

**Muskegon County  
Board of Commissioners**  
Hall of Justice, 990 Terrace, 4<sup>th</sup> Floor  
Muskegon, MI 49442

*Benjamin E. Cross, Chairman  
Marvin Engle  
Gary Foster  
Susie Hughes  
Kenneth Mahoney*

*Charles Nash, Vice Chair  
Robert Scolnik  
I. John Snider II  
Rillastine R. Wilkins*

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

**Full Board Meeting**

Tuesday, June 13, 2017  
3:30 p.m.

Chair Benjamin E. Cross, Presiding

The Full Board of Commissioners meeting was called to order by Chairman Cross. The Invocation was given by Pastor Matt Sharpe of Evanston Avenue Baptist Church. The Pledge of Allegiance was led by Commissioner Nash and recited in unison.

**Roll Call**

Present: Benjamin E. Cross, Marvin Engle, Gary Foster, Susie Hughes, Charles Nash, Kenneth Mahoney, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins

Excused: None

Also Present: Mark Eisenbarth, County Administrator  
Nancy A. Waters, County Clerk  
Jeanne Pezet, Secretary to the County Clerk  
Doug Hughes, Corporate Counsel

2017-203 **APPROVAL OF THE AGENDA**

Moved by Commissioner Wilkins, seconded by Commissioner Mahoney, to approve the agenda with an addendum to add a presentation prior to the Chairman's Report.

Voice vote

**Motion Carried**

2017-204 **APPROVE THE MINUTES OF FULL BOARD MEETING OF TUESDAY, MAY 23, 2017**

Moved by Commissioner Wilkins, seconded by Commissioner Snider, to approve the minutes of Full Board meeting of Tuesday, May 23, 2017.

Voice vote

**Motion Carried**

**PUBLIC COMMENT (on an agenda item)**

There was no public comment on an agenda item.

2017-205 **OPEN PUBLIC HEARING: TRUTH IN TAXATION**

Moved by Commissioner Hughes, seconded by Commissioner Mahoney, to open the Public Hearing: Truth in Taxation.

Voice vote

**Motion Carried**

Beth Dick, Director of Finance/Assistant County Administrator, presented a PowerPoint to show that the current tax rate remains the same as last year and is not an increase although State requirements for publication require using the word "increase". (See attached)

Commissioner Mahoney repeated that we are not increasing the tax rate despite the misleading headline in the Muskegon Chronicle.

2017-206 **CLOSE PUBLIC HEARING: TRUTH IN TAXATION**

Moved by Commissioner Snider, seconded by Commissioner Nash, to close the Public Hearing: Truth in Taxation.

Voice vote

**Motion Carried**

**COMMITTEE/BOARD REPORTS**

2017-207 **APPROVE THE ADDITION OF \$469,325.36 TO THE TOTAL PROJECT COST FOR THE IMPLEMENTATION OF THE PUBLIC SAFETY ENTERPRISE CONTENT MANAGEMENT SYSTEM (ECM) PROJECT BRINGING THE NEW PROJECT COST TOTAL TO \$1,515,825.36 AND AMEND THE IT BUDGET BY \$296,356.75 FOR THE PORTION OF THOSE COSTS THAT WERE UNBUDGETED**

CPS17/06-22

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Wilkins, to approve the addition of \$469,325.36 to the total project cost for the implementation of the Public Safety Enterprise Content Management System (ECM) project bringing the new project cost total to \$1,515,825.36 and amend the IT budget by \$296,356.75 for the portion of those costs that were unbudgeted.

Commissioner Hughes noted that she voted "No" at the committee meeting of the Courts and Public Safety Committee on June 6, 2017, on some of the Committee motions. But she has had her questions answered and she indicated that she intends to vote "Yes" on all the motions today..

