

**Muskegon County
Board of Commissioners**
*Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442*

*Benjamin E. Cross, Chairman
Marvin Engle
Gary Foster
Susie Hughes
Kenneth Mahoney*

*Charles Nash, Vice Chair
Robert Scolnik
I. John Snider II
Rillastine R. Wilkins*

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Full Board Meeting

Thursday, April 11, 2017
3:30 p.m.

Chair Benjamin E. Cross, Presiding

The Full Board of Commissioners meeting was called to order by Chairman Cross. The Invocation was given by Pastor Wally Reams, of Central Assembly of God Church at 896 Home Street, Muskegon, MI 49442. The Pledge of Allegiance was led by Commissioner Hughes and recited in unison.

Roll Call

Present: Benjamin E. Cross, Marvin Engle, Gary Foster, Susie Hughes,
Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II,
Rillastine R. Wilkins

Also Present: Mark Eisenbarth, County Administrator
Nancy A. Waters, County Clerk
Jeanne Pezet, Administrative Secretary
Doug Hughes, Corporate Counsel

2017-126 **APPROVAL OF THE AGENDA WITH ADDITION OF PROCLAMATION FOR VOLUNTEER GROUPS AND CHILD ABUSE COUNCIL TO BE ADDED UNDER PRESENTATIONS**

Moved by Commissioner Hughes, seconded by Commissioner Wilkins, to approve the agenda with addition of Proclamation for Volunteer groups and Child Abuse Council to be added under Presentations.

Voice vote

Motion Carried

2017-127 **APPROVE THE CLOSED SESSION MINUTES OF FEBRUARY 28, 2017 AND THE MINUTES OF FULL BOARD MEETING OF MARCH 23, 2017**

Moved by Commissioner Hughes, seconded by Commissioner Wilkins, to approve the Closed Session minutes of February 28, 2017 and the minutes of Full Board Meeting of March 23, 2017.

Voice vote

Motion Carried

PUBLIC COMMENT (on an agenda item)

There was no public comment on an agenda item.

PRESENTATIONS

2017-128 **APPROVE A PROCLAMATION FOR MUSKEGON COUNTY VOLUNTEER WEEK APRIL 23 – 29, 2017 AND RECOGNITION DAY APRIL 27TH, 2017 FOR NATIONAL SERVICE**

Moved by Commissioner Wilkins, seconded by Commissioner Hughes, to approve a Proclamation for Muskegon County Volunteer Week April 23 – 29, 2017 and Recognition Day April 27th for National Service. (See attached Proclamation)

Voice vote

Motion Carried

Commissioner Mahoney presented a Proclamation of Recognition to the various members present from Senior Corps-Retired & Senior Volunteer Program (RSVP), Foster Grandparents and Senior Companions. Various team leaders provided a summary of services provided.

Volunteer groups were represented by: Beth Shiel with Catholic Charities West Michigan, Director of the Senior Corp Volunteers; Monica Banks, Community Health Coordinator through Trinity Health from AmeriCorps; Cory Watson, My Brother's Keeper Liaison with AmeriCorps Vista; Kristina Coby, Community Engagement Director at United Way with Youth Day of Caring; KP Pelleran, United Way Michigan Education Corp/Reading Corp.; Arisha Coffee, AmeriCorps Vista Leader with Community Encompass; Hilary Roman, Coalition for Community Development in Muskegon Heights School District; LaTonya Beene of United Way. Ms. Beene also invited everyone to the United Way National Service gathering at 31 East Clay on Thursday, April 13th at Noon.

Commissioner Wilkins Commended the Foster Grandparents for doing a great job.

2017-129 **APPROVE A PROCLAMATION BY THE MUSKEGON COUNTY COMMISSION TO RECOGNIZE APRIL 2017 AS CHILD ABUSE AND NEGLECT PREVENTION MONTH.**

Moved by Commissioner Scolnik, seconded by Commissioner Snider, to approve a Proclamation by the Muskegon County Commission to recognize April 2017 as Child Abuse and Neglect Prevention Month. (See attached Proclamation)

Voice vote

Motion Carried

Commissioner Scolnik presented the Proclamation to Kayleen Gee, Child Abuse Council Director. Ms. Gee thanked Commissioners and noted that April is National Child Abuse Prevention Month, and there are 1,230 ribbons planted near the entrance to the Michael E. Kobza Hall of Justice representing the 1,230 victims of child abuse and neglect affecting our community. Ms. Gee also invited everyone to attend the rally on Thursday, April 27th at 11 a.m. in the Michael E. Kobza Hall of Justice near the ribbons.

