

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Terry J. Sabo, Chairman
Marvin Engle
Susie Hughes
Jeff Lohman
Kenneth Mahoney

Benjamin E. Cross, Vice Chair
Charles Nash
Robert Scolnik
Rillastine R. Wilkins

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Regular Meeting

Tuesday, March 10, 2016
4:00 p.m.

Vice Chair Cross, Presiding

The Full Board of Commissioners was called to order by Vice Chair Cross.

The invocation was given by Pastor Casey Arnouts of Grace Assembly of God Church, 2956 Pontaluna Road, Fruitport, MI 49415. The Pledge of Allegiance was led by Commissioner Nash and recited in unison.

Roll Call

Present: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Charles Nash, Kenneth Mahoney, Robert Scolnik

Excused: Rillastine R. Wilkins, Terry J. Sabo

Also Present: Mark Eisenbarth, County Administrator;
Nancy A. Waters, County Clerk;
Jeanne Pezet, Administrative Secretary
Douglas Hughes, Corporate Counsel

2016-84 **APPROVAL OF THE AGENDA**

Moved by Commissioner Nash, seconded by Commissioner Engle, to approve the agenda.

Voice vote

Motion Carried

2016-85 **APPROVE THE REGULAR MEETING MINUTES OF FEBRUARY 23, 2016**

Moved by Commissioner Engle, seconded by Commissioner Hughes, to approve the Regular meeting minutes of February 23, 2016.

Voice vote

Motion Carried

PUBLIC COMMENT (on an agenda item)

There was no public comment on an agenda item.

PRESENTATION: RECOGNITION OF MUSKEGON MUSTANGS NATIONAL CHAMPIONSHIP WIN

Commissioner Lohman presented a resolution of congratulations to Head Coach Brad Haney and the team honoring the Muskegon Mustangs for their win in the National Championship. (Learn more about the Muskegon Mustangs at: <http://www.muskmustangs.com/roster.html>) See attached resolution.

COMMUNICATION

- A. Antrim County Board of Commissioners Resolution: No. 09-2016 - Urges State Lawmakers and Top Officials to Stop Exempting Themselves from Laws that they Enact for Governance of State of Michigan
- B. Antrim County Board of Commissioners Resolution: No. 10-2016 - Support of SB 703
- C. Bay County Board of Commissioners Resolution: No. 2016-59 - Opposition to Section 298 of the Executive Budget Recommendation for 2017
- D. Huron County Board of Commissioners Resolution: No. 2016-31C - Opposition to Section 298 of the Executive Budget Recommendation for 2017
- E. Lake County Board of Commissioners Resolution: No. 1342 - Opposition to House Bill 5232 of 2016 and Senate Bill 0720 of 2016

2016-86 **PREPARE A RESOLUTION OPPOSING SECTION 298 OF THE EXECUTIVE BUDGET RECOMMENDATION FOR 2017**

Moved by Commissioner Mahoney, seconded by Commissioner Nash, to prepare a resolution opposing Section 298 of the Executive Budget Recommendation for 2017. This Section would take money away from the Community Mental Health and transfer it to private entities.

Voice vote

Motion Carried

COMMITTEE/BOARD REPORTS

2016-87 **APPROVE AND SUPPORT THE UTILIZATION OF A THERAPY DOG BY THE PUBLIC DEFENDER'S OFFICE, SPECIFICALLY THE FAMILY DIVISION, TO BENEFIT CHILDREN REPRESENTED BY THE OFFICE**

CPS16/03-04

The Courts and Public Safety Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Lohman, to approve and support the utilization of a therapy dog by the Public Defender's Office, specifically the Family Division, to benefit children represented by the office.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik

No: None

Excused: Rillastine R. Wilkins, Terry J. Sabo

Motion Carried

2016-88 **AUTHORIZE THE SHERIFF'S OFFICE TO APPLY FOR THE 2016 CALENDAR YEAR MARINE SAFETY GRANT IN THE AMOUNT OF \$155,363.00 FOR PERSONNEL AND OPERATING COSTS WITH A 25% LOCAL MATCH REQUIREMENT**

