnik, Wade, Mahoney, Engle, Aley

Nays: Gill

Motion Carried

2007-308 **ACCEPT THE RESIGNATION OF DENIS POTUZNIK, CHIEF PUBLIC DEFENDER**

WM07/6-85

The Ways and Means Committee recommends, moved by Aley, seconded by Collins, to accept the resignation of Denis Potuznik, Chief Public Defender.

Roll Call

Ayes: Gill, Buzzell, Collins, Snider, Scolnik, Wade, Mahoney, Engle, Aley

Nays: None

Motion Carried

2007-309 **APPOINT J. CHRISTOPHER WILSON AS THE NEW CHIEF PUBLIC DEFENDER**

WM07/6-85A

The Ways and Means Committee recommends, moved by Aley, seconded by Collins, to appoint J. Christopher Wilson as the new Chief Public Defender, to approve the Public Defender Agreement with Potuznik, Carrozza, Wilson Fisher and Pannucci and to authorize the Board Chairman to sign the agreement.

Roll Call

Ayes: Buzzell, Collins, Snider, Scolnik, Wade, Mahoney, Engle, Aley

Nays: Gill

Motion Carried

2007-310 **AUTHORIZE BROOKHAVEN MCF TO RECLASSIFY REGISTERED NURSE POSITION N62001 TO REGISTERED NURSE CASE MANAGER**

WM07/6-86

The Ways and Means Committee recommends, moved by Aley, seconded by Collins, to authorize Brookhaven MCF to reclassify Registered Nurse position N62001 (pay range \$18.426 to \$23.313) to Registered Nurse Case Manager (pay range #20.738 to \$26.30).

(Continued)

2007-310 **AUTHORIZE BROOKHAVEN MCF TO RECLASSIFY REGISTERED NURSE POSITION N62001 TO REGISTERED NURSE CASE MANAGER**

Roll Call

Ayes: Buzzell, Collins, Snider, Scolnik, Wade, Mahoney, Engle, Aley

Nays: Gill

Motion Carried

2007-311 **AUTHORIZE FINANCE AND MANAGEMENT SERVICES/PURCHASING OFFICE TO SELL COUNTY SURPLUS VEHICLES**

WM07/6-87

The Ways and Means Committee recommends, moved by Aley, seconded by Collins, to authorize Finance and Management Services/Purchasing Office to sell County surplus vehicles through the sealed bid process.

Roll Call

Ayes: Gill, Buzzell, Collins, Snider, Scolnik, Wade, Mahoney, Engle, Aley

Nays: None

Motion Carried

2007-312 **AUTHORIZE FINANCE AND MANAGEMENT SERVICES TO ISSUE A REQUEST FOR PROPOSAL FOR OVER-THE-COUNTER CREDIT CARD PROCESSING SERVICES**

WM07/6-88

The Ways and Means Committee recommends, moved by Aley, seconded by Collins, to authorize Finance and Management Services to issue a Request for Proposal for over-the-counter credit card processing services.

Roll Call

Ayes: Buzzell, Collins, Snider, Scolnik, Wade, Mahoney, Engle, Aley

Nays: Gill

Motion Carried

2007-313 **APPROVE THE EQUALIZATION DEPARTMENT'S CONTRACT TO PROVIDE ASSESSMENT ADMINISTRATION SERVICES TO EGELSTON TOWNSHIP**

WM07/6-89

The Ways and Means Committee recommends, moved by Aley, seconded by Collins, to approve the Equalization Department's contract to provide Assessment Administration

(Continued)

2007-313 **APPROVE THE EQUALIZATION DEPARTMENT'S CONTRACT TO PROVIDE ASSESSMENT ADMINISTRATION SERVICES TO EGELSTON TOWNSHIP**

Services to Egelston Township in the amount of \$55,000 for the first 12 months; to purchase Pictometry Software and corresponding dataset from Pictometry International Corporation at a cost of \$15,772; and to allow the Equalization Department to establish and fill two part time Appraisals Technicians at a pay range of \$12.64-\$15.69/hr for a two-year period to accommodate the additional workload from the Assessment contract.

Roll Call

Ayes: Buzzell, Collins, Snider, Scolnik, Wade, Mahoney, Engle, Aley

Nays: Gill

Motion Carried

2007-314 **AUTHORIZE THE MUSKEGON COUNTY EQUALIZATION DEPARTMENT TO APPLY FOR THE UNITED STATES GEOLOGICAL SURVEY (USGS) RESEARCH AND DATA COLLECTION GRANT PROGRAM**

WM07/6-90

The Ways and Means Committee recommends, moved by Aley, seconded by Collins, to authorize the Muskegon County Equalization Department to apply for the United States Geological Survey (USGS) Research and Data Collection Grant Program (Catalog of Federal Domestic Assistance Number 15-808) to be used toward the funding of the Spring 2008 digital color aerial orthophotography for Muskegon County as recommended in the FY 2008 Equalization Budget, and to authorize the Board Chair to sign the grant application forms.

Roll Call

Ayes: Gill, Buzzell, Collins, Snider, Scolnik, Wade, Mahoney, Engle, Aley

Nays: None

Motion Carried

CHAIR'S REPORT/COMMITTEE LIAISON REPORTS

Vice-Chairman Snider noted the MAC Legislative Update of June 8, 2007 was included in agenda packets.

It was noted that the Muskegon County Employee Picnic; June 30th - Tickets on Sale Now @ Treasurer's Office

INTERIM ADMINISTRATOR'S REPORT

2007-315 **APPOINT DEBBIE GROENEVELD AS INTERIM HUMAN RESOURCES DIRECTOR**

The Administrator recommends, moved by Engle, seconded by Buzzell, to appoint Debbie Groeneveld as the Interim Human Resources Deirector, effective July 2, 2007, with a ten (10) percent increase in salary from the current level of \$73,467 to \$80,814.

Roll Call

Ayes: Wade, Snider, Scolnik, Mahoney, Engle, Collins, Buzzell, Aley

Nays: Gill

Motion Carried

Old Business

None.

New Business

None.

Public Participation

None.

Adjourned at 3:56 p.m.

Karen D Buie, County Clerk

KDB/jmp