

**Muskegon County
Board of Commissioners**
*Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442*

*Benjamin E. Cross, Vice Chair
Marvin Engle
Susie Hughes
Jeff Lohman
Kenneth Mahoney*

*Charles Nash
Terry Sabo, Chairman
Robert Scolnik
Rillastine R. Wilkins*

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Regular Meeting

Tuesday, February 10, 2015
4:00 p.m.

Chairman Sabo, Presiding

The Full Board of Commissioners was called to order by Chairman Sabo.

The invocation was given by Chairman Sabo. The Pledge of Allegiance was led by Commissioner Nash and recited in unison.

Roll Call

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins

Absent: None

Also Present: Mark E. Eisenbarth, County Administrator,
Nancy A. Waters, County Clerk,
Jeanne Pezet, Secretary to the County Clerk,
Doug Hughes, Corporate Counsel

2015-50 **APPROVAL OF THE AGENDA**

Moved by Commissioner Cross, seconded by Commissioner Mahoney, to approve the agenda.

Voice vote **Motion Carried**

2015-51 **APPROVE THE MINUTES OF JANUARY 27, 2015**

Moved by Commissioner Engle, seconded by Commissioner Wilkins, to approve the minutes of January 27, 2015.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

There was no public comment on an agenda item.

PRESENTATION – UNITED WAY WRAP-UP

Christine Robere, President of United Way of the Lakeshore, introduced Muskegon County Team members, Gordon Peterman from Community Mental Health, Pam Homan from Muskegon County Airport, and Sara Brush from Register of Deeds office. Ms. Robere reported Muskegon County's had another successful campaign with over \$78,000 raised. Mr. Peterman presented the large trophy for departments with over 45 employees, to Administrator Eisenbarth for delivery to Wastewater; and presented the small trophy to Sara Brush for Register of Deeds who had a 600% increase over last year thanks to a pizza fundraiser organized by Ms. Brush.

Ms. Robere also thanked Muskegon County Treasurer Tony Moulatsiotis for his contribution of pizzas for the pizza fundraiser and to County Commissioner Hughes for assisting with photos from various events. Ms. Robere also distributed information about CALL 2-1-1 noting this year is their 10th Anniversary as a person centered approach being one place to call to get the help you need. CALL 2-1-1 is also now available online at www.call-211.org. (Learn more about United Way of the Lakeshore at: <http://www.unitedwaylakeshore.org/>)

COMMUNICATION

The following communication item was provided to Commissioners: County of Marquette Resolution - Support of SB 495-498 to Curtail Unfunded Mandates.

COMMITTEE/BOARD REPORTS

2015-52 **APPROVE THE REQUEST TO APPLY FOR ADDITIONAL AVAILABLE FUNDING FOR THE FY2015 STRATEGIC TRAFFIC ENFORCEMENT GRANT FROM THE MICHIGAN STATE POLICE, OFFICE OF HIGHWAY SAFETY PLANNING (PT-15-10)**

CPS15/02-02

The Courts and Public Safety Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to approve the request to apply for additional available funding for the FY2015 Strategic Traffic Enforcement Grant from the Michigan State Police, Office of Highway Safety Planning (PT-15-10).

Roll Call:

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine Wilkins, Terry Sabo

No: None

Motion Carried

2015-53 **RATIFY THE EMERGENCY REPAIR PAYMENT EXPENDITURE FOR THE HALL OF JUSTICE SMITH DETECTION X-RAY SCANNER IN THE AMOUNT OF \$13,216.11**

CPS15/02-03

The Courts and Public Safety Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to ratify the emergency repair payment expenditure for the Hall of Justice Smith Detection X-Ray Scanner in the amount of \$13,216.11.

Roll Call:

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine Wilkins, Terry Sabo

No: None

Motion Carried

2015-54 **APPLY THE TWO (2) YEAR EXTENSION WITH SECURUS TECHNOLOGIES TO PROVIDE NEW INMATE TELEPHONE SYSTEM WIRING, NEW PHONE HARDWARE AND INSTALLATION**

CPS15/02-04

The Courts and Public Safety Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to apply the two (2) year extension with Securus Technologies to provide new inmate telephone system wiring, new phone hardware and installation.

Roll Call:

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine Wilkins, Terry Sabo

No: None

Motion Carried

2015-55 **ELIMINATE THE HIRING FREEZE PROCEDURE ON ALL BUDGETED GENERAL FUND POSITIONS AND TO REQUIRE NEW POSITIONS, UNBUDGETED POSITIONS OR THOSE REQUESTS THAT AFFECT THE BUDGET TO BE APPROVED BY THE ADMINISTRATOR AND THE COUNTY BOARD; AND THOSE REQUESTS TO FILL VACANT POSITIONS TO BE APPROVED BY THE DEPARTMENT DIRECTOR AND THE ADMINISTRATOR**

HS15/02-04

The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to eliminate the hiring freeze procedure on all budgeted general fund positions and to require new positions, unbudgeted positions or those requests that affect the budget to be approved by the Administrator and the County Board; and those requests to fill vacant positions to be approved by the Department Director and the Administrator.

