

**Muskegon County
Board of Commissioners**
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

*Benjamin E. Cross
James Derezinski
Marvin Engle
Susie Hughes
Kenneth Mahoney*

*Charles Nash
Terry Sabo
Robert Scolnik
Rillastine R. Wilkins*

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Regular Meeting

Tuesday, May 22, 2014
4:00 p.m.

Chairman Mahoney, Presiding

The Full Board of Commissioners was called to order by Chairman Mahoney. The invocation was given by Chairman Mahoney including a moment of silence for the passing of former County Commissioner Scott Plummer and Former County Commissioner Louis McMurray. The Pledge of Allegiance was led by Commissioner Hughes and recited in unison.

Roll Call

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry Sabo, Robert Scolnik

Excused: James Derezinski, Rillastine Wilkins

Also Present: Nancy A. Waters, County Clerk,
Jeanne Pezet, Deputy County Clerk,
Doug Hughes, Corporate Counsel

2014-193 **APPROVAL OF THE AGENDA WITH ADDITIONS**

Moved by Commissioner Hughes, seconded by Commissioner Nash, to approve the agenda with the following additions to the Chairman's Report:

- C. Brian Harris, Fraternal Order of Police re: Monument
- D. At Large appointment to the Landbank
- E. Authorization to go out for proposals for professional search for County Administrator.

Voice vote

Motion Carried

2014-194 **APPROVE MINUTES OF TUESDAY, MAY 13, 2014 WITH CORRECTIONS**

Moved by Commissioner Cross, seconded by Commissioner Hughes, to approve the minutes of Tuesday, May 13, 2014 with corrections.

Commissioner Nash noted corrections to show that the Pledge was led by Commissioner Cross and correcting the spelling of Public Defender Frederick D. Johnson on page 89.

(Corrections to the minutes of May 13, 2014, have been made.)

Voice vote

Motion Carried

PUBLIC COMMENT (ON AN AGENDA ITEM)

There was no public comment on an agenda item.

COMMUNICATION

Moved by Commissioner Hughes, seconded by Commissioner Nash to place on file the following communication item: Huron County Resolution #14-61C: In Support of HB 5456

COMMITTEE/BOARD REPORTS

2014-195 **APPOINT THE MUSKEGON COUNTY ECONOMIC DEVELOPMENT COORDINATOR AS THE ALTERNATE MEMBER REPRESENTING MUSKEGON COUNTY TO THE WEST MICHIGAN ECONOMIC DEVELOPMENT PARTNERSHIP AUTHORITY**

CD/SP14/05-05

The Community Development/Strategic Planning Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Cross, to appoint the Muskegon County Economic Development Coordinator as the alternate member representing Muskegon County to the West Michigan Economic Development Partnership Authority.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Kenneth Mahoney

No: None

Excused: James Derezinski, Rillastine Wilkins

Motion Carried

2014-196 **ADOPT THE LICENSE AGREEMENT WITH THE MICHIGAN IRISH MUSIC FESTIVAL TO PROVIDE A LICENSE FOR THE USE OF HERITAGE LANDING FRIDAY, SEPTEMBER 12 THROUGH SUNDAY, SEPTEMBER 14, 2014 FOR THE MICHIGAN IRISH MUSIC FESTIVAL, AND TO AUTHORIZE THE CHAIRPERSON OF THE COUNTY BOARD TO EXECUTE THE AGREEMENT**

CD/SP14/05-06

The Community Development/Strategic Planning Committee recommends, moved by Commissioner Scolnik, to adopt the License Agreement with the Michigan Irish Music Festival to provide a license for the use of Heritage Landing Friday, September 12 through Sunday, September 14, 2014 for the Michigan Irish Music Festival, and to authorize the Chairperson of the County Board to execute the agreement.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Kenneth Mahoney

No: None

Excused: James Derezinski, Rillastine Wilkins

Motion Carried

2014-197 **ADOPT THE LICENSE AGREEMENT WITH SALUTE MUSKEGON, INC., TO PROVIDE A LICENSE FOR THE USE OF HERITAGE LANDING FRIDAY AND SATURDAY, JULY 4 & 5, 2014 FOR THE "HERE'S TO THE HEROES" EVENT, AND TO AUTHORIZE THE CHAIRPERSON OF THE COUNTY BOARD TO EXECUTE THE AGREEMENT**

CD/SP14/05-07

The Community Development/Strategic Planning Committee recommends, moved by Commissioner Scolnik, to adopt the License Agreement with Salute Muskegon, Inc., to provide a license for the use of Heritage Landing Friday and Saturday, July 4 & 5, 2014 for the "Here's to the Heroes" event, and to authorize the Chairperson of the County Board to execute the agreement.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Kenneth Mahoney