MUSKEGON COMMUNITY RUN

Sheriff Michael Poulin introduced Mr. Scott Smith, Mr. John Fredrick & Lt. Shane Brown who have been helping with the Sheriff's office with the Motor Unit but it is more than that with the work they do within the community. Lt. Shane Brown explained that the Sheriff's Motor Unit is largely funded through community donations and when Mr. Smith and Mr. Fredrick, members of a local motorcycle group, learned about the situation they stepped up making personal contributions and to put together the Muskegon County Community Run to help sustain the Motor Unit. Muskegon County Sheriff would like to recognize Mr. Scott Smith and Mr. John Fredrick for their service and efforts raising funds for the Sheriff Motor Unit and No More Sidelines. The Muskegon County Sheriff, Michael J. Poulin hereby commends Mr. John Fredrick and Mr. Scott Smith and bestows on them the Muskegon County Sheriff's Office Citizen Commendation Award. Lt. Brown noted that, in four weeks, they raised \$1,244 to help fund the program and an equal match to No More Sidelines.

Mr. Fredrick and Mr. Smith thanked Sheriff Poulin and the Sheriff's Department. Mr. Smith indicated that they are honored and are committed to funding the Sheriff's Motor Unit. Mr. Fredrick noted their next event is scheduled for June 24th and will be bigger and better and is free to the public.

MUSKEGON COUNTY VICTIM SERVICES UNIT

Sheriff Poulin announced the celebration of the effort and long career of one of the members of the Victims Services Unit. Lt. Shane Brown presented Mrs. Ruth Beebe-Neal, who has been serving diligently as President of the Victims Service Unit for 21 years, with the Muskegon County Sheriff's Office Citizen Commendation Award. Lt Brown also presented a plaque in recognition of her 21 years of service.

Ms. Neal thanked the Sheriff's Department for their support for the Victims Service Unit. She also thanked her family and everyone that has supported her in this service.

MUSKEGON COUNTY GENEALOGICAL SOCIETY – MAY AS CEMETERY AWARENESS MONTH

Thomas VanBruggen, GIS Administrator for Muskegon County Information Technology, technical support for the program, introduced Bill Hanson, Board Member of the Muskegon County Genealogical Society. Mr. Hanson noted the Society is celebrating its 45th year. Mr. Hanson also noted that the Society is working on a project to create interactive maps of County Cemeteries with GPS coordinated maps including photographs of headstones and historical documents where available and to designate military veterans along with their branch of service and if they fought in a military conflict.

Commissioner Wilkins asked if this information should be taken to the Commissioner's municipalities. Mr. Hanson stated they have currently gone to each municipality in Muskegon County but cannot work with all at the same time, if they do not believe they have been contacted, please do have them contact the Muskegon County Genealogical Society at 1972mcqs@gmail.com.

Commissioner Scolnik asked, of the 50 cemeteries in Muskegon County, how many are not being used or maintained. Mr. Hanson indicated there are about 12 that are historic and not being used and about 12 that are privately owned and the rest are municipal and being used.

Commissioner Hughes noted she had a list of those buried at Shady Rest, the County Cemetery and would provide a copy to the Muskegon County Genealogical Society.

2017-130 **DESIGNATE MAY AS CEMETERY AWARENESS MONTH**

Moved by Commissioner Engle, seconded by Commissioner Hughes, to designate May as Cemetery Awareness Month. (See attached Resolution)

Voice vote

Motion Carried

COMMITTEE/BOARD REPORTS

2017-131 **AWARD A CONTRACT WITH RICHARD ROSENBERG AS A SURVEILLANCE OFFICER FOR THE 60TH DISTRICT COURT SOBRIETY COURT AND AUTHORIZE THE CHAIRMAN OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS TO SIGN THE CONTRACT**

CPS17/04-11

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Mahoney, to award a contract with Richard Rosenberg as a Surveillance Officer for the 60th District Court Sobriety Court and authorize the Chairman of the Muskegon County Board of Commissioners to sign the contract.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Motion Carried

2017-132 **ADD THE NEW JOB CLASSIFICATION OF SENIOR ATTORNEY MAGISTRATE (NX-00363 - \$30.58 - \$38.70/HR) AND ADJUST THE PAY SCALE FOR THE CURRENT ATTORNEY MAGISTRATE (FROM NX-00340 - \$29.82 - \$37.74) TO (NX-00325 - \$28.86 - \$36.52/HR) RESULTING IN A BUDGET SAVINGS FOR THE 60TH DISTRICT COURT; ALL CHANGES TO BE EFFECTIVE MAY 1, 2017**