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

**Motion Carried**

2017-208 **AUTHORIZE THE BOARD CHAIR TO SIGN THE RENEWAL OF FOOD SERVICE AGREEMENT FOR THE MUSKEGON COUNTY JUVENILE TRANSITION CENTER WITH CANTEEN SERVICES, INC., EFFECTIVE JUNE 30, 2017 THROUGH JUNE 30, 2018, SUBJECT TO CORPORATE COUNSEL'S REVIEW AND APPROVAL OF THE FINAL DRAFT**

CPS17/06-23

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Wilkins, to authorize the Board Chair to sign the Renewal of Food Service Agreement for the Muskegon County Juvenile Transition Center with Canteen Services, Inc., effective June 30, 2017 through June 30, 2018, subject to Corporate Counsel's review and approval of the final draft.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

**Motion Carried**

2017-209 **APPROVE THE ATTACHED FUNDING TRANSFERS WITHIN FAMILY COURT TO BE RETROACTIVELY EFFECTIVE BACK TO OCTOBER 2, 2016**

CPS17/06-24

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Wilkins, to approve the attached funding transfers within Family Court to be retroactively effective back to October 2, 2016.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

**Motion Carried**

2017-210 **AUTHORIZE THE MUSKEGON COUNTY FAMILY COURT TO SIGN THE COOPERATIVE AGREEMENT BETWEEN THE MUSKEGON AREA INTERMEDIATE SCHOOL DISTRICT AND MUSKEGON COUNTY FAMILY COURT - JTC, FOR THE PERIOD OF JULY 1, 2017 THROUGH JUNE 30, 2018**

CPS17/06-25

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Wilkins, to authorize the Muskegon County Family Court to sign the Cooperative Agreement between the Muskegon Area Intermediate School District and Muskegon County Family Court - JTC, for the period of July 1, 2017 through June 30, 2018.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

**Motion Carried**

2017-211 **APPROVE THE ADDITION OF ONE FULL-TIME YOUTH SPECIALIST POSITION (GU 180, \$13.30 - \$19.64/HR)**

CPS17/06-26

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Wilkins, to approve the addition of one full-time Youth Specialist position (GU 180, \$13.30 - \$19.64/hr).

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

**Motion Carried**

2017-212 **AUTHORIZE THE CIRCUIT COURT ADMINISTRATOR TO HIRE TWO (2) FULL-TIME LIMITED-TERM FAMILY COURT OFFICER FULL-TIME POSITIONS AT THE GU250 PAY GRADE (\$17.91-\$25.47/HR), RECLASSIFY X37301 FAMILY COUNSELOR/PROGRAM COORDINATOR (NX200, \$20.69-\$26.04) TO A FAMILY DIVISION SUPERVISOR (NX280, \$23.87-\$30.12/HR) EFFECTIVE 6/25/17, AND TO HIRE ONE (1) FULL-TIME LIMITED-TERM NF143 CHILD SUPPORT INVESTIGATOR (NO-00315 \$23.87-\$30.12)**

CPS17/06-27

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Wilkins, to authorize the Circuit Court Administrator to hire two (2) full-time limited-term Family Court Officer full-time positions at the GU250 pay grade (\$17.91-\$25.47/hr), reclassify X37301 Family Counselor/Program Coordinator (NX200, \$20.69-\$26.04) to a Family Division Supervisor (NX280, \$23.87-\$30.12/hr) effective 6/25/17, and to hire one (1) full-time limited-term NF143 Child Support Investigator (NO-00315 \$23.87-\$30.12).

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

**Motion Carried**

2017-213 **APPROVE THE PROSECUTOR TO APPLY FOR AND ACCEPT THE FY2018 CRIME VICTIM RIGHTS GRANT IN THE AMOUNT OF \$206,902.00**

CPS17/06-28

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Wilkins, to approve the Prosecutor to apply for and accept the FY2018 Crime Victim Rights Grant in the amount of \$206,902.00.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

**Motion Carried**

2017-214 **APPROVE AN APPLICATION FOR 2017 PORT SECURITY FUNDING TOTALING \$280,511 WITH A 75% MATCH OF \$210,000 FROM FUNDS PROVIDED BY THE STATE OF MICHIGAN TO SUPPORT SHERIFF'S DEPARTMENT MARINE DIVISION ACTIVITY; TOTAL PROJECT BUDGET IS \$490,511**

CPS17/06-29

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Wilkins, to approve an application for 2017 Port Security Funding totaling \$280,511 with a 75% match of \$210,000 from funds provided by the State of Michigan to support Sheriff's Department Marine Division activity; total project budget is \$490,511.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

