

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Kenneth Mahoney, Chairman
Lew Collins
Benjamin E. Cross
James Derezinski
Marvin Engle
Alan Jager

I. John Snider, Vice Chairman
Anthony Longmire
Scott Plummer
Robert Scolnik
Rillastine R. Wilkins

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Full Board Meeting

February 8, 2011
3:30 P.M.

Chairman Kenneth Mahoney, Presiding

The Full Board Meeting of the Muskegon County Board of Commissioners was called to order by Chairman Kenneth Mahoney. The invocation was given by Chairman Mahoney followed by the Pledge of Allegiance recited in unison.

Roll Call

Present: Commissioners Benjamin Cross, Jim Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Chairman Kenneth Mahoney, Scott Plummer, Bob Scolnik, Rillastine Wilkins

Excused: Commissioners Lewis Collins, I. John Snider

Also Present: County Administrator Bonnie B. Hammersley, Corporate Counsel Theodore N. Williams, Jr., County Clerk Nancy A. Waters, Chief Deputy County Clerk Marcia L. Wilkes

2011-68 **APPROVE AGENDA**

Moved by Engle, seconded by Wilkins, to approve the Agenda.

Voice vote.

Motion Carried

2011-69 **APPROVE FULL BOARD MINUTES OF JANUARY 25, 2011**

Moved by Engle, seconded by Cross, to approve the Full Board Minutes of January 25, 2011.

Voice vote.

Motion Carried

2011-70 **PUBLIC HEARING - NEIGHBORHOOD STABILIZATION FUNDS**

Moved by Engle, seconded by Plummer, to open the Public Hearing regarding Neighborhood Stabilization Funds.

Voice vote.

Motion Carried

Paula VandenBosch spoke against the Neighborhood Stabilization Project.

It was noted that neither the County Clerk's office nor Administration received any written or verbal communication regarding the Neighborhood Stabilization Funds. Moved by Plummer, seconded by Engle, to close the Public Hearing.

Voice vote.

Motion Carried

2011-71 **PUBLIC COMMENT (ON AN AGENDA ITEM)**

Jim Riley made comments relating to the union contract agenda item.

2011-72 **COMMUNICATION**

Moved by Engle, seconded by Derezinski, to receive and place on file the following Communication: City of Muskegon Heights Notice of Public Hearing.

Voice vote.

Motion Carried

2011-73 **INITIATE BID PROCESS FOR REMOVING CARPET FROM JAIL ANNEX AND RESURFACE ENTIRE JAIL FLOOR**

CPS11/02 - 03 Moved by Longmire and seconded by Engle to authorize the Sheriff to initiate the bid process for removing the carpet from the jail annex and resurfacing the entire jail floor with an epoxy application.

Note: Before the vote was taken a motion was made and seconded to suspend the rules and allow Mr. Malachi Williams to speak under Public Comment (on an agenda item).

Voice Vote

Motion Carried

Mr. Williams spoke on the financial burden to the citizens in the implementation of the Canteen Services kiosk in the Sheriff's Department.

A motion was made by Plummer and seconded by Engle to return to regular session.

Voice Vote

Motion Carried

Roll Call

Ayes: Cross, Derezinski, Engle, Jager, Longmire, Plummer, Scolnik, Wilkins, Mahoney

Excused: Collins, Snider

Motion Carried

2011-74 **INITIATE BID PROCESS FOR REPLACING OR RETROFITTING 20 DOORS IN THE EAST DAY ROOM OF THE JAIL**

CPS11/02 - 04 Moved by Longmire and seconded by Engle to authorize the Sheriff to initiate the bid process for replacing or retrofitting 20 doors in the East Day Room of the jail.

Roll Call

Ayes: Cross, Derezinski, Engle, Jager, Longmire, Plummer, Scolnik, Wilkins, Mahoney

Excused: Collins, Snider

Motion Carried

2011-75 **APPROVE INSTALLATION OF EZ CARD & KIOSK SYSTEM IN RECEIVING AREA OF JAIL AND ATRIUM OF HALL OF JUSTICE**

CPS11/02 - 05 Moved by Longmire and seconded by Engle to approve the installation of the EZ Card & Kiosk system in the receiving area of the jail and in the atrium of the Hall of Justice. Both kiosks will be provided by Canteen Services with no cost to the County.

Sheriff Roesler clarified some of the information which had been presented at the previous Courts & Public Safety Committee Meeting.