CPS17/04-12

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Mahoney, to add the new job classification of Senior Attorney Magistrate (NX-00363 - \$30.58 - \$38.70/hr) and adjust the pay scale for the current Attorney Magistrate (from NX-00340 - \$29.82 - \$37.74) to (NX-00325 - \$28.86 - \$36.52/hr) resulting in a budget savings for the 60th District Court; all changes to be effective May 1, 2017.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Motion Carried

2017-133 **AUTHORIZE THE CIRCUIT COURT/FAMILY COURT TO ENTER INTO AN AGREEMENT WITH THE MUSKEGON COUNTY YMCA TO PROVIDE SUMMER EVENING RECREATIONAL PROGRAMMING FOR YOUTH INVOLVED WITH THE JUVENILE DIVISION AND AUTHORIZE THE BOARD CHAIR TO SIGN**

CPS17/04 - 13

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Mahoney, to authorize the Circuit Court/Family Court to enter into an agreement with the Muskegon County YMCA to provide summer evening recreational programming for youth involved with the Juvenile Division and authorize the Board Chair to sign.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Motion Carried

2017-134 **ACCEPT THE PROCEDURAL JUSTICE ALTERNATIVES TO CONTEMPT (PJAC) COOPERATIVE GRANT AWARD FOR THE PROCEDURAL ACTION TO SELF-SUFFICIENCY (PASS) PROGRAM IN THE AMOUNT OF \$200,000.00 PER YEAR THROUGH FY2021, AND AUTHORIZE THE BOARD CHAIR TO SIGN THE PJAC PASS AGREEMENTS**

CPS17/04-14

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Mahoney, to accept the Procedural Justice Alternatives to Contempt (PJAC) Cooperative Grant award for the Procedural Action to Self-Sufficiency (PASS) program in the amount of \$200,000.00 per year through FY2021, and authorize the Board Chair to sign the PJAC PASS agreements.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Motion Carried

2017-135 **AUTHORIZE THE CHAIR TO SIGN THE FIRST AMENDMENT TO AGREEMENT FOR THE PROVISION OF MEDICAL AND EMERGENCY DENTAL CARE SERVICES FOR THE MUSKEGON COUNTY JUVENILE TRANSITION CENTER**

CPS17/04-15

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Mahoney, to authorize the Chair to sign the First Amendment to Agreement for the Provision of Medical and Emergency Dental Care Services for the Muskegon County Juvenile Transition Center.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Motion Carried

2017-136 **APPROVE ITEMIZED POSITION CHANGES WITHIN FAMILY COURT**
CPS17/04-16

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Mahoney, to approve the following position changes within Family Court:

- Reclassification of X01301 Accountant I (NX130, \$18.095-\$22.778/hr) to an Administrative Analyst (NX220, \$21.763- \$27.425/hr
- Salary Adjustment of X37601 Family Division Supervisor (NX260, \$22.778-\$28.751/hr) to the NX280 (\$23.871-\$30.12/hr) pay scale
- Reclassification of X08002 Assistant Prosecutor I (NX288, \$23.518-\$31.338/hr) to FOC Enforcement Attorney (NX340, \$29.823-\$37.74/hr),
- Funding Transfer of X15401 Clinical Supervisor (Former: 2150-0142, 50%, 2920-0152- 50%, New: 2920-0152, 100%)
- Funding Transfer of N14201 Child Support Investigator (26 hours) (Former: 2150-0167, 100%, New: 2150-0142, 100%)
- Position Reclassification of G72001 Secretary FT (GU138, \$11.81-\$16.56/hr) (Position # G72001) and the entire classification of Court Support Specialists (GU138, \$11.81-\$16.56/hr) (Position #s G27701-G27710 and G27712-G27716) to Court Services Specialists (GU170, \$12.57-\$18.10/hr)
- Salary Adjustment of Court Services Specialists from GU170 (\$12.57-\$18.10/hr) to GU173 (\$13.17-\$18.82/hr)
- Move incumbent in Clinical Supervisor position X17901 to Family Counselor position X37002
- Delete the vacant Clinical Supervisor position X17901 (NX250, \$22.675-\$28.603/hr)
- Add one Clerk Bailiff hourly position (NO170, \$15.982-\$19.788/hr)
- Add one Circuit Court Legal and Scheduling Secretary (NO200, \$16.501-\$21.763/hr) hourly position

