

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Benjamin E. Cross
James Derezinski
Marvin Engle
Susie Hughes
Kenneth Mahoney, Chairman

Charles Nash
Terry Sabo
Robert Scolnik
Rillastine R. Wilkins, Vice Chair

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Full Board Meeting

January 15, 2013
3:30 P.M.

Chairman Kenneth Mahoney, Presiding

The Full Board Meeting of the Board of Commissioners was called to order by Chairman Mahoney. Chairman Mahoney gave the invocation. The Pledge of Allegiance was recited in unison.

Roll Call

Present: Benjamin Cross, James Derezinski, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins

Excused: Marvin Engle

Also Present: County Administrator Bonnie B. Hammersley
 County Clerk Nancy A. Waters,
 Chief Deputy County Clerk Marcia L. Wilkes,
 Secretary to the County Clerk Jeanne Pezet,
 Corporate Counsel Theodore N. Williams, Jr.

2013-12 **APPROVAL OF THE AGENDA AS REVISED**

Moved by Derezinski, seconded by Wilkins, to approve the agenda removing the Administrator's motion regarding Corporate Counsel.

Voice vote.

Motion Carried

2013-13 **APPROVE THE FULL BOARD MINUTES OF THURSDAY, DECEMBER 20, 2012**

Moved by Cross, seconded by Wilkins, to approve the Full Board Minutes of Thursday, December 20, 2012.

Voice vote.

Motion Carried

PUBLIC COMMENT ON AN AGENDA ITEM

There was no public comment on an agenda item.

PRESENTATION

The presentation of the Proclamation in Recognition of Reverend Samuel Greer was deferred to a time when Reverend Greer is able to attend the meeting.

COMMUNICATION/INFORMATION

There were no Communication/Informational items to come before the Board.

COMMITTEE REPORTS

There were no action items before the Courts & Public Safety Committee of Tuesday, January 8, 2013.

2013-14 **AUTHORIZE THE RELEASE OF A REQUEST FOR PROPOSALS (RFP) FOR AN ON-SITE PHARMACY AT 376 E. APPLE AVENUE, MUSKEGON, MI 49442, AND ALL-INCLUSIVE PHARMACEUTICAL SERVICES FOR COMMUNITY MENTAL HEALTH SERVICES OF MUSKEGON COUNTY**

HR13/01-01 The Human Resources Committee recommends, moved by Nash, seconded by Cross, to authorize the release of a Request for Proposals (RFP) for an on-site pharmacy at 376 E. Apple Avenue, Muskegon, MI 49442, and all-inclusive pharmaceutical services for Community Mental Health Services of Muskegon County.

Roll Call

Yes: Ben Cross, James Derezinski, Susie Hughes, Charles Nash, Terry Sabo, Bob Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Engle

Motion Carried

2013-15 **AUTHORIZE THE COMMUNITY MENTAL HEALTH SERVICES OF MUSKEGON COUNTY EXECUTIVE DIRECTOR TO SIGN A CONTRACT WITH THE AMERICAN ASSOCIATION ON INTELLECTUAL AND DEVELOPMENTAL DISABILITIES (AAIDD), EFFECTIVE JANUARY 1, 2013 THROUGH DECEMBER 31, 2015, FOR THE PURCHASE OF THE SUPPORTS INTENSITY SCALE SOFTWARE AND SUPPORT FOR A COST OF UP TO \$25,000.00 WHICH COVERS EIGHT (8) USERS AND THREE HUNDRED (300) SIS ASSESSMENTS PER YEAR**

HR13/01-02 The Human Resources Committee recommends, moved by Nash, seconded by Cross, to authorize the Community Mental Health Services of Muskegon County Executive Director to sign a contract with the American Association on Intellectual and Developmental Disabilities (AAIDD), effective January 1, 2013 through December 31, 2015, for the purchase of the Supports Intensity Scale Software and support for a cost of up to \$25,000.00 which covers eight (8) users and three hundred (300) SIS Assessments per year.

