

**Muskegon County  
Human Services Committee Meeting  
July 8, 2014  
4:00 p.m.  
Hall of Justice, 4<sup>th</sup> Floor  
Muskegon, MI**

**Charles Nash, Chair**

**Rillastine Wilkins, Vice-Chair**

---

**MINUTES**

---

**CALL TO ORDER**

The meeting was called to order by Commissioner Nash at 4:06 p.m.

**ROLL CALL**

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney,  
Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins

**APPROVAL OF MINUTES**

It was moved by Wilkins, supported by Hughes, to approve the minutes of the June 3, 2014 meeting as written. Motion carried.

**PUBLIC COMMENT (On an agenda item)**

None.

**ITEMS FOR CONSIDERATION**

- HS14/07 – 35            It was moved by Hughes, supported by Cross, to authorize the creation of a Child Psychiatrist position (NX00701) in Community Mental Health's Psychiatric Services Program (Org 7323) effective July 16, 2014.            Motion carried.
- HS14/07 – 36            It was moved by Hughes, supported by Sabo, to authorize the reclassification of the Recipient Rights/Contracts Coordinator position #N61101 (NO 00165) to a Recipient Rights Advisor Assistant position (NO 00240) effective July 16, 2014, with the funding for this position transferring from org 7551 to org 7705.            Motion carried.
- HS14/07 – 37            It was moved by Cross, supported by Wilkins, to authorize the Community Mental Health (CMH) Executive Director to sign a contract with Ashley McCormick MSW, LMSW, IMH-E(III), for the provision of Infant Mental Health Services at CMH, at a rate of \$100.00 per hour, for no more than ten (10) hours per week plus mileage, effective July 21, 2014, through September 30, 2015, not to exceed \$66,000.            Motion carried.
- HS14/07 – 38            It was moved by Hughes, supported by Wilkins, to authorize the Community Mental Health (CMH) Executive Director to sign a Memorandum of Agreement with Stars Behavioral Health Group (SBHG), National Network on Youth

Transition (NNYT) Academy for Consultation Services, Training, and Technical Assistance for implementation and sustainability of the Transition to Independence Process (TIP) Model training for CMH staff serving transition-age youth and their families, at a cost not to exceed \$36,285.00, for Year 2 of the agreement, effective June 14, 2014. Motion carried.

### **OLD BUSINESS**

Commissioner Nash inquired as to the status of the Muskegon County Environmental Health Regulations. Mr. Heath Kaplan, Interim County Administrator, recommended further analysis and further discussion.

### **NEW BUSINESS**

Commissioner Scolnik noted the Veterans' Advisory Committee discussed the need for a Veteran's hiring preference within the County's hiring practices. He recommended Ms. Debbie Groeneveld, Human Resources Director, report on this topic.

Mr. Doug Hughes, Corporate Counsel, noted he will share recent correspondence/research regarding this topic.

Commissioner Sabo discussed a Veteran's preference if two individuals had equal scores in all areas.

Mr. Kaplan, Interim County Administrator, will survey other surrounding counties on their hiring practices in this regard and share that info with Commissioners.

Commissioner Sabo inquired from Ms. Julia Rupp, CMH Director, if there were problems in the CMH lobby with pharmacy issues? Ms. Rupp noted occasionally there are disturbances in the lobby and she noted protocols are in place and staff are trained in handling such issues. She noted, she herself feels very safe in the building. She directed anyone with concerns to discuss with her.

### **PUBLIC COMMENT**

None.

### **ADJOURNMENT**

There being no further business to come before the Human Services Committee, the meeting adjourned at 4:24 p.m.