

**Muskegon County
Ways & Means Committee
September 4, 2014
4:00 p.m.
Hall of Justice
990 Terrace
Muskegon, MI**

Susie Hughes, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Hughes at 4:00 p.m.

ROLL CALL

Present: Ben Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash,
Terry Sabo, Robert Scolnik, Rillastine Wilkins

APPROVAL OF MINUTES

It was moved by Cross, supported by Wilkins, to approve the minutes of the August 19, 2014 meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

PUBLIC HEARING – 2015 Proposed General Operating Budget

It was moved by Nash, supported by Engle, to open the public hearing on the 2015 Proposed General Operating Budget. Motion carried.

Mr. James Elwell, Interim County Administrator, noted correspondence was not received by the Administration Office or the County Clerk's Office regarding this proposed budget.

Mr. Elwell also noted the 2015 proposed operating budget millage levy is 5.6984.

It was moved by Cross, supported by Mahoney, to close the public hearing. Motion carried.

ITEMS FOR CONSIDERATION

WM14/09 – 103 It was moved by Mahoney, supported by Engle, to approve payment of the accounts payable of \$3,421,459.34 covering the period of August 9, 2014 through August 22, 2014 as presented by the County Clerk. Motion carried.

- WM14/09 – 104 It was moved by Mahoney, supported by Wilkins, to approve the position of Project Manager/OnBase Administrator at the NX00320 pay grade.
Motion carried.
- WM14/09 – 105 It was moved by Sabo, supported by Mahoney, that pursuant to Section 8 of the Publicly Funded Health Insurance Contribution Act (State of Michigan Public Act 152 of 2011), the Board of Commissioners of the County of Muskegon hereby extends the County's exemption from the requirements of said act for an additional year through the end of fiscal 2015; and that 15 percent of the medical benefit plan's premium equivalent amount shall be deducted from compensation due to each covered employee and elected public official; and that authorization by the employee or elected public official for the County to make the deduction shall be a condition for eligibility for the medical benefit plan.
Motion carried.
- WM14/09 – 106 It was moved by Wilkins, supported by Engle, to approve the submission of an application for Muskegon County to participate regionally in the Michigan Work Ready Communities (MiWRC) Initiative.
Motion carried.
- WM14/09 – 107 It was moved by Mahoney, supported by Nash, to appoint Deborah Groeneveld as employer delegate and Andrew Stone as employer alternate to the 2014 Municipal Employees Retirement System (MERS) annual meeting and the cost of attending for the employer and employee delegates and alternates be paid from the Risk Management Fund.
Motion carried.
- WM14/09 – 108 It was moved by Nash, supported by Cross, to approve and authorize the County Board Chair to sign and execute lease agreement #11704-2014 with the State of Michigan.
Motion carried.

OLD BUSINESS

Commissioner Hughes inquired about the EEO Officer's office location and office sign. Ms. Groeneveld noted there was a sign outside a locked door which was recently removed. She noted she would prefer people come through the reception area where the EEO Officer can be appropriately notified of their presence.

Commissioner Sabo asked if people could go directly to Mr. Bracey's office. Ms. Groeneveld noted the EEO space/office does not have its own entrance.

Commissioner Wilkins noted her displeasure in the location of the current EEO Office.

NEW BUSINESS

Chairman Mahoney noted each Commissioner received an update report from Granger Construction Management on the Jail and Juvenile Transition Center project. He noted he will provide these reports to include the “dashboard” info on a regular basis.

Commissioner Scolnik questioned the seventy-eight change orders. Commissioner Hughes noted many of the change orders were due to the different requirements in fire protection between juvenile and adult facilities per the state. She also noted changes in the construction were made to accommodate maintenance by the County’s Facilities Management Department as opposed to calling in outside vendors to perform routine maintenance duties.

Commissioner Nash discussed the bid approval process and his thought that bids would be reviewed and approved by the Board. Commissioner Hughes noted all bid openings were open to the public. Chairman Mahoney noted the construction management company was hired to do such things and as a guaranteed price for the construction was submitted and approved, these decisions are theirs.

Interim Administration James Elwell was directed to provide information to the Commissioners regarding bid packages.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:22 p.m.