CPS16/03-05

The Courts and Public Safety Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Lohman, to authorize the Sheriff's Office to apply for the 2016 calendar year Marine Safety grant in the amount of \$155,363.00 for personnel and operating costs with a 25% local match requirement.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik

No: None

Excused: Rillastine R. Wilkins, Terry J. Sabo

Motion Carried

2016-89 **ALLOW THE SHERIFF'S OFFICE TO PRICE, ACCEPT OFFERS AND PURCHASE FROM SUPPLIERS, FORTY-FOUR (44) CORRECTIONAL ARMOR VESTS AT AN ANTICIPATED AMOUNT NOT TO EXCEED \$28,000.00**

CPS16/03-06

The Courts and Public Safety Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Lohman, to allow the Sheriff's Office to price, accept offers and purchase from suppliers, forty-four (44) Correctional Armor Vests at an anticipated amount not to exceed \$28,000.00.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik

No: None

Excused: Rillastine R. Wilkins, Terry J. Sabo

Motion Carried

2016-90 **AUTHORIZE BROOKHAVEN TO CONDUCT THE COMPETITIVE BID PROCESS FOR PHARMACY SERVICES**

HS16/03-02

The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Lohman, to authorize Brookhaven to conduct the competitive bid process for Pharmacy services.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik

No: None

Excused: Rillastine R. Wilkins, Terry J. Sabo

Motion Carried

2016-91 **AUTHORIZE PUBLIC HEALTH TO AMEND ITS FY16 BUDGETED REVENUE FROM LAKESHORE REGIONAL PARTNERS TO \$414,917 AND FURTHER AUTHORIZE THE BOARD CHAIR AND PUBLIC HEALTH DIRECTOR TO SIGN THE CONTRACT**

HS16/03-03

The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Lohman, to authorize Public Health to amend its FY16 budgeted revenue from Lakeshore Regional Partners to \$414,917 and further authorize the Board Chair and Public Health Director to sign the contract.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik

No: None

Excused: Rillastine R. Wilkins, Terry J. Sabo

Motion Carried

2016-92 **AUTHORIZE PUBLIC HEALTH TO PARTICIPATE IN THE WIC PROJECT FRESH PROGRAM AS THE STATE AUTHORIZED WIC MARKET MASTER, TO ENTER INTO INDIVIDUAL AGREEMENTS WITH EACH OF THE APPROXIMATELY 25 LOCAL FARMERS AND TO REIMBURSE THE PARTICIPATING FARMERS FOR PROJECT FRESH COUPONS REDEEMED FOR FRESH FRUITS AND VEGETABLES SOLD TO ELIGIBLE WIC PROGRAM PARTICIPANTS; FURTHER AUTHORIZE THE PUBLIC HEALTH DIRECTOR TO SIGN THE AGREEMENTS BETWEEN WIC MARKET MASTER AND FARMER AND WIC MARKET MASTER MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES, WITH NO CHANGE IN THE GENERAL FUND APPROPRIATION**

HS16/03-04

The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Lohman, to authorize Public Health to participate in the WIC Project FRESH Program as the state authorized WIC Market Master, to enter into individual agreements with each of the approximately 25 local farmers and to reimburse the participating farmers for Project FRESH coupons redeemed for fresh fruits and vegetables sold to eligible WIC program participants; further authorize the Public Health Director to sign the Agreements between WIC Market Master and Farmer and WIC Market Master Michigan Department of Health and Human Services, with no change in the general fund appropriation.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik

No: None

Excused: Rillastine R. Wilkins, Terry J. Sabo

Motion Carried

2016-93 **AUTHORIZE THE PUBLIC HEALTH DIRECTOR TO SIGN THE AMENDED AGREEMENT WITH MDEQ TO INCREASE FUNDING FOR GREAT LAKES BEACH MONITORING TO \$62,976.07, WITH NO EFFECT TO COUNTY GENERAL FUND**

HS16/03-05

The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Lohman, to authorize the Public Health Director to sign the amended agreement with MDEQ to increase funding for Great Lakes Beach Monitoring to \$62,976.07, with no effect to County general fund.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik

No: None

Excused: Rillastine R. Wilkins, Terry J. Sabo

Motion Carried

2016-94 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF \$9,634,532.98 COVERING THE PERIOD OF FEBRUARY 5, 2016 THROUGH FEBRUARY 18, 2016, AS PRESENTED BY THE COUNTY CLERK**

WM16/03-32

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to approve payment of the accounts payable of \$9,634,532.98 covering the period of February 5, 2016 through February 18, 2016, as presented by the County Clerk.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik

No: None

Excused: Rillastine R. Wilkins, Terry J. Sabo

Motion Carried

2016-95 **AUTHORIZE STAFF TO ISSUE REQUESTS FOR PROPOSALS FOR COMMERCIAL REAL ESTATE BROKER SERVICES FOR THE COUNTY OF MUSKEGON/ADMINISTRATION**

WM16/03-33

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to authorize staff to issue requests for proposals for Commercial Real Estate Broker Services for the County of Muskegon/Administration.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik

No: None

Excused: Rillastine R. Wilkins, Terry J. Sabo

Motion Carried

2016-96 **APPROVE A LEASE AGREEMENT FOR THE PERIOD APRIL 1, 2016 THROUGH MARCH 31, 2019, BETWEEN THE COUNTY AND CHERRY HEALTH. AUTHORIZE THE BOARD CHAIR TO EXECUTE THE LEASE AGREEMENT AND AMEND THE BUDGET ACCORDINGLY**

WM16/03-34

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to approve a lease agreement for the period April 1, 2016 through March 31, 2019, between the County and Cherry Health, authorize the Board Chair to execute the lease agreement and amend the budget accordingly.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik

No: None

Excused: Rillastine R. Wilkins, Terry J. Sabo

Motion Carried

2016-97 **AWARD THE BID FOR SHREDDING SERVICE TO ALL SHRED SERVICES AT THE RATE OF \$0.15 PER POUND FOR A ONE YEAR CONTRACT WITH OPTION TO RENEW FOR TWO ADDITIONAL ONE YEAR TERMS**

WM16/03-35

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to award the bid for shredding service to All Shred Services at the rate of \$0.15 per pound for a one year contract with option to renew for two additional one year terms.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik

No: None

Excused: Rillastine R. Wilkins, Terry J. Sabo

Motion Carried

2016-98 **AUTHORIZE BRIAN B. HARRIS, MUSKEGON COUNTY SHERIFF DEPUTY, TO PURCHASE TWO (2) MONTHS OF MERS GENERIC SERVICE CREDIT AT A COST OF \$2,719.00 AS PROVIDED BY THE MERS PLAN DOCUMENT AND IN KEEPING WITH THE COUNTY POLICY REGARDING PURCHASE OF GENERIC SERVICE CREDIT WITH 100 PERCENT OF THE TOTAL ACTUARIAL COST BEING PAID BY THE EMPLOYEE**

WM16/03-36

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to authorize Brian B. Harris, Muskegon County Sheriff Deputy, to purchase two (2) months of MERS generic service credit at a cost of \$2,719.00 as provided by the MERS Plan Document and in keeping with the County policy regarding purchase of generic service credit with 100 percent of the total actuarial cost being paid by the employee.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik

No: None

Excused: Rillastine R. Wilkins, Terry J. Sabo

Motion Carried

2016-99 **PROVIDE GEOGRAPHIC INFORMATION SYSTEM (GIS) BASIC LEVEL OF SERVICE TO THE CITY OF NORTH MUSKEGON AND THE VILLAGE OF FRUITPORT AND TO AUTHORIZE THE BOARD CHAIR TO EXECUTE THE INTER-GOVERNMENTAL AGREEMENTS AS PREPARED BY AND TO BE CARRIED OUT BY THE INFORMATION SYSTEMS DEPARTMENT; WHICH WILL GENERATE REVENUES OF \$2,254.90 ANNUALLY**

