

**Muskegon County  
Ways & Means Committee  
July 10, 2014  
4:00 p.m.  
Hall of Justice  
990 Terrace  
Muskegon, MI**

**Susie Hughes, Chair**

**Charles Nash, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Hughes at 4:00 p.m.

**ROLL CALL**

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins

**APPROVAL OF MINUTES**

It was moved by Cross, supported by Nash, to approve the minutes of June 17, 2014 as written.  
Motion carried.

**PUBLIC COMMENT (On an agenda item)**

None.

**ITEMS FOR CONSIDERATION**

WM14/07 – 71 It was moved by Cross, supported by Mahoney, to approve payment of the accounts payable of \$21,444,925.16 covering the period of June 7, 2014 through June 27, 2014 as presented by the County Clerk.  
Motion carried.

WM14/07 – 72 It was moved by Cross, supported by Mahoney, to approve hiring Grassroots Midwest for professional services not to exceed \$8,500.00.  
Motion carried.

WM14/07 – 73 It was moved by Cross, supported by Mahoney, to approve the compensation of the Administration Secretary to the County Administrator to step 4 of the salary table/grade NO-00220.  
Motion carried.

WM14/07 – 74 It was moved by Nash, supported by Cross, to amend the Donated Leave Policy, approved by the County Board of Commissioners on September 27, 2011, to allow employees with less than one (1) year of service to request donated Annual Leave. Motion carried.

WM14/07 – 75 It was moved by Cross, supported by Sabo, to select GovHR USA to perform the executive search for the Muskegon County Administrator at a cost of \$17,300.00. Motion carried.

WM14/07 – 76 It was moved by Mahoney, supported by Cross, to purchase fifty (50) computers from Information Systems Intelligence, LLC at a cost of \$73,333.00. Motion carried.

WM14/07 – 77 It was moved by Wilkins, supported by Mahoney, to recommend that Muskegon County participate in the drafting of this regional inter-local agreement between Allegan, Barry, Kent, Muskegon, Oceana and Ottawa Counties, to be brought back to the Muskegon County Board of Commissioners for final approval before August 31, 2014.

It was moved by Mahoney, supported by Cross, to suspend the rules to allow for Mr. Jim Fisher to address the Board.

Mr. Fisher, Workforce Development Board Chair, addressed the Board and spoke in support of this regionalization agreement and being proactive in the Governor's request for Prosperity Regions. Motion carried.

WM14/07 – 78 It was moved by Scolnik, supported by Mahoney, to approve and authorize the County Board Chair to sign and execute lease agreement #11704-2013 with the State of Michigan. Motion carried.

#### **OLD BUSINESS**

None.

#### **NEW BUSINESS**

Commissioner Nash requested an update on the procedure for screening applicants for the County Administrator position. Chairman Mahoney noted a team had been put together from the strategic planning teams in each team selecting two representatives. He noted this group would then screen applicants and provide a list of four or five top candidates to then be interviewed by the Commissioners.

**PUBLIC COMMENT**

None.

**ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:55 p.m.