

# Muskegon County Transportation Committee

*Rillastine R. Wilkins, Chair*  
*Terry Sabo, Vice-Chair*  
*Benjamin Cross*  
*James Derezinski*  
*Marvin Engle*

*Susie Hughes*  
*Kenneth Mahoney*  
*Charles Nash*  
*Robert Scolnik*

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Montague Township Hall  
8915 Whitbeck Road, Montague

**OCTOBER 17, 2013**

## **CALL TO ORDER**

The Transportation Committee meeting was called to order by Chair, Rillastine Wilkins, at 4:15 pm.

## **ROLL CALL**

Present: Cross, Engle, Hughes, Mahoney, Sabo, Wilkins

Excused: Derezinski, Nash, Scolnik

## **APPROVAL OF MINUTES**

Moved by Hughes, seconded by Cross, to approve the minutes of the August 15, 2013, Transportation meeting. MOTION CARRIED

## **INFORMATIONAL ITEMS**

Moved by Hughes, seconded by Cross, to accept and place on file the Informational Items. MOTION CARRIED

## **PUBLIC COMMENT** (on an agenda item)

None.

## **ACTION ITEMS**

TR13/10-29 Approval of MDOT Airport Awareness Grant

Airport recommends, moved by Mahoney, seconded by Hughes, to approve a Michigan Air Service Program Grant Contract, providing \$25,000 of State funds for various Airport marketing and promotion projects, with the local match of \$2,778 identified in the Airport's FY2014 budget submittal. MOTION CARRIED

TR13/10-30 Approval of Airport Advisory Committee Bylaws

Airport recommends, moved by Cross, seconded by Mahoney, to approve the amendments to the Airport Advisory Committee Bylaws. MOTION CARRIED

TR13/10-31 Approval of Transportation Security Administration Lease Amendment

Airport recommends, moved by Sabo, seconded by Hughes, to approve allowing the Chairman to execute an Amendment to an existing lease agreement between the County and the Transportation Security Administration, effectively adding 618 square feet of office space located in the Airport Administration Building, at a rate of \$17.46/SF/Year, or \$10,790.28/year. MOTION CARRIED

TR13/10-32 Approval of MDOT Contract Modifications No. 1 and 2

Airport recommends, moved by Hughes, seconded by Engle, to approve Contract Modification Nos. 1 and 2, in the amount of \$-74,832.84 and \$-12,912.90, respectively, to the Airport Landside Road and Parking Lot Rehabilitation project (Contract #M61-01-C106), resulting in a final construction cost of \$442,184.16, and reducing the County's 5% share from \$26,497.00 to \$22,109.21. MOTION CARRIED

TR13/10-33 Approval of Prein & Newhof Amendment No. 2

Airport recommends, moved by Cross, seconded by Mahoney, to approve Amendment No. 2 to the Prein & Newhof contract covering professional engineering, design, and construction management fees for the Airport Landside Access Road and Parking Lot Reconstruction project, in the amount of \$6,399, with the County's 5% share of the increase to be \$319.95. MOTION CARRIED

*(Commissioner Nash arrived at 4:25 pm)*

**OLD BUSINESS**

Commissioner Nash asked if Transit was removing bus shelters. Jim Koens said they are working on installing 10 new shelters before winter. One shelter on Apple Avenue was just removed, but a new one was installed about 20 feet down the street, making it more convenient for riders. The sign will be moved to the shelter.

**NEW BUSINESS**

None.

**PUBLIC COMMENT** (on a new topic)

None.

**ADJOURNMENT**

There being no further business to come before the Transportation Committee, the meeting adjourned at 4:28 pm.