

**Muskegon County
Board of Commissioners**
*Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442*

*Benjamin E. Cross, Chairman
Marvin Engle
Gary Foster
Susie Hughes
Kenneth Mahoney*

*Charles Nash, Vice Chair
Robert Scolnik
I. John Snider II
Rillastine R. Wilkins*

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Full Board Meeting

Thursday, April 25, 2017
3:33 p.m.

Chair Benjamin E. Cross, Presiding

The Full Board of Commissioners meeting was called to order by Chairman Cross. The Invocation was given by Pastor Tim Cross, Pastor of Living Word Church of Muskegon, located at 1551 Wood Street. The Pledge of Allegiance was recited in unison.

Roll Call

Present: Benjamin E. Cross, Marvin Engle, Gary Foster, Susie Hughes,
Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II,
Rillastine R. Wilkins

Also Present: Mark Eisenbarth, County Administrator
Nancy A. Waters, County Clerk
Marcia L. Wilkes, Chief Deputy County Clerk
Doug Hughes, Corporate Counsel

2017-153 **APPROVAL OF THE AGENDA**

Moved by Commissioner Engle, seconded by Commissioner Wilkins, to approve the agenda.

Voice vote **Motion Carried**

2017-154 **APPROVE THE MINUTES OF FULL BOARD MEETING OF APRIL 11, 2017**

Moved by Commissioner Engle, seconded by Commissioner Mahoney, to approve the minutes of Full Board Meeting of April 11, 2017.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

Marvin Nash asked the Board for their support and approval for his appointment to continue serving on the Jury Commission. This term will be a six (6) year term (5/1/17 through 4/30/2023).

COMMITTEE/BOARD REPORTS

2017-155 **APPROVE THE PARKS DEPARTMENT REQUEST TO PURCHASE A NEW 2017 /4 TON DIESEL PICK-UP TRUCK WITH PARKS RESERVE FUNDS**

CD/SP17/04-09

The Community Development/Strategic Planning Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Hughes, to approve the Parks Department request to purchase a new 2017 /4 ton diesel pick-up truck with Parks Reserve funds.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Motion Carried

2017-156 **APPROVE THE AWARD OF THE MATS SOLICITATION FOR TWO MINIVANS TO DEUR-SPEET MOTORS OF FREMONT, MICHIGAN, IN THE AMOUNT OF \$42,412.00 AND TO APPROVE THE AWARD OF THE MATS SOLICITATION FOR TWO PICKUP TRUCKS WITH PLOW PACKAGES TO GREAT LAKES FORD OF MUSKEGON, MICHIGAN, IN THE AMOUNT OF \$64,061.44, WITH 100% OF THE COST OF THESE PURCHASES BEING GRANT FUNDED**

TR17/04-11

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Mahoney, to approve the award of the MATS solicitation for two minivans to Deur-Speet Motors of Fremont, Michigan, in the amount of \$42,412.00 and to approve the award of the MATS solicitation for two pickup trucks with plow packages to Great Lakes Ford of Muskegon, Michigan, in the amount of \$64,061.44, with 100% of the cost of these purchases being grant funded.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Motion Carried

2017-157 **AUTHORIZE MATS TO CONDUCT A PUBLIC COMMENT PERIOD ON PROPOSED FARE POLICY CHANGES AND TO HOLD A PUBLIC HEARING REGARDING THE CHANGES BEFORE THE MUSKEGON COUNTY BOARD OF COMMISSIONERS TRANSPORTATION COMMITTEE MEETING AT 3:30PM ON THURSDAY, MAY 18, 2017**

TR17/04-12

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Mahoney, to authorize MATS to conduct a public comment period on proposed fare policy changes and to hold a public hearing regarding the changes before the Muskegon County Board of Commissioners Transportation Committee meeting at 3:30pm on Thursday, May 18, 2017.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Motion Carried

2017-158 **APPROVE MICHIGAN AIR SERVICE PROGRAM GRANT CONTRACT NO. 2017-0461, PROVIDING \$10,000 OF STATE AVIATION FUNDS FOR AIRPORT MARKETING AND PROMOTION PROJECTS AND REQUIRING A LOCAL MATCH OF \$1,111 AS IDENTIFIED IN THE AIRPORT'S FY2017 APPROVED BUDGET**

TR17/04-13

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Mahoney, to approve Michigan Air Service Program Grant Contract No. 2017-0461, providing \$10,000 of State Aviation Funds for Airport marketing and promotion projects and requiring a local match of \$1,111 as identified in the Airport's FY2017 approved budget.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: I. John Snider

