Muskegon County
Board of Commissioners

Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Benjamin E. Cross
James Derezinski
Marvin Engle
Susie Hughes
Kenneth Mahoney, Chairman
Charles Nash
Terry Sabo
Robert Scolnik
Rillastine R. Wilkins, Vice Chair

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Full Board Meeting **February 12, 2013**
3:30 P.M.

Chairman Kenneth Mahoney, Presiding

The Full Board Meeting of the Board of Commissioners was called to order by Chairman Mahoney. Chairman Mahoney gave the invocation. The Pledge of Allegiance was recited in unison.

Roll Call

Present: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry Sabo, Robert Scolnik

Excused: Rillastine Wilkins

Also Present: County Administrator Bonnie B. Hammersley,
County Clerk Nancy A. Waters,
Secretary to the County Clerk Jeanne Pezet,
Corporate Counsel Theodore N. Williams, Jr.

2013-52 **APPROVAL OF THE AGENDA ADDING ITEM C. TO THE CHAIRMAN'S REPORT FOR APPOINTMENT TO THE CITIZEN'S ADVISORY COMMITTEE TO THE JJTCC**

Moved by Cross, seconded by Nash, to approve the agenda adding item C. To the Chairman's Report for appointment to the Citizen's Advisory Committee to the JJTCC.

Voice vote. **Motion Carried**

2013-53 **APPROVE THE FULL BOARD MINUTES OF TUESDAY, JANUARY 29, 2013 WITH CORRECTIONS REQUESTED BY COMMISSIONER NASH TO PAGE 26 - CHANGE IMPROVE~~D~~ TO IMPROVE AND PAGE 27 TO CHANGE "TO PREPARE ~~A~~ RESOLUTION . . ." TO "TO PREPARE RESOLUTION*S* . . ."**

Moved by Derezinski, seconded by Cross, to approve the Full Board Minutes of Tuesday, January 29, 2013 with corrections requested by Commissioner Nash to page 26 - change improve~~d~~ to improve and page 27 to change "to prepare ~~a~~ Resolution . . ." to "to prepare Resolution***s*** . . .".

Voice vote. **Motion Carried**

PUBLIC COMMENT ON AN AGENDA ITEM

There was no public comment on an agenda item.

2013-54 **OPEN PUBLIC HEARING TO ACCEPT CITIZEN COMMENTS ON THE MUSKEGON COUNTY RECREATION PLAN UPDATE, 2013**

Moved by Nash, seconded by Sabo, to open the Public Hearing to accept citizen comments on the Muskegon County Recreation Plan Update, 2013.

Motion Carried

2013-55 **CLOSE PUBLIC HEARING TO ACCEPT CITIZEN COMMENTS ON THE MUSKEGON COUNTY RECREATION PLAN UPDATE, 2013**

It was noted that neither the Clerk's office nor Administration received any written or verbal communication regarding the Muskegon County Recreation Plan Update, 2013. Moved by Cross, seconded by Nash, to close the Public Hearing.

Motion Carried

COMMUNICATION/INFORMATION

There were no Communication/Informational items to come before the Board.

COMMITTEE REPORTS

2013-56 **AUTHORIZE THE CIRCUIT COURT, THROUGH ITS CHIEF JUDGE, WILLIAM C. MARIETTI, TO ENTER INTO A CONTRACT WITH JENNIFER HYLLAND TO SERVE AS A PART-TIME REFEREE (20 HOURS PER WEEK) HANDLING DOMESTIC RELATIONS MATTERS AT THE RATE OF $30,000 ANNUALLY EFFECTIVE FEBRUARY 13, 2013, THROUGH SEPTEMBER 30, 2013**

CPS13/02-01

The Courts and Public Safety Committee recommends, moved by Cross, seconded by Nash, to authorize the Circuit Court, through its Chief Judge, William C. Marietti, to enter into a contract with Jennifer Hylland to serve as a part-time referee (20 hours per week) handling domestic relations matters at the rate of $30,000 annually effective February 13, 2013, through September 30, 2013.

