

**Muskegon County**  
**Board of Commissioners**  
*Hall of Justice, 990 Terrace, 4<sup>th</sup> Floor*  
*Muskegon, MI 49442*

*Terry J. Sabo, Chairman*  
*Marvin Engle*  
*Susie Hughes*  
*Jeff Lohman*  
*Kenneth Mahoney*

*Benjamin E. Cross, Vice Chair*  
*Charles Nash*  
*Robert Scolnik*  
*Rillastine R. Wilkins*

*Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>*

**Regular Meeting**

Thursday, January 14, 2016  
4:00 p.m.

Chairman Sabo, Presiding

The Full Board of Commissioners was called to order by Chairman Sabo.

The invocation was given by Pastor Matt Sharpe of Evanston Avenue Baptist Church. The Pledge of Allegiance was led by Commissioner Hughes and recited in unison.

**Roll Call**

Present: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry J. Sabo, Robert Scolnik, Rillastine R. Wilkins

Excused: Jeff Lohman,

Also Present: Mark Eisenbarth, County Administrator;  
Nancy A. Waters, County Clerk;  
Jeanne Pezet, Administrative Secretary  
Doug Hughes, Corporate Counsel

2016-12 **APPROVAL OF THE AGENDA**

Moved by Commissioner Hughes, seconded by Vice Chair Cross, to approve the agenda adding to item 6. Approval of the minutes of the Organizational Meeting of January 5, 2016.

Voice vote

**Motion Carried**

2016-13 **APPROVE THE REGULAR MEETING MINUTES OF DECEMBER 17, 2015, AND THE ORGANIZATIONAL MEETING MINUTES OF JANUARY 5, 2016**

Moved by Commissioner Mahoney, seconded by Commissioner Wilkins, to approve the Regular meeting minutes of December 17, 2015, and the Organizational meeting minutes of January 5, 2016.

Voice vote

**Motion Carried**

**PUBLIC COMMENT (on an agenda item)**

There was no public comment on an agenda item.

**COMMUNICATION**

The following information was provided for information:

- A. Oceana County Board of Commissioners: Resolution in Opposition to House Bills 4947 Through 4966
- B. Wexford County Board of Commissioners: Resolution in Opposition to House Bills 4947 Through 4966

**COMMITTEE/BOARD REPORTS**

2016-14      **AUTHORIZE THE SHERIFF'S OFFICE TO UTILIZE THE SHERIFF'S CONTRACTED VEHICLE MAINTENANCE PROVIDER TO BROKER SELLING USED VEHICLES FOR THIS OFFICE; ALSO, TO APPLY THE PROCEEDS FROM THE SALE TO PURCHASE USED VEHICLE(S) FOR THE DEPARTMENT**

CPS16/01-01

The Courts and Public Safety Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Wilkins, to authorize the Sheriff's Office to utilize the Sheriff's contracted vehicle maintenance provider to broker selling used vehicles for this office; also, to apply the proceeds from the sale to purchase used vehicle(s) for the department.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman

**Motion Carried**

2016-15 **TO ACCEPT THE FY2015-16 SNOWMOBILE LAW ENFORCEMENT GRANT FROM THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES AND TO AUTHORIZE THE SHERIFF SIGN THE AGREEMENT**

CPS16/01-02

The Courts and Public Safety Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Wilkins, to accept the FY2015-16 Snowmobile Law Enforcement Grant from the Michigan Department of Natural Resources and to authorize the Sheriff sign the agreement.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman

**Motion Carried**

2016-16 **ACCEPT THE 2015 HOMELAND SECURITY GRANT PROGRAM INTERGOVERNMENTAL AGREEMENT BETWEEN THE WEST MICHIGAN SHORELINE REGIONAL DEVELOPMENT COMMISSION AND MUSKEGON COUNTY ON BEHALF OF THE MUSKEGON COUNTY SHERIFF DEPARTMENT/EMERGENCY SERVICES, AND DIRECT THE BOARD CHAIR AND APPROPRIATE STAFF TO SIGN THE AGREEMENT**

