

M u s k e g o n C o u n t y

Board of Commissioners

*Kenneth Mahoney, Chairman
Charles Buzzell
Lew Collins
James Derezinski
Marvin Engle
Bill Gill*

*Charles Nash, Vice-Chairman
Louis A. McMurray
Robert Scolnik
I. John Snider
Roger C. Wade*

Board Minutes may be found on the web at [http:// co.muskegon.mi.us/ clerk](http://co.muskegon.mi.us/ clerk)

Regular Meeting

**January 13, 2009
3:30 P.M.**

Chairman Mahoney, Presiding

The Regular Meeting of the Board of Commissioners was called to order by Chairman Mahoney. The invocation was given by Chairman Mahoney followed by the pledge of Allegiance recited in unison.

Roll Call

Members Present: Buzzell, Collins, Derezinski, Engle, Gill, Mahoney, McMurray, Nash, Scolnik, Wade

Members Excused: Snider

Members Absent: None

Also Present: Interim County Administrator Jim Elwell, Corporate Counsel Ted Williams, County Clerk Nancy A. Waters,

2009-14 **APPROVE AGENDA**

Moved by Derezinski, seconded by Wade, to approve the Agenda adding Item 8 C. Liaison Appointment and 8 D. Schedule Work Session.

Motion Carried

2009-15 **APPROVE MINUTES OF THE MEETING OF DECEMBER 16, 2008**

Moved by Wade, seconded by Collins, to approve the minutes of the Regular Meeting of December 16, 2008

Motion Carried

Jeanne Pezet, Administrative Secretary to the County Clerk, attended the Courts and

Public Safety Committee Meeting, the Human Resources Committee and the Ways and Means Committee Meeting, all of which were held on January 8, 2009, as representative of the County Clerk.

2009-16 **WAIVE HIRING FREEZE TO FILL DISTRICT COURT CLERK POSITION
#D15017**

CPS09/01-01

The Courts and Public Safety Committee recommends, moved by Gill, seconded by Engle, to approve the hiring freeze to be waived to fill District Court Clerk position #D15017, through the current posting procedures as set forth in the Teamsters Local 214 labor contract.

Roll Call

Ayes: Collins, Derezinski, Engle, Gill, Mahoney, McMurray, Nash, Scolnik, Wade, Buzzell

Nays: None

Motion Carried

2009-17 **AUTHORIZE THE 60TH DISTRICT COURT TO ENTER INTO THE
COMPUTER SOFTWARE LICENSE AGREEMENT WITH THE 44TH
DISTRICT COURT**

CPS09/01-02

The Courts and Public Safety Committee recommends, moved by Gill, seconded by Engle, to authorize the 60th District Court to enter into the Computer Software License Agreement with the 44th District Court in the amount of \$4,500 and authorize the Board Chair to execute and sign said agreement.

Roll Call

Ayes: Collins, Derezinski, Engle, Gill, Mahoney, McMurray, Nash, Scolnik, Wade, Buzzell

Nays: None

Motion Carried

2009-18 **WAIVE THE HIRING FREEZE AND ALLOW THE CIRCUIT COURT,
FAMILY DIVISION TO FILL THE VACANT PROBATION OFFICER II
POSITIONS**

CPS09/01-03

The Courts and Public Safety Committee recommends, moved by Gill, seconded by Engle, to waive the hiring freeze and allow the Circuit Court, Family Division to fill the vacant Probation Officer II positions, position numbers G62004 and G62007.

(Continued)

2009-18 **WAIVE THE HIRING FREEZE AND ALLOW THE CIRCUIT COURT,
FAMILY DIVISION TO FILL THE VACANT PROBATION OFFICER II
POSITIONS**

Roll Call

Ayes: Collins, Derezinski, Engle, Gill, Mahoney, McMurray, Nash, Scolnik, Wade, Buzzell

Nays: None

Motion Carried

2009-19 **ADOPT RESOLUTIONS TO RECOGNIZE DR. MARY BOYER AND DR.
JERRY EVANS**

HR09/01-01

The Human Resources Committee recommends, moved by Buzzell, seconded by Wade, to authorize the adoption of the Resolutions, both entitled Recognition of Deputy Medical Examiner, to recognize Dr. Mary Boyer and Dr. Jerry Evans for their outstanding service to Muskegon County as Deputy Medical Examiners.