2017-159 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF \$10,088,263.45 COVERING THE PERIOD OF MARCH 24, 2017, THROUGH APRIL 7, 2017, FOR CHECKS AND MARCH 1, 2017 THROUGH MARCH 31, 2017 FOR EFT PAYMENTS, AS PRESENTED BY THE COUNTY CLERK**

WM17/04-46

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Hughes, to approve payment of the accounts payable of \$10,088,263.45 covering the period of March 24, 2017, through April 7, 2017, for checks and March 1, 2017 through March 31, 2017 for EFT Payments, as presented by the County Clerk.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Motion Carried

2017-160 **APPROVE THE RESOLUTION ADOPTING THE 2017 EQUALIZED VALUATION FOR MUSKEGON COUNTY AS DETERMINED AND SUBMITTED BY THE MUSKEGON COUNTY EQUALIZATION DEPARTMENT**

WM17/04-47

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Hughes, to approve the resolution adopting the 2017 equalized valuation for Muskegon County as determined and submitted by the Muskegon County Equalization Department.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Motion Carried

2017-161 **AUTHORIZE THE ADDITION OF AN INFORMATION SYSTEMS TECHNICIAN IV POSITION, SALARY TABLE NX-00300 (\$26.169-\$33.083/HR) AND AN INFORMATION SYSTEMS TECHNICIAN I, SALARY TABLE NO-00200 (\$16.501-.\$21.763/HR) IN THE IT DEPARTMENT, AMEND THE EXISTING IT STAFFING CONTRACT TO REMOVE A TIER 1 POSITION AND A TIER 2 POSITION AND AMEND THE BUDGET ACCORDINGLY TO INCLUDE \$8,000 FOR TRAINING**

WM17/04-48

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Hughes, to authorize the addition of an Information Systems Technician IV position, Salary table NX-00300 (\$26.169-\$33.083/hr) and an Information Systems Technician I, Salary table NO-00200 (\$16.501-.\$21.763/hr) in the IT Department, amend the existing IT staffing contract to remove a Tier 1 position and a Tier 2 position and amend the budget accordingly to include \$8,000 for training.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Motion Carried

2017-162 **APPROVE THE WAGE INCREASE FOR THE SHERIFF'S SECURITY OFFICER - HOURLY POSITION FROM NO-00014 (\$10.932-\$13.635/HR) TO NO-00138 (\$14.712-\$17.555/HR)**

WM17/04-49

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Hughes, to approve the wage increase for the Sheriff's Security Officer - Hourly position from NO-00014 (\$10.932-\$13.635/hr) to NO-00138 (\$14.712-\$17.555/hr).

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Motion Carried

2017-163 **APPROVE THE REINSTATEMENT OF THE CAPTAIN POSITION C01001 AT A SALARY RANGE OF SC-00055 (\$35.51-\$38.83/HR) OR SC-00050 (\$34.81-\$38.07/HR) DEPENDING ON THE EDUCATION LEVEL OF THE INCUMBENT AND UPON THE FILLING OF THE POSITION APPROVE THE UNFUNDING OF THE CORRESPONDING LIEUTENANT POSITION THAT BECOMES VACANT**

WM17/04-50

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Hughes, to approve the reinstatement of the Captain position C01001 at a salary range of SC-00055 (\$35.51-\$38.83/hr) or SC-00050 (\$34.81-\$38.07/hr) depending on the education level of the incumbent and upon the filling of the position approve the unfunding of the corresponding Lieutenant position that becomes vacant.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Motion Carried

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

2017-164 **REAPPOINT MARVIN NASH TO THE JURY BOARD WITH A TERM BEGINNING MAY 1, 2017 THROUGH APRIL 30, 2023**

The Chairman recommends, moved by Commissioner Engle, seconded by Commissioner Nash, to reappoint Marvin Nash to the Jury Board with the term beginning May 1, 2017 through April 30, 2023.

Voice vote

Motion Carried

2017-165 **RE-APPOINT CHERYL NATTE TO THE HEALTHWEST BOARD WITH THE TERM BEGINNING APRIL 1, 2017 THROUGH MARCH 31, 2020**

The Chairman recommends, moved by Commissioner Mahoney, seconded by Commissioner Hughes, to re-appoint Cheryl Natte to the HealthWest Board with the term beginning April 1, 2017 through March 31, 2020.

Voice vote

Motion Carried

Chairman Cross invited everyone to attend the Child Abuse Prevention Ceremony to be held on Thursday, April 27th - 11:00 a.m. - HOJ Center Lawn.