Roll Call:

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine Wilkins, Terry Sabo

No: None

Motion Carried

2015-56 **AUTHORIZE THE CREATION OF A TRANSITION AGE YOUTH MANAGER POSITION (NX 00330) IN COMMUNITY MENTAL HEALTH'S TRANSITION AGE TEAM PROGRAM (ORG 7321) EFFECTIVE FEBRUARY 1, 2015**

HS15/02-05

The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to authorize the creation of a Transition Age Youth Manager position (NX 00330) in Community Mental Health's Transition Age Team Program (Org 7321) effective February 1, 2015.

Roll Call:

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine Wilkins, Terry Sabo

No: None

Motion Carried

2015-57 **AUTHORIZE THE COMMUNITY MENTAL HEALTH (CMH) EXECUTIVE DIRECTOR TO EXTEND THE CONTRACT WITH KORI BISSOT FOR THE PROVISION OF CONSULTATION SERVICES AT CMH AT A RATE OF \$75.00 PER HOUR, FOR NO MORE THAN TEN (10) HOURS PER WEEK, EFFECTIVE FEBRUARY 1, 2015 THROUGH SEPTEMBER 30, 2015, WITH A MAXIMUM AMOUNT OF \$18,000.00 FOR THE CONTRACT**

HS15/02-06

The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to authorize the Community Mental Health (CMH) Executive Director to extend the contract with Kori Bissot for the provision of consultation services at CMH at a rate of \$75.00 per hour, for no more than ten (10) hours per week, effective February 1, 2015 through September 30, 2015, with a maximum amount of \$18,000.00 for the contract.

Roll Call:

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine Wilkins, Terry Sabo

No: None

Motion Carried

2015-58 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF \$22,526,904.83 COVERING THE PERIOD OF JANUARY 11, 2015 THROUGH JANUARY 23, 2015, AS PRESENTED BY THE COUNTY CLERK**

WM15/02-11

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Lohman, to approve payment of the accounts payable of \$22,526,904.83 covering the period of January 11, 2015 through January 23, 2015, as presented by the County Clerk.

Roll Call:

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine Wilkins, Terry Sabo

No: None

Motion Carried

2015-59 **AUTHORIZE THE PURCHASING DEPARTMENT TO REQUEST AND PURCHASE COMPUTER EQUIPMENT AS INDICATED BY IT TO COMPLETE THE ONGOING INSTALLATION OF POINT CLICK CARE (ELECTRONIC HEALTH RECORD SOFTWARE) AT BROOKHAVEN**

WM15/02-12

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Lohman, to authorize the Purchasing Department to request and purchase computer equipment as indicated by IT to complete the ongoing installation of Point Click Care (electronic health record software) at Brookhaven.

2015-60 **FRIENDLY AMENDMENT TO WM15/02-12**

Moved by Commissioner Nash, seconded by Commissioner Cross, to amend item WM15/02-12 to read: To authorize the Purchasing Department to request and purchase 40 computer displays and related peripherals and equipment with the authorized amount not to exceed \$70,000 and funding beyond efficiency savings to be provided by the offset.

Voice vote

Motion Carried

Roll Call on 2015-59 as amended:

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine Wilkins, Terry Sabo

No: None

Motion Carried

2015-61 **AUTHORIZE PAYMENTS TO HAVENS LONG TERM CARE BILLING SPECIALISTS FOR SERVICES DURING FY 2015 BASED ON THE CURRENT CONTRACT**

WM15/02-13

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Lohman, to authorize payments to Havens Long Term Care Billing Specialists for services during FY 2015 based on the current contract.

Roll Call:

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine Wilkins, Terry Sabo

No: None

Motion Carried

2015-62 **PROVIDE GEOGRAPHIC INFORMATION SYSTEM (GIS) BASIC LEVEL OF SERVICE TO EGELSTON TOWNSHIP AND TO AUTHORIZE THE BOARD CHAIRMAN TO EXECUTE THE INTER-GOVERNMENTAL AGREEMENT AS PREPARED BY AND TO BE CARRIED OUT BY THE INFORMATION SYSTEMS DEPARTMENT**

WM15/02-14

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Lohman, to provide Geographic Information System (GIS) basic level of service to Egelston Township and to authorize the Board Chairman to execute the Inter-Governmental Agreement as prepared by and to be carried out by the Information Systems Department.