Roll Call

Ayes: Derezinski, Engle, Gill, Mahoney, McMurray, Nash, Scolnik, Wade, Buzzell, Collins

Nays: None

Motion Carried

2009-20 **AUTHORIZE PUBLIC HEALTH TO ENTER IN AN AGREEMENT WITH
GREAT LAKES HEALTH PLAN FOR PUBLIC HEALTH SERVICES**

HR09/01-02

The Human Resources Committee recommends, moved by Buzzell, seconded by Wade, to authorize Public Health to enter in an agreement with Great Lakes Health Plan for public health services. Further authorize the Public Health Director to sign the agreement.

Roll Call

Ayes: Derezinski, Engle, Gill, Mahoney, McMurray, Nash, Scolnik, Wade, Buzzell, Collins

Nays: None

Motion Carried

2009-21 **AUTHORIZE THE HEALTH DEPARTMENT TO ACCEPT \$17,350 FROM
THE MICHIGAN DEPARTMENT OF COMMUNITY HEALTH**

HR09/01-03

The Human Resources Committee recommends, moved by Buzzell, seconded by Wade, to authorize the Health Department to accept \$17,350 from the Michigan Department of Community Health for the assessment phase of the Safe Routes to School program.

Roll Call

Ayes: Derezinski, Engle, Gill, Mahoney, McMurray, Nash, Scolnik, Wade, Buzzell, Collins

Nays: None

Motion Carried

2009-22 **AUTHORIZE PUBLIC HEALTH TO ACCEPT A GRANT FROM ROTARY
CLUB**

HR09/0 -04

The Human Resources Committee recommends, moved by Buzzell, seconded by Wade, to authorize Public Health to accept a grant from Rotary Club in the amount of \$996 to pay for 83 free flu shots for qualified Muskegon County residents.

Roll Call

Ayes: Derezinski, Engle, Gill, Mahoney, McMurray, Nash, Scolnik, Wade, Buzzell, Collins

Nays: None

Motion Carried

2009-23 **AUTHORIZE PUBLIC HEALTH - MUSKEGON COUNTY TO ESTABLISH
A QI POLICY AND PLAN**

HR09/01-05

The Human Resources Committee recommends, moved by Buzzell, seconded by Wade, to authorize Public Health - Muskegon County to establish a QI policy and plan utilizing the guidebook created by Michigan Multi-State Learning Collaborative entitled *Embracing Quality in Local Public Health: Michigan's Quality Improvement Guidebook*; and further, to implement the QI policy/plan accordingly.

Roll Call

Ayes: Derezinski, Engle, Gill, Mahoney, McMurray, Nash, Scolnik, Wade, Buzzell, Collins

Nays: None

Motion Carried

2009-24 **AMEND THE AGREEMENT BETWEEN SPARROW HOSPITAL AND THE**

COUNTY OF MUSKEGON FOR MEDICAL EXAMINER SERVICES

HR09/01-06

The Human Resources Committee recommends, moved by Buzzell, seconded by Wade, to amend the agreement between Sparrow Hospital and the County of Muskegon for Medical Examiner Services to include the cost of body transport back to Muskegon from Lansing as follows: CY2009 +\$26,201; CY2010 +\$26,987; CY2011 +\$27,797; C:Y2012 +\$28,631 and authorize the County Board Chair to sign the amendment; and further to amend the Public Health/Medical Examiner budget and increase general fund appropriation by \$7,500 to accommodate these changes.