**Motion Carried**

2017-215 **AUTHORIZE THE SHERIFF'S OFFICE TO UTILIZE THE SHERIFF'S CONTRACTED VEHICLE MAINTENANCE PROVIDER TO BROKER SELLING USED VEHICLES TO THIS OFFICE**

CPS17/06-30

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Wilkins, to authorize the Sheriff's Office to utilize the Sheriff's contracted vehicle maintenance provider to broker selling used vehicles to this office.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

**Motion Carried**

2017-216 **APPROVE THE SHERIFF'S OFFICE TO APPLY FOR AND ACCEPT THE FY2017 PEDESTRIAN AND BICYCLE SAFETY INITIATIVE GRANT IN THE AMOUNT OF \$22,000.00 AND TO AMEND THE COUNTY BUDGET ACCORDINGLY; AND APPROVE A LOCAL CONTRIBUTION OF A MINIMUM 20% MATCH WHICH WILL BE COMPLETED AS IN-KIND FUNDS**

CPS17/06-31

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Wilkins, to approve the Sheriff's Office to apply for and accept the FY2017 Pedestrian and Bicycle Safety Initiative Grant in the amount of \$22,000.00 and to amend the County budget accordingly; and approve a local contribution of a minimum 20% match which will be completed as in-kind funds.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

**Motion Carried**

2017-217 **APPROVE THE SHERIFF'S OFFICE REQUEST TO APPLY FOR \$220,914 FROM THE OFFICE OF COMMUNITY ALTERNATIVES IN LANSING FOR FY2018**

CPS17/06-32

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Wilkins, to approve the Sheriff's Office request to apply for \$220,914 from the Office of Community Alternatives in Lansing for FY2018.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

**Motion Carried**

2017-218 **AUTHORIZE THE BOARD CHAIRPERSON TO SIGN CHANGE NOTICE NO. 1 WITH THE MICHIGAN DEPARTMENT OF CORRECTIONS AND ACCEPT THE AMENDED FY17 COMMUNITY CORRECTIONS GRANT IN THE AMOUNT OF \$270,914 AND AMEND THE BUDGET ACCORDINGLY**

CPS17/06-33

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Wilkins, to authorize the Board Chairperson to sign Change Notice No. 1 with the Michigan Department of Corrections and accept the amended FY17 Community Corrections grant in the amount of \$270,914 and amend the budget accordingly.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

**Motion Carried**

2017-219 **AMEND THE MENTAL HEALTH FY2017 BUDGET PROPOSED TO THE COUNTY OF MUSKEGON FROM \$64,782,100 DOWN TO \$63,719,650 FOR BOTH REVENUES AND EXPENDITURES, AND TO APPROVE HEALTHWEST PERSONNEL POSITION CHANGES LISTED ON THE HEALTHWEST BUDGET AMENDMENT**

HS17/06-14

The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to amend the Mental Health FY2017 Budget proposed to the County of Muskegon from \$64,782,100 down to \$63,719,650 for both revenues and expenditures, and to approve HealthWest personnel position changes listed on the HealthWest Budget Amendment.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

**Motion Carried**

2017-220 **AUTHORIZE THE PUBLIC HEALTH DIRECTOR TO SIGN THE AGREEMENT BETWEEN PUBLIC HEALTH - MUSKEGON COUNTY AND ANNIS WATER RESOURCES INSTITUTE - GVSU TO CONDUCT AND REPORT GREAT LAKES BEACH WATER MONITORING, WITH REIMBURSEMENT FOR THEIR SERVICES FROM PUBLIC HEALTH - MUSKEGON COUNTY IN AN AMOUNT NOT TO EXCEED \$10,683.33 FOR FISCAL YEAR 2017, WITH NO EFFECT ON COUNTY GENERAL FUND**

HS17/06-15

The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to authorize the Public Health Director to sign the agreement between Public Health - Muskegon County and Annis Water Resources Institute - GVSU to conduct and report Great Lakes beach water monitoring, with reimbursement for their services from Public Health - Muskegon County in an amount not to exceed \$10,683.33 for Fiscal Year 2017, with no effect on county general fund.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

