Muskegon County
Transportation Committee

Rillastine R. Wilkins, Chair
Anthony T. Longmire, Vice-Chair
Lew Collins
Benjamin Cross
James Derezinski
Marvin Engle
Alan W. Jager
Kenneth Mahoney
Scott Plummer
Robert Scolnik
I. John Snider

Board of Commissioners Room
990 Terrace

APRIL 21, 2011

CALL TO ORDER

The Transportation Committee meeting was called to order by Chair, Rillastine R. Wilkins, at 4:04 pm.

ROLL CALL

Present: Collins, Cross, Derezinski, Engle, Jager, Longmire, Mahoney, Plummer, Scolnik, Snider, Wilkins

Excused: None

APPROVAL OF MINUTES

Moved by Engle, seconded by Plummer, to approve the minutes of the March 17, 2011, Transportation meeting. MOTION CARRIED

INFORMATIONAL ITEMS

Moved by Engle, seconded by Collins, to accept and place on file the Transit Informational Items. MOTION CARRIED

Moved by Engle, seconded by Plummer, to accept and place on file the Airport Informational Items. MOTION CARRIED

PUBLIC COMMENT (on an agenda item)

None.

ACTION ITEMS

TR11/04-18 Approval of MATS Federal Capital and Operating Assistance Applications

Transit recommends, moved by Collins, seconded by Mahoney, to authorize the Muskegon Area Transit System to publish the public notice regarding Federal Operating and Capital

applications and to authorize staff to execute the electronic grant applications if there is no request for public hearing. MOTION CARRIED

TR11/04-19 Approval of MDOT Project Authorization 2007-0264/Z16/R1

Transit recommends, moved by Engle, seconded by Collins, to approve MDOT Project Authorization 2007-0264/Z16/R1 with the Muskegon Area Transit System and to authorize the Chair to execute the contract. MOTION CARRIED

TR11/04-20 Approval of Lease Agreement with MSU for Bioenergy Corp Farming at the Airport

Airport recommends, moved by Mahoney, seconded by Longmire, to approve a six-month Lease Agreement, beginning May 1, 2011, and expiring on September 30, 2011, between Michigan State University (MSU) and the County allowing MSU to plant and harvest bioenergy crops on a 3-acre parcel of Airport property, and further authorize the Chair to sign said Agreement. MOTION CARRIED

TR11/04-21 Award RFP 11-1872, Air Service Development & Consulting, to Sixel Consulting Group

Airport recommends, moved by Mahoney, seconded by Longmire, to approve awarding the Air Service Consulting, RFP 11-1872, to Sixel Consulting Group, Inc., allowing the firm to assist Muskegon County Airport with Air Service Development & Consulting, Recruiting and Market Research. MOTION CARRIED

TR11/04-22 Approval of Modification No. 5 to Law Enforcement Officer Reimbursement Agreement Between the County and the Transportation Security Administration

Airport recommends, moved by Plummer, seconded by Longmire, to approve Modification Number 5 to Law Enforcement Officer Reimbursement Agreement Number HSTS0208HSLR212 between the County and the Transportation Security Administration which authorizes expenditure of remaining FY2010 funds for FY2011 passenger screening activities in the amount of $2,905.03, provides funding for FY2011 in the amount of $21,149.08, and approves a Statement of Joint Objectives (SOJO), and further authorize the Chair to sign said Modification and Statement of Joint Objectives (SOJO). MOTION CARRIED

TR11/04-23 Award RFB 10-1716, Heavy Duty Runway Snow Blower, to Oshkosh Corporation

Airport recommends, moved by Engle, seconded by Cross, to approve awarding RFB 10-1716, acquisition of a large snow blower for the Airport, to Oshkosh Corporation, the lowest of three bids received, at a cost of $593,763, with the County's 2.5% share to be $14,845. MOTION CARRIED

TR11/04-24 Approval of Amendment No. 1 to Prein & Newhof Agreement for Professional Engineering Services

Airport recommends, moved by Plummer, seconded by Engle, to approve an Amendment to the Agreement for Professional Engineering Services between the County and Prein & Newhof, originally dated January 27, 2009, increasing the amount of the Agreement by $10,000, allowing Prein & Newhof to separate the Airport's South T-Hangar Apron and Taxistreet Reconstruction project from the Airport's Terminal Apron Reconstruction and Expansion project, with the County's 2.5% share of the project to be $250, and further authorize the Chair to sign said Amendment. MOTION CARRIED

TR11/04-25 Approval of FAA Terms & Conditions of Accepting Airport Improvement Program Grants Document

Airport recommends, moved by Engle, seconded by Collins, to approve a Federal Aviation Administration (FAA) document titled "Terms and Conditions of Accepting Airport Improvement Program Grants", which contains the standard requirements that an airport must agree to when accepting a grant agreement, more commonly called Grant Assurances, under the Airport Improvement Program (AIP), and further authorize the Chairman to execute said document. MOTION CARRIED

OLD BUSINESS

Commissioner Snider asked if we get any revenue from the cargo going in and out of the Airport. Marty Piette said we receive 60% of landing fees, a percentage of fuel sold, and 2% gross revenue from the FBO for cargo shipments.

NEW BUSINESS

None.

PUBLIC COMMENT (on a new topic)

None.

ADJOURNMENT

There being no further business to come before the Transportation Committee, the meeting adjourned at 4:36 pm.