Roll Call

Ayes: Derezinski, Engle, Mahoney, Scolnik, Wade, Buzzell, Collins

Nays: Gill, McMurray, Nash

Motion Carried

2009-25 **AUTHORIZE THE RECLASSIFICATION OF THREE COMMUNITY MENTAL HEALTH POSITIONS**

HR09/01-07

The Human Resources Committee recommends, moved by Buzzell, seconded by Wade, to authorize the reclassification of the one (1) vacant full time Community Mental Health Residence Care Supervisor position (N69006) and two (2) hourly Resident Care Supervisor positions, effective January 1, 2009.

Roll Call

Ayes: Derezinski, Engle, Gill, Mahoney, McMurray, Nash, Scolnik, Wade, Buzzell, Collins

Nays: None

Motion Carried

2009-26 **APPROVE A PETTY CASH FUND FOR THE COMMUNITY MENTAL HEALTH FAMILY PSYCHO-EDUCATION PROGRAM**

HR09/01-08

The Human Resources Committee recommends, moved by Buzzell, seconded by Wade, to approve a petty cash fund for the Community Mental Health Family Psycho-Education program in the amount of \$400.00.

(Continued)

2009-26 APPROVE A PETTY CASH FUND FOR THE COMMUNITY MENTAL HEALTH FAMILY PSYCHO-EDUCATION PROGRAM

Roll Call

Ayes: Derezinski, Engle, Gill, Mahoney, McMurray, Nash, Scolnik, Wade, Buzzell, Collins

Nays: None

Motion Carried

2009-27 AUTHORIZE THE AMENDMENT OF THE FY2008/2009 COMMUNITY MENTAL HEALTH CONTRACT WITH VAJENDRA DESAI, M.D.

HR09/01-09

The Human Resources Committee recommends, moved by Buzzell, seconded by Wade, to authorize the amendment of the FY2008/2009 Community Mental Health contract with Vajendra Desai, M.D. to incorporate Medical Director duties for the Lakeshore Behavioral Health Affiliation, effective December 1, 2008.

Roll Call

Ayes: Derezinski, Engle, Gill, Mahoney, McMurray, Nash, Scolnik, Wade, Buzzell, Collins

Nays: None

Motion Carried

2009-28 AUTHORIZE THE COMMUNITY MENTAL HEALTH DIRECTOR TO SIGN THE MEDICAL SERVICE PROVIDER AGREEMENT FOR SUBSTANCE ABUSE TREATMENT SERVICES WITH LAKESHORE COORDINATING COUNCIL

HR09/01-10

The Human Resources Committee recommends, moved by Buzzell, seconded by Wade, to authorize the Community Mental Health Director to sign the Medical Service Provider Agreement for Substance Abuse Treatment Services with Lakeshore Coordinating Council for the period of October 1, 2008 through September 30, 2009.

Roll Call

Ayes: Derezinski, Engle, Gill, Mahoney, McMurray, Nash, Scolnik, Wade, Buzzell, Collins

Nays: None

Motion Carried

2009-29 AUTHORIZE THE COMMUNITY MENTAL HEALTH DIRECTOR TO SIGN

**THE LAKESHORE COORDINATING COUNCIL SUBSTANCE ABUSE
BLOCK GRANT**

HR09/01-11

The Human Resources Committee recommends, moved by Buzzell, seconded by Wade, to authorize the Community Mental Health Director to sign the Lakeshore Coordinating Council Substance Abuse Block Grant, with the MICHild and Adult Benefits Waiver Attachment Agreements, for a total of \$1,028.00 Block Grant funds, for the provision of outpatient substance abuse treatment services to dually diagnosed consumers for the period of October 1, 2008 through September 30, 2009.