No: None

Excused: James Derezinski, Rillastine Wilkins

Motion Carried

2014-198 **APPROVE A LEASE, EXPIRING ON DECEMBER 31, 2015, BETWEEN THE COUNTY AND SKYWEST AIRLINES, INC. (SKYWEST) IN FURTHERANCE OF SKYWEST'S INTENT TO CONTINUE TO PROVIDE COMMERCIAL AIRLINE SERVICE**

TR14/05-15

The Transportation Committee recommends, moved by Commissioner Sabo, seconded by Commissioner Nash, to approve a lease, expiring on December 31, 2015, between the County and SkyWest Airlines, Inc. (SkyWest) in furtherance of SkyWest's intent to continue to provide commercial airline service.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Kenneth Mahoney

No: None

Excused: James Derezinski, Rillastine Wilkins

Motion Carried

2014-199 **APPROVE CONTRACT NO. 2014-0450 BETWEEN THE COUNTY AND MDOT AERONAUTICS, PROVIDING \$2,000 IN FUNDS TO OFFSET AIRCRAFT RESCUE AND FIRE FIGHTING PERSONNEL TRAINING COSTS, AND FURTHER AUTHORIZE THE CLERK TO PREPARE AND EXECUTE THE REQUIRED RESOLUTION**

TR14/05-16

The Transportation Committee recommends, moved by Commissioner Sabo, seconded by Commissioner Nash, to approve Contract No. 2014-0450 between the County and MDOT Aeronautics, providing \$2,000 in funds to offset Aircraft Rescue and Fire Fighting personnel training costs, and further authorize the Clerk to prepare and execute the required resolution.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Kenneth Mahoney

No: None

Excused: James Derezinski, Rillastine Wilkins

Motion Carried

2014-200 **APPROVE A PROFESSIONAL ENGINEERING SERVICES AGREEMENT WITH THE AIRPORT'S ENGINEER, PREIN & NEWHOF, IN THE AMOUNT OF \$28,500, THE INTENT OF WHICH IS TO IDENTIFY OBSTRUCTIONS TO THE AIRPORT'S RUNWAY APPROACH SURFACES, WITH THE COUNTY'S 2.5% SHARE OF THE PROJECT TO BE \$713**

TR14/05-17

The Transportation Committee recommends, moved by Commissioner Sabo, seconded by Commissioner Nash, to approve a Professional Engineering Services Agreement with the Airport's Engineer, Prein & Newhof, in the amount of \$28,500, the intent of which is to identify obstructions to the Airport's runway approach surfaces, with the County's 2.5% share of the project to be \$713.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Kenneth Mahoney

No: None

Excused: James Derezinski , Rillastine Wilkins

Motion Carried

2014-201 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF \$26,407,220.56 COVERING THE PERIOD OF APRIL 19, 2014 THROUGH MAY 9, 2014 AS PRESENTED BY THE COUNTY CLERK**

WM14/05-50

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to approve payment of the accounts payable of \$26,407,220.56 covering the period of April 19, 2014 through May 9, 2014 as presented by the County Clerk.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Kenneth Mahoney

No: None

Excused: James Derezinski, Rillastine Wilkins

Motion Carried

2014-202 **APPROVE THE ATTACHED TRUTH IN TAXATION PUBLIC HEARING SCHEDULE AND TO ADOPT THE ATTACHED RESOLUTION SETTING JUNE 10, 2014 AS THE DATE FOR THE TRUTH IN TAXATION PUBLIC HEARING FOR THE PURPOSE OF DISCUSSING AND RECEIVING TESTIMONY REGARDING THE PROPOSED TENTATIVE LEVY OF 5.6984 MILLS FOR MUSKEGON COUNTY GENERAL OPERATING IN JULY 2014, THE PROPOSED TENTATIVE LEVY OF 0.3221 MILLS FOR LAKESHORE MUSEUM CENTER OPERATING IN DECEMBER 2014, THE PROPOSED TENTATIVE LEVY OF 0.0752 MILLS FOR DEPARTMENT OF VETERANS AFFAIRS OPERATING IN DECEMBER 2014, THE PROPOSED TENTATIVE LEVY OF 0.3000 MILLS FOR MUSKEGON COUNTY CENTRAL DISPATCH OPERATING IN DECEMBER 2014, AND THE PROPOSED TENTATIVE LEVY OF 0.2600 MILLS FOR QUALITY OF LIFE BOND REPAYMENT IN DECEMBER 2014**

WM14/05-51

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to approve the attached Truth in Taxation public hearing schedule and to adopt the attached resolution setting June 10, 2014 as the date for the Truth In Taxation public hearing for the purpose of discussing and receiving testimony regarding the proposed tentative levy of 5.6984 mills for Muskegon County general operating in July 2014, the proposed tentative levy of 0.3221 mills for Lakeshore Museum Center operating in December 2014, the proposed tentative levy of 0.0752 mills for Department of Veterans Affairs operating in December 2014, the proposed tentative levy of 0.3000 mills for Muskegon County Central Dispatch operating in December 2014, and the proposed tentative levy of 0.2600 mills for Quality of Life Bond repayment in December 2014. (see attached)