**Motion Carried**

2017-221 **AUTHORIZE THE PUBLIC HEALTH DIRECTOR TO SIGN THE AMENDED AGREEMENT WITH MDEQ TO INCREASE FUNDING FOR SEPTAGE WASTE TO \$62,021.33, WITH NO EFFECT TO COUNTY GENERAL FUND**

HS17/06-16

The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to authorize the Public Health Director to sign the amended agreement with MDEQ to increase funding for Septage Waste to \$62,021.33, with no effect to county general fund.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

**Motion Carried**

2017-222 **AUTHORIZE PUBLIC HEALTH - MUSKEGON COUNTY TO REQUEST BIDS FOR WATER LABORATORY ANALYSIS FOR THE PERIOD OF OCTOBER 2017 THROUGH SEPTEMBER 2018 WITH 2 ONE-YEAR RENEWAL OPTIONS WITH NO CHANGE IN GENERAL FUND**

HS17/06-17

The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to authorize Public Health - Muskegon County to request bids for water laboratory analysis for the period of October 2017 through September 2018 with 2 one-year renewal options with no change in general fund.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

**Motion Carried**

2017-223 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF \$7,179,694.91 COVERING THE PERIOD OF MAY 6, 2017, THROUGH MAY 25, 2017, FOR CHECKS AND APRIL 1, 2017 THROUGH APRIL 30, 2017 FOR P-CARDS, AS PRESENTED BY THE COUNTY CLERK**

WM17/06-62

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Snider, to approve payment of the accounts payable of \$7,179,694.91 covering the period of May 6, 2017, through May 25, 2017, for checks and April 1, 2017 through April 30, 2017 for P-Cards, as presented by the County Clerk.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

**Motion Carried**

2017-224 **APPROVE THE OPERATING LEVY OF 5.6984 MILLS FOR MUSKEGON COUNTY TO BE LEVIED IN JULY 2017, THE OPERATING LEVY OF 0.3221 MILLS FOR THE LAKESHORE MUSEUM CENTER TO BE LEVIED IN DECEMBER 2017, THE OPERATING LEVY OF 0.0752 MILLS FOR THE DEPARTMENT OF VETERAN'S AFFAIRS TO BE LEVIED IN DECEMBER 2017, THE OPERATING LEVY OF 0.3000 MILLS FOR MUSKEGON COUNTY CENTRAL DISPATCH TO BE LEVIED IN DECEMBER 2017 AND THE OPERATING LEVY OF 0.5000 MILLS FOR PA 39 OF 1976 (ACTIVITIES OR SERVICES FOR OLDER PERSONS ACT) TO BE LEVIED DECEMBER 2017 AND TO AUTHORIZE THE MUSKEGON COUNTY CLERK AND THE CHAIR OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS TO SIGN THE ASSOCIATED FORMS REQUIRED BY THE STATE OF MICHIGAN WHICH WILL BE SUBMITTED TO THE STATE OF MICHIGAN BY THE MUSKEGON COUNTY EQUALIZATION DEPARTMENT**

WM17/06-63

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Snider, to approve the operating levy of 5.6984 mills for Muskegon County to be levied in July 2017, the operating levy of 0.3221 mills for the Lakeshore Museum Center to be levied in December 2017, the operating levy of 0.0752 mills for the Department of Veteran's Affairs to be levied in December 2017, the operating levy of 0.3000 mills for Muskegon County Central Dispatch to be levied in December 2017 and the operating levy of 0.5000 mills for PA 39 of 1976 (Activities or Services for Older Persons Act) to be levied December 2017 and to authorize the Muskegon County Clerk and the Chair of the Muskegon County Board of Commissioners to sign the associated forms required by the State of Michigan which will be submitted to the State of Michigan by the Muskegon County Equalization Department.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

**Motion Carried**



2017-225 **APPROVE THE APPOINTMENT OF MR. RICHARD WARNER, II, TO THE POSITION OF EMERGENCY MANAGEMENT SERVICES DIRECTOR #X31801 (NX-00330), AT STEP 3 \$31.913/HOUR, EFFECTIVE JUNE 19, 2017, AND TO INCLUDE A VEHICLE LEASE FROM THE VEHICLE LEASE PROGRAM BEGINNING OCTOBER 1, 2017**

