

**Muskegon County
Board of Commissioners**
*Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442*

*Benjamin E. Cross
Marvin Engle
Gary Foster
Susie Hughes
Kenneth Mahoney*

*Charles Nash
Robert Scolnik
I. John Snider II
Rillastine R. Wilkins*

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Organizational Meeting

Wednesday, January 4, 2017
4:30 p.m.

County Clerk Nancy A. Waters, Presiding

The Organizational Meeting of the Board of Commissioners was called to order by County Clerk Nancy A. Waters. County Clerk Waters asked Commissioner Wilkins to give the invocation. The Pledge of Allegiance was led by Commissioner Scolnik and recited in unison.

Roll Call

Present: Benjamin E. Cross, Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, I. John Snider II, Robert Scolnik, Rillastine Wilkins

Also Present: Mark E. Eisenbarth, Administrator
Marcia L. Wilkes, Chief Deputy County Clerk
Lisa Chalko, Administrator Coordinator
Lynn Esparsa, Administrative Secretary
Doug Hughes, Corporate Counsel

PUBLIC COMMENT (on an agenda item)

There was no public comment.

2017-1 **RESOLUTION AUTHORIZING ADOPTION OF THE RULES OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS FOR 2017**

Moved by Commissioner Nash, seconded by Commissioner Mahoney, to adopt the Resolution authorizing adoption of the Rules of the Muskegon County Board of Commissioners for 2017.

Discussion followed regarding appointment of a subcommittee to review the Rules of the Muskegon Board of Commissioners for 2017 regarding the Administrator's Authority for department heads only.

2017-2 **CREATE A SUBCOMMITTEE TO REVIEW THE RULES OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS FOR 2017 REGARDING THE ADMINISTRATOR'S AUTHORITY FOR DEPARTMENT HEADS (FIRST AMENDMENT TO 2017-1)**

Moved by Commissioner Hughes, seconded by Commissioner Cross, to create a subcommittee to review the Rules of the Muskegon County Board of Commissioners for 2017 regarding the Administrator's authority for department heads.

Roll Call:

Yes: Gary Foster, Susie Hughes, Charles Nash, Robert Scolnik, Rillastine Wilkins, Benjamin E. Cross

No: Marvin Engle, Kenneth Mahoney, I. John Snider II

Motion Carried

Commissioner Mahoney and Commissioner Engle explained their no votes on 2017-2 stating that there is already a process in place for reviewing the Board Rules.

Note: Board Rules located at <http://www.co.muskegon.mi.us/boardofcommissioners/rules.htm>

2017-3 **MOVE THE FULL BOARD MEETING TIME TO 9:00 A.M. (SECOND AMENDMENT TO 2017-1)**

Moved by Commissioner Engle, seconded by Commissioner Snider, to move the Full Board meeting time to 9:00 a.m.

Discussion followed regarding the time the Full Board Meetings should be held. Commissioner Engle stated that elected from the townships would be more able to attend in the mornings, as would people who work second and third shifts. It was also pointed out that people tend to attend only when they have something to talk to the Board about. Commissioner Cross stated that 9:00 a.m. is a hurdle for the working class. Commissioner Wilkins said that they need a time where public will be able to participate. Commissioner Wilkins stated that elderly will not attend a meeting at 9:00 a.m. and students would be in school at 9:00 a.m. Commissioner Nash said that some Board meetings conflict with other liaison board and committee meetings. Commissioner Engle discussed the overtime for staff and the price it is costing the County. Commissioner Cross said that the reason the meetings usually go past 5:00 p.m. is because of work sessions.

Roll Call:

Yes: Marvin Engle, Gary Foster, I. John Snider II

No: Benjamin E. Cross, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins

Motion Defeated

Discussion followed regarding moving the time of the Full Board Meetings to 3:30 p.m. and having the work sessions begin at 1:30 p.m.

2017-4 **CHANGE THE START TIME OF THE FULL BOARD MEETINGS TO 3:30 P.M.
(THIRD AMENDMENT TO 2017-1)**

Moved by Commissioner Scolnik, seconded by Commissioner Engle, to change the start time of the Full Board Meetings to 3:30 p.m., with work sessions at 1:30 p.m.

Roll Call:

Yes: Marvin Engle, Gary Foster, Kenneth Mahoney, Charles Nash, Robert Scolnik,
I. John Snider II, Rillastine R. Wilkins

No: Benjamin E. Cross, Susie Hughes

NOTE: Under New Business in the minutes of the Full Board Meeting of January 17, 2017, Administrator Mark Eisenbarth and Corporate Counsel Doug Hughes noted that Rule 1, Section II, Time of the Meeting, of the Board Rules was changed to meet at 3:30 p.m. The confusion is regarding Work Session start time. The Board Rules currently indicate: "Work Sessions of the Board of Commissioners may be held on any designated day, as determined by the Board Chair". So, if the intent is for the Board Chair to have those Meetings before the Regular Meeting, no other action is required.

2017-1 **RESOLUTION AUTHORIZING ADOPTION OF THE RULES OF THE
MUSKEGON COUNTY BOARD OF COMMISSIONERS FOR 2017 AS
AMENDED**

Moved by Commissioner Nash, seconded by Commissioner Mahoney, to adopt the Resolution authorizing adoption of the Rules of the Muskegon County Board of Commissioners for 2017 as amended.