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Motion Carried

2017-137 **APPROVE THE ONE-YEAR AGREEMENT FOR THE PARTNERSHIP IN NEIGHBORHOOD SAFETY PROGRAM BETWEEN EGELSTON TOWNSHIP, THE MUSKEGON COUNTY SHERIFF AND THE BOARD OF COMMISSIONERS WITH THE COUNTY'S SHARE OF THE COST BEING 50% OR \$71,946.81, AUTHORIZE THE BOARD CHAIR AND SHERIFF TO SIGN THE DOCUMENT AND AMEND THE BUDGET ACCORDINGLY**

CPS17/04-17

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Mahoney, to approve the one-year agreement for the Partnership in Neighborhood Safety Program between Egelston Township, the Muskegon County Sheriff and the Board of Commissioners with the County's share of the cost being 50% or \$71,946.81, authorize the Board Chair and Sheriff to sign the document and amend the budget accordingly.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Motion Carried

2017-138 **APPROVE THE ONE-YEAR EXTENSION OF THE AGREEMENT FOR PARTNERSHIP IN NEIGHBORHOOD SAFETY PROGRAM BETWEEN FRUITLAND TOWNSHIP, THE MUSKEGON COUNTY SHERIFF AND THE BOARD OF COMMISSIONERS WITH THE COUNTY'S SHARE OF THE COST BEING 50% OR \$64,511.37 AND AUTHORIZE THE BOARD CHAIR AND SHERIFF TO SIGN THE DOCUMENT**

CPS17/04-18

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Mahoney, to approve the one-year extension of the agreement for Partnership in Neighborhood Safety Program between Fruitland Township, the Muskegon County Sheriff and the Board of Commissioners with the County's share of the cost being 50% or \$64,511.37 and authorize the Board Chair and Sheriff to sign the document.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Motion Carried

2017-139 **APPROVE THE ONE-YEAR EXTENSION OF THE AGREEMENT FOR THE PARTNERSHIP IN NEIGHBORHOOD SAFETY PROGRAM BETWEEN LAKETON TOWNSHIP, THE MUSKEGON COUNTY SHERIFF AND THE BOARD OF COMMISSIONERS WITH THE COUNTY'S SHARE OF THE COST BEING 50% OR \$54,998.28 AND AUTHORIZE THE BOARD CHAIR AND SHERIFF TO SIGN THE DOCUMENT**

CPS17/04-19

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Mahoney, to approve the one-year extension of the agreement for the Partnership in Neighborhood Safety Program between Laketon Township, the Muskegon County Sheriff and the Board of Commissioners with the County's share of the cost being 50% or \$54,998.28 and authorize the Board Chair and Sheriff to sign the document.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Motion Carried

2017-140 **AUTHORIZE THE SHERIFF'S OFFICE TO LEASE THREE (3) FULLY EQUIPPED FORD 4WD INTERCEPTOR SUV'S WITH ALL EQUIPMENT AND LETTERING THROUGH THE BOARD APPROVED SHERIFF VEHICLE MAINTENANCE PROVIDER WITH THE VEHICLES TO BE USED BY THE PARTNERSHIP IN NEIGHBORHOOD SAFETY PROGRAM. FURTHER AUTHORIZE THE SHERIFF'S OFFICE TO LEASE THESE POLICE INTERCEPTORS FROM FORD MOTOR CREDIT FOR A TERM OF FIVE (5) YEARS WITH A \$1.00 BUYOUT AT THE TERMINATION OF THE LEASE AND TO AMEND THE BUDGET ACCORDINGLY**

CPS17/04-20

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Mahoney, to authorize the Sheriff's Office to lease three (3) fully equipped Ford 4WD Interceptor SUV's with all equipment and lettering through the Board approved Sheriff vehicle maintenance provider with the vehicles to be used by the Partnership in Neighborhood Safety program. Further authorize the Sheriff's Office to lease these police interceptors from Ford Motor Credit for a term of five (5) years with a \$1.00 buyout at the termination of the lease and to amend the budget accordingly.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Motion Carried