WM16/03-37

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to provide Geographic Information System (GIS) basic level of service to the City of North Muskegon and the Village of Fruitport and to authorize the Board Chair to execute the Inter-Governmental Agreements as prepared by and to be carried out by the Information Systems department; which will generate revenues of \$2,254.90 annually.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik

No: None

Excused: Rillastine R. Wilkins, Terry J. Sabo

Motion Carried

2016-100 **AUTHORIZE THE COUNTY TREASURER TO FINALIZE AND SIGN THE SUBRECIPIENT AGREEMENT, PROJECT #752317 PROVIDED BY THE COMMISSION FOR TECHNICAL ASSISTANCE REIMBURSEMENT NOT TO EXCEED \$14,500.00**

WM16/03-38

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to authorize the County Treasurer to finalize and sign the Subrecipient Agreement, Project #752317 provided by the Commission for technical assistance reimbursement not to exceed \$14,500.00.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik

No: None

Excused: Rillastine R. Wilkins, Terry J. Sabo

Motion Carried

2016-101 **AUTHORIZE TO REQUEST FOR QUOTES/BIDS LAPTOP COMPUTERS AND AUTHORIZE TO PURCHASE 20 LAPTOP COMPUTERS AND TO AUTHORIZE THE PURCHASE OF 20 ADDITIONAL LAPTOP COMPUTERS FROM THIS QUOTE IF IT IS FOUND THAT THE LAPTOPS INCREASE THE PERFORMANCE OF THE ECM SOFTWARE; AND TO AMEND THE BUDGET ACCORDINGLY**

WM16/03-39

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to authorize to request for quotes/bids laptop computers and authorize to purchase 20 laptop computers and to authorize the purchase of 20 additional laptop computers from this quote if it is found that the laptops increase the performance of the ECM software; and to amend the budget accordingly.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik

No: None

Excused: Rillastine R. Wilkins, Terry J. Sabo

Motion Carried

2016-102 **AUTHORIZE THE IT DEPARTMENT TO PURCHASE THE PURESTORAGE UPGRADE FROM NETECH FOR A COST OF \$246,202 AND AMEND THE BUDGET ACCORDINGLY**

WM16/03-40

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to authorize the IT department to purchase the PureStorage upgrade from Netech for a cost of \$246,202 and amend the budget accordingly.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik

No: None

Excused: Rillastine R. Wilkins, Terry J. Sabo

Motion Carried

2016-103 **AUTHORIZE THE IT DEPARTMENT TO PURCHASE UP TO 650 LICENSES OF UNIDESK SOFTWARE AT A COST NOT TO EXCEED \$75,000.00 AND TO AMEND THE BUDGET ACCORDINGLY**

WM16/03-41

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to authorize the IT department to purchase up to 650 licenses of Unidesk software at a cost not to exceed \$75,000.00 and to amend the budget accordingly.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik

No: None

Excused: Rillastine R. Wilkins, Terry J. Sabo

Motion Carried

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

2016-104 **REAPPOINT BONNIE GONZALEZ AND LORI WELLS AND APPOINT CAMELLA EALOM TO THE HEALTHWEST BOARD (TERM EXPIRATION 03/31/19)**

The Vice Chairman recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to reappoint Bonnie Gonzalez and Lori Wells and appoint Camella Ealom to the HealthWest Board (term expiration 03/31/19)

Voice vote

Motion Carried

2016-105 **APPOINT ROBERT SHAW TO THE PLANNING SLOT OF THE SOLID WASTE PLANNING COMMITTEE (TERM EXPIRATION 12/31/17)**

The Vice Chairman recommends, moved by Commissioner Mahoney, seconded by Commissioner Hughes, to appoint Robert Shaw to the Planning Slot of the Solid Waste Planning Committee (term expiration 12/31/17)

Voice vote

Motion Carried

Commissioner Nash reported on the LCC Committee. He indicated that there is a new auditor and that it has been a couple years and no final decision on how the money from that regional committee should be distributed. Commissioner Nash is requesting that the Muskegon County Board of Commissioners and the County Administrator be making final decisions because Commissioner Nash will no longer be serving as liaison member to the LCC.

2016-106 **SUPPORT THE RECOMMENDATION FROM COMMISSIONER NASH THAT ANY DECISION REGARDING THE LCC COMMITTEE WILL COME FROM THE COUNTY BOARD OF COMMISSIONERS AND/OR THE COUNTY ADMINISTRATOR**

Moved by Commissioner Mahoney, seconded by Commissioner Engle, to support the recommendation from Commissioner Nash that any decision regarding the LCC Committee will come from the County Board of Commissioners and/or the County Administrator.

Voice vote

Motion Carried

ADMINISTRATOR'S REPORT

Administrator Eisenbarth reminded everyone about the upcoming Board Work Session (which is open to the public) will be held:

- Tuesday, March 22nd (following Full Board)
 Juvenile Transition Center Structure

Administrator Eisenbarth noted the Budget Kick-Off will be:

- Thursday, March 24th - 10 AM - 2 PM - MAREC

Administrator Eisenbarth reminded everyone that the St. Patrick's Day Parade is scheduled for this weekend and will line up between 4th and 5th Street and begins at 11 a.m..

Administrator Eisenbarth noted that the second meeting of the Quality of Life discussion will be held tonight at the Norton Shores Public Library.

OLD BUSINESS

Commissioner Hughes noted the Tanglewood Open House is tonight and began at 4 p.m.

NEW BUSINESS

2016-107 **SUPPORT LETTERS TO SENATE AND HOUSE MEMBERS URGING LEADERSHIP TO WORK TOGETHER TO SECURE FULL FUNDING FOR THE PAYMENTS IN LIEU OF TAXES (PILT) PROGRAM IN FY2017**

Moved by Commissioner Nash, seconded by Commissioner Mahoney, to send letters of support to our U.S. Senate and House Members urging their leadership to work together to secure full funding for the Payments in Lieu of Taxes (PILT) program in FY2017.

Voice vote

Motion Carried

PUBLIC COMMENT

There was no public comment.

Meeting adjourned at 4:17 p.m.

Nancy A. Waters, County Clerk

NAW/jmp

Preliminary Minutes
To be approved at the Full Board Meeting on March 22, 2016

County of Muskegon



TRIBUTE

IN RECOGNITION OF Muskegon Mustangs National Championship Win

WHEREAS, the Muskegon Mustangs Minor League Semi Professional Football team has been in existence since 2013, and

WHEREAS, the Muskegon Mustangs is a non-profit organization with players ranging from 18 to 50 years of age; and

WHEREAS, the Muskegon Mustangs consider themselves, one big family with the majority of its players coming right from Muskegon County; they are a "Bond of Brothers" trying to do positive things in Muskegon County while bringing some excitement to their hometown during the summer months; and

WHEREAS, the Muskegon Mustangs are members of the Great Lakes Football League which is a Michigan based league with teams from Traverse City to Saugatuck to Detroit to Flint and in between; and

WHEREAS, since 2013, the Muskegon Mustangs have played in 3 League Championships (winning 2) and 2 National Championships (winning 1); and

WHEREAS, the Muskegon Mustangs were led by coach Brad Haney to finish the 2015 regular season undefeated, with a record of 13-0; and;

WHEREAS, the Muskegon Mustangs, were named the Great Lakes Football League Champions after winning against the Detroit Ravens; and

WHEREAS, as quoted by Coach Haney, "this is what we play for; we play to win the championship in our league and now we're going for a national championship; and

WHEREAS, the Muskegon Mustangs, ranked No. 1 in the league, went on to play in the USA Bowl in Daytona Beach, Florida; and

WHEREAS, the Muskegon Mustangs finished their undefeated season with yet another win earning them the National Championship title; and

THEREFORE BE IT RESOLVED, the Muskegon County Board of Commissioners hereby congratulates the Muskegon Mustangs team, Head Coach Brad Haney, Defensive Coordinator Robert Brown, Assistant Coach Bret Haney and Assistant Coach JeQuante Smith on their undefeated season and 2015 National Championship and wishes them continued success both on the field and off.



Muskegon County Board of Commissioners
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February 23, 2016