

# Muskegon County Transportation Committee

*Rillastine R. Wilkins, Chair*  
*Terry Sabo, Vice-Chair*  
*Benjamin Cross*  
*James Derezinski*  
*Marvin Engle*

*Susie Hughes*  
*Kenneth Mahoney*  
*Charles Nash*  
*Robert Scolnik*

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Board of Commissioners Room  
990 Terrace

**JANUARY 23, 2014**

## **CALL TO ORDER**

The Transportation Committee meeting was called to order by Chair, Rillastine Wilkins, at 4:17 pm.

## **ROLL CALL**

Present: Cross, Derezinski, Engle, Hughes, Mahoney, Nash, Sabo, Scolnik, Wilkins

Excused: None

## **APPROVAL OF MINUTES**

Moved by Hughes, seconded by Cross, to approve the minutes of the November 21, 2013, Transportation meeting. MOTION CARRIED

## **INFORMATIONAL ITEMS**

Moved by Sabo, seconded by Nash, to accept and place on file the Informational Items. MOTION CARRIED

## **PRESENTATION**

Information on the new transit center downtown was presented by Mr. Steve English, Project Manager with URS. The project is in the preliminary stages and as more information is available, it will be brought to the Transportation Committee. Also attending the meeting were Jonathan Fahling, Project Architect with URS, and Cheryl Marion, Construction Manager with Fishbeck, Thompson, Carr & Huber, Inc. The target date for substantial completion is the end of September 2014. Alternate sites are being reviewed for buses during construction.

## **PUBLIC COMMENT (on an agenda item)**

None.

**ACTION ITEMS**

TR14/01-01 Approval of a Contract between the County and Prein & Newhof for Professional Engineering Services Related to the Design and Bidding a New Consolidated Rental Car Service Facility

Airport recommends, moved by Derezinski, seconded by Hughes, to approve a contract between Prein & Newhof and the County, in the amount of \$20,000, to provide professional engineering services related to the design and bidding of a new consolidated Rental Car Service Facility at the Airport, to be funded entirely by accrued Customer Facility Charge funds. MOTION CARRIED

TR14/01-02 Approval of an Airport Access Agreement between the County and Paradigm Jet Management, Inc.

Airport recommends, moved by Sabo, seconded by Mahoney, to approve an Airport Access Agreement between the County and Paradigm Jet Management, Inc., providing annual revenue to the Airport in the amount of \$31,687.08 per year. MOTION CARRIED

**OLD BUSINESS**

Commissioner Derezinski asked if the success of the Laughlin, Nevada charters is raising interest in getting charters to Florida. Marty Piette said that is the hope and we are working to get charters to other destinations.

Commissioner Sabo asked if when flights are cancelled at the Airport if we are still paying for contracted services. Marty Piette said that the only possibility would be for ARFF services, but we are to notify Norton Shores not to staff the fire station if we know in advance that the flight is cancelled.

Commissioner Wilkins asked Marty Piette to explain the passenger numbers on the December operations report. Marty Piette pointed out that although passenger numbers for December were nearly flat, 12 inbound United flights were cancelled because of severe winter weather. Because of the unprecedented number of cancellations, passenger numbers would have been down about 10-12% without the charter flight to Riverside Resort in Laughlin, NV, which carries 159 passengers.

Commissioner Sabo stated that he had an acquaintance whose flight to Muskegon was cancelled but was able to be rerouted to Grand Rapids. Commissioner Sabo asked if that was caused by our weather. Marty Piette stated that in most cases, weather cancellations originate because of weather in Chicago, not in Muskegon, and that because Muskegon is served by one of the smallest capacity aircraft in the industry (50-seat CRJ), we tend to see the first cancellations when weather impacts Chicago.

**NEW BUSINESS**

None.

**PUBLIC COMMENT** (on a new topic)

None.

**ADJOURNMENT**

There being no further business to come before the Transportation Committee, the meeting adjourned at 4:58 pm.