Roll Call

Ayes: Cross, Derezinski, Engle, Jager, Longmire, Plummer, Scolnik, Wilkins, Mahoney

Excused: Collins, Snider

Motion Carried

2011-76 **APPROVE SHERIFF TO INITIATE BID PROCESS FOR PURCHASING TWO 2011 CHEVY TAHOE POLICE PACKAGE VEHICLES**

CPS11/02 - 06 Moved by Longmire and seconded by Engle to approve the Sheriff to initiate the bid process for purchasing two 2011 Chevy Tahoe Police Package vehicles to be used as unmarked administrative vehicles.

Roll Call

Ayes: Cross, Derezinski, Engle, Jager, Longmire, Plummer, Scolnik, Wilkins, Mahoney

Excused: Collins, Snider

Motion Carried

2011-77 **AUTHORIZE PURCHASING DEPARTMENT TO SOLICIT BIDS FOR CONTRACTED REHABILITATION SERVICES AT BROOKHAVEN**

HR11/02 - 12 Moved by Plummer and seconded by Derezinski to authorize the Purchasing Department to solicit bids for contracted rehabilitation services at Brookhaven Medical Care Facility.

Roll Call

Ayes: Cross, Derezinski, Engle, Jager, Longmire, Plummer, Scolnik, Wilkins, Mahoney

Excused: Collins, Snider

Motion Carried

2011-78 **AUTHORIZE PUBLIC HEALTH TO RECLASSIFY POSITION N20703 FROM COMMUNITY NUTRITION SPECIALIST TO COMMUNITY NUTRITION COUNSELOR**

HR11/02 - 13 Moved by Plummer and seconded by Derezinski to authorize Public Health to reclassify position number N20703 from Community Nutrition Specialist to Community Nutrition Counselor, with no effect on County general fund.

Roll Call

Ayes: Cross, Derezinski, Engle, Jager, Longmire, Plummer, Scolnik, Wilkins, Mahoney

Excused: Collins, Snider

Motion Carried

2011-79 **ADOPT AMENDED PUBLIC HEALTH-MUSKEGON COUNTY FOOD SERVICE PROGRAM ENFORCEMENT GUIDELINES AND ADMINISTRATIVE HEARING PROCESS**

HR11/02 - 14 Moved by Plummer and seconded by Derezinski to adopt the amended Public Health -Muskegon County Food Service Program "Enforcement Guidelines and Administrative Hearing Process" to take immediate effect.

Roll Call

Ayes: Cross, Derezinski, Engle, Jager, Longmire, Plummer, Scolnik, Wilkins, Mahoney

Excused: Collins, Snider

Motion Carried

2011-80 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE COVERING THE PERIOD OF JANUARY 12, 2011 THROUGH JANUARY 25, 2011**

WM11/02 - 11 Moved by Plummer and seconded by Cross to approve payment of the accounts payable of \$7,206,391.09 covering the period of January 12, 2011 through January 25, 2011, as presented by the County Clerk.

Roll Call

Ayes: Cross, Derezinski, Engle, Jager, Longmire, Plummer, Scolnik, Wilkins, Mahoney

Excused: Collins, Snider

Motion Carried

2011-81 **AUTHORIZE THE FINANCE & MANAGEMENT SERVICES DIRECTOR TO SOLICIT PROPOSALS FOR LAPTOP COMPUTERS FOR THE BOARD OF COMMISSIONERS**

WM11/02 - 12 Moved by Plummer and seconded by Cross to authorize the Finance & Management Services Director to solicit proposals for laptop computers for the Board of Commissioners.

Roll Call

Ayes: Cross, Derezinski, Engle, Longmire, Plummer, Scolnik, Wilkins, Mahoney

Nays: Jager

Excused: Collins, Snider

Motion Carried

2011-82 **AUTHORIZE THE FINANCE & MANAGEMENT SERVICES DIRECTOR TO SOLICIT PROPOSALS FOR A CONSULTANT TO COMPLETE A CENTRAL SERVICE COST ALLOCATION PLAN**

WM11/02 - 13 Moved by Plummer and seconded by Cross to authorize the Finance & Management Services Director to solicit proposals for a consultant to complete a Central Service Cost Allocation Plan through the County's approved RFP Process.

Roll Call

Ayes: Cross, Derezinski, Engle, Jager, Longmire, Plummer, Scolnik, Wilkins, Mahoney

Excused: Collins, Snider

Motion Carried

2011-83 **TO HOLD A PUBLIC HEARING ON MARCH 8, 2011 TO ACCEPT
CITIZEN COMMENTS ON THE USE OF THE COMMUNITY
DEVELOPMENT BLOCK GRANT REVOLVING LOAN FUND**

WM11/02 - 14 Moved by Plummer and seconded by Cross to hold a public hearing
on March 8, 2011 to accept citizen comments on the use of the
Community Development Block Grant Revolving Loan Fund for a loan
for West Michigan Tube and Wiring.