WM17/06-64

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Snider, to approve the appointment of Mr. Richard Warner, II, to the position of Emergency Management Services Director #X31801 (NX-00330), at Step 3 \$31.913/hour, effective June 19, 2017, and to include a vehicle lease from the vehicle lease program beginning October 1, 2017.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

**Motion Carried**

2017-226 **AUTHORIZE THE HUMAN RESOURCES DEPARTMENT TO ENTER INTO AN AGREEMENT WITH BLUE CROSS BLUE SHIELD TO COMPLETE THE RETIREE DRUG SUBSIDY (RDS) APPLICATION AND CLAIMS SUBMISSION FOR THE 10/1/15-9/30/16 APPLICATION YEAR**

WM17/06-65

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Snider, to authorize the Human Resources Department to enter into an agreement with Blue Cross Blue Shield to complete the Retiree Drug Subsidy (RDS) application and claims submission for the 10/1/15-9/30/16 application year.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

**Motion Carried**

2017-227 **AUTHORIZE HUMAN RESOURCES TO RELEASE A REQUEST FOR PROPOSAL FOR THE COUNTY'S GENERAL LIABILITY, AUTO LIABILITY, PROPERTY INSURANCE AND ANCILLARY INSURANCE COVERAGES**

WM17/06-66

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Snider, to authorize Human Resources to release a Request For Proposal for the County's General Liability, Auto Liability, Property Insurance and ancillary insurance coverages.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

**Motion Carried**

2017-228 **APPROVE THE ELIMINATION OF MEDICAL PLAN 2P AS A MEDICAL PLAN OPTION TO NEWLY HIRED BENEFIT ELIGIBLE NON-BARGAINING EMPLOYEES EFFECTIVE JUNE 26, 2017**

WM17/06-67

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Snider, to approve the elimination of Medical Plan 2P as a medical plan option to newly hired benefit eligible non-bargaining employees effective June 26, 2017.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

**Motion Carried**

2017-229 **AUTHORIZE HUMAN RESOURCES TO PROCESS MERIT INCREASES ON THE EMPLOYEE'S MERIT DATE, AS IF A SATISFACTORY RATING HAS BEEN ACHIEVED, IN THE EVENT THAT THE PERFORMANCE EVALUATION HAS NOT BEEN RECEIVED, EFFECTIVE JUNE 13, 2017 THROUGH DECEMBER 31, 2017, AND ENCOURAGE STAFF TO CONTINUE TO WORK ON A SOLUTION TO THIS DELINQUENCY ISSUE**

WM17/06-68

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Snider, to authorize Human Resources to process merit increases on the employee's merit date, as if a satisfactory rating has been achieved, in the event that the performance evaluation has not been received, effective June 13, 2017 through December 31, 2017, and encourage staff to continue to work on a solution to this delinquency issue.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

**Motion Carried**

2017-230 **AWARD THE ELEVATOR MAINTENANCE CONTRACTS TO OTIS ELEVATOR COMPANY AND AUTHORIZE THE CHAIR TO SIGN THE 5-YEAR CONTRACT AGREEMENTS**

WM17/06-69

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Snider, to award the elevator maintenance contracts to Otis Elevator Company and authorize the Chair to sign the 5-year contract agreements.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

**Motion Carried**

2017-231 **APPROVE A RESOLUTION IN RECOGNITION OF SHELLCAST, INC., FOR THEIR CONTINUED SUCCESS AND COMMUNITY INVOLVEMENT**

WM17/06-70

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Snider, to approve a Resolution in Recognition of Shellcast, Inc., for their continued success and community involvement.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

**Motion Carried**

2017-232 **FOLLOW THE RECOMMENDATION OF CORPORATE COUNSEL REGARDING THE JOHN WARNER SETTLEMENT**

WM17/06-71

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Snider, to follow the recommendation of Corporate Counsel regarding the John Warner settlement.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