Roll Call

Yes: James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Bob Scolnik, Ben Cross, Kenneth Mahoney

No: None

Excused: Rillastine Wilkins **Motion Carried**

2013-57 **AUTHORIZE THE CIRCUIT COURT, THROUGH ITS CHIEF JUDGE THE HONORABLE WILLIAM C. MARIETTI, TO ENTER INTO A CONTRACT WITH BRENDA SPRADER TO PROVIDE LEGAL REPRESENTATION IN FAMILY DIVISION CONFLICT CASES, AS REQUIRED BY LAW, TO INDIGENT DEFENDANTS AND FAMILIES AT THE RATE OF $20,000 ANNUALLY EFFECTIVE FEBRUARY 13, 2013 THROUGH SEPTEMBER 30, 2013**

CPS13/02-02

The Courts and Public Safety Committee recommends, moved by Cross, seconded by Nash, to authorize the Circuit Court, through its Chief Judge the Honorable William C. Marietti, to enter into a contract with Brenda Sprader to provide legal representation in family division conflict cases, as required by law, to indigent defendants and families at the rate of $20,000 annually effective February 13, 2013 through September 30, 2013.

Roll Call

Yes: James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Bob Scolnik, Ben Cross, Kenneth Mahoney

No: None

Excused: Rillastine Wilkins **Motion Carried**

2013-58 **AUTHORIZE THE PROSECUTOR TO APPLY FOR THE FISCAL YEAR 2014 VOCA (VICTIMS OF CRIME ACT) GRANT FROM THE MICHIGAN DEPARTMENT OF COMMUNITY HEALTH, FOR THE PURPOSE OF CONTINUING FUNDING FOR THE DOMESTIC VIOLENCE SPECIALIST AND OPERATING EXPENSES AND FOR THE CHAIRMAN OF THE BOARD TO AFFIX HIS SIGNATURE TO THE CERTIFICATION PAGE**

CPS13/02-03

The Courts and Public Safety Committee recommends, moved by Cross, seconded by Nash, to authorize the Prosecutor to apply for the Fiscal Year 2014 VOCA (Victims of Crime Act) grant from the Michigan Department of Community Health, for the purpose of continuing funding for the Domestic Violence Specialist and operating expenses and for the Chairman of the Board to affix his signature to the certification page.

Roll Call

Yes: James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Bob Scolnik, Ben Cross, Kenneth Mahoney

No: None

Excused: Rillastine Wilkins **Motion Carried**

2013-59 **ACCEPT THE 2011 AND 2012 HOMELAND SECURITY GRANT PROGRAM INTERGOVERNMENTAL AGREEMENT BETWEEN THE WEST MICHIGAN SHORELINE REGIONAL DEVELOPMENT COMMISSION AND THE MUSKEGON COUNTY ON BEHALF OF THE MUSKEGON COUNTY SHERIFF DEPARTMENT/EMERGENCY SERVICES, AND DIRECT THE BOARD CHAIR AND APPROPRIATE STAFF TO SIGN THE AGREEMENT**

CPS13/02-04

The Courts and Public Safety Committee recommends, moved by Cross, seconded by Nash, to accept the 2011 and 2012 Homeland Security Grant Program Intergovernmental Agreement between the West Michigan Shoreline Regional Development Commission and the Muskegon County on behalf of the Muskegon County Sheriff Department/Emergency Services, and direct the Board Chair and appropriate staff to sign the agreement.

Roll Call

Yes: James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Bob Scolnik, Ben Cross, Kenneth Mahoney

No: None

Excused: Rillastine Wilkins **Motion Carried**

2013-60 **APPROVE THE AMENDMENT TO THE STRATEGIC TRAFFIC ENFORCEMENT GRANT TO PURCHASE ELECTRONIC MESSAGE BOARDS IN THE AMOUNT OF $27,000.00 FROM ALL TRAFFIC SOLUTIONS**

CPS13/02-05

The Courts and Public Safety Committee recommends, moved by Cross, seconded by Nash, to approve the amendment to the Strategic Traffic Enforcement Grant to purchase electronic message boards in the amount of $27,000.00 from All Traffic Solutions.