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Kenneth Mahoney

No: None

Excused: James Derezinski, Rillastine Wilkins

Motion Carried

2014-203 **AWARD RFP14-2117 FOR WORKFORCE DEVELOPMENT CONSULTING SERVICES TO NORTHCOAST ADMINISTRATIVE CONSULTANTS, INC.**

WM14/05-52

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to award RFP14-2117 for Workforce Development Consulting Services to Northcoast Administrative Consultants, Inc.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Terry Sabo, Robert Scolnik, Kenneth Mahoney

No: Charles Nash

Excused: James Derezinski, Rillastine Wilkins

Motion Carried

2014-204 **APPROVE THE SHERIFF'S OFFICE TO APPLY FOR AND ACCEPT A MULTI-JURISDICTIONAL YOUTH ALCOHOL ENFORCEMENT GRANT FROM THE MICHIGAN STATE POLICE OHSP DIVISION IN THE AMOUNT OF \$10,000.00**

WM14/05-53

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to approve the Sheriff's Office to apply for and accept a multi-jurisdictional Youth Alcohol Enforcement grant from the Michigan State Police OHSP Division in the amount of \$10,000.00.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Kenneth Mahoney

No: None

Excused: James Derezinski, Rillastine Wilkins

Motion Carried

2014-205 **APPROVE THE PURCHASE OF THE SHERIFF MARINE 23 FT. BOAT WITH TRAILER FROM LECO CORPORATION (DBA: PIER 33 MARINA) AND TO OFFSET THE COST DIFFERENCE WITH THE SALE OF TWO AGING FLEET VESSELS**

WM14/05-54

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to approve the purchase of the Sheriff marine 23 ft. boat with trailer from Leco Corporation (dba: Pier 33 Marina) and to offset the cost difference with the sale of two aging fleet vessels.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Kenneth Mahoney

No: None

Excused: James Derezinski, Rillastine Wilkins

Motion Carried

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

Chairman Mahoney reminded everyone about the following events this weekend:

- A. USS LST 393 Veteran's Museum Open House: Thursday, May 22nd, 5:30 p.m.
- B. Farmers' Market Grand Opening Celebration, Saturday, May 24th

2014-206 **SUSPEND THE RULES TO ALLOW PUBLIC COMMENT FROM MR. BRIAN HARRIS**

Moved by Commissioner Cross, seconded by Commissioner Hughes, to suspend the rules to allow public comment from Mr. Brian Harris.

Voice vote

Motion Carried

Brian Harris, Detective with Muskegon County Sheriff and Vice President of the local Fraternal Order of Police (FOP) lodge, noted the FOP entered into an agreement with the Muskegon County Board of Commissioners in May of 1999 providing for the County to purchase a bronze sculpture commemorating police officers of Muskegon County killed in the line of duty, with payments of \$3,500 each year. At the ceremony last week, the FOP was proud to present to Chairman Mahoney a check for \$20,999 to pay off that debt six payments and five years early.

Chairman Mahoney stated it was an honor for the County to be able to do that for the fallen heroes and those officers that serve now and in the future.

2014-207 **APPOINT I. JOHN SNIDER TO COMPLETE THE VACANT AT LARGE POSITION ON THE LAND BANK FAST TRACK AUTHORITY (TERM EXPIRES 12/31/2014)**

The Chairman recommends, moved by Commission Engle, seconded by Commissioner Scolnik, to appoint I. John Snider to complete the vacant at large position on the Land Bank Fast Track Authority (term expires 12/31/2014).

Voice vote

Motion Carried

2014-208 **AUTHORIZE THE BOARD CHAIR TO SOLICIT REQUESTS FOR PROPOSALS FROM PROFESSIONAL SEARCH ADVISORS TO CONDUCT A NATIONAL SEARCH FOR QUALIFIED APPLICANTS TO SERVE AS THE NEXT COUNTY ADMINISTRATOR**

The Chairman recommends, moved by Commissioner Engle, seconded by Commissioner Hughes, to authorize the Board Chair to solicit requests for proposals from professional search advisors to conduct a national search for qualified applicants to serve as the next County Administrator.

Voice vote

Motion Carried

Commissioner Hughes reported that the West Michigan Shoreline Regional Development Commission (WMSRDC) has filled their vacant Administrator position with Erin Kuhn. Chairman Mahoney noted this is a good choice.

ADMINISTRATOR'S REPORT

There was no Administrator's Report.

OLD BUSINESS

There was no old business to come before the Board.

NEW BUSINESS

There was no new business to come before the Board.

PUBLIC COMMENT

County Clerk Nancy A. Waters introduced Probate Court Administrator/Probate Register Craig Monette and Chief Deputy County Clerk Marcia L. Wilkes and distributed information regarding an agreement to transfer probate files from the Clerk's Circuit Court Records office on the 6th floor to the Probate Court office on the 5th floor. It was noted this has been in development for some time and was no small task but is the 1st step in collaboration with Circuit Court Records and the Courts. (see attachment)

Commissioner Nash announced a car wash fundraiser for the U-Turn program to give the students in this program the opportunity to attend a field trip.

