

**Muskegon County  
Board of Commissioners**  
*Hall of Justice, 990 Terrace, 4<sup>th</sup> Floor  
Muskegon, MI 49442*

*Benjamin E. Cross  
James Derezinski  
Marvin Engle  
Susie Hughes  
Kenneth Mahoney*

*Charles Nash  
Terry Sabo  
Robert Scolnik  
Rillastine R. Wilkins*

*Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>*

**Regular Meeting**

Tuesday, January 28, 2014  
4:00 p.m.

Chairman Mahoney, Presiding

The Full Board of Commissioners was called to order by Chairman Mahoney. The invocation was given by Chairman Mahoney. The Pledge of Allegiance was recited in unison.

**Roll Call**

Present: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes,  
Kenneth Mahoney, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins

Absent: None

Also Present: Bonnie B. Hammersley, County Administrator,  
Nancy A. Waters, County Clerk,  
Marcia L. Wilkes, Chief Deputy County Clerk,  
Doug Hughes, Corporate Counsel

2014-27      **APPROVAL OF THE AGENDA WITH TWO CHANGES UNDER THE  
CHAIRMAN'S REPORT: (1) A CHANGE IN THE COMMISSIONER  
APPOINTMENT ON THE AIRPORT ADVISORY COMMITTEE; AND (2) AN  
APPOINTMENT OF THE DISTRICT 7 REPRESENTATIVE TO THE FRIENDS  
OF THE COUNTY PARK COMMITTEE.**

Moved by Commissioner Cross, seconded by Commissioner Sabo, to approve the agenda as amended.

Voice vote

**Motion Carried**

2014-28      **APPROVE THE ORGANIZATION MEETING OF JANUARY 3, 2014 AND THE REGULAR MEETING OF JANUARY 14, 2014.**

Moved by Commissioner Nash, seconded by Commissioner Wilkins, to approve the Organization meeting minutes of Friday, January 3, 2014; and the minutes of the Full Board meeting of Tuesday, January 14, 2014.

Voice vote

**Motion Carried**

**PUBLIC COMMENT (ON AN AGENDA ITEM)**

There was no public comment on an agenda item.

**PRESENTATION**

Robert Lukens, Community Development Director, introduced Christine Robere, President of the United Campaign of the Lakeshore. Christine Robere began by thanking the Board for their actions in moving forward with the Juvenile Transition Center, the new Jail, and the new Public Defender system. She also thanked the Muskegon County employees for their contributions to the United Way Campaign.

Ms. Robere introduced Gordon Peterman from CMH. Mr. Peterman announced the large department (a department with over 40 employees) winner, the Muskegon County Road Commission, with a 24% increase. No one from the Road Commission was present to accept the trophy as they were out clearing the roads. The small department (a department with less than 40 employees) winner was Circuit Court, with an increase of 192%.

Other people involved in this United Way Campaign who were in the audience included: Nancy Robbins (United Way); Lauren Meldrum (CMH); Pam Homan (Airport); and Becky Katzenbach (Family Court).

2014-29      **ADOPT THE FY14 TOURISM AGREEMENT WITH THE WHITE LAKE CHAMBER OF COMMERCE TO PROVIDE TOURISM PROMOTION SERVICES FOR THE NORTHERN PORTION OF MUSKEGON COUNTY AND TO AUTHORIZE THE CHAIRPERSON OF THE COUNTY BOARD TO EXECUTE THE AGREEMENT THROUGH SEPTEMBER 30, 2014**

CD/SP14/01 - 01      The Community Development/Strategic Planning Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Cross, to adopt the FY14 Tourism Agreement with the White Lake Chamber of Commerce to provide tourism promotion services for the northern portion of Muskegon County and to authorize the Chairperson of the County Board to execute the agreement through September 30, 2014.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

**Motion Carried**

2014-30 **APPROVE A CONTRACT BETWEEN PREIN & NEWHOF AND THE COUNTY, IN THE AMOUNT OF \$20,000, TO PROVIDE PROFESSIONAL ENGINEERING SERVICES RELATED TO THE DESIGN AND BIDDING OF A NEW CONSOLIDATED RENTAL CAR SERVICE FACILITY AT THE AIRPORT, TO BE FUNDED ENTIRELY BY ACCRUED CUSTOMER FACILITY CHARGE FUNDS**