Roll Call

Yes: James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Bob Scolnik, Ben Cross, Kenneth Mahoney

No: None

Excused: Rillastine Wilkins **Motion Carried**

2013-61 **AUTHORIZE THE COMMUNITY MENTAL HEALTH DIRECTOR TO TAKE THE NECESSARY ACTION TO MOVE FORWARD ON DEVELOPING A NEW WESTERN REGIONAL ENTITY WHICH WILL INCLUDE OTTAWA, ALLEGAN, KENT, LAKE, OCEANA AND MASON COUNTY CMHS TO SERVE AS THE "REGION THREE" PREPAID INPATIENT HEALTH PLAN (PIHP). THIS ACTION WILL INCLUDE MUSKEGON COUNTY CMH'S FULL PARTICIPATION IN RESPONDING TO THE APPLICATION FOR PARTICIPATION (AFP)**

HR13/02-06

The Human Services Committee recommends, moved by Nash, seconded by Hughes, to authorize the Community Mental Health Director to take the necessary action to move forward on developing a new Western Regional Entity which will include Ottawa, Allegan, Kent, Lake, Oceana and Mason County CMHs to serve as the "Region Three" Prepaid Inpatient Health Plan (PIHP). This action will include Muskegon County CMH's full participation in responding to the Application for Participation (AFP).

Roll Call

Yes: Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Bob Scolnik, Ben Cross, James Derezinski, Kenneth Mahoney

No: None

Excused: Rillastine Wilkins **Motion Carried**

2013-62 **AUTHORIZE THE COMMUNITY MENTAL HEALTH EXECUTIVE DIRECTOR TO SIGN A CONTRACT WITH INSIGHT TELEPSYCHIATRY, LLC, FOR THE PROVISION OF TELEPSYCHIATRY SERVICES FOR AN AVERAGE OF EIGHT (8) HOURS PER WEEK, EFFECTIVE FEBRUARY 1, 2013, AT A COST OF $195.00 PER HOUR FOR CHILD/ADOLESCENT SERVICES AND $175.00 PER HOUR FOR ADULT SERVICES**

HR13/02-07

The Human Services Committee recommends, moved by Nash, seconded by Hughes, to authorize the Community Mental Health Executive Director to sign a contract with Insight Telepsychiatry, LLC, for the provision of Telepsychiatry Services for an average of eight (8) hours per week, effective February 1, 2013, at a cost of $195.00 per hour for child/adolescent services and $175.00 per hour for adult services.

Roll Call

Yes: Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Bob Scolnik, Ben Cross, James Derezinski, Kenneth Mahoney

No: None

Excused: Rillastine Wilkins **Motion Carried**

2013-63 **AUTHORIZE THE COMMUNITY MENTAL HEALTH SERVICES OF MUSKEGON COUNTY DIRECTOR TO SIGN A CONTRACT WITH AH SERVICES, INC., FOR A CLINICALLY INTEGRATED WELLNESS PROGRAM, EFFECTIVE DECEMBER 1, 2012 THROUGH NOVEMBER 30, 2013, AT AN AMOUNT NOT TO EXCEED $45,000.00**

HR13/02-08

The Human Services Committee recommends, moved by Nash, seconded by Hughes, to authorize the Community Mental Health Services of Muskegon County Director to sign a contract with AH Services, Inc., for a clinically integrated wellness program, effective December 1, 2012 through November 30, 2013, at an amount not to exceed $45,000.00.

Roll Call

Yes: Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Bob Scolnik, Ben Cross, James Derezinski, Kenneth Mahoney

No: None

Excused: Rillastine Wilkins **Motion Carried**

2013-64 **AUTHORIZE THE CREATION OF A BUILDING MAINTENANCE MECHANIC I POSITION WITH A SALARY RANGE OF $11.41 TO $16.27 (GU 00150) PER HOUR EFFECTIVE FEBRUARY 1, 2013**

HR13/02-09

The Human Services Committee recommends, moved by Nash, seconded by Hughes, to authorize the creation of a Building Maintenance Mechanic I position with a salary range of $11.41 to $16.27 (GU 00150) per hour effective February 1, 2013.