Roll Call

Ayes: Derezinski, Engle, Gill, Mahoney, McMurray, Nash, Scolnik, Wade, Buzzell, Collins

Nays: None

Motion Carried

2009-30 **CONTRACT WITH LUTHERAN SOCIAL SERVICES OF MICHIGAN TO
CONTINUE PROVIDING SPECIALIZED RESIDENTIAL ENHANCED
STAFFING, AND CLF SERVICES**

HR09/01-12

to contract with Lutheran Social Services of Michigan to continue providing Specialized Residential Enhanced staffing, and CLF services effective October 1, 2008 through September 30, 2009 at their FY 2007/2008 rates.

Roll Call

Ayes: Derezinski, Engle, Gill, Mahoney, McMurray, Nash, Scolnik, Wade, Buzzell, Collins

Nays: None

Motion Carried

2009-31 **AUTHORIZE THE COMMUNITY MENTAL HEALTH DIRECTOR TO
RELEASE A REQUEST FOR PROPOSAL (RFP) TO OPERATE THE
NORTHRIDGE ADULT FOSTER CARE (AFC) HOME**

HR09/01-13

The Human Resources Committee recommends, moved by Buzzell, seconded by Wade, to authorize the Community Mental Health Director to release a Request for Proposal (RFP) to operate the Northridge Adult Foster Care (AFC) Home, effective October 1, 2009.

(Continued)

2009-31 **AUTHORIZE THE COMMUNITY MENTAL HEALTH DIRECTOR TO RELEASE A REQUEST FOR PROPOSAL (RFP) TO OPERATE THE NORTHRIDGE ADULT FOSTER CARE (AFC) HOME**

Roll Call

Ayes: Derezinski, Engle, Gill, Mahoney, McMurray, Nash, Scolnik, Wade, Buzzell, Collins

Nays: None

Motion Carried

2009-32 **AUTHORIZE THE COMMUNITY MENTAL HEALTH DIRECTOR TO SIGN A CONTRACT WITH HOPE NETWORK DEVELOPMENTAL AND COMMUNITY SERVICES**

HR09/01-14

The Human Resources Committee recommends, moved by Buzzell, seconded by Wade, to authorize the Community Mental Health Director to sign a contract with Hope Network Developmental and Community Services for the provision of Specialized Residential Services, effective December 1, 2008 through September 30, 2009, not to exceed a total cost of \$79,017.50.

Roll Call

Ayes: Derezinski, Engle, Gill, Mahoney, McMurray, Nash, Scolnik, Wade, Buzzell, Collins

Nays: None

Motion Carried

2009-33 **AUTHORIZE THE COMMUNITY MENTAL HEALTH DIRECTOR TO RELEASE A REQUEST FOR INFORMATION (RFI) FOR SERVICES TO INDIVIDUALS WITH DEVELOPMENTAL DISABILITIES CURRENTLY RESIDING AT THE MOUNT PLEASANT REGIONAL CENTER**

HR09/01-15

The Human Resources Committee recommends, moved by Buzzell, seconded by Wade, to authorize the Community Mental Health Director to release a Request for Information (RFI) for a provider of assessment, planning, community placement, and services for individuals with developmental disabilities currently residing at the Mount Pleasant Regional Center.

Roll Call

Ayes: Derezinski, Engle, Gill, Mahoney, McMurray, Nash, Scolnik, Wade, Buzzell, Collins

Nays: None

Motion Carried

2009-34 **AUTHORIZE COMMUNITY MENTAL HEALTH TO EXTEND THE FISCAL YEAR 2007/2008 CONTRACT FOR COMMUNITY LIVING SUPPORTS WITH HERITAGE HOMES, INC.**

HR09/01-16

The Human Resources Committee recommends, moved by Buzzell, seconded by Wade, to authorize Community Mental Health to extend the Fiscal Year 2007/2008 contract for community living supports with Heritage Homes, Inc., through March 31, 2009.