**Motion Carried**

**PRESENTATION:**

Commissioner Mahoney presented a Proclamation in Recognition to Mr. Bob Johnson of Shellcast, Inc. for their success and commitment to Muskegon County. (See attached)

**CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS**

- A. Muskegon Heights Festival in the Park Parade: Saturday, June 17th - 11 a.m.  
(<http://visitmuskegon.org/event/muskegon-heights-festival-2/>)
- B. Taste of Muskegon: Friday, June 16 4:30 p.m. – 9:30 p.m. and Saturday, June 17, 7 a.m. – 9 p.m. at Hackley Park, Downtown Muskegon (<https://www.tasteofmuskegon.org/>)
- C. Pearl Mist - Next Visit: Thursday, June 29th - 8:30 a.m. - 7:00 p.m.  
([http://www.mlive.com/news/muskegon/index.ssf/2017/06/muskegons\\_first\\_cruise\\_ship\\_of.html](http://www.mlive.com/news/muskegon/index.ssf/2017/06/muskegons_first_cruise_ship_of.html) )

**ADMINISTRATOR’S REPORT**

- A. Upcoming Board Conferences  
NACO Annual Conference: July 21 - 24 - Columbus, Ohio  
MAC Annual Conference: September 24 - 26 - Mackinac Island
- B. Board Work Session - Brookhaven - Tuesday, July 11<sup>th</sup>, 9 - 11 a.m.
- C. Board Work Session - Hazmat Funding – Fire Chief Steve Lague from the North Muskegon Fire Department to bring plan on Tuesday, June 27<sup>th</sup> at 3 p.m.
- D. County Employee & Family Picnic: Saturday, August 5<sup>th</sup> - 11 a.m.- 4 p.m. at Muskegon County Fairgrounds

**OLD BUSINESS**

There was no old business to come before the Board.

**NEW BUSINESS**

There was no new business to come before the Board.

**PUBLIC COMMENT**

Holly Spoelman, Attorney/Referee for Family Court, announced Reunification Day on Friday, June 30<sup>th</sup> at the Farmer’s Market from 3 p.m. – 5 p.m.. Reunificatoin Day is a celebration of families unified through Foster Care. The Public is invited to attend.

2017-233 **SUPPORT A PROCLAMATION DECLARING JUNE 30<sup>TH</sup> AS REUNIFICATION DAY**

Moved by Commissioner Nash, seconded by Commissioner Hughes to support a Proclamation declaring June 30<sup>th</sup> as Reunification Day. (See attached)

Voice vote **Motion Carried**

2017-234 **MOVED BY COMMISSIONER MAHONEY, SECONDED BY COMMISSIONER HUGHES, TO ADJOURN**

Voice vote. **Motion Carried**

Meeting adjourned at 3:51 p.m.

\_\_\_\_\_  
Nancy A. Waters, County Clerk

NAW/jmp

To be approved at the Full Board Meeting on Tuesday, June 27, 2017

# FY2017 Truth in Taxation Public Hearing

## Muskegon County

6/13/2017

# FY2017 Truth in Taxation

- Discuss proposed operating millages for:
  - Muskegon County
  - Lakeshore Museum Center
  - Central Dispatch
  - Dept. of Veteran's Affairs
  - PA 39 of 1976 (Activities or Services for Older Persons Act)

# FY2017 Truth in Taxation

- Discuss proposed operating millages for:
  - Muskegon County
  - Lakeshore Museum Center
  - Central Dispatch
  - Dept. of Veteran's Affairs
  - PA 39 of 1976 (Activities or Services for Older Persons Act)
- Discuss uses of Convention Facility (Liquor) Tax revenues

# FY2017 Truth in Taxation

- Notice was published in the Muskegon Chronicle on June 4, 2017



# FY2017 Truth in Taxation

- Notice was published in the Muskegon Chronicle on June 4, 2017
- Language of the notice is provided by the State and required

# FY2017 Truth in Taxation

- Notice was published in the Muskegon Chronicle on June 4, 2017
- Language of the notice is provided by the State and required
- Refers to “Increasing Property Taxes” which is misleading