2017-141 **AUTHORIZE PUBLIC HEALTH TO PARTICIPATE IN THE WIC PROJECT FRESH PROGRAM AS THE STATE AUTHORIZED WIC MARKET MASTER, TO ENTER INTO INDIVIDUAL AGREEMENTS WITH EACH OF THE APPROXIMATELY 25 LOCAL FARMERS AND TO REIMBURSE THE PARTICIPATING FARMERS FOR PROJECT FRESH COUPONS REDEEMED FOR FRESH FRUITS AND VEGETABLES SOLD TO ELIGIBLE WIC PROGRAM PARTICIPANTS; FURTHER AUTHORIZE THE PUBLIC HEALTH DIRECTOR TO SIGN THE AGREEMENTS BETWEEN WIC MARKET MASTER AND FARMER AND WIC MARKET MASTER MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES, WITH NO CHANGE IN THE GENERAL FUND APPROPRIATION**

HS17/04-10

The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Nash, to authorize Public Health to participate in the WIC Project FRESH Program as the state authorized WIC Market Master, to enter into individual agreements with each of the approximately 25 local farmers and to reimburse the participating farmers for Project FRESH coupons redeemed for fresh fruits and vegetables sold to eligible WIC program participants; further authorize the Public Health Director to sign the Agreements between WIC Market Master and Farmer and WIC Market Master Michigan Department of Health and Human Services, with no change in the general fund appropriation.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Motion Carried

2017-142 **AUTHORIZE THE COUNTY PURCHASING DEPARTMENT TO REQUEST PROPOSALS FROM QUALIFIED INDIVIDUALS, BUSINESSES, AND ORGANIZATIONS FOR SENIOR MILLAGE GRANTS ADMINISTRATION SERVICES USING THE PROPOSAL SPECIFICATIONS AS RECOMMENDED BY THE SENIOR ACTIVITIES COMMITTEE**

HS17/04-11

The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Nash, to authorize the County Purchasing Department to request proposals from qualified individuals, businesses, and organizations for senior millage grants administration services using the proposal specifications as recommended by the Senior Activities Committee.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Motion Carried

2017-143 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF \$9,153,318.81 COVERING THE PERIOD OF MARCH 3, 2017, THROUGH MARCH 23, 2017, FOR CHECKS AND FEBRUARY 1, 2017 THROUGH FEBRUARY 28, 2017 FOR P-CARDS, AS PRESENTED BY THE COUNTY CLERK**

WM17/04-37

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Snider, to approve payment of the accounts payable of \$9,153,318.81 covering the period of March 3, 2017, through March 23, 2017, for checks and February 1, 2017 through February 28, 2017 for P-Cards, as presented by the County Clerk.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Motion Carried

2017-144 **APPROVE THE LISTING OF VENDOR AND CONTRACTOR RELATIONSHIPS ON THE ATTACHED LISTING FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2017**

WM17/04-38

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Snider, to approve the listing of vendor and contractor relationships on the attached listing for the fiscal year ending September 30, 2017.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Motion Carried

2017-145 **APPROVE REVISIONS TO THE COUNTY OF MUSKEGON'S FREEDOM OF INFORMATION ACT POLICY & PROCEDURE AS OUTLINED IN THE POLICY DATED REVISED EDITION APRIL, 2017**

WM17/04-39

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Snider, to approve revisions to the County of Muskegon's Freedom of Information Act Policy & Procedure as outlined in the Policy dated Revised Edition April, 2017.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Motion Carried

2017-146 **APPROVE THE MUSKEGON COUNTY FISCAL YEAR 2016 DEFICIT ELIMINATION PLAN FOR THE EMERGENCY SERVICES FUND AS OUTLINED IN THE ATTACHED RESOLUTION AND AUTHORIZE SUBMITTING THE PLAN AND RESOLUTION TO THE STATE OF MICHIGAN TREASURY DEPARTMENT**

WM17/04-40

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Snider, to approve the Muskegon County Fiscal Year 2016 deficit elimination plan for the Emergency Services Fund as outlined in the attached resolution and authorize submitting the plan and resolution to the State of Michigan Treasury Department.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Motion Carried

2017-147 **AUTHORIZE THE RESTORATION OF THE VACANT HOURLY ASSESSMENT ADMINISTRATION CLERK, G09302, WITH THE SALARY GRADE OF GU-00070, STEP 1 (\$12.01 - \$14.66/HR), 24 HRS PER WEEK, TO BE FUNDED BY 100% GENERAL FUND**

WM17/04-41

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Snider, to authorize the restoration of the vacant hourly Assessment Administration Clerk, G09302, with the salary grade of GU-00070, Step 1 (\$12.01 - \$14.66/hr), 24 hrs per week, to be funded by 100% General Fund.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Motion Carried