Roll Call

Yes: Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Bob Scolnik, Ben Cross, James Derezinski, Kenneth Mahoney

No: None

Excused: Rillastine Wilkins **Motion Carried**

2013-65 **AUTHORIZE THE CREATION OF A SEASONAL SANITARIAN INTERN POSITION AND AN ADDITIONAL PUBLIC HEALTH TECHNICIAN; DELETION OF VACANT ENVIRONMENTAL QUALITY SANITARIAN POSITION G34505; RECLASSIFICATION OF VACANT MEDICAL ADMINISTRATIVE SECRETARY (N51001) TO FISCAL TECHNICIAN; AND TITLE CHANGES OF ENVIRONMENTAL HEALTH SUPERVISOR TO ENVIRONMENTAL PROJECTS SUPERVISOR AND NURSING SUPERVISOR TO PUBLIC HEALTH COMPLIANCE SUPERVISOR EFFECTIVE MARCH 1, 2013**

HR13/02-10

The Human Services Committee recommends, moved by Nash, seconded by Hughes, to authorize the creation of a seasonal Sanitarian Intern position and an additional Public Health Technician; deletion of vacant Environmental Quality Sanitarian position G34505; reclassification of vacant Medical Administrative Secretary (N51001) to Fiscal Technician; and title changes of Environmental Health Supervisor to Environmental Projects Supervisor and Nursing Supervisor to Public Health Compliance Supervisor effective March 1, 2013.

Roll Call

Yes: Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Bob Scolnik, Ben Cross, James Derezinski, Kenneth Mahoney

No: None

Excused: Rillastine Wilkins **Motion Carried**

2013-66 **AUTHORIZE PUBLIC HEALTH – MUSKEGON COUNTY TO REQUEST BIDS FOR WATER LABORATORY ANALYSIS FOR THE PERIOD OF MARCH 2013 THROUGH SEPTEMBER 2013 WITH A ONE YEAR RENEWAL OPTION WITH NO CHANGE IN GENERAL FUND**

HR13/02-11

The Human Services Committee recommends, moved by Nash, seconded by Hughes, to authorize Public Health – Muskegon County to request bids for water laboratory analysis for the period of March 2013 through September 2013 with a one year renewal option with no change in general fund.

Roll Call

Yes: Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Bob Scolnik, Ben Cross, James Derezinski, Kenneth Mahoney

No: None

Excused: Rillastine Wilkins **Motion Carried**

2013-67 **AUTHORIZE PUBLIC HEALTH TO ENTER INTO AN AFFILIATION AGREEMENT WITH MUSKEGON COMMUNITY COLLEGE FOR STUDENT NURSE PLACEMENT, WITH NO EFFECT ON COUNTY GENERAL FUND, FURTHER AUTHORIZE THE BOARD CHAIR AND PUBLIC HEALTH DIRECTOR TO SIGN THE AGREEMENT**

HR13/02-12

The Human Services Committee recommends, moved by Nash, seconded by Hughes, to authorize Public Health to enter into an affiliation agreement with Muskegon Community College for student nurse placement, with no effect on county general fund, further authorize the Board Chair and Public Health Director to sign the agreement.

Roll Call

Yes: Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Bob Scolnik, Ben Cross, James Derezinski, Kenneth Mahoney

No: None

Excused: Rillastine Wilkins **Motion Carried**

2013-68 **APPROVE THE REVISION OF THE 2013 MUSKEGON COUNTY BOARD OF COMMISSIONERS MEETING SCHEDULE OF MEETING START TIMES FROM 3:30 PM TO 4:00 PM EFFECTIVE APRIL 1, 2013, THROUGH OCTOBER 31, 2013; AND DIRECT STAFF TO REPORT ON ANY FINANCIAL IMPACT TO THE COUNTY AT THE NOVEMBER 5, 2013 HUMAN RESOURCES COMMITTEE MEETING**

HR13/02-13
The Human Services Committee recommends, moved by Nash, seconded by Hughes, to approve the revision of the 2013 Muskegon County Board of Commissioners Meeting Schedule of meeting start times from 3:30 PM to 4:00 PM effective April 1, 2013, through October 31, 2013; and direct staff to report on any financial impact to the County at the November 5, 2013 Human Resources Committee meeting.