Roll Call

Ayes: Derezinski, Engle, Gill, Mahoney, McMurray, Nash, Scolnik, Wade, Buzzell, Collins

Nays: None

Motion Carried

2009-35 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE COVERING THE PERIOD OF DECEMBER 10, 2008 THROUGH DECEMBER 30, 2008**

WM09/01-01

The Ways and Means Committee Recommends, moved by Collins, seconded by Engle, to approve payment of the accounts payable of \$6,064,944.09 covering the period of December 10, 2008 through December 30, 2008, as presented by the County Clerk.

Roll Call

Ayes: Scolnik, Wade, Buzzell, Collins, Derezinski, Engle, Mahoney, McMurray, Nash

Nays: Gill

Motion Carried

2009-36 **PURCHASE SIGNS, MATERIAL AND ARTWORK FROM UNITED SIGN COMPANY FOR SIGNS AT THE BUSINESS PARK - NORTH**

WM09/01-02

The Ways and Means Committee Recommends, moved by Collins, seconded by Engle, to purchase signs, material and artwork from United Sign Company for signs at the Business Park - North at a cost of \$1,130.55 to be paid from the Public Improvement Fund.

Roll Call

Ayes: Scolnik, Wade, Buzzell, Collins, Derezinski, Engle, Gill, Mahoney, McMurray, Nash

Nays: None

Motion Carried

2009-37 **APPROVE THE TOTAL AMOUNT OF PHASE I FROM ENVIRONMENTAL RESOURCES MANAGEMENT FOR THE ENVIRONMENTAL DUE DILIGENCE OF BLOCK 213, APPLE AVENUE, CITY OF MUSKEGON**

WM09/01-03

The Ways and Means Committee Recommends, moved by Collins, seconded by Engle, to approve the total amount of Phase I from Environmental Resources Management of \$62,000.00 for the Environmental Due Diligence of Block 213, Apple Avenue, City of Muskegon, with \$8,500.00 previously approved leaving a balance of \$53,500.00 and authorize the balance to be paid from the Public Improvement Fund.

Roll Call

Ayes: Scolnik, Wade, Buzzell, Collins, Derezinski, Engle, Gill, Mahoney, McMurray

Abstain: Nash

Nays: None

Motion Carried

2009-38 **AUTHORIZE THE PAYMENT OF PROPERTY TAXES FOR THE TAX YEAR 2008 FOR THE PROPERTY LOCATED AT 793 W. WESTERN AND 1390 HENRY STREET**

WM09/01-04

The Ways and Means Committee Recommends, moved by Collins, seconded by Engle, to authorize the payment of property taxes in the amount of \$2,479.86 from the Public Improvement Fund for the tax year 2008 for the property located at 793 W. Western and 1390 Henry Street.

Roll Call

Ayes: Scolnik, Wade, Buzzell, Collins, Derezinski, Engle, Gill, Mahoney, McMurray, Nash

Nays: None

Motion Carried

2009-39 **WAIVE THE HIRING FREEZE AND ALLOW THE DRAIN COMMISSIONER TO FILL THE VACANT DEPUTY DRAIN COMMISSIONER**

WM09/01-05

The Ways and Means Committee Recommends, moved by Collins, seconded by Engle, to waive the hiring freeze and allow the Drain Commissioner to fill the vacant Deputy Drain Commissioner, position #X27001.

(Continued)

2009-39 **WAIVE THE HIRING FREEZE AND ALLOW THE DRAIN COMMISSIONER TO FILL THE VACANT DEPUTY DRAIN COMMISSIONER**

Roll Call

Ayes: Scolnik, Wade, Buzzell, Collins, Derezinski, Engle, Gill, Mahoney, McMurray, Nash

Nays: None

Motion Carried

2009-40 **DIRECT STAFF TO INVESTIGATE THE FEASIBILITY OF LAPTOP COMPUTERS BEING PURCHASED BY THE MUSKEGON COUNTY BOARD OF COMMISSIONERS FOR THOSE COMMISSIONERS**

WM09/01-06

The Ways and Means Committee Recommends, moved by Collins, seconded by Engle, to direct staff to investigate the feasibility of laptop computers being purchased by the Muskegon County Board of Commissioners for those Commissioners to assist with documentation review and information sharing/management.