TR14/01-01 The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Hughes, to approve a contract between Prein & Newhof and the County, in the amount of \$20,000, to provide professional engineering services related to the design and bidding of a new consolidated Rental Car Service Facility at the Airport, to be funded entirely by accrued Customer Facility Charge funds.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

**Motion Carried**

2014-31 **APPROVE AN AIRPORT ACCESS AGREEMENT BETWEEN THE COUNTY AND PARADIGM JET MANAGEMENT, INC., PROVIDING ANNUAL REVENUE TO THE AIRPORT IN THE AMOUNT OF \$31,687.08 PER YEAR**

TR14/01-02 The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Hughes, to approve an Airport Access Agreement between the County and Paradigm Jet Management, Inc., providing annual revenue to the Airport in the amount of \$31,687.08 per year.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

**Motion Carried**

2014-32 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF \$16,373,105.10 COVERING THE PERIOD OF DECEMBER 30, 2013 THROUGH JANUARY 10, 2014 AS PRESENTED BY THE COUNTY CLERK**

WM14/01 – 01 The Ways & Means Committee recommends, moved by Commissioner Derezinski, seconded by Commissioner Engle, to approve payment of the accounts payable of \$16,373,105.10 covering the period of December 30, 2013 through January 10, 2014 as presented by the County Clerk.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

**Motion Carried**

2014-33 **APPROVE THE AGREEMENT BETWEEN MUSKEGON COUNTY AND FIRSTSOUTHWEST TO PROVIDE ARBITRAGE COMPLIANCE SERVICES IN AN AMOUNT NOT TO EXCEED \$45,300 FUNDED THROUGH ADMINISTRATION'S FY14 BUDGET – CONTRACTUAL SERVICES; AUTHORIZE BOARD CHAIR TO EXECUTE**

WM14/01 – 02 The Ways & Means Committee recommends, moved by Commissioner Derezinski, seconded by Commissioner Engle, to approve the agreement between Muskegon County and FirstSouthwest to provide arbitration compliance services in an amount not to exceed \$45,300 funded through Administration's FY14 Budget – Contractual Services; authorize Board Chair to execute.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

**Motion Carried**

2014-34 **APPROVE THE AGREEMENT BETWEEN MUSKEGON COUNTY AND ISI TO PROVIDE VDI AUDIT SERVICES IN AN AMOUNT NOT TO EXCEED \$37,500 AND AUTHORIZE BOARD CHAIRMAN TO EXECUTE**

WM14/01 – 03 The Ways & Means Committee recommends, moved by Commissioner Derezinski, seconded by Commissioner Engle, to approve the agreement between Muskegon County and ISI to provide VDI audit services in an amount not to exceed \$37,500 and authorize Board Chairman to execute.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

**Motion Carried**

2014-35 **APPROVE THE DELETION OF BROOKHAVEN POSITIONS N86703, N04802 AND X43506 AND RECLASSIFY POSITION N04002 TO POSITION CLASS NH867**

WM14/01 – 04 The Ways & Means Committee recommends, moved by Commissioner Derezinski, seconded by Commissioner Engle, to approve the deletion of Brookhaven positions N86703, N04802 and X43506 and reclassify position N04002 to position class NH867.

Commissioner Sabo questioned as to whether everything that could possibly be done was done to protect the people in these positions which were being eliminated.

Chairman Mahoney stated that yes, everything possible has been done.

Commissioner Hughes said that the new Interim Administrator, Mary Coppernoll, RN, NHA, at Brookhaven was well respected by all of the employees.

**Roll Call on 2014-35:**

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash,  
Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

**Motion Carried**

2014-36 **AWARD GOODWILL INDUSTRIES OF WEST MICHIGAN A CONTRACT IN THE AMOUNT OF \$208,700 TO PROVIDE TRAINING IN SOFT SKILLS AND EMPLOYABILITY TRAINING TO JOB SEEKERS IN THE PATH (PARTNERSHIP, ACCOUNTABILITY, TRAINING AND HOPE) PROGRAM TO OBTAIN AND RETAIN EMPLOYMENT**

WM14/01 – 05 The Ways & Means Committee recommends, moved by Commissioner Derezinski, seconded by Commissioner Engle, to award Goodwill Industries of West Michigan a contract in the amount of \$208,700 to provide training in soft skills and employability training to job seekers in the PATH (Partnership, Accountability, Training and Hope) program to obtain and retain employment.