CPS16/01-03

The Courts and Public Safety Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Wilkins, to accept the 2015 Homeland Security Grant Program Intergovernmental Agreement between the West Michigan Shoreline Regional Development Commission and Muskegon County on behalf of the Muskegon County Sheriff Department/Emergency Services, and direct the Board Chair and appropriate staff to sign the agreement.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman

**Motion Carried**

2016-17 **AUTHORIZE PUBLIC HEALTH - MUSKEGON COUNTY TO AWARD THE WATER LABORATORY ANALYSIS CONTRACT TO TRACE ANALYTICAL LABORATORIES FOR THE PERIOD OF JANUARY 1, 2016 THROUGH SEPTEMBER 30, 2016, WITH A ONE YEAR RENEWAL OPTION, WITH NO EFFECT ON COUNTY GENERAL FUND**

HS16/01-01

The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Vice Chair Cross, to authorize Public Health - Muskegon County to award the water laboratory analysis contract to Trace Analytical Laboratories for the period of January 1, 2016 through September 30, 2016, with a one year renewal option, with no effect on county general fund.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman

**Motion Carried**

2016-18 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF \$9,321,544.16 COVERING THE PERIOD OF DECEMBER 5, 2015 THROUGH DECEMBER 22, 2015, AS PRESENTED BY THE COUNTY CLERK**

WM16/01-01

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to approve payment of the accounts payable of \$9,321,544.16 covering the period of December 5, 2015 through December 22, 2015, as presented by the County Clerk.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman

**Motion Carried**

2016-19 **HOLD A PUBLIC HEARING ON JANUARY 26TH, 2016 TO ACCEPT CITIZEN COMMENTS ON THE PROPOSED COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) REVOLVING LOAN FUND APPLICATION FROM MARTELL MANAGEMENT CORP**

WM16/01-02

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to hold a public hearing on January 26th, 2016 to accept citizen comments on the proposed Community Development Block Grant (CDBG) Revolving Loan Fund application from Martell Management Corp.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman

**Motion Carried**

2016-20 **AUTHORIZE EQUALIZATION DEPARTMENT TO APPOINT ZACHARY KNOLL TO FILL THE RECENTLY VACATED POSITION G09205**

WM16/01-03

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to authorize Equalization Department to appoint Zachary Knoll to fill the recently vacated position G09205.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman

**Motion Carried**

2016-21 **AUTHORIZE STAFF TO WRITE OFF AS OF 9/30/2015 THE UNCOLLECTED PORTION OF THE GREAT LAKES DIE CAST LOAN BALANCE AS WELL AS THE EDC REVOLVING LOAN FUND'S OTHER \$3,000 LOAN RECEIVABLE BALANCE THUS REDUCING TO ZERO THE FUND 2860 BALANCES OF RECEIVABLES AND ITS ALLOWANCE FOR DOUBTFUL ACCOUNTS**

WM16/01-04

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to authorize staff to write off as of 9/30/2015 the uncollected portion of the Great Lakes Die Cast loan balance as well as the EDC Revolving Loan Fund's other \$3,000 loan receivable balance thus reducing to zero the fund 2860 balances of receivables and its allowance for doubtful accounts.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman

**Motion Carried**

2016-22 **SUPPORT APPLICATION TO THE KRESGE FOUNDATION - FRESH LOCAL AND EQUITABLE FOOD PROGRAM, WITH NO MATCH REQUIRED**

WM16/01-05

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to support application to the Kresge Foundation - Fresh Local and Equitable Food program, with no match required.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman

**Motion Carried**

2016-23 **APPROVE RESOLUTIONS TO SUSAN HARRISON-WOLFFIS, CLAYTON HARDIMAN AND DAVE ALEXANDER ON THEIR RECENT MUSKEGON CHRONICLE RETIREMENTS**

WM16/01-06

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to approve Resolutions to Susan Harrison-Wolffis, Clayton Hardiman and Dave Alexander on their recent *Muskegon Chronicle* retirements.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman

**Motion Carried**

2016-24 **APPROVE CORPORATE COUNSEL SETTLEMENT RECOMMENDATION**  
WM16/01-07

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to approve Corporate Counsel settlement recommendation.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman

**Motion Carried**

**CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS**

Chairman Sabo noted the Response Letter from Spectrum Health Regarding New Muskegon County Facility is included in the agenda. (see attached)

2016-25 **APPROVE THE FOLLOWING REAPPOINTMENTS TO THE ACCOMMODATIONS TAX ADVISORY COMMITTEE WITH TERM EXPIRATIONS OF 12/31/17: JONI DORSETT, AMUSEMENT/ATTRACTION SLOT; DIANA ELDRED, HOTELS/MOTELS SLOT; KEVIN NEWTON, FESTIVALS/EVENTS; JIM RUDICIL, SPORTS/RECREATION SLOT**

The Chairman recommends, moved by Commissioner Engle, seconded by Commissioner Nash, to approve the following reappointments to the Accommodations Tax Advisory Committee with term expirations of 12/31/17: Joni Dorsett, Amusement/Attraction Slot; Diana Eldred, Hotels/Motels Slot; Kevin Newton, Festivals/Events; Jim Rudicil, Sports/Recreation Slot.

Commissioner Hughes inquired if there were any other applicants to which the response was that there were no other applicants. Commissioner Hughes noted all of the reappointments are excellent people.

Voice vote

**Motion Carried**

2016-26 **APPROVE APPOINTMENT OF RICH HOUTTEMAN FOR THE PRIVATE SECTOR SLOT OF THE AIRPORT ADVISORY COMMITTEE WITH TERM EXPIRATION OF 12/31/17**

The Chairman recommends, moved by Vice Chair Cross, seconded by Commissioner Mahoney, to approve appointment of Rich Houtteman for the Private Sector slot of the Airport Advisory Committee with term expiration of 12/31/17.

Voice vote

**Motion Carried**

2016-27 **REAPPOINT LOUIS CHURCHWELL TO THE COMMUNITY SERVICE SLOT OF THE COMMUNITY CORRECTIONS ADVISORY BOARD WITH TERM EXPIRATION OF 12/31/18**

The Chairman recommends, moved by Commissioner Engle, seconded by Commissioner Nash, to reappoint Louis Churchwell to the Community Service Slot of the Community Corrections Advisory Board with term expiration of 12/31/18

Voice vote

**Motion Carried**

2016-28 **APPROVE THE FOLLOWING APPOINTMENTS AT THE RECOMMENDATION TO THE FRIENDS OF THE COUNTY PARKS WITH TERM EXPIRATIONS OF 12/31/17: WILLIAM STAUTER, DISTRICT #4 SLOT; ROBIN OUDSEMA, DISTRICT #7 SLOT; VERONICA WEST, DISTRICT 8 SLOT**

The Chairman recommends, moved by Commissioner Hughes, seconded by Commissioner Mahoney, to approve the following appointments at the recommendation to the Friends of the County Parks with term expirations of 12/31/17: William Stauter, District #4 Slot; Robin Oudsema, District #7 Slot; Veronica West, District 8 Slot.

Discussion ensued regarding the District 4 Slot.

2016-29 **FRIENDLY AMENDMENT TO ITEM 2016-28 TO REMOVE THE DISTRICT #4 SLOT APPOINTMENT TO THE FRIENDS OF THE COUNTY PARKS PENDING REVIEW**

Moved by Commissioner Scolnik, seconded by Vice Chair Cross, friendly amendment to item 2016-28 to remove the District #4 Slot appointment to the Friends of the County Parks pending review.

Voice vote

**Motion Carried**

Voice vote on 2016-28 removing the District #4 Slot appointment

**Motion Carried**

2016-30 **APPROVE THE FOLLOWING REAPPOINTMENTS TO SOLID WASTE PLANNING WITH TERM EXPIRATIONS OF 12/31/17: CHRIS HALL, PUBLIC SLOT; RUSS JONES, SOLID WASTE MANAGEMENT SLOT**

The Chairman recommends, moved by Commissioner Engle, seconded by Commissioner Mahoney, to approve the following reappointments to Solid Waste Planning with term expirations of 12/31/17: Chris Hall, Public Slot; Russ Jones, Solid Waste Management Slot.