2017-148 **APPROVE ENTERING INTO AN AGREEMENT WITH BLUE CROSS BLUE SHIELD AND PART D ADVISORS TO COMPLETE THE RETIREE DRUG SUBSIDY (RDS) RE-OPENING PROCESS FOR OCTOBER 2011 THROUGH OCTOBER 2014 APPLICATIONS FOR 30% OF THE ADDITIONAL SUBSIDY DOLLARS RECEIVED**

WM17/04-42

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Snider, to approve entering into an agreement with Blue Cross Blue Shield and Part D Advisors to complete the Retiree Drug Subsidy (RDS) re-opening process for October 2011 through October 2014 applications for 30% of the additional subsidy dollars received.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Motion Carried

2017-149 **AUTHORIZE A ONE (1) YEAR CONTRACT EXTENSION WITH ARTHUR J. GALLAGHER, O EXPIRE ON APRIL 30, 2018, WITH COMPENSATION SOLELY FROM BENEFIT VENDOR'S STANDARD COMMISSIONS**

WM17/04-43

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Snider, to authorize a one (1) year contract extension with Arthur J. Gallagher, o expire on April 30, 2018, with compensation solely from benefit vendor's standard commissions.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Motion Carried

2017-150 **AUTHORIZE STAFF TO ISSUE A REQUEST FOR PROPOSALS FOR ELEVATOR INSPECTION AND MAINTENANCE SERVICES**

WM17/04-44

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Snider, to authorize staff to issue a request for proposals for elevator inspection and maintenance services.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Motion Carried

2017-151 **ACCEPT THE FUNDING IN THE AMOUNT OF UP TO \$24,000.00 FROM THE MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY TO COVER THE TIRE COLLECTION EXPENSES AND FURTHER AUTHORIZE THE CHAIR OF THE BOARD OF COMMISSIONERS TO SIGN THE GRANT AGREEMENT**

WM17/04-45

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Snider, to accept the funding in the amount of up to \$24,000.00 from the Michigan Department of Environmental Quality to cover the tire collection expenses and further authorize the Chair of the Board of Commissioners to sign the grant agreement.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Motion Carried

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

Chairman Cross invited everyone to attend the Child Abuse Prevention Ceremony to be held on Thursday, April 27th - 11:00 a.m. - HOJ Center Lawn.

Chairman Cross also encouraged everyone to come out to the Muskegon County Recycle Event on Saturday, April 22nd - 9 a.m. - 1 p.m. - 1350 E. Keating. (See attached flyer)

ADMINISTRATOR'S REPORT

Administrator Eisenbarth provided an updated on the Emergency Management Services Director Position, stating there were 18 applicants that passed the screening and will be scheduling interviews with the Sheriff and someone from the State to get the best candidate.

Chairman Cross asked if we have our emergency plan submitted to Region 6. Sheriff Poulin answered that it would have been turned over to them and we haven't missed a target date.

Administrator Eisenbarth noted that the Executive Assistant to the County Administrator Position posting closed last week and testing is taking place this week and expect to see a list of applicants early next week and will schedule interviews.

OLD BUSINESS

There was no old business to come before the Board.

NEW BUSINESS

There was no new business to come before the Board.

PUBLIC COMMENT

Jay VandeVoorde, addressed the Board, reminding them that he also visited last year with information about the Muskegon Lumberjacks reading program promoting literacy. Mr. VandeVoorde distributed a brochure on the program results from last year and the plan for this year. Mr. VandeVoorde noted the owner of the Lumberjacks, Dan Isreal, has a charitable foundation of which Commissioner Snider is the President.

Commissioner Snider commended Jay on service to Community.

Commissioner Wilkins asked about involvement with Muskegon Heights School.

Mr. VandeVoorde noted this year Muskegon Heights did not sign up.

Commissioner Mahoney expressed how impressed he was with the number volunteers that give of their resources without any reimbursement except a "thanks" from us.

Chairman Cross recognized Sheriff Poulin, Under-Sheriff Ken Sanford, and 92nd State Representative Sabo who had been in the audience.

2017-152 **MOVED BY COMMISSIONER HUGHES, SECONDED BY COMMISSIONER
ENGLE, TO ADJOURN**

Voice vote.

Motion Carried

Meeting adjourned at 4:31 p.m.

Nancy A. Waters, County Clerk

NAW/jmp

Approved at the Full Board Meeting on Tuesday, April 25, 2017