Commissioner Nash stated that he had concerns about consolidating and then laying off employees. Muskegon County has a Department of Employment and Training and he believes they should be doing the training instead of contracting out training.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes,  
Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: Charles Nash

**Motion Carried**

2014-37 **RESCIND THE 2003 PROPERTY DISPOSAL POLICY PER BOARD ACTION 2003-79, AND ADOPT THE 2014 SURPLUS DISPOSAL POLICY & PROCEDURE**

WM14/01 – 06 The Ways & Means Committee recommends, moved by Commissioner Derezinski, seconded by Commissioner Engle, to rescind the 2003 Property Disposal Policy per Board action 2003-79, and adopt the 2014 Surplus Disposal Policy & Procedure.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash,  
Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

**Motion Carried**

2014-38      **AUTHORIZE THE ADOPTION OF THE RESOLUTION ALLOWING THE COUNTY OF MUSKEGON TO BORROW UP TO TWELVE MILLION DOLLARS (\$12,000,000) AGAINST ANTICIPATED 2013 DELINQUENT TAXES**

WM14/01 – 07      The Ways & Means Committee recommends, moved by Commissioner Derezinski, seconded by Commissioner Engle, to authorize the adoption of the resolution allowing the County of Muskegon to borrow up to twelve million dollars (\$12,000,000) against anticipated 2013 delinquent taxes.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

**Motion Carried**

2014-39      **AUTHORIZE THE ADOPTION OF THE RESOLUTION APPLICATION FOR DEFERMENT OF TAXES FOR THE PURPOSE OF WAIVING THE INTEREST AND FEES FOR THE PERIOD MARCH 1<sup>ST</sup> THROUGH APRIL 30<sup>TH</sup>, FOR TAXES PAID BY MAY 1<sup>ST</sup> IN THE FIRST YEAR OF DELINQUENCY FOR SENIOR CITIZENS, PARAPLEGICS, ELIGIBLE SERVICE VETERANS, ELIGIBLE WIDOWS OF SERVICE VETERANS, THE PERMANENTLY DISABLED AND BLIND IN ACCORDANCE WITH THE GENERAL PROPERTY TAX ACT SECTION 211.59 AND 211.51**

WM14/01 – 08      The Ways & Means Committee recommends, moved by Commissioner Derezinski, seconded by Commissioner Engle, to authorize the adoption of the resolution Application for Deferment of Taxes for the purpose of waiving the interest and fees for the period March 1<sup>st</sup> through April 30<sup>th</sup>, for taxes paid by May 1<sup>st</sup> in the first year of delinquency for senior citizens, paraplegics, eligible service veterans, eligible widows of service veterans, the permanently disabled and blind in accordance with the General Property Tax Act section 211.59 and 211.51.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

**Motion Carried**

**CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS**

Chairman Mahoney questioned the Commissioners as to the best date for the next Board Planning Session, being either Thursday, February 6<sup>th</sup> or Tuesday, February 11, 2014. It was decided that the next Board Planning Session would be held on Thursday, February 6, 2014. An agenda will be forwarded to the Commissioners.

2014-40 **CHAIRMAN MAHONEY RECOMMENDS, MOVED BY COMMISSIONER WILKINS, SECONDED BY COMMISSIONER DEREZINSKI, THAT THE BOARD CONCUR WITH THE FOLLOWING APPOINTMENTS AND REAPPOINTMENTS TO THE JAIL/JUVENILE TRANSITION CENTER CITIZENS REVIEW COMMITTEE, FOR A TERM EXPIRATION 12/31/14:**

- Marie Cisneros (Appointment)
- Joel Engel (Appointment)
- Andrew Heykoop (Reappointment)
- Michael Johnson (Reappointment)
- Dorothy Scott (Reappointment)
- Peggy Selmon (Reappointment)
- Marsha Stewart (Reappointment)

Voice vote

Motion Carried

2014-41 **CHAIRMAN MAHONEY RECOMMENDS, MOVED BY COMMISSIONER DEREZINSKI, SECONDED BY COMMISSIONER NASH, THAT THE BOARD CONCUR WITH THE FOLLOWING APPOINTMENT TO THE LAND BANK FAST TRACK AUTHORITY FOR A TERM EXPIRATION 12/31/15:**

- Kimberly Sims (City of Muskegon Heights)

