

**Muskegon County
Ways & Means Committee Meeting
March 20, 2012
3:30 p.m.
Hall of Justice, 4th Floor
990 Terrace
Muskegon, MI**

Lewis Collins, Chair

Scott Plummer, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Collins at 3:30 p.m.

ROLL CALL

Present: Lewis Collins, Benjamin Cross, Marvin Engle, Alan Jager, Anthony Longmire, Kenneth Mahoney, Scott Plummer, Robert Scolnik, John Snider, Rillastine Wilkins

Excused: James Derezinski

APPROVAL OF MINUTES

It was moved by Plummer, supported by Longmire, to approve the regular minutes of the March 1, 2012, meeting as written. Motion carried.

PUBLIC COMMENT/AGENDA ITEM

None

ITEMS FOR CONSIDERATION

WM 12/03 – 29 It was moved by Engle, supported by Mahoney, to approve payment of the accounts payable of \$4,233,994.35 covering the period of February 25, 2012 through March 13, 2012, as presented by the County Clerk. Motion carried.

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WM 12/03 – 30 It was moved by Snider, supported by Longmire, to authorize the Chairman of the County Board of Commissioners to sign the Inter Local Agreement for the West Michigan Economic Development Partnership.

It was moved by Cross, supported by Snider, to suspend the rules to allow the audience to speak. Motion carried.

Presentations were made by Ed Garner, President and CEO, Muskegon Area First, and Rick Chapala, Vice President, Business Development, The Right Place, Inc., to share information in support of this motion. Original Motion carried.

WM 12/03 – 31 It was moved by Engle, supported by Cross, to award the lead risk assessment and clearance inspections to Midwest Environmental Services as the primary contractor with secondary contractors awarded a contract in the event that Midwest Environmental Services is not available to perform the work in the following order: 1) Environmental Testing; 2) Micro Air; 3) Analytical Testing; and 4) AAA Lead Inspection and to authorize the County Board Chairman to sign the contracts. Motion carried.

WM 12/03 – 32 It was moved by Mahoney, supported by Cross, to formally request that Muskegon County issue a Request for Proposals for new buildings/facilities for Michigan Works in Muskegon and Oceana Counties. Original Motion carried.

It was moved by Jager, supported by Cross, to amend the motion to include “existing” facilities. Motion carried.

WM 12/03 – 33 It was moved by Engle, supported by Plummer, to award a contract to the Oceana County Economic Development Corporation. in the amount of \$4,999.58 for one year that may be renewed for up to a total of three years based on performance and the availability of funding to provide a regularly updated directory of contacts for Oceana County’s employers and workforce to the Muskegon/Oceana Workforce Development Board. Motion carried.

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- WM 12/03 – 34 It was moved by Engle, supported by Cross, to implement the reorganization plan created by the Prosecutor by creating the new position of Administrative Services Manager, appointing the incumbent from position X49501 to that position and eliminating the positions of Law Enforcement Administrative Services Manager and Victim Services Supervisor; to reclassify Senior Assistant Prosecutor, X49501 to an Assistant Prosecutor II position and to fill that position; and to request an amendment to the Crime Victim Services grant effective immediately. Motion carried.
- WM 12/03 – 35 It was moved by Cross, supported by Longmire, to authorize the Prosecutor to apply for the Fiscal Year 2013 VOCA (Victims of Crime Act) grant from the Michigan Department of Community Health, for the purpose of continuing funding for the Domestic Violence Specialist and operating expenses and for the Chairman of the Board to affix his signature to the certification page. Motion carried.
- WM 12/03 – 36 It was moved by Engle, supported by Snider, to award the bid for replacement of the Pioneer Park lodge roof (RFB-12-1965) to D & D Roofing 4G, LLC, for their bid of \$16,150 plus \$1.45/LF for any roof decking found in need of replacement with costs being paid from Parks fund 2080-0691. Motion carried.
- WM 12/03 – 37 It was moved by Engle, supported by Mahoney, to accept the State of Michigan Hazardous Materials Emergency Preparedness Planning Program Grant Agreement between the State of Michigan and the County of Muskegon on behalf of the Sheriff Department/ Emergency Services, and direct the appropriate staff to sign the agreement and appropriate papers. Motion carried.

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WM12/03 – 38 It was moved by Engle, supported by Plummer, to authorize the Chairman of the County Board of Commissioners to sign the Resolution designating the Capital Fund Services to manage and administer the revolving loan fund as the Regional Fund Manager for Region IV, which includes Muskegon County.
Original Motion carried.

It was moved by Engle, supported by Snider, to suspend the rules to allow the audience to speak. Motion carried.

Presentations were made by Jacob Horner, CPA, Great Lakes Capital Fund, and Rick Ballard, Housing and Community Development Services, to share information in support of this motion.

WM12/03 – 39 It was moved by Engle, supported by Cross, to approve the County of Muskegon Disadvantaged Business (DBE) Program for Department of Transportation Financial Assistance Programs.
Motion carried.

OLD BUSINESS

None

NEW BUSINESS

None

PUBLIC COMMENT/NEW TOPIC

None.

CLOSED SESSION

It was moved by Engle, supported by Snider, to proceed into closed session for the purpose of discussing Pending Litigation.

ROLL CALL:

Ayes: Collins, Cross, Engle, Jager, Longmire, Mahoney, Plummer, Scolnik, Snider, Wilkins

Nays: None

Excused: Derezinski

The Muskegon County Ways & Means Committee went into closed session at 4:08 p.m.

It was moved by Snider, supported by Longmire, to return to open session.

Motion carried.

The Ways and Means Committee returned to open session at 4:42 p.m.

WM12/03 – 40 It was moved by Snider, supported by Longmire, to approve the attorney's recommendation regarding Workers Compensation litigation. Motion carried.

WM 12/03 – 41 It was moved by Snider, supported by Engle, to authorize the Finance & Management Services Director to adjust the FY2011 allocation to Brookhaven, adjust the accounts receivable allowance and execute a loan agreement in the amount of \$2,325,000 payable on a ten (10) year amortization schedule at an interest rate equal to prime. Motion carried.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:43 p.m.