Roll Call

Yes: Ben Cross, James Derezinski, Susie Hughes, Charles Nash, Terry Sabo, Bob Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Engle

Motion Carried

2013-16 **AUTHORIZE PUBLIC HEALTH – MUSKEGON COUNTY TO REPLACE THE FOOD SERVICE SANITATION PROGRAM ENFORCEMENT GUIDELINE AND ADMINISTRATIVE HEARING PROCESS, DATED FEBRUARY 8, 2011, WITH THE FOOD SERVICE SANITATION PROGRAM ENFORCEMENT GUIDELINE AND ADMINISTRATIVE HEARING PROCESS (2013)**

HR13/01-03 The Human Resources Committee recommends, moved by Nash, seconded by Cross, to authorize Public Health – Muskegon County to replace the Food Service Sanitation Program Enforcement Guideline and Administrative Hearing Process, dated February 8, 2011, with the Food Service Sanitation Program Enforcement Guideline and Administrative Hearing Process (2013).

Roll Call

Yes: Ben Cross, James Derezinski, Susie Hughes, Charles Nash, Terry Sabo, Bob Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Engle

Motion Carried

2013-17 **RENAME THE HUMAN RESOURCES COMMITTEE OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS THE HUMAN SERVICES COMMITTEE**

HR13/01-04 The Human Resources Committee recommends, moved by Nash, seconded by Cross, to rename the Human Resources Committee of the Muskegon County Board of Commissioners the Human Services Committee.

Roll Call

Yes: Ben Cross, James Derezinski, Susie Hughes, Charles Nash, Terry Sabo, Bob Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Engle

Motion Carried

2013-18 **APPROVE THE PAYMENT OF THE ACCOUNTS PAYABLE OF \$7,623,015.32 COVERING THE PERIOD OF DECEMBER 12, 2012 THROUGH DECEMBER 28, 2012 AS PRESENTED BY THE COUNTY CLERK**

WM13/01-01 The Ways and Means Committee recommends, moved by Derezinski, seconded by Cross, to approve the payment of the accounts payable of \$7,623,015.32 covering the period of December 12, 2012 through December 28, 2012 as presented by the County Clerk.

Roll Call

Yes: Ben Cross, James Derezinski, Susie Hughes, Charles Nash, Terry Sabo, Bob Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Engle

Motion Carried

2013-19 **APPROVE THE COUNTY OF MUSKEGON ANTI-RETALIATION POLICY AS PRESENTED**

WM13/01-02 The Ways and Means Committee recommends, moved by Derezinski, seconded by Cross, to approve the County of Muskegon Anti-Retaliation Policy as presented.

Roll Call

Yes: Ben Cross, James Derezinski, Susie Hughes, Charles Nash, Terry Sabo, Bob Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Engle

Motion Carried

2013-20 **APPOINT THE FOLLOWING TO THE LAND BANK FAST TRACK AUTHORITY: SCOTT PLUMMER – PUBLIC SLOT; JIM DEREZINSKI, TERRY J. SABO AND KENNETH MAHONEY - COMMISSIONER SLOTS; WITH TERM EXPIRATION DATES OF 12/31/2014**

WM13/01-03 The Ways and Means Committee recommends, moved by Derezinski, seconded by Cross, to appoint the following to the Land Bank Fast Track Authority:
Scott Plummer – public slot
Jim Derezinski, Terry J. Sabo and Kenneth Mahoney - Commissioner slots with term expiration dates of 12/31/2014.

Roll Call

Yes: Ben Cross, James Derezinski, Susie Hughes, Charles Nash, Terry Sabo, Bob Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Engle

Motion Carried

2013-21 **AUTHORIZE THE REDEMPTION OF THE WORKERS' COMPENSATION DISABILITY CLAIMS OF KATHLEEN J. CUTLER AND LAURA J. HAMMOND BASED ON CORPORATE COUNSEL'S RECOMMENDATION**

WM13/01-04 The Ways and Means Committee recommends, moved by Derezinski, seconded by Cross, to authorize the redemption of the workers' compensation disability claims of Kathleen J. Cutler and Laura J. Hammond based on Corporate counsel's recommendation.