Voice vote.

Motion Carried

County Clerk, Nancy A. Waters, opened the floor for Nomination for Chair of the Muskegon County Board of Commissioners.

2017-5 **NOMINATE COMMISSIONER CROSS AS CHAIR TO THE MUSKEGON
COUNTY BOARD OF COMMISSIONERS**

Moved by Commissioner Nash, seconded by Commissioner Hughes, to nominate Commissioner Cross for Chair to the Muskegon County Board of Commissioners.

There being no other nomination for Chair, nominations were closed.

2017-6 **ELECT COMMISSIONER CROSS AS CHAIR TO THE MUSKEGON COUNTY BOARD OF COMMISSIONERS BY UNANIMOUS VOTE**

Moved by Commissioner Hughes, seconded by Commissioner Wilkins, to elect Commissioner Cross as Chair to the Muskegon County Board of Commissioners by unanimous vote.

Voice vote.

Motion Carried

County Clerk Waters issued the Oath of Office to Commissioner Cross and congratulated him as Chair to the Muskegon County Board of Commissioners and she passed the gavel for the new Chair to continue the meeting.

Chair Benjamin E. Cross presiding.

Chairman Cross thanked Commissioners for their confidence. He welcomed the two new Commissioners, I. John Snider II and Gary Foster.

Chair Cross opened the floor for Nominations for Vice-Chair to the Muskegon County Board of Commissioners.

2017-7 **MOVED BY COMMISSIONER HUGHES, SECONDED BY COMMISSIONER WILKINS, TO NOMINATE COMMISSIONER NASH AS VICE-CHAIR TO THE MUSKEGON COUNTY BOARD OF COMMISSIONERS.**

MOVED BY COMMISSIONER ENGLE, SECONDED BY COMMISSIONER SNIDER TO NOMINATE COMMISSIONER SCOLNIK AS VICE CHAIR TO THE MUSKEGON COUNTY BOARD OF COMMISSIONERS.

There being no other nominations, nominations for Vice-Chair were declared closed.

Roll Call:

For Commissioner Nash: Benjamin E. Cross, Susie Hughes, Kenneth Mahoney,
Charles Nash, Rillastine R. Wilkins

For Commissioner Scolnik: Marvin Engle, Gary Foster, Robert Scolnik, I. John Snider II

Commissioner Nash was elected Vice Chair to the Muskegon County Board of Commissioners.

County Clerk Waters issued the Oath of Office to Commissioner Nash and congratulated him as Vice-Chair to the Muskegon County Board of Commissioners.

2017-8 **ADOPT THE 2017 CALENDAR FOR THE MUSKEGON COUNTY BOARD OF COMMISSIONERS**

Moved by Commissioner Wilkins, seconded by Commissioner Hughes, to adopt the 2017 Calendar for the Muskegon County Board of Commissioners.
(See attached draft).

Voice vote.

Motion Carried

2017-9 **ADOPT THE ADMINISTRATIVE SETTLEMENT AUTHORITY**

Moved by Commissioner Hughes, seconded by Commissioner Mahoney, to adopt the Administrative Settlement Authority. (See attached).

Commissioner Hughes questioned as to whether this had changed. Commissioner Mahoney asked Corporate Counsel Doug Hughes if they needed to be adopted. Corporate Counsel stated yes and that they were reviewed annually and in effect until 2018.

Voice vote.

Motion Carried

2017-10 **ADOPT THE ADMINISTRATOR'S SPENDING AUTHORITY**

Moved by Commissioner Hughes, seconded by Commissioner Wilkins, to adopt the Administrator's Spending Authority. (See attached).

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash,
Robert Scolnik, I. John Snider II, Rillastine Wilkins, Benjamin E. Cross

No: None

Motion Carried

2017-11 **ADOPT THE COUNTY BOARD CONTRIBUTION POLICY**

Moved by Commissioner Nash, seconded by Commissioner Mahoney, to adopt the County Board Contribution Policy. (See attached)

Voice vote.

Motion Carried

PUBLIC COMMENT

There was no public comment.

2017-12 **APPROVE THE BOARD STANDING COMMITTEE CHAIR AND VICE-CHAIR APPOINTMENTS AS RECOMMENDED BY CHAIRMAN CROSS**

Moved by Commissioner Hughes, seconded by Commissioner Mahoney, to approve the Board Standing Committee Chair and Vice-Chair appointments as recommended by Chairman Cross, with the proposed changes. (See attached)

Commissioner Engle declined to accept the Vice Chair for Community Development. Commissioner Mahoney was appointed as Vice Chair.

Commissioner Nash stated that he would like to stay on as Vice Chair of Human Services. Commissioner Snider agreed to relinquish the Vice Chair to Nash.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine Wilkins, Benjamin E. Cross

No: None

Motion Carried

2017-13 **MOVED BY COMMISSIONER MAHONEY, SECONDED BY COMMISSIONER HUGHES TO ADJOURN.**

Voice vote.

Motion Carried

Meeting adjourned at 5:01 p.m.

Nancy A. Waters, County Clerk

NAW/mlw

To Be Approved at Full Board Meeting on Tuesday, January 31, 2017