Roll Call
Yes: Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Bob Scolnik, Ben Cross, James Derezinski, Kenneth Mahoney

No: None

Excused: Rillastine Wilkins **Motion Carried**

THE FOLLOWING MOTION WAS TABLED:

HR13/02-05 To approve the amendments to the Muskegon County Board of Commissioners' Rules as presented.

2013-69 **APPROVE THE PAYMENT OF THE ACCOUNTS PAYABLE OF $6,381,594.47 COVERING THE PERIOD OF JANUARY 16, 2013 THROUGH FEBRUARY 1, 2013 AS PRESENTED BY THE COUNTY CLERK**

WM13/02-10
The Ways and Means Committee recommends, moved by Derezinski, seconded by Cross, to approve the payment of the accounts payable of $6,381,594.47 covering the period of January 16, 2013 through February 1, 2013 as presented by the County Clerk.

Roll Call
Yes: Susie Hughes, Charles Nash, Terry Sabo, Bob Scolnik, Ben Cross, James Derezinski, Marvin Engle, Kenneth Mahoney

No: None

Excused: Rillastine Wilkins **Motion Carried**

2013-70 **AUTHORIZE THE BOARD CHAIRMAN TO SIGN THE RESOLUTION APPROVING THE 2013 AMENDMENTS TO THE COUNTY OF MUSKEGON RECREATION PLAN FOLLOWING THE PUBLIC HEARING ON FEBRUARY 12, 2013**

WM13/02-11

The Ways and Means Committee recommends, moved by Derezinski, seconded by Cross, to authorize the Board Chairman to sign the Resolution approving the 2013 Amendments to the County of Muskegon Recreation Plan following the public hearing on February 12, 2013.

Roll Call

Yes: Susie Hughes, Charles Nash, Terry Sabo, Bob Scolnik, Ben Cross, James Derezinski, Marvin Engle, Kenneth Mahoney

No: None

Excused: Rillastine Wilkins **Motion Carried**

2013-71 **APPROVE THE REJECTION OF ALL BIDS FOR RFP 13-2025, FLEET REPAIR SERVICES, DUE TO LACK OF RESPONSE**

WM13/02-12

The Ways and Means Committee recommends, moved by Derezinski, seconded by Cross, to approve the rejection of all bids for RFP 13-2025, Fleet Repair Services, due to lack of response.

Roll Call

Yes: Susie Hughes, Charles Nash, Terry Sabo, Bob Scolnik, Ben Cross, James Derezinski, Marvin Engle, Kenneth Mahoney

No: None

Excused: Rillastine Wilkins **Motion Carried**

2013-72 **SUPPORT A TRIBUTE IN RECOGNITION OF GAIL KRAFT, EXECUTIVE DIRECTOR OF LOVE INC, UPON HER RETIREMENT, FOR HER YEARS OF SERVICE TO THAT AGENCY AND HER COMMITMENT TO SERVING CITIZENS OF MUSKEGON COUNTY**

WM13/02-13
The Ways and Means Committee recommends, moved by Derezinski, seconded by Cross, to support a tribute in recognition of Gail Kraft, Executive Director of Love INC, upon her retirement, for her years of service to that agency and her commitment to serving citizens of Muskegon County.