Roll Call

Yes: Ben Cross, James Derezinski, Susie Hughes, Charles Nash, Terry Sabo, Bob Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Engle

Motion Carried

CHAIRMAN'S REPORT

2013-22 **APPROVE COMMISSIONER LIAISON APPOINTMENTS**

The Chairman recommends, moved by Hughes, seconded by Cross, to approve the following Commissioner Liaison Appointments:

Ben Cross

Chair Courts and Public Safety
Public Works
Muskegon Area District Library
Foreign Trade Zone

Charles Nash

Chair Human Services
Community Mental Health (CMH)
Lakeshore Coordinating Council
Alcohol Task Force & Tobacco Reduction
Jail/Juvenile Transition Center Committee
Public Works

Jim Derezinski

Chair Ways and Means
Airport Advisory Board
Jail/Juvenile Transition Center Committee
Public Works
Water System Policy Board (alternate)
Veterans Advisory Committee
West Michigan Shoreline Regional Development
Committee (WMSRDC)

Marvin Engle

Public Works
Fair Board
MSU District Extension Council
Road Commission Board
Solid Waste Planning
US 31/Sternberg Exchange Committee

Bob Scolnik

Chair Community Development and Strategic Planning
Airport Advisory Board
Department of Human Services Board
Muskegon Area-Wide Plan Advisory Committee
Veterans Advisory Committee
Public Works
County Museum Board

Ken Mahoney

Accommodations Tax Committee
City of Whitehall LDFA
Jail/Juvenile Transition Center Committee
Local Emergency Planning Committee
MI Association of Public Health Officials (alternate)
Strengthening Muskegon County
Water System Policy Board
Land Bank Fast Track Authority
Work Force Development Board

Rillastine Wilkins

Chair Transportation
Muskegon Area-Wide Plan Advisory Committee
SMART
Jail/Juvenile Transition Center Committee
Public Works
WMSRDC
West MI Metropolitan Planning
WEMET
Airport Advisory Committee

Terry Sabo

Public Works
Jail/Juvenile Transition Center Committee
Land Bank Fast Track Authority
Water System Policy Board
CMH
Road Commission Board
Community Corrections Advisory Board

Susie Hughes

Water System Policy Board
Public Works
SMART Committee
WMSRDC

Voice vote.

Motion Carried

2013-23 **APPROVE THE CITIZEN APPOINTMENTS**

The Chairman recommends, moved by Derezinski, seconded by Hughes, to approve the following citizen appointments:

Accommodations Tax Advisory Committee

Sylvia Precious (Amusements) term expiring 12/31/2015

Foreign Trade Zone

Reappoint Ed Garner (MAF) term expiring 12/31/2014

Lakeshore Coordinating Council

I John Snider II term expiring 12/31/2014

Community Mental Health

I John Snider II term expiring 3/31/2014

Land Bank Fast Track Authority

Deb Ackerman (Township) term expiring 12/31/2015

Muskegon Area First

Reappoint Bonnie Hammersley (County Administrator) term expiring 12/31/2014

Senior Resources

Reappoint Kathy Moore (Staff Liaison) term expiring 12/31/2014

Public Works - Ex-Officio Member

Kim Arter term expiring 12/31/2013

Voice vote.

Motion Carried

Chairman Mahoney noted there will be a Board Planning Session: Regionalization of CMH
Thursday, January 17, 1:30 PM, Training Center, Room #202

Julia Rupp, Executive Director of CMH, stated she will be informing Commissioners of reductions based on the new State law.

COMMITTEE LIAISON REPORTS

Commissioner Derezinski reported on the WMSRDC Meeting.

Commissioner Wilkins also reported that WMSRDC addressed issues of conflict of interest with shared staff.

Commissioner Nash noted the information from Executive Director Julia Rupp regarding CMH changes in Medicaid dollars was very well presented at the CMH Board Meeting.

ADMINISTRATOR'S REPORT

Administrator Hammersley noted she had nothing to report at this time.

OLD BUSINESS

Review of Board of Commissioners 2013 Meeting Schedule has been referred to the Human Services Committee.

NEW BUSINESS

Commissioner Hughes noted her husband's company owns four (4) group homes leased by CMH. If any issues are presented to the Board regarding those homes, she will abstain from voting to avoid any conflict of interest.

PUBLIC COMMENT (ON A NEW TOPIC)

Jim Riley welcomed the 2013 Board Commissioners and extended an invitation to Commissioners to address citizens on his Sunday morning radio program.

Scott Plummer reported on the exceptional service by Airport Manager Marty Piette and all Airport staff on his recent Laughlin trip.

ADJOURN

2013-24 **MOVED BY CROSS, SECONDED BY HUGHES, TO ADJOURN.**

Voice vote.

Motion Carried

Meeting adjourned at 3:49 p.m.

Nancy A. Waters, County Clerk

NAW/jmp

Approved at the Full Board Meeting on Tuesday, January 29, 2013