Commissioner Hughes noted that Sunday, May 25th, is the Lost Boat ceremony at the USS Silversides Submarine Museum at 1346 Bluff Street, Muskegon, MI 49441, ceremony from 11 a.m. to 1 p.m. with a public picnic to follow.

Commission Hughes also noted that this weekend is the National Sport Launch at the Muskegon County Wastewater facility at 698 North Maple Island Road. For more information go to: <http://www.mmarocket.com/Events.html>

2014-209 **MOVED TO ADJOURN AT 4:32 P.M.**

Voice vote

Motion Carried

Meeting adjourned at 4:32 p.m.

Nancy A. Waters, County Clerk

NAW/jp

Preliminary Minutes
To be approved at the Full Board Meeting on Tuesday, June 10, 2014

REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE Ways & Means		BUDGETED NON-BUDGETED PARTIALLY BUDGETED	
REQUESTING DEPARTMENT Finance & Management	COMMITTEE DATE 5/20/14	REQUESTOR SIGNATURE Heath Kaplan	
<p>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</p> <p>Two factors are considered in determining whether a Truth In Taxation Public Hearing is needed. The first is if the "Truth In Taxation" fraction, as required to be calculated by MCL 211.24e, is less than 1.0000. This fraction consists of the 2013 Muskegon County taxable value (less applicable taxable value losses) divided by the 2014 Muskegon County taxable value (less applicable taxable value additions). For the tax year 2014, this fraction is 1.0023, thereby slightly exceeding 1.0000. Therefore, from this perspective, a Truth In Taxation Public Hearing is not required for this year.</p> <p>The second factor (which is only applicable to the Muskegon County operating levy) that is considered in determining whether a Truth In Taxation Public Hearing is needed is the use of Convention Facilities Tax (Liquor Tax) and Cigarette Tax monies for their respective intended purposes. This year, as was also the case for last year, this second factor does require the need for a Truth In Taxation Public Hearing. Generally speaking, a public hearing needs to be held to discuss the intended uses of Liquor Tax and Cigarette Tax monies, thereby enabling the county to use these monies for their intended purposes and therefore also allowing the use of the same county operating levy as last year. If a public hearing is not held this year, the county would be required to use the Liquor Tax and Cigarette Tax monies, not for their intended uses, but for regular county operations with an associated reduction in the county's operating levy.</p> <p>This motion requests the approval of the attached FY2014 Truth In Taxation public hearing schedule and the adoption of the attached resolution which sets the Truth In Taxation public hearing date as June 10, 2014 at 4:00 p.m. at the Muskegon County Hall of Justice, 4th floor Board of Commissioners Room, located at 990 Terrace Street, Muskegon, MI, 49442. The resolution also provides for a proposed levy for the annual Quality of Life Bond debt repayment, which was voter approved and is not subject to Truth In Taxation requirements.</p>			
<p>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</p> <p>I move to approve the attached Truth In Taxation public hearing schedule and to adopt the attached resolution setting June 10, 2014 as the date for the Truth In Taxation public hearing for the purpose of discussing and receiving testimony regarding the proposed tentative levy of 5.6984 mills for Muskegon County general operating in July 2014, the proposed tentative levy of 0.3221 mills for Lakeshore Museum Center operating in December 2014, the proposed tentative levy of 0.0752 mills for Department of Veterans Affairs operating in December 2014, the proposed tentative levy of 0.3000 mills for Muskegon County Central Dispatch operating in December 2014, and the proposed tentative levy of 0.2600 mills for Quality of Life Bond repayment in December 2014.</p>			
ADMINISTRATIVE ANALYSIS (AS APPLICABLE)			
<u>HUMAN RESOURCES ANALYSIS:</u>		<u>FINANCE & MANAGEMENT ANALYSIS:</u>	
<u>CORPORATE COUNSEL ANALYSIS:</u>		<u>ADMINISTRATOR RECOMMENDATION:</u>	
<p>If motion originates from a Statutory Board, Authority or Advisory Committee, please provide the date the motion was approved by that Board/Authority/Committee</p> <div style="border: 1px solid black; width: 150px; margin: 0 auto; padding: 5px;">-NA-</div>			
AGENDA DATE:	AGENDA NO.:	BOARD DATE:	PAGE NO.