Roll Call
Yes: Susie Hughes, Charles Nash, Terry Sabo, Bob Scolnik, Ben Cross, James Derezinski, Marvin Engle, Kenneth Mahoney

No: None

Excused: Rillastine Wilkins **Motion Carried**

CHAIRMAN'S REPORT

2013-73 **APPOINT COMMISSIONERS WILKINS, SCOLNIK, SABO, AND CHAIRMAN MAHONEY TO THE BOARD RULES COMMITTEE**

The Chairman recommends, moved by Derezinski, seconded by Cross, to appoint Commissioners Wilkins, Scolnik, Sabo, and Chairman Mahoney to the Board Rules Committee.

Chairman Mahoney encouraged members to email suggestions for the Committee.

Voice vote. **Motion Carried**

2013-74 **APPOINT CATHERINE BRUBAKER-CLARKE; ECONOMIC DEVELOPMENT SLOT; TERM THROUGH 12/31/15 AND DAN RINSEMA-SYBENGA; EDUCATION - POST-SECONDARY SLOT; TERM THROUGH 12/31/14, TO THE WORKFORCE DEVELOPMENT BOARD**

The Chairman recommends, moved by Cross, seconded by Hughes, to appoint Catherine Brubaker-Clarke; Economic Development Slot; term through 12/31/15 and Dan Rinsema-Sybenga; Education - Post-Secondary Slot; term through 12/31/14, to the Workforce Development Board.

Commissioner Nash asked if these were reappointments or new appointments. The Administrator noted they are new appointments and will report back with the names of the former members replaced by these appointments.

Voice vote. **Motion Carried**

Chairman Mahoney explained that appointments had been based on representation from each Commission District.

2012-75 **APPOINT ALL APPLICANTS WHO HAVE ALREADY APPLIED FOR THE JJTCC CITIZEN'S REVIEW COMMITTEE**

The Chairman recommends, moved by Hughes, seconded by Engle, to appoint all applicants who have already applied for the JJTCC Citizen's Review Committee.

Chairman Mahoney noted additional appointments may be made at a later date.

Discussion ensued regarding the number of appointments (approximately 15) and the mission of this group which was to give input to the JJTCC.

Voice vote. **Motion Carried**

COMMITTEE LIAISON REPORTS

Commissioner Derezinski asked for clarification for the charge of the Airport Advisory Committee. Chairman Mahoney will verify the original charge.

ADMINISTRATOR'S REPORT

2013-75 **APPROVE THE REQUEST FROM THE VILLAGE OF RAVENNA FOR EXEMPTION FROM COUNTY BOARD POLICY #2009-367 (COUNTY BOARD TAX SHARING POLICY) FOR DEW PROJECT 456917**

The Administrator recommends, moved by Engle, seconded by Hughes, to approve the request from the Village of Ravenna for exemption from County Board Policy #2009-367 (County board Tax Sharing Policy) for DEW Project 456917.

Discussion ensued regarding the 2009 County Policy, Act 198 implications, and concerns about accountability.

Roll Call
Yes: Terry Sabo, Bob Scolnik, Ben Cross, James Derezinski, Marvin Engle, Susie Hughes, Kenneth Mahoney

No: None

Abstain: Charles Nash

Excused: Rillastine Wilkins **Motion Carried**

OLD BUSINESS

Commissioner Scolnik inquired if there were any costs to the County for the Battery Plant project. There were no costs since the costs were linked to jobs created.

NEW BUSINESS

There was no new business to come before the Board of Commissioners.

PUBLIC COMMENT (ON A NEW TOPIC)

Jim Riley addressed the Board on following up on Board Actions.

Samantha Fox, Muskegon Community College student in Kurt Troutman's Political Science class was in attendance.

Chairman Mahoney recognized audience members, former County Commissioner Scott Plummer; Blue Lake Township Trustee, Donald E. Studaven; and Muskegon City Mayor Candidate Dr. Abiade.

ADJOURN

2013-76 **MOVED BY CROSS, SECONDED BY NASH, TO ADJOURN.**

Voice vote. **Motion Carried**

Meeting adjourned at 4:10 p.m.

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Nancy A. Waters, County Clerk

NAW/jmp

Approved at the Full Board Meeting on Tuesday, February 26, 2013