# FY2017 Truth in Taxation

- Proposed operating millage rates are the same as last year

# FY2017 Truth in Taxation

- Proposed operating millage rates are the same as last year
- Normally referred to as an “increase” because typically Property Tax Revenues are higher than last year due to the inflationary increase in taxable values

# FY2017 Truth in Taxation

- Normally without this Public Hearing, the State would limit projected Property Tax Revenues to the same amount as last year by forcing the millage rates down

# FY2017 Truth in Taxation

- Normally without this Public Hearing, the State would limit projected Property Tax Revenues to the same amount as last year by forcing the millage rates down
- This year the required Base Tax Rate Fraction (Truth in Taxation Fraction) is .9951 which is less than 1.0 and therefore a public hearing is required to be able to levy the same millage rates as last year.

# FY2017 Truth in Taxation

- Normally without this Public Hearing, the State would limit projected Property Tax Revenues to the same amount as last year by forcing the millage rates down
- This year the required Base Tax Rate Fraction (Truth in Taxation Fraction) is .9951 which is less than 1.0 and therefore a public hearing is required to be able to levy the same millage rates as last year.
- Also without this Public Hearing, Liquor taxes could not be used for their intended purposes and instead would be used for general county operations

# FY2017 Truth in Taxation

- With this Public Hearing, the operating millages remain the same as last year



# FY2017 Truth in Taxation

- With this Public Hearing, the operating millages remain the same as last year
- With this Public Hearing, Liquor Tax Revenues are authorized to be used for their intended purposes

# FY2017 Truth in Taxation

- Est. Liquor Tax money is \$767,231

# FY2017 Truth in Taxation

- Est. Liquor Tax money is \$767,231
- 1/2 must be used for substance abuse treatment and prevention programming

# FY2017 Truth in Taxation

- Est. Liquor Tax money is \$767,231
- 1/2 must be used for substance abuse treatment and prevention programming
- Liquor Tax monies can be used to help support the Public Health depts. substance abuse prevention program

# FY2017 Truth in Taxation

2016 MC Operating millage	5.6984
Reduction fraction for inflation	<u>x .9951</u>
Adjusted millage	5.6704
Liquor tax reduction	<u>(.1775)</u>
2017 millage w/o Public Hearing	5.4929
2017 millage w/ Public Hearing	5.6984

# FY2017 Truth in Taxation

- In order to support various budgets, staff is recommending the Board approve the levying of the following millages:
  - County operating – 5.6984 mills on 7/1/17
  - Museum operating - .3221 mills on 12/1/17
  - Veterans Affairs operating - .0752 mills on 12/1/17
  - Central Dispatch operating - .3000 mills on 12/1/17
  - PA 39 of 1976 operating - .5000 mills on 12/1/17

The image features a blue gradient background. A curved line starts from the top left and curves towards the bottom right. On the right side, there is a dark blue/black area that tapers towards the top right corner. The text "The End" is centered in the middle of the image.

The End

**Family Court Funding Transfer Requests**

Title	Position Number	Current Funding	New Funding	Effective Date
Court Services Specialist	G27524, G27529, G27522	2150-0149 - 100%	2150-0149 - 85%	10/2/2016
			2150-0142 - 15%	
Court Services Specialist	G27530	2150-0149 - 100%	2150-0142 - 100%	10/2/2016
Child Support Investigator	N14301	2150-0230 - 100%	2150-0142 - 100%	10/2/2016
Family Division Supervisor	X37601	2150-0142 - 71%	2150-0142 - 71%	10/2/2016
		2150-0146 - 14%	2150-0146 - 9%	
		2150-0168 - 15%	2150-0168 - 20%	
Research Attorney	X82601	2150-0142 - 25%	1010-0131 - 100%	10/2/2016
		1010-0131 - 75%		
Circuit Court Administrator/FOC	X15201	1010-0131 - 25%	1010-0168 - 10%	10/2/2016
		2920-0152 - 75%	1010-0131 - 15%	
			2920-0152 - 75%	
Family Counselor/Program Coordinator	X37301	2150-0167 - 100%	2150-0168 - 100%	10/2/2016