MUSKEGON COUNTY BOARD OF COMMISSIONERS
 FY2014
 TRUTH-IN-TAXATION HEARING SCHEDULE

DATE	MEETING	
May 20	Ways & Means	Request authorization for Truth-in-Taxation Public Hearing
May 22	Full Board	Approve authorization for Truth-in-Taxation Public Hearing
June 3		Deadline for the public hearing notice to be published in the Muskegon Chronicle
June 5	Ways & Means	Request authorization to approve the 2014 millage rates
June 10	Full Board	Truth-in-Taxation Public Hearing Board approves 2014 millage rates

RESOLUTION

WHEREAS, Michigan Compiled Law (MCL), Section 211.24e (“Truth In Taxation”) provides that without specific action taken by the Muskegon County Board of Commissioners, the Board of Commissioners shall not levy ad valorem property taxes for Muskegon County general operating, Lakeshore Museum Center operating, Department of Veterans Affairs operating and Muskegon County Central Dispatch operating purposes for the ensuing fiscal year that yields an amount more than the sum of the taxes levied at the base rate on additions within Muskegon County for the ensuing fiscal year plus an amount equal to the taxes levied for Muskegon County general operating, Lakeshore Museum Center operating, Department of Veterans Affairs operating and Muskegon County Central Dispatch operating purposes for the concluding fiscal year on existing property; and

WHEREAS, Michigan Compiled Law (MCL), Section 211.24e (“Truth In Taxation”) provides that estimated Convention Facilities (“Liquor Tax”) collections of \$1,419,930 and Cigarette Tax collections of \$5,785 be included in the Truth In Taxation proceedings; and

WHEREAS, said MCL, Section 211.24e provides that the Muskegon County Board of Commissioners may approve the levy of an additional millage rate, within its present authorized or proposed millage rate, only after providing certain public notice and holding a public hearing for the purpose of receiving testimony and discussing the levy of an additional millage rate for the ensuing fiscal year; and

WHEREAS, the Muskegon County Board of Commissioners has been advised by the Muskegon County Equalization Director that the state equalized taxable valuation for Truth In Taxation purposes for the 2014 tax year for property located within Muskegon County is \$4,257,442,624; and

WHEREAS, based upon the 2014 state equalized taxable valuation of Muskegon County, without said public hearing, tax levies would be limited to 5.3766 mills for Muskegon County general operating, 0.3221 mills for Lakeshore Museum Center operating, 0.0752 mills for Department of Veterans Affairs operating and 0.3000 mills for Muskegon County Central Dispatch operating; and

WHEREAS, the Muskegon County Board of Commissioners are aware of the financial circumstances of Muskegon County, including estimated expenditures, estimated revenues and the state equalized taxable valuation of property located within Muskegon County and, determined that the levy of an additional millage rate will be necessary to ensure the sound financial management of the various operations and services of Muskegon County; and

WHEREAS, the Muskegon County Board of Commissioners, pursuant to MCL, Section 211.34d (“Headlee”) and MCL, Section 211.24e (“Truth In Taxation”) propose a tentative levy of not more than 5.6984 mills for Muskegon County general operating in

July 2014, which includes an additional millage rate of 0.3218 mills, a tentative levy of not more than 0.3221 mills for Lakeshore Museum Center operating in December 2014, which includes an additional millage rate of 0.0000 (zero) mills, a tentative levy of not more than 0.0752 mills for Department of Veterans Affairs operating in December 2014, which includes an additional millage rate of 0.0000 (zero) mills, a tentative levy of not more than 0.3000 mills for Muskegon County Central Dispatch operating in December 2014, which includes an additional millage rate of 0.0000 (zero) mills and a Quality-of-Life bond repayment levy of 0.2600 mills in December 2014.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. A public hearing shall be held on June 10, 2014 at 4:00 p.m. at the Muskegon County Hall of Justice, 4th floor Board of Commissioners room, located at 990 Terrace Street, Muskegon, MI, 49442, for the purpose of receiving testimony and discussing the proposed ad valorem property tax levies.
2. The County Clerk is hereby authorized and directed to publish notice of such public hearing, said notice to be substantially in the form of the attached notice, in a newspaper of general circulation within Muskegon County. The notice shall be published not less than six (6) days before the public hearing date and shall comply with all requirements of MCL, Section 211.24e.
3. The County Clerk is hereby authorized and directed to send timely written notice of the time, date, and place of the public hearing to all newspapers of general circulation within Muskegon County.
4. The County Clerk shall post notice of the public hearing in compliance with the Michigan Open Meetings Act.
5. Not more than ten (10) days after the public hearing on June 10, 2014, the Muskegon County Board of Commissioners may authorize a maximum total levy of 5.6984 mills for Muskegon County general operating in July 2014, which includes an additional millage rate of 0.3218 mills, a maximum total levy of 0.3221 mills for Lakeshore Museum Center operating in December 2014, which includes an additional millage rate of 0.0000 (zero) mills, a maximum total levy of 0.0752 mills for Department of Veterans Affairs operating in December 2014, which includes an additional millage rate of 0.0000 (zero) mills, a maximum total levy of 0.3000 mills for Muskegon County Central Dispatch operating in December 2014, which includes an additional millage rate of 0.0000 (zero) mills and a Quality-of-Life bond repayment levy of 0.2600 mills in December 2014.

