

**Muskegon County
Ways & Means Committee
January 20, 2015
4:00 p.m.
Hall of Justice
990 Terrace
Muskegon, MI**

Charles Nash, Chair

Susie Hughes, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Nash at 4:00 p.m.

ROLL CALL

Present: Ben Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Terry J. Sabo, Robert Scolnik, Rillastine Wilkins

APPROVAL OF MINUTES

It was moved by Cross, supported by Mahoney, to approve the minutes of the January 8, 2015 meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

ITEMS FOR CONSIDERATION

- WM15/01 - 03 It was moved by Sabo, supported by Cross, to approve payment of the accounts payable of \$4,659,272.16 covering the period of December 24, 2014 through January 10, 2015, as presented by the County Clerk. Motion carried.
- WM15/01 – 04 It was moved by Hughes, supported by Wilkins, to authorize the Chairman of the Board of Commissioners for the County of Muskegon to execute closing documents and related closing costs on parcel number 03-036-300-0007-00. Motion carried.
- WM15/01 - 05 It was moved by Cross, supported by Mahoney, to authorize the Chairman of the Board of Commissioners or the County Administrator to sign the Purchase Agreement in the amount of \$24,900 for property located at 1132 Green Street on behalf of the County of Muskegon. Motion carried.

- WM15/01 - 06 It was moved by Lohman, supported by Hughes, to reclassify the Human Resources Director (Y23001) salary range to ND0030, re-establish the Michigan Works! Director at the ND0030 salary range, reclassifying the position of Typist/NB (N86001) to Secretary/NB, NO00105 and change the labor distribution as described. Motion carried.
- WM15/01 - 07 It was moved by Cross, supported by Engle, to approve the one (1) year agreement with Williams Hughes, PLLC as Corporate Counsel for the term beginning January 1, 2015 through December 31, 2015. Motion carried.
- WM15/01 - 08 It was moved by Lohman, supported by Hughes, to approve the Administrator's recommendation to appoint Andrew Stone as Interim Human Resources Director to pay scale ND35 step #5 (\$45.487/hour). Motion carried.
- WM15/01 - 09 It was moved by Mahoney, supported by Hughes, to approve hiring a consultant, Mary Villanueva, at the rate of \$35/hour to conduct EEO compliance obligation training on the Board's Responsible Engineering and Construction Contracting Policy (#2007-512) and authorize the Board Chair to sign. Motion carried.
- WM15/01 - 10 It was moved by Hughes, supported by Mahoney, to award the cleaning demonstration project work at 1611 Oak Street to Reliant Professional Cleaning for their quoted price of \$270.00 per week and at the Juvenile Transition Center to Truclean Building Services, LLC for their quoted price of \$164.50 per week for a period commencing on or about 28 January 2015 through 20 March 2015 or until such time as a new contractor selected through a bid process is ready to commence work, with both awards being contingent upon the selected vendors' ability to produce acceptable insurance coverage and have their employees pass our background check prior to commencement of the work. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

Commissioner Hughes reminded those present and requested the word be spread that the personal property tax exemption request for disabled veterans must be filed each year. She noted the request form and additional information can be found on the County of Muskegon Equalization Department's webpage.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:14 p.m.