Roll Call

Ayes: Scolnik, Wade, Buzzell, Collins, Derezinski, Engle, Gill, Mahoney, McMurray, Nash

Nays: None

Motion Carried

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

Chairman Mahoney noted the MAC Legislative Update of December 12, 2008, was included in agenda packets

Chairman Mahoney encouraged attendance of the MLK Unity Breakfast, January 16th - 7:30 a.m. - MCC.

2009-41 **APPROVE LIAISON APPOINTMENTS**

The Chairman recommends, moved by Derezinski, seconded by Engle, to approve liaison appointments as recommended on attachment.

Motion Carried

2009-42 **SCHEDULE A COUNTY COMMISSIONERS WORK SESSION**

The Chairman recommends, moved by Derezinski, seconded by Engle, to schedule a County Commissioners Work Session on January 27, 2009, at 11:30 a.m. in the Training Center.

Motion Carried

ADMINISTRATOR'S REPORT

Interim Administrator, Jim Elwell, reported on the search for the new Muskegon County Administrator. The list of candidates will be narrowed and a confidential list will be distributed to Commissioners by January 15, 2009, for discussion at a Closed Session of the Ways & Means Committee on January 20, 2009.

Old Business

Commissioner Scolnik reported regarding changes in MAC leadership.

New Business

None.

Public Participation

Brian Chapman distributed information regarding Muskegon County's Sesquicentennial plans.

2009-43 **CLOSED SESSION - PENDING LITIGATION**

Moved by Derezinski, seconded by Wade, go into Closed Session re: Pending Litigation.

Roll Call

Ayes: Collins, Derezinski, Engle, Mahoney, McMurray, Nash, Scolnik, Wade, Buzzell

Nays: Gill

Motion Carried

Audience dismissed and the Full Board went into Closed Session at 3:52 p.m.

Returned to Open Session at 4:42 p.m.

2009-44

Moved by Derezinski, seconded by Wade, to adjourn the January 13, 2009, meeting of the Full Board.

Motion Carried

Meeting adjourned at 4:42 p.m.

Nancy A. Waters, County Clerk

NAW/jmp

COUNTY COMMISSIONER - LIAISON APPOINTMENTS

Chuck Buzzell	Veteran's Advisory Council Community Mental Health Services Board Water System Policy Board (by contract) Foreign Trade Zone
Lew Collins	Safe & Drug Free Schools Advisory Committee Lakeshore Coordinating Board
Jim Derezinski	Road Commission Board Veterans Advisory Council Alternate - Regional Water System Policy Board
Marve Engle	Road Commission Board US 31/Sternberg Exchange Committee
Bill Gill	Community Mental Health Board West MI Metropolitan Planning Program (WestPlan) WMSRDC
Ken Mahoney	MI Association of Public Health Officials Accommodations Tax Advisory Committee Water System Policy Board (by contract) City of Whitehall LDFA Muskegon Area District Library Muskegon County Agricultural Preservation Board Healthy Food for our Children in School Task Force
Louis McMurray	WMSRDC West MI Metropolitan Planning Program
Charles Nash	Land Bank Fast Track Authority Muskegon Area First Region 3 SMART MAP Implementation Committee Water System Policy Board (by contract)
Bob Scolnik	County Museum Board Veteran's Advisory Committee Alternate - MAP Implementation Committee Alternate - Muskegon Area First Department of Human Services Board
John Snider	Community Mental Health Services Board Community Corrections Advisory Board WEMET Land Bank Fast Track Authority Lakeshore Coordinating Board Drug Free Steering Committee Water System Policy Board (by contract) Alcohol Task Force & Tobacco Reduction Coalition Criminal Justice Coordinating Council
Roger Wade	WMSRDC LEPC Land Bank Fast Track Authority