Notice of Public Hearing On Increasing Property Taxes

The County Board of Commissioners of the County of Muskegon will hold a public hearing on a proposed increase of 0.3218 mills in the operating tax millage rates (0.3218 mills increase for Muskegon County operating, 0.0000 (zero) mills increase for Lakeshore Museum Center operating, 0.0000 (zero) mills increase for Department of Veterans Affairs operating and 0.0000 (zero) mills increase for Muskegon County Central Dispatch operating) to be levied in 2014.

This annual procedure required by the State of Michigan takes into account the effect of inflation on Muskegon County's state equalized taxable value as well as allowing Muskegon County to use Liquor Tax and Cigarette Tax revenues for their intended purposes. Resulting revenues will allow continued sound financial management of the various operations and services Muskegon County provides to its residents.

The hearing will be held on Tuesday, June 10, 2014 at 4:00 p.m. at the Muskegon County Hall of Justice, 4th floor Board of Commissioners room, located at 990 Terrace Street, Muskegon, MI 49442.

Action on the proposed additional millage rate will occur at the same meeting on Tuesday, June 10, 2014 after the public hearing.

If adopted, the proposed additional millage will increase operating revenues from ad valorem property taxes 5.27% over such revenues generated by levies permitted without holding a hearing. If the proposed additional millage rate is not approved the operating revenue will decrease by 4.43% over the preceding year's revenue.

The taxing unit publishing this notice, and identified below, has complete authority to establish the number of mills to be levied from within its authorized millage rate.

This notice is published by :

County of Muskegon
County Administrator's Office
990 Terrace Street, Muskegon, MI 49442
(231) 724-6520

publish: Sunday, June 1, 2014 and Tuesday, June 3, 2014

MUSKEGON COUNTY EQUALIZATION DEPARTMENT

L-4034 (Rev. 4-95)

**2014 MILLAGE REDUCTION FRACTION CALCULATIONS WORKSHEET
excluding Renaissance Parcels and Senior / Disable Family Housing PILOTs**

Michigan Department of Treasury

County: MUSKEGON	Taxing Jurisdiction:	COUNTY OF MUSKEGON
2013 Total Taxable Value	(TV)	4,231,738,358
2013 Losses		71,158,924
2014 Additions		106,301,868
2014 Total Taxable Value Based on SEV	(TV SEV)	4,257,442,624
2014 Total Taxable Value Based on Assessed Value	(TV AV)	4,257,442,624
2014 Total Taxable Value Based on County Equalized Value	(TV CEV)	4,257,442,624
2014 Inflation Rate	(IR)	1.60%

1. Section 211.34d, MCL, "Headlee" (for each unit of local government).
A Millage reduction fraction shall not exceed 1.0000 MCL 211.34d(7)

(2013 Total Taxable Value	-	Losses)	x	Inflation Rate			
4,231,738,358	-	71,158,924	x	1.016	=	4,227,148,705	1.0183
4,257,442,624	-	106,301,868			=	4,151,140,756	2014 Millage Reduction Fraction (Headlee)
(2014 Total TV	-	Additions)					

- 2a. Section 211.34, MCL, "Truth In Assessing" (for cities and townships if SEV exceeds AV for 2014 only).
(The Truth in Assessing Millage Rollback Fraction SHALL NOT exceed 1.0000)

2014 Total TV based on AV for all classes							
4,257,442,624			=	4,257,442,624		NA	
4,257,442,624			=	4,257,442,624		2014 Rollback Fraction (Truth In Assessing)	
2014 Total TV based on SEV for all classes							

- 2b. Section 211.34, MCL, "Truth In County Equalization"(for villages, counties and authorities if SEV exceeds CEV for 2014 only).
(The Truth in County Equalization Millage Rollback Fraction SHALL NOT exceed 1.0000)

2014 Total TV based on CEV for all classes							
4,257,442,624			=	4,257,442,624		1.0000	
4,257,442,624			=	4,257,442,624		2014 Rollback Fraction (Truth In County Equalization)	
2014 Total TV based on SEV for all classes							

3. Section 211.24e, MCL, "Truth In Taxation"(for each taxing jurisdiction that levied more than 1 mill for operating purposes in 2014 only).

(2013 Total Taxable Value	-	Losses)					
4,231,738,358	-	71,158,924			=	4,160,579,434	1.0023
4,257,442,624	-	106,301,868			=	4,151,140,756	Base Tax Rate Fraction (Truth in Taxation)
(2014 Total TV	-	Additions)					

ALSO MINUS CONVENTION/LIQUOR/CIGARETTE TAX REVENUE

Convention /Liquor/Cigarette Tax Revenue(CLCTR)							
1,425,715			=	1,425,715		0.3349	
4,257,442,624			=	4,257,442,624		(CLCTR)	
2014 Total TV based on SEV							

NOTE: The truth in taxation BTRF is independent from the cumulative Millage reductions provided by sections 211.34d and 211.34. The Base Tax Rate equals the BTRF X 2013 Operating Rate levied.