Roll Call

Ayes: Cross, Derezinski, Engle, Jager, Longmire, Plummer, Scolnik, Wilkins,
Mahoney

Excused: Collins, Snider

Motion Carried

2011-84 **AWARD THE BID TO TRINITY NON-PROFIT HOUSING
CORPORATION TO ACT AS A DEVELOPER FOR THE
NEIGHBORHOOD STABILIZATION 3 PROGRAM**

WM11/02 - 15 Moved by Plummer and seconded by Cross to award the bid to Trinity
Non-Profit Housing Corporation to act as a developer for the
Neighborhood Stabilization 3 Program in the amount of \$900,000 and
to authorize the Chairman of the County Board of Commissioners to
sign the Neighborhood Stabilization Program grant applications.

Judy Kell, Grants Coordinator was asked some questions regarding
the project. Judith Transue, an employee with Trinity Non-Profit
Housing Corporation also answered some questions from the
Commissioners.

Roll Call

Ayes: Cross, Derezinski, Engle, Jager, Longmire, Plummer, Scolnik, Wilkins,
Mahoney

Excused: Collins, Snider

Motion Carried

2011-85 **APPROVE THE CONTRACT SETTLEMENT WITH THE SEIU
PUBLIC WORKS UNIT AND AUTHORIZE COUNTY BOARD CHAIR
AND COUNTY CLERK TO SIGN THE LABOR AGREEMENT**

WM11/02 - 16 Moved by Plummer and seconded by Cross to approve the contract settlement with the SEIU Public Works Unit and authorize the County Board Chair and County Clerk to sign the labor agreement subsequent to signatures being obtained from union representatives.

Roll Call

Ayes: Cross, Derezinski, Engle, Longmire, Plummer, Scolnik, Wilkins,
Mahoney
Nays: Jager
Excused: Collins, Snider

Motion Carried

2011-86 **AUTHORIZE SALARY RANGE ADJUSTMENT TO THE
OPERATIONS MANAGER**

WM11/02 - 17 Moved by Plummer and seconded by Cross to authorize the salary range adjustment to the Operations Manager BPN#59901 to NX00290.

Roll Call

Ayes: Cross, Derezinski, Engle, Longmire, Plummer, Scolnik, Wilkins,
Mahoney
Nays: Jager
Excused: Collins, Snider

Motion Carried

Commissioner Jager explained his no votes.

ADMINISTRATOR'S REPORT

2011-87 **APPROVE REQUEST FOR PUBLIC HEARING ON FEBRUARY 22, 2011 TO ACCEPT PUBLIC COMMENTS ON THE AMENDED MUSKEGON COUNTY RECREATION PLAN**

The Administrator recommends, moved by Derezinski, seconded by Engle, to hold a public hearing on February 22, 2011, for the purpose of accepting public comments on the amended Muskegon County Recreation Plan.

Roll Call

Ayes: Cross, Derezinski, Engle, Jager, Longmire, Plummer, Scolnik, Wilkins, Mahoney
Excused: Collins, Snider

Motion Carried

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

Chairman Mahoney stated that the next Planning Session will be held on Tuesday, February 22, 2011, at 1:30 p.m. at the South Campus, Room 202.

There were no Committee Liaison Reports.

OLD BUSINESS:

None.

NEW BUSINESS:

Commissioner Jager stated that the Road Commission is doing an "excellent job" and that his townships really appreciate it.

PUBLIC COMMENT (on a new topic):

Rob Fischer and Faith Groesbeck addressed the Commissioners regarding the recently adopted postcard policy at the Muskegon County Jail.

Wendy Sampson also addressed the Commissioners regarding the recently adopted postcard policy and presented a Petition to the Sheriff and to the County Clerk for the Commissioners.

Jim Riley addressed the Commissioners regarding the union contract agenda item.

ADJOURN

2011-88 **ADJOURN**

Moved by Plummer, seconded by Cross, to adjourn.

Motion Carried

Meeting adjourned at 4:27 p.m.

Nancy A. Waters, County Clerk

NAW/mlw

Preliminary Minutes to be approved at the Full Board Meeting February 22, 2011

Minutes approved as follows:

2011-90 **APPROVE FULL BOARD MINUTES OF FEBRUARY 8, 2011**

Moved by Wilkins, seconded by Engle, to approve the Full Board Minutes of February 8, 2011.

Voice vote.

Motion Carried