Voice vote

Motion Carried

2014-42 **CHAIRMAN MAHONEY RECOMMENDS, MOVED BY COMMISSIONER CROSS, SECONDED BY COMMISSIONER SABO, THAT THE BOARD CONCUR WITH THE FOLLOWING APPOINTMENTS AND REAPPOINTMENTS TO THE SOLID WASTE PLANNING FOR A TERM EXPIRATION 12/31/15:**

- Kim Arter (Township) – Reappointment
- Jim Fisher (Industrial) – Reappointment
- Chris Hall (Public) – Appointment
- Russ Jones (Solid Waste Management) – Reappointment
- James Monterusso (Solid Waste Management) – Appointment
- Vicki Webster (Environmental) – Reappointment

Voice vote

Motion Carried

2014-43 **CHAIRMAN MAHONEY RECOMMENDS, MOVED BY COMMISSIONER DEREZINSKI, SECONDED BY COMMISSIONER HUGHES, THAT THE BOARD CONCUR WITH THE FOLLOWING APPOINTMENT TO THE WORKFORCE DEVELOPMENT BOARD FOR A TERM EXPIRATION 12/31/16:**

- Cynthia Romanowski (Private Sector) – Oceana County Representative

Voice vote

Motion Carried

2014-44 **CHAIRMAN MAHONEY RECOMMENDS, MOVED BY COMMISSIONER CROSS, SECONDED BY COMMISSIONER HUGHES, THAT PURSUANT TO A SCHEDULE CONFLICT THAT COMMISSIONER DEREZINSKI BE REPLACED AS THE BOARD LIAISON ON THE AIRPORT ADVISORY BOARD WITH COMMISSIONER SABO.**

Voice vote **Motion Carried**

2014-45 **MOVED BY COMMISSIONER DEREZINSKI, SECONDED BY COMMISSIONER SABO, TO APPOINT LUPE ALVIAR AS THE DISTRICT 7 REPRESENTATIVE ON THE FRIENDS OF THE COUNTY PARK COMMITTEE.**

Commissioner Hughes said that Mr. Alviar was not in District 7, but rather lived in her district. District 7 Commissioner Derezinski agreed, but felt that Mr. Alviar brought so much to the Committee. It was pointed out that this did not mean that Commissioner Hughes would lose her representative on this committee, but rather than each Commissioner is allowed to appoint whomever they desire.

Voice vote **Motion Carried**

2014-46 **CHAIRMAN MAHONEY RECOMMENDS, MOVED BY COMMISSIONER HUGHES, SECONDED BY COMMISSIONER WILKINS, TO REAPPOINT ROBERT WYGANT TO THE AIRPORT ADVISORY COMMITTEE.**

Voice vote **Motion Carried**

Chairman Mahoney reminded all Commissioners of the Function Teams Strategic Planning Session would be held on Wednesday, February 12, from 8:00 until 5:00 p.m.

2014-47 **THE ADMINISTRATOR RECOMMENDS, MOVED BY COMMISSIONER NASH, SECONDED BY COMMISSIONER CROSS, TO HOLD A PUBLIC HEARING ON FEBRUARY 25, 2014 TO ACCEPT CITIZENS COMMENTS ON THE MUSKEGON COUNTY RECREATION PLAN UPDATE, 2014.**

Voice vote **Motion Carried**

Commissioner Hughes questioned whether the Muskegon County Recreation Plan would be on-line. Administrator Hammersley confirmed that the Plan is on the Parks & Recreation website at <http://www.co.muskegon.mi.us/parks/>.

### **OLD BUSINESS**

None



**NEW BUSINESS**

None

**PUBLIC COMMENT**

Ryan Bennett, Business Agent at West Michigan Plumbers & Fitters Local #174, thanked the Board for going forward with the Juvenile Transition Center and the new Muskegon County Jail with the prevailing wage. He is working to get as many Muskegon folks employed on this job as possible.

Jim Cox, owner of Pressures & Pipes, a local business in Muskegon Heights, introduced himself to the Commissioners, and indicated his business recently submitted a bid for the jail project.

Mr. Bennett and Mr. Cox have been working with Judy Kell, Muskegon County Grant Coordinator, on the of creation of a Rotary Park bathroom. Their labor and materials are being donated.

2014-48      **MOVED BY COMMISSIONER HUGHES, SECONDED BY COMMISSIONER CROSS, TO ADJOURN**

Voice vote

**Motion Carried**

Meeting adjourned at 4:28 p.m.

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Nancy A. Waters, County Clerk

NAW/mlw

Approved at the Full Board Meeting on Tuesday, February 11, 2014