ORIGINAL TO: County Clerk
COPY TO: Equalization Department
COPY TO: Each Township or City Clerk

2014 TAX RATE REQUEST (This form must be completed and submitted on or before October 1, 2014)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

County MUSKEGON	2014 Taxable value as of 'Final State Equalization', towards the end of May 4,257,442,624
Local Government Unit MUSKEGON COUNTY	For LOCAL School Districts: 2014 Taxable value of NON-Homestead and Non-Qualified Agricultural Properties If a millage is Levied Against Them.

You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119.

The following tax rates have been authorized for levy on the 2014 tax roll.

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
Source	Purpose of Millage	Date of Election	Millage Authorized by Election, Charter, etc.	2013 Millage Rate Permanently Reduced by MCL 211.34d	2014 Current Year Millage Reduction Fraction	2014 Millage Rate Permanently Reduced by MCL 211.34d	2014 Sec 211.34 Millage Rollback Fraction	2014 Maximum Allowable Millage Levy *	Millage Requested to be Levied July 1	Millage Requested to be Levied Dec. 1	Expiration Date of Millage Authorized
Allocated	Operating	11/5/1974	6.2000	5.6984	1.0000	5.6984	1.0000	5.6984	5.6984		Fixed
Voted	Oper/Museum	5/3/2011	0.3250	0.3221	1.0000	0.3221	1.0000	0.3221		0.3221	12/31/2020
Voted	Oper/Veterans	8/5/2008	0.0770	0.0752	1.0000	0.0752	1.0000	0.0752		0.0752	12/31/2018
Voted	Bond Quality of Life	11/7/1995	0.4700	N/A	N/A	N/A	N/A	0.4700		0.2600	Until Debt Paid
Voted	Central Dispatch	11/4/2008	0.3000	0.3000	1.0000	0.3000	1.0000	0.3000		0.3000	12/31/2015
TOTALS			7.3720					6.8657	5.6984	0.9573	

Prepared by Donna B. Stokes	Title Equalization Director	Date
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As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e and 211.34 for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3)

<input checked="" type="checkbox"/> Clerk <input type="checkbox"/> Secretary	Signature	Type Name Nancy A. Waters	Date
<input checked="" type="checkbox"/> Chairperson <input type="checkbox"/> President	Signature	Type Name Kenneth Mahoney	Date

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9.

The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

IMPORTANT: See instructions on the reverse side regarding where to find the millage rate used in column (6)

2014 TAX RATE REQUEST (This form must be completed and submitted on or before October 1, 2014)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

County MUSKEGON	2014 Taxable value as of 'Final State Equalization', towards the end of May 4,257,442,624
Local Government Unit MUSKEGON COUNTY	For LOCAL School Districts: 2014 Taxable value of NON-Homestead and Non-Qualified Agricultural Properties If a millage is Levied Against Them.

You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2014 tax roll.

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
Source	Purpose of Millage	Date of Election	Millage Authorized by Election, Charter, etc.	2013 Millage Rate Permanently Reduced by MCL 211.34d	2014 Current Year Millage Reduction Fraction	2014 Millage Rate Permanently Reduced by MCL 211.34d	2014 Sec 211.34 Millage Rollback Fraction	2014 Maximum Allowable Millage Levy *	Millage Requested to be Levied July 1	Millage Requested to be Levied Dec. 1	Expiration Date of Millage Authorized
Allocated	Operating	11/5/1974	6.2000	5.6984	1.0000	5.6984	1.0000	5.6984	5.6984	0.0000	Fixed

BTR calculations for Convention / Liquor / Cigarette revenue - Allocated millage only

2013 Total Millage Rate	5.6984		
2014 Truth in Taxation Rate Fraction	1.0023		2014 Total Operation Millage with Public Hearing/UBAA 5.6984
2014 Millage before/Convention - Liquor-Cigarette Revenue	5.7115	\$24,316,383	
2014 Truth in Taxation +Convention-Liquor-Cigarette Revenue	0.3349		2014 Monies with Public Hearing/UBAA \$24,260,611
2014 Total Operation Levy w/o UBBA or Public Hearing	5.3766	\$22,890,566	

MILLAGE SUMMARY

	2013 Millage	2014 BTR	2014 Revenue W/O Hearing	2014 CLCTR	2014 Adjusted BTR	2014 ADJ Revenue W/O Hearing	2014 Millage With Hearing	2014 Revenue With Hearing
Operating - Allocated	5.6984	5.7115	24,316,383	0.3349	5.3766	22,890,566	5.6984	24,260,611
Operating - Museum	0.3221	0.3228	1,374,302		0.3228	1,374,302	0.3221	1,371,322
Operating - Veterans	0.0752	0.0753	320,585		0.0753	320,585	0.0752	320,159
Operating-Central Dispatch	0.3000	0.3006	1,279,787		0.3006	1,279,787	0.3000	1,277,232
OPERATING MILLAGES	6.3957	6.4102	27,291,057		6.0753	25,865,240	6.3957	27,229,324
Bond - Quality of Life	0.3000	0.2600	1,106,935		0.2600	1,106,935	0.2600	1,106,935
GRAND TOTAL	6.6957	6.6702	28,397,992		6.3353	26,972,175	6.6557	28,336,259

Note: Base Tax Rate (BTR) - represents prior years actual millage rate multiplied by the 2014 Truth in Taxation Multiplier of 1.0023 for all operating millages. The Truth in Taxation Multiplier does not apply to bonded indebtedness, the BTR listed above is the 2014 millage requested for retiring the 'Quality of Life' bond.