Chairman Cross also invited everyone to the National Day of Prayer Rally being held on Thursday, May 4th - Noon - Jail Patio - Terrace & Walton Streets, where the bell is located.

Commissioner Scolnik stated that he had attended a meeting regarding Business Resource Connect. Issues included topics on training and entrepreneurs, among others. Companies coming to this area cannot find workers. Commissioner Scolnik states that we need to take people who are not working and help them get up to speed. Commissioner Cross agreed, but asked where we go from here. Commissioner Engle said that workers must want to conform. Commissioner Mahoney said that lots of training is already going on in the area. Workers must be able to pass drug testing.

Commissioner Nash said that there is also an economic piece regarding the training of workers. Also, people have to want to get retrained. Commissioner Mahoney said the funding piece is a concern because as unemployment goes down so do the training funds. The workforce has to be there to help businesses thrive.

Commissioner Engle stated that he attended a retreat for the Lakeshore Museum Center. They discussed how to stay relevant with the community and discussions will continue.

Commissioner Engle said that the state is willing to work with the Fairgrounds on campsites.

ADMINISTRATOR'S REPORT

- A. County Administrator Eisenbarth gave an update on the Emergency Management Services Director Position. They have been going through the interviews and he appreciated the help from Commissioners Hughes and Engle with the phone interviews. Commissioner Engel stated that he was impressed with the applicants who have come from all over, including Alaska. This means that Muskegon is becoming a place to be.
- B. County Administrator Eisenbarth also gave an update of the Executive Assistant to the County Administrator Position. An offer has been made and they are waiting on a response.
- C. Employee County Picnic Update was given by County Administrator Eisenbarth. The picnic will be held on Saturday, August 5 at the Muskegon County Fairgrounds.

OLD BUSINESS

There was no old business to come before the Board.

NEW BUSINESS

2017-166 Moved by Commissioners Wilkins, seconded by Commissioner Mahoney to adopt a resolution for Pathfinder, which is celebrating its 20th Anniversary. Pathfinder provides various after school programs.

Voice vote.

Motion Carried

PUBLIC COMMENT

Brandon Sinclair introduced himself. He was recently hired by Attorney General Bill Schuette. Mr. Sinclair will be covering this area and all the way down to Indiana. His email is sinclairb@mich.gov.

Sheriff Poulin thanked the Board for their support on the Sheriff Department agenda items.

Sheriff Poulin reminded everyone that on Saturday, April 29, from 9:00 a.m. to 1:00 p.m. at the Norton Shores Fire Station on Pontaluna Road that the Sheriff Department will be hosting their medical waste disposal program. Sheriff Poulin will send a flyer out to all of the Commissioners. (See attached.)

2017-167 **MOVED BY COMMISSIONER SNIDER, SECONDED BY COMMISSIONER NASH, TO ADJOURN**

Voice vote.


Motion Carried

Meeting adjourned at 3:56 p.m.

Nancy A. Waters, County Clerk

NAW/mlw

Approved at the Full Board Meeting on Tuesday, May 9, 2017



Muskegon Area
**Medication
Disposal Program**

In coordination with the National DEA Take Back Program

MEDICATION & SHARPS COLLECTION

//////////////////// **FREE** //////////////////////

Drop off your unused or expired medications for proper disposal. Properly disposing of your unused medications, both over-the-counter and prescription, reduces risk of accidental poisoning, environmental contamination, and misuse. Mark out patient information prior to drop off.

Sharps will be accepted in appropriate containers.

**Saturday, April 29, 2017
9 a.m. to 1 p.m.
Norton Shores Fire Department**

1100 E. PONTALUNA ROAD | MUSKEGON, MI 49444

To learn more, visit us at www.mamdp.com or call Laura Fitzpatrick at 231-672-3201. A daily medication take-back program is available, with locations listed on our website.

Become a fan and join the conversation on Facebook.

COALITION MEMBERS:

*Affinia Health Network
City of Muskegon Police
Department
Health Project
Mercy Health and
Mercy Health Pharmacy
Muskegon County Public
Works – HHW Program
Muskegon County
Sheriff's Office*

COMMUNITY PARTNERS:

*CALL 2-1-1
City of Muskegon
City of Norton Shores
Coalition for a Drug Free
Muskegon County
MDCH – Lakeshore
Regional Partners
Muskegon County
Muskegon Fire Department
Norton Shores Fire
Department
Norton Shores Police
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Public Health –
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