

**Muskegon County
Ways & Means Committee
May 21, 2013
4:00 p.m.
Hall of Justice
990 Terrace
Muskegon, MI**

James Derezinski, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Derezinski at 4:02 p.m.

ROLL CALL

Present: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins

APPROVAL OF MINUTES

It was moved by Nash, supported by Cross, to approve the regular session and closed session minutes of the May 2, 2013, meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

ITEMS FOR CONSIDERATION

- WM13/05 – 42 It was moved by Hughes, supported by Cross, to approve payment of the accounts payable of \$21,499,752.34 covering the period of April 27, 2013 through May 14, 2013 as presented by the County Clerk. Motion carried.
- WM13/05 – 43 It was moved by Mahoney, supported by Scolnik, to authorize the Chairman of the Board to sign the Buy/Sell agreement for the property listed at 902 Pine Street, Muskegon, MI at a cost of \$8,250.00 and to pay for the property utilizing the General Fund. Motion carried.
- WM13/05 – 44 It was moved by Mahoney, supported by Wilkins, to approve the write-off of the past due account of the Revolving Loan Fund-EDC for Gold Shield Shuttle Service, L.L.C., in the amount of \$71,495.35 in compliance with the Community Development Block Grant requirements. Motion carried.

- WM13/05 – 45 It was moved by Hughes, supported by Mahoney, to approve the write-off of the past due account of Brookhaven Medical Care Facility for J.C. Owens in the amount of \$12,133.51. Motion carried.
- WM13/05 – 46 It was moved by Wilkins, supported by Mahoney, to approve the write-off of the past due accounts of the Convention and Visitors Bureau for Executive Suites (Super 8), in the amount of \$6,500.00, and Mona Lake Inn (Days Inn), in the amount of \$5,000.00. Motion carried.
- WM13/05 – 47 It was moved by Hughes, supported by Cross, to adopt the revised policy #2007-512 Responsible Engineering and Construction Contracting as presented. Motion carried.
- WM13/05 – 48 It was moved by Hughes, supported by Cross, to accept one AmeriCorps member through the Muskegon Community Health Project to assist the Public Health Department in several activities related to the implementation of the Lead Hazard Reduction Program in Muskegon County and to pay the Muskegon Community Health Project \$11,136 for the stipend to be reimbursed by the HUD Lead Grant and to authorize the Chairman of the County Board of Commissioners to sign the agreements with the Muskegon Community Health Project and any additional agreements with the Department of Housing and Urban Development, that it might require. Motion carried.
- WM13/05 – 49 It was moved by Hughes, supported by Sabo, to accept the funding in the amount of \$37,500 from the Michigan Department of Natural Resources Trust Fund with a match of \$12,500 and authorize the Chairman of the County Board of Commissioners to sign the grant agreement and all other documents required for the completion of the project and to solicit bids for the playground equipment and the engineering services that are required as part of the grant agreement; further move to authorize the Chairman of the Public Works Board and the Chairman of the County Board of Commissioners to sign the Solid Waste Fund Loan Agreement to pay for the match. Motion carried.
- WM13/05 – 50 It was moved by Cross, supported by Mahoney, to approve the Truth in Taxation public hearing schedule and to adopt the resolution setting June 11, 2013 as the date for the Truth in Taxation public hearing for the purpose of discussing and receiving testimony regarding the proposed tentative levy of 5.6984 mills for Muskegon County general operating in July 2013, the proposed tentative levy of 0.3221 mills for Lakeshore Museum Center operating in December 2013, the

proposed tentative levy of 0.0752 mills for Department of Veterans Affairs operating in December 2013, the proposed tentative levy of 0.3000 mills for the Muskegon County Central Dispatch operating in December 2013 and the proposed tentative levy of 0.3000 mills for Quality of Life Bond repayment in December 2013. Motion carried.

WM13/05 – 51 It was moved by Hughes, supported by Wilkins, to authorize Finance and Management Services/Purchasing Office to sell County surplus vehicles through the sealed quotation process. Motion carried.

WM13/05 – 52 It was moved by Hughes, supported by Cross, to accept the JJTCC recommendation to accept the location change for the new Jail to the Hall of Justice parking lot directly in front of the existing jail and renovate the existing jail into Sheriff's Administration space. Motion carried.

WM13/05 – 53 It was moved by Hughes, supported by Sabo, to authorize Joseph Bader, Muskegon County Prosecutor Trial Lawyer, to purchase five (5) years of MERS generic service credit at a cost of \$133,149.00 as provided by the MERS Plan Document and in keeping with the County policy regarding purchase of generic service credit with 100 percent of the total actuarial cost being paid by the employee. Motion carried.

OLD BUSINESS

Commissioner Hughes thanked Ms. Hammersley, County Administrator, for her always informative monthly reports. She also discussed the Juvenile Transition Center (JTC) monthly report and average bed usage days. Ms. Hammersley noted the new JTC will include "flexible" beds to allow for treatment, gender issues, etc.

Commissioner Sabo discussed the possible relocation of the Police Memorial currently located on the front lawn of the HOJ. Possible location discussed was the proposed atrium of the new jail.

Commissioner Scolnik questioned the accounts payables that was approved previously as it was higher than in previous months. Mr. Heath Kaplan, Finance and Management Services Director, noted the accounts payables will now include wire transactions and P-Card transactions as recommended by the auditors.

Commissioner Derezinski requested a continuing contract between the County of Muskegon and ABATE for use of the Carpenters Brother's property during Bike Time. He noted the ABATE organization would again sponsor a motorcycle for the Sheriff's Department as part of this agreement. Corporate Counsel was directed to prepare an agreement for Board consideration.

NEW BUSINESS

Commissioner Hughes discussed recent contact she has had with a constituent regarding the Medical Examiner in that death certificates are not being released timely. She suggested a review of the Medical Examiner's office prior to contract renewal.

PUBLIC COMMENT (On a new topic)

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:41 p.m.