Roll Call:

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine Wilkins, Terry Sabo

No: None

Motion Carried

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

2015-63 **APPOINT COLLENE LAMONTE TO THE PRIVATE SECTOR SLOT OF THE WORKFORCE DEVELOPMENT BOARD (TERM THROUGH 12/31/17)**

The Chairman recommends, moved by Commissioner Hughes, seconded by Commissioner Lohman, to appoint Collene Lamonte to the Private Sector Slot of the Workforce Development Board (term through 12/31/17)

Voice vote

Motion Carried

2015-64 **APPOINT ROGER JOURDEN, II TO THE CAMPGROUND SLOT OF THE ACCOMMODATIONS TAX COMMITTEE (TERM THROUGH 12/31/16)**

The Chairman recommends, moved by Commissioner Engle, seconded by Commissioner Wilkins, to appoint Roger Jourden, II to the Campground Slot of the Accommodations Tax Committee (term through 12/31/16)

Voice vote

Motion Carried

2015-65 **APPOINT PATRICIA CAMP TO THE JURY BOARD (TERM BEGINNING 5/1/2015 – 4/30/2021)**

The Chairman recommends, moved by Commissioner Scolnik, seconded by Commissioner Engle, to appoint Patricia Camp to the Jury Board (term beginning 5/1/2015 – 4/30/2021)

Voice vote

Motion Carried

2015-66 **APPOINT COMMISSIONERS ENGLE, HUGHES, LOHMAN, AND SABO TO THE BOARD RULES COMMITTEE**

The Chairman recommends, moved by Commissioner Cross, seconded by Commissioner Nash, to appoint Commissioners Engle, Hughes, Lohman, and Sabo to the Board Rules Committee.

Voice vote

Motion Carried

Commissioner Engle informed everyone that there will be a Public Hearing tonight at Sullivan Township regarding the County Fairgrounds property.

Commissioner Engle also informed everyone that there will be a meeting tonight in room 1200 of Muskegon Community College will be a town meeting at 6 p.m. with Mlive and the Road Commission regarding the upcoming Road Millage.

Commissioner Hughes reported on the Hazard Mitigation meeting put on by WMSRDC that she and Chairman Sabo had attended. Chairman Sabo noted this was part of the Local Emergency Planning Committee.

ADMINISTRATOR'S REPORT

2015-67 **APPOINT MS. BETH DICK AS THE DIRECTOR OF FINANCE/ASSISTANT COUNTY ADMINISTRATOR (BPN Y1800), AT STEP 2 EFFECTIVE MARCH 9, 2015**

The Administrator recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to appoint Ms. Beth Dick as the Director of Finance/Assistant County Administrator (BPN Y1800), at Step 2 effective March 9, 2015.

Roll Call:

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine Wilkins, Terry Sabo

No: None

Motion Carried

Commissioner Scolnik noted he was very impressed with Ms. Dick's resume.

Chairman Sabo agreed that Muskegon County is fortunate to have Ms. Dick back but also that there were some in-house applicants that were also very impressive which just shows the quality of those employees working for Muskegon County.

Administrator Eisenbarth noted each Department Head presents a two-page monthly report which totals about 40 pages a month for Commissioners to read for an update. Administration will be preparing a Monthly Report in "90 Seconds" to summarize the current speaking points or snapshot for what is going on in Muskegon County departments.

OLD BUSINESS

There was no old business to come before the Board.

NEW BUSINESS

Commissioner Lohman informed Commissioners of three programs he is:

1. Working with MAISD for Commissioners in the classroom and he would like permission from the Commissioners to move forward with this project;
2. Working with Andy Stone of Workforce Development for 7th grade career development;
3. Working with County Clerk Waters for a summer program "Girls Who Code".

Commissioner Hughes shared at the WMSRDC Hazard Mitigation meeting that they learned about the First Call program. First call can notify people by landline telephone calls in case of an emergency. Commissioner Hughes noted residents can also register their cell phone number by going to the Central Dispatch website. Administrator Eisenbarth will add the link (<https://alertregistration.com/muskegonmi/>) for Central Dispatch to the County home page.

PUBLIC COMMENT

Cheryle Schuiteman addressed the Board regarding housekeeping and food service at Brookhaven. Ms. Schuiteman provided pictures of the food her parents have been served and the soiled linens and trash in her parent's bathroom at Brookhaven. The photos were given to Administrator Eisenbarth and Corporate Counsel Hughes to follow up.

2015-68 **MOVED BY COMMISSIONER NASH, SECONDED BY COMMISSIONER HUGHES, TO ADJOURN**

Voice vote

Motion Carried

Meeting adjourned at 4:32 p.m.

Nancy A. Waters, County Clerk

NAW/jmp

Preliminary Minutes
To be approved at the Full Board Meeting on Tuesday, February 24, 2015