Voice vote

**Motion Carried**

The Chairman noted there will be a Work Session on Tuesday, January 19<sup>th</sup>, following the Ways & Means Committee Meeting Re: Veterans Hiring Preference Policy & Proposed Personnel Rules Revisions.



There were no Committee Liaison Reports at this time.

### **ADMINISTRATOR'S REPORT**

Administrator Eisenbarth reviewed the schedule for the Board Work Sessions and the Budget Kick Off Schedule. (see attached)

Commissioner Hughes wished Administrator Eisenbarth a Happy Birthday.

### **OLD BUSINESS**

There was no old business to come before the board.

### **NEW BUSINESS**

Commissioner Wilkins introduced her nephew who was in the audience, Alfred Wilkins.

### **PUBLIC COMMENT**

Robin Oudsema addressed the Board to thank them for her appointment to the Friends of the County Parks, District #7 Slot.

County Clerk Waters addressed the Board presenting a Certificate of Recognition to Administrator Eisenbarth on his 50<sup>th</sup> birthday.

2016-31      **MOVED BY COMMISSIONER MAHONEY, SECONDED BY COMMISSIONER HUGHES, TO ADJOURN**

Voice vote

**Motion Carried**

Meeting adjourned at 4:21 p.m.

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Nancy A. Waters, County Clerk

NAW/mlw

Approved at the Full Board Meeting on January 26, 2016

December 18, 2015

Terry Sabo  
Chairman  
Muskegon County Board of Commissioners  
990 Terrace Street  
Muskegon, MI 49442

Spectrum Health Delivery System  
100 Michigan NE | MC042  
Grand Rapids, MI 49503  
616.391.2085 fax 616.391.8000  
spectrum-health.org

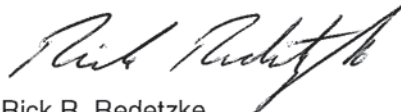
**Rick R. Redetzke**  
Vice President, Facilities & Real Estate

Dear Terry:

Thank you for your letter regarding our investment in Muskegon County. We are extremely excited to develop a 30,000sf integrated care facility to improve access, choice, and exceptional health care for patients in Muskegon County.

As we expand our offerings in the markets we serve, we consistently focus our attention on leveraging local contractors to perform the work. We have identified many local contractors who have met our qualification criteria and are providing each one an opportunity to be involved in the project.

Sincerely,



Rick R. Redetzke  
VP, Facilities and Real Estate

## 2016 Upcoming Work Sessions

Veterans Hiring Preference Policy &  
Proposed Personnel Rules

Revisions Tuesday, January 19th - following Ways & Means

Recreation Authority Tuesday, Jan. 26th - following Full Board  
[Connie Maxim-Sparrow]

Brookhaven Contract Tuesday, Feb. 9th - following Full Board

ACSET Update Tuesday, Feb. 23rd - following Full Board [Jacob Maas]

ATAC Committee Thursday, March 17th - presentation @ Community  
Development Committee [Bob Lukens]

JTC Structure Tuesday, March 22nd - following Full Board  
[Eric Stevens & Vernon Oard]

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Future Topics of Discussion:

- Minor/Tobacco Ordinance (Next Steps) [Kathy Moore] {April}
- Non-Mandated Services [Mark & Beth] {May}
- Smoke Free Zone [Kathy Moore] {April/May}
- Port Update [Jon Wilson]

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Thursday, March 24th

10 :00 - noon (Commissioners)

*Goal Setting to include Revenue Enhancing and Review of Possible Duplication of Services Discussion*

Noon - 1:00 (Commissioners, Elected Officials, Directors & Court Administrators)

*Lunch*

1:00 - 2:00 (Commissioners, Elected Officials, Directors & Court Administrators)

*Budget Kick Off*