TRANSFER OF ALL ANCILLARY CASES
FROM THE MUSKEGON COUNTY CIRCUIT COURT RECORDS OFFICE (CCR)
TO THE MUSKEGON COUNTY PROBATE COURT

History

In approximately 2004, all “ancillary” files (i.e., files which had a corresponding “family court” case) were slowly transferred from the Muskegon County Probate Court to the Muskegon County Circuit Court Records Office. These case types are all entered under the PROBATE JIS System. Pursuant to MCR 8.117 (C)(2), these case types include, but are not limited to: LG, GM, CY. It is estimated that these files total approximately 600 cases per year in Muskegon, and are almost 1,200 in total.

Present Process

Presently the process for any of these cases is as follows for a customer:

1. Go to Probate Court on the 5th floor to obtain paperwork.
2. Complete the paperwork and return it to Probate Court on the 5th floor. Probate Court staff checks to see if it is an ancillary case or a Probate case.
3. Customer then takes the paperwork to the 3rd floor for approval.
4. Customer returns and picks up paperwork from 3rd floor and brings it to the 6th floor to file.
5. Friend of the Court Staff or Probate Court staff performs the I-Chat check on the proposed guardian or conservator.
6. Circuit Court Records assigns a case number and a judge and accepts the filing fee. (As Circuit Court Records has no access to placing the fee on the computer with the actual case, it is placed on the Circuit Court JIS system as a summons and complaint, but as a miscellaneous).
7. Customer must return to the assigned judge’s office to obtain a hearing date.
8. Customer must file the notice of hearing on 6th floor, Circuit Court Records.
9. Circuit Court Records staff performs the data entry for all these case types and imaging of the following case types only: GM, LG (not CY).

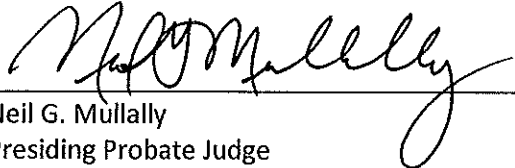
The “ancillary” files shall be transferred to the Muskegon County Probate Court immediately.

The process for the customer would be a one-stop shop. Customers would go to the 5th floor, complete the paperwork, file the paperwork, and obtain their court date. Probate Court staff would be responsible for the creation of the file, all data entry, all filing, scanning, and handling of all “ancillary” files.

The transfer of the ancillary files shall take place as soon as practicable and agreed upon by the two departments and in the following manner:

1. Probate Court shall run a list of all ancillary files which were opened from January 1, 2006 to the present date and forward that list to the Circuit Court Records Supervisor. These cases would be in the Circuit Court Records vault.
2. Additionally, Probate Court shall run a separate list of ancillary files which were opened from January 1, 2002 to January 1, 2006. These files will be in off-site storage at Kent Records.
3. The Probate Court will review upcoming matters (approximately 150) with family court judges in order to transfer all open cases by May, 2014.
4. Circuit Court Records will pull all remaining ancillary files from the Circuit Court Records vault and will box them numerically. Circuit Court Records will transfer these files to the Probate Court by June 1, 2014.
5. Circuit Court Records will also contact Kent Records Storage and request that all "ancillary" files which are in off-site storage under the County Clerk be forwarded to the Muskegon County Probate Court. This will be accomplished in June, 2014.

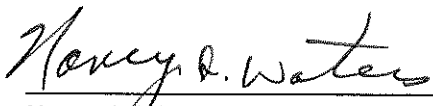
The Chief Probate Judge and the County Clerk believe that such a transfer will benefit the customers receiving service, as well as make the process much more efficient for all departments currently involved.


Neil G. Mullally
Presiding Probate Judge

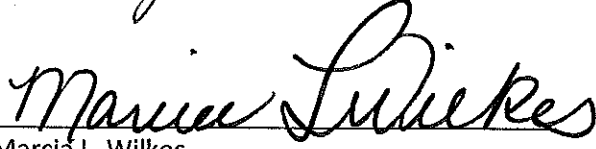
Date: MAY 20, 2014


Craig L. Monette
Probate Court Administrator

Date: 5-20-2014


Nancy A. Waters
County Clerk/Clerk of the Court

Date: May 20, 2014


Marcia L. Wilkes
Chief Deputy County Clerk/CCR Supervisor

Date: 5-20-14