Attachment to Motion #CPS17/06 - 24





## RECOGNITION of

**Shellcast, Inc.**

### **Continued Success & Community Involvement**

WHEREAS, in 1961, Shellcast founder Mr. Gerry Krause began supplying small to medium sized investment castings mostly to commercial markets. He started in an older facility in Whitehall and in 1994, built a new plant in Montague Industrial Park; and

WHEREAS, in 2004, Mr. Bob Johnson began a search for a small manufacturing company for sale that would match his experience in the foundry business. He became familiar with metal casting when his father was the Plant Manager at what was Enterprise Brass Works in Muskegon; and

WHEREAS, over the years, Bob's career moved upward in manufacturing with significant milestones in precision machining and quality control having worked for a number of investment casting operations including Howmet's (now Arconic) titanium casting operation in Whitehall where he co-holds 2 U.S. patents for casting processes of exotic alloys; and

WHEREAS, Bob joined Shellcast in 2006 as a Sales Manager and began a shift toward more aerospace and defense components; and

WHEREAS, after Shellcast founder, Mr. Krause, passed away, the assets of Shellcast were purchased by the company's senior managers in 2011 with company president Bob Johnson assuming the sole ownership of the operations in early 2013; and

WHEREAS, the company has rapidly moved toward a higher technology approach to manufacturing and is succeeding in a niche market of complex components normally reserved for the largest investment casting operations in the world; and

WHEREAS, activities of late involve some of the world's largest aerospace and defense contractors along with the US Government's Redstone Arsenal; and

WHEREAS, Shellcast, Inc., has been recognized internationally by the Investment Casting Institute (ICI) and has been chosen for the "**Casting of the Year**" award twice in five years while placing in the top 10 every other year; and

WHEREAS, in 2016, the company was also recognized as the ICI's "**Innovator of the Year**", becoming the first foundry to receive that award; and

WHEREAS, in 2016, the company received special recognition from the State of Michigan for its 55 years in business; and

WHEREAS, now in its 56th year of business, Shellcast, Inc., continues to be good citizens of Muskegon County by supporting the homeless as well as the County animal shelter through the Pound Buddies organization. They are also involved in a scholarship program through the ICI that recognizes the bright young minds of today and assists with their continued education; and

NOW THEREFORE BE IT RESOLVED, that the Muskegon County Board of Commissioners wishes to recognize Shellcast, Inc., for their continued success and commitment to the County of Muskegon and its residents.

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Muskegon County Board of Commissioners  
Benjamin Cross, Chair  
Charles Nash, Vice-Chair  
Marvin Engle  
Gary Foster  
Susie Hughes  
Kenneth Mahoney  
Robert Scolnik  
I. John Snider, II  
Rillastine Wilkins



Approved: June 13, 2017

# County of Muskegon



## PROCLAMATION

**REUNIFICATION DAY  
JUNE 30, 2017**

**WHEREAS**, child safety is of the utmost importance; and

**WHEREAS**, whenever possible and without sacrificing child safety, keeping Muskegon County families together is an important goal for our communities; and

**WHEREAS**, prevention and reunification services are critical investments for our child safety system and help to safely reduce the number of children in the foster care system; and

**WHEREAS**, all children need the care, love, security and stability of family unity, including parents, siblings, grandparents, and other extended family members to provide a solid foundation for personal growth, development and maturity; and

**WHEREAS**, reunification takes hard work, commitment and investment of time and resources by parents, family members, social workers, foster parents, service providers, attorneys, courts, educators and the community; and

**WHEREAS**, child safety agencies, along with state and local governments, service providers and advocates work together to strengthen and support families by providing resources, treatment, and education so parents and guardians are able to safely care for their children; and

**WHEREAS**, Family Reunification Day is an opportunity to recognize families who have successfully rectified the conditions that brought their children into out-of-home care; and

**WHEREAS**, Family Reunification Day is an opportunity to recognize the agencies and service providers who have helped the families rectify the conditions that brought their children into out-of-home care; and

**THEREFORE BE IT RESOLVED**, that the Muskegon County Board of Commissioners hereby proclaim June 30, 2017, as Reunification Day and recognize those families, children and staff who work tremendously hard to make it possible.

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Muskegon County Board of Commissioners  
Benjamin Cross, Chair  
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Approved: