

**Muskegon County**  
**Board of Commissioners**  
*Hall of Justice, 990 Terrace, 4<sup>th</sup> Floor*  
*Muskegon, MI 49442*

*Terry J. Sabo, Chairman*  
*Marvin Engle*  
*Susie Hughes*  
*Jeff Lohman*  
*Kenneth Mahoney*

*Benjamin E. Cross, Vice Chair*  
*Charles Nash*  
*Robert Scolnik*  
*Rillastine R. Wilkins*

*Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>*

**Regular Meeting**

Tuesday, March 10, 2015

4:00 p.m.

Chairman Sabo, Presiding

The Full Board of Commissioners was called to order by Chairman Sabo.

The invocation was given by Chairman Sabo followed by a moment of silence for two county employees that this County has lost in the last two weeks that have passed away: Mark Boes, a driver with our Transit Department; and Joe Gabriel, a Detective with the Sheriff's Department. The Pledge of Allegiance was recited in unison.

**Roll Call**

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Jeff Lohman, Terry J. Sabo, Robert Scolnik, Rillastine Wilkins

Excused: Charles Nash

Also Present: Mark E. Eisenbarth, County Administrator,  
Jeanne Pezet, Deputy County Clerk,  
Doug Hughes, Corporate Counsel

2015-93 **APPROVAL OF THE AGENDA**

Moved by Commissioner Cross, seconded by Commissioner Wilkins, to approve the agenda.

Voice vote

**Motion Carried**

2015-94 **APPROVE THE MINUTES OF FEBRUARY 24, 2015**

Moved by Commissioner Mahoney, seconded by Commissioner Lohman, to approve the minutes of February 24, 2015.

Voice vote

**Motion Carried**

**PUBLIC COMMENT (on an agenda item)**

Norm Sweere, 11530 Pond Road, Montague, Brown's Pond Association. Mr. Sweere formally presented petitions that have been signed by two-thirds of the property owners around Brown's Pond to petition for formation of an inland lake district.

The petitions were accepted by Administrator Eisenbarth and it was noted this will also be addressed on today's agenda.

**PRESENTATION**

Mr. Timothy McGuire, Executive Director, Michigan Association of Counties, addressed the Board with updates including:

- Full Revenue Sharing for the first time in over 11 years which is also approved in the 2016 budget;
- PILT Payments (amounting to \$250,000 for Muskegon County) legislation passed;
- Passed legislation to restore collection of fines in criminal cases.

Mr. McGuire also noted that the Transportation Package will come out on May 5th, 2015.

**COMMUNICATION**

The following Communication items were presented for Commissioners information:

- A. Antrim County: Resolution 09-2015: Opposition to SB 1123 & 1124
- B. Antrim County: Resolution 10-2015: Request for Annual Code Association Conference be Held Between Late December and End of March

**COMMITTEE/BOARD REPORTS**

2015-95      **CREATE A SPECIALTY COURT CASE MANAGER - HOURLY, SALARY RANGE NO-00210 TO BE FUNDED 100%BY THE APPROVED MICHIGAN VETERANS TREATMENT COURT PROGRAM GRANT**

CPS15/03-05

The Courts and Public Safety Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Cross, to create a Specialty Court Case Manager - Hourly, Salary Range NO-00210 to be funded 100%by the approved Michigan Veterans Treatment Court Program grant.

Roll Call:

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Robert Scolnik, Rillastine Wilkins, Terry J. Sabo

No: None

Excused: Charles Nash

**Motion Carried**

2015-96 **AUTHORIZE THE ELIMINATION OF ONE (1) FAMILY COURT OFFICER POSITION AND THE APPROVAL OF THE ADDITION OF TWO NEW POSITIONS, ONE (1) LEGAL SECRETARY POSITION, AND ONE (1) CHILD SUPPORT SPECIALIST POSITION**

CPS15/03-06

The Courts and Public Safety Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Cross, to authorize the elimination of one (1) Family Court Officer position and the approval of the addition of two new positions, one (1) Legal Secretary position, and one (1) Child Support Specialist position.

Roll Call:

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Robert Scolnik, Rillastine Wilkins, Terry J. Sabo

No: None

Excused: Charles Nash

**Motion Carried**

2015-97 **AUTHORIZE A STEP INCREASE IN THE NX00080 AND NO 00200 PAY GRADES FOR THE (12) MUSKEGON COUNTY COURT RECORDERS/DC, COURT RECORDER/JUDICIAL SECRETARY, CIRCUIT COURT LEGAL & SCHEDULING SECRETARIES, SPECIFICALLY, X24704, X24702, X24703, X24701, X22002, X22001, N15012, N15011, N15005, N15009, N15001, N15002, TO MORE ACCURATELY REFLECT THEIR CURRENT DUTIES**

CPS15/03-07

The Courts and Public Safety Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Cross, to authorize a step increase in the NX00080 and NO 00200 pay grades for the (12) Muskegon County Court Recorders/DC, Court Recorder/Judicial Secretary, Circuit Court Legal & Scheduling Secretaries, specifically, X24704, X24702, X24703, X24701, X22002, X22001, N15012, N15011, N15005, N15009, N15001, N15002, to more accurately reflect their current duties.

Roll Call:

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Robert Scolnik, Rillastine Wilkins, Terry J. Sabo

No: None

Excused: Charles Nash

**Motion Carried**

2015-98      **ACCEPT THE 2014 HOMELAND SECURITY GRANT PROGRAM INTERGOVERNMENTAL AGREEMENT BETWEEN THE WEST MICHIGAN SHORELINE REGIONAL DEVELOPMENT COMMISSION AND THE MUSKEGON COUNTY ON BEHALF OF THE MUSKEGON COUNTY SHERIFF DEPARTMENT/EMERGENCY SERVICES, AND DIRECT THE BOARD CHAIR AND APPROPRIATE STAFF TO SIGN THE AGREEMENT**

CPS15/03-08

The Courts and Public Safety Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Cross, to accept the 2014 Homeland Security Grant Program Intergovernmental Agreement between the West Michigan Shoreline Regional Development Commission and the Muskegon County on behalf of the Muskegon County Sheriff Department/Emergency Services, and direct the Board Chair and appropriate staff to sign the agreement.

Roll Call:

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Robert Scolnik, Rillastine Wilkins, Terry J. Sabo

No: None

Excused: Charles Nash

**Motion Carried**

2015-99      **APPROVE PUBLIC HEALTH - MUSKEGON COUNTY'S PLAN OF ORGANIZATION AS REVISED**

HS15/03-07

The Human Services Committee recommended, moved by Commissioner Hughes, seconded by Commissioner Wilkins, to approve Public Health - Muskegon County's Plan of Organization as revised.

Roll Call:

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Robert Scolnik, Rillastine Wilkins, Terry J. Sabo

No: None

Excused: Charles Nash

**Motion Carried**

2015-100 **AUTHORIZE PUBLIC HEALTH TO PARTNER WITH PLANNED PARENTHOOD OF WEST AND NORTHERN MICHIGAN (PPWNM) FOR THE PROVISION OF SEXUALLY TRANSMITTED INFECTION SCREENING AND TREATMENT SERVICES, NOT TO EXCEED \$65 PER CLIENT SERVICE; AND TO EXECUTE THE PURCHASE REQUEST FOR THE PROVISION OF SERVICES**

HS15/03-08

The Human Services Committee recommended, moved by Commissioner Hughes, seconded by Commissioner Wilkins, to authorize Public Health to partner with Planned Parenthood of West and Northern Michigan (PPWNM) for the provision of sexually transmitted infection screening and treatment services, not to exceed \$65 per client service; and to execute the purchase request for the provision of services.

Roll Call:

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Robert Scolnik, Rillastine Wilkins, Terry J. Sabo

No: None

Excused: Charles Nash

**Motion Carried**

2015-101 **AUTHORIZE STAFF TO SOLICIT PROPOSALS FROM QUALIFIED ENGINEERING FIRMS TO PERFORM A LAKE LEVEL STUDY ON BROWN'S POND IN BLUE LAKE TOWNSHIP WITH COSTS BEING PAID BY THE BROWN'S POND MAINTENANCE FUND AND THE ASSOCIATES LAKE LEVEL ASSESSMENT DISTRICT**

BPW-15-014

The Board of Public Works recommends, moved by Commissioner Cross, seconded by Commissioner Lohman, to authorize staff to solicit proposals from qualified engineering firms to perform a lake level study on Brown's Pond in Blue Lake Township with costs being paid by the Brown's Pond maintenance fund and the associates lake level assessment district.

Discussion ensued.

Roll Call:

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Robert Scolnik, Rillastine Wilkins, Terry J. Sabo

No: None

Excused: Charles Nash

**Motion Carried**

2015-102 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF \$7,902,764.11 COVERING THE PERIOD OF FEBRUARY 7, 2015 THROUGH FEBRUARY 20, 2015, AS PRESENTED BY THE COUNTY CLERK**

WM15/03-22

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to approve payment of the accounts payable of \$7,902,764.11 covering the period of February 7, 2015 through February 20, 2015, as presented by the County Clerk.

Roll Call:

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Robert Scolnik, Rillastine Wilkins, Terry J. Sabo

No: None

Excused: Charles Nash

**Motion Carried**

2015-103 **APPROVE THE AWARD OF THE CUSTODIAL CONTRACTS FOR RFB-15-2170 (HOJ & HERITAGE LANDING RESTROOMS), RFB-15-2171 (HEALTHWEST) AND RFB-15-2172 (SOUTH CAMPUS) TO RELIANT PROFESSIONAL CLEANING COMPANY OF 216 N. 7<sup>TH</sup> STREET, GRAND HAVEN MICHIGAN FOR THEIR ANNUAL BID COSTS OF \$69,600 FOR RFB-15-2170,\$77,568 FOR RFB-15-2171 AND \$97,692 FOR RFB-15-2172 (TOTAL ANNUAL COST OF \$244,860) FOR ONE YEAR WITH THE OPTION TO RENEW FOR UP TO TWO ADDITIONAL YEARS DEPENDENT UPON QUALITY WITH COSTS BEING PAID FROM THE RESPECTIVE BUILDING MAINTENANCE FUNDS**

WM15/03-23

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to approve the award of the custodial contracts for RFB-15-2170 (HOJ & Heritage Landing Restrooms), RFB-15-2171 (HealthWest) and RFB-15-2172 (South Campus) to Reliant Professional Cleaning Company of 216 N. 7<sup>th</sup> Street, Grand Haven Michigan for their annual bid costs of \$69,600 for RFB-15-2170,\$77,568 for RFB-15-2171 and \$97,692 for RFB-15-2172 (total annual cost of \$244,860) for one year with the option to renew for up to two additional years dependent upon quality with costs being paid from the respective building maintenance funds.

Roll Call:

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Robert Scolnik, Rillastine Wilkins, Terry J. Sabo

No: None

Excused: Charles Nash

**Motion Carried**

2015-104 **AWARD THE CONTRACT FOR THE PROVISION OF COMMUNICATION EQUIPMENT BE AWARDED TO T&W ELECTRONICS, INC., 1045 S. DIVISION AVENUE, GRAND RAPIDS, MICHIGAN IN THE AMOUNT OF \$35,116.48; WITH COSTS BEING PAID FROM THE ADULT JAIL COMPLEX PROJECT OWNER BUDGET**

WM15/03-24

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to award the contract for the provision of Communication Equipment be awarded to T&W Electronics, Inc., 1045 S. Division Avenue, Grand Rapids, Michigan in the amount of \$35,116.48; with costs being paid from the adult jail complex project owner budget.

Roll Call:

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Robert Scolnik, Rillastine Wilkins, Terry J. Sabo

No: None

Excused: Charles Nash

**Motion Carried**

**CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS**

2015-105 **APPOINT BETH DICK AND RE-APPOINT MARK FAIRCHILD TO THE BUILDING AUTHORITY WITH TERMS THROUGH 6/30/2017**

The Chairman recommends, moved by Commissioner Wilkins, seconded by Commissioner Mahoney, to appoint Beth Dick and re-appoint Mark Fairchild to the Building Authority with terms through 6/30/2017.

Voice vote.

**Motion Carried**

2015-106 **REAPPOINT ERIC HOOD TO THE CITY OF MUSKEGON SLOT ON THE LAND BANK FAST TRACK AUTHORITY WITH A TERM THROUGH 12/31/2017**

The Chairman recommends, moved by Commissioner Cross, seconded by Commissioner Mahoney, to reappoint Eric Hood to the City of Muskegon Slot on the Land Bank Fast Track Authority with a term through 12/31/2017.

Voice vote.

**Motion Carried**

2015-107 **APPOINT COUNTY ADMINISTRATOR (MARK EISENBARTH) AND KENNETH MAHONEY (ALTERNATE WITH A TERM THROUGH 12/31/16) TO THE MUSKEGON COUNTY CENTRAL DISPATCH BOARD**

The Chairman recommends, moved by Commissioner Wilkins, seconded by Commissioner Engle, to appoint County Administrator (Mark Eisenbarth) and Kenneth Mahoney (Alternate with a term through 12/31/16) to the Muskegon County Central Dispatch Board.

Voice vote.

**Motion Carried**

2015-108 **APPOINT MARK EISENBARTH TO THE VETERANS MEMORIAL PARK COMMITTEE**

The Chairman recommends, moved by Commissioner Engle, seconded by Commissioner Hughes, to appoint Administrator Eisenbarth to the Veterans Memorial Park Committee.

Voice vote.

**Motion Carried**

**ADMINISTRATOR'S REPORT**

Administrator Eisenbarth had nothing to report at this time.

**OLD BUSINESS**

There was no old business to come before the Board.

**NEW BUSINESS**

2015-109 **OFFER A RESOLUTION OF SUPPORT FOR WHITE RIVER TOWNSHIP IN THEIR EFFORTS TO GET A MICHIGAN DEPARTMENT OF NATURAL RESOURCES LAND TRUST FUND GRANT TO PURCHASE SOME PROPERTIES TO COMPLETE THEIR WHITE RIVER DUNE SANCTUARY**

Moved by Commissioner Mahoney, seconded by Commissioner Cross, moved to offer a resolution of support for White River Township in their efforts to get a Michigan Department of Natural Resources Land Trust Fund Grant to purchase some properties to complete their White River Dune Sanctuary.

Voice vote.

**Motion Carried**

Commissioner Mahoney volunteered to deliver the resolution to White River Township.

Commissioner Hughes noted Muskegon County Road Commission frost laws restricting the weight of vehicles on some roads went into effect today. (For more information, go to:

<http://www.micountyroads.org/wtrestric/Muskegon.pdf>)



Commissioner Lohman noted he communicated with David Clem with Muskegon Area Intermediate School District (Social Studies Curriculum Director) with the suggestion to have Commissioners in the classroom in High School Government classes throughout the County and work it into the State's curriculum and would like to know if the Commissioners are onboard. Commissioner Lohman stated he will have more communication about that in the future.

Administrator Eisenbarth noted that Michigan Works received a letter from the Workforce Development Agency. Administrator Eisenbarth introduced Andy Stone, Interim Human Resources Director and Interim MichiganWorks Muskegon/Oceana Director, to present a PowerPoint Presentation on what Regionalization means for MichiganWorks for Muskegon and Oceana Counties. Mr. Stone noted the Workforce Development Board asked for a recommendation from the County Board to proceed with the discussions with the state, keeping in mind the best interests of our County job seekers and MichiganWorks staff. Mr. Stone also noted that he and Administrator Eisenbarth will be meeting, tomorrow, with other Administrators around the region for continued discussion.

Jim Fisher, Chairman of the Workforce Development Board member, also addressed the Board. Mr. Fisher acknowledged the work that Andy Stone has done with MichiganWorks and stated he, "could not say enough good things," about the work Mr. Stone has done. Administrator Eisenbarth stated they will bring the questions and comments to the meeting tomorrow and will report back to the Board.

### **PUBLIC COMMENT**

Ryan Bennett, West Michigan Plumbers and Pipefitters Local 174, addressed the Board and commended the hiring of local workers on the jail plumbing project and keeping income in the community. Mr. Bennett noted that Local 174 will be taking applications for apprenticeship the first week of April; anyone interested in a career as a plumber, pipefitter, HVAC service tech, or welder may go to UA174.org for application information and sample tests. Also, Mr. Bennett noted that, in conjunction with Lasko Plumbing and Mechanical, Local 174 will be donating the labor for the new Muskegon Boys and Girls Club to open in the old Nelson School.

Commissioner Scolnik noted that Local 174 also made a very generous donation to the Boys and Girls Club.

Chairman Sabo recognized Judge Ladas Hoopes; John Holter - Egelston Township Supervisor; from Representative Bill Huizenga's office - John VanWoerkem; and Andrew Moore, student from Muskegon Community College, Mr. Troutman's class.

Commissioner Scolnik recognized that Jim Fisher had been in Boy Scout Troop 53, in 1960, and was the very first Eagle Scout in that troop.

2015-110 **GO INTO CLOSED SESSION: LEGAL OPINION**

Move by Commissioner Engle, seconded by Commissioner Wilkins, to go into closed session for a Legal Opinion.

Roll Call:

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney,  
Robert Scolnik, Rillastine Wilkins, Terry J. Sabo

No: None

Excused: Charles Nash

**Motion Carried**

The Board went into closed session at 4:52 p.m.

The Board returned to open session at 5:02 p.m.

2015-111 **MOVED BY COMMISSIONER MAHONEY, SECONDED BY COMMISSIONER HUGHES, TO ADJOURN**

Voice vote

**Motion Carried**

Meeting adjourned at 5:02 p.m.

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Jeanne Pezet, Deputy Clerk

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Nancy A. Waters, County Clerk

/jmp

Approved at the Full Board Meeting on Tuesday, March 24, 2015