

**Muskegon County  
Human Resources Committee Meeting  
February 5, 2013  
3:30 p.m.  
Hall of Justice, 4<sup>th</sup> Floor  
Muskegon, MI**

**Charles Nash, Chair**

**Rillastine Wilkins, Vice-Chair**

---

**MINUTES**

---

**CALL TO ORDER**

The meeting was called to order by Commissioner Nash at 3:57 p.m.

**ROLL CALL**

Present: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins

**APPROVAL OF MINUTES**

It was moved by Scolnik, supported by Cross, to approve the minutes of the January 8, 2013 meeting as written. Motion carried.

**PUBLIC COMMENT (On an agenda item)**

Muskegon County Clerk Nancy A. Waters provided comment to the Board on agenda item HR13/02 – 05.

**ITEMS FOR CONSIDERATION**

HR13/02 – 05      It was moved by Mahoney, supported by Engle, to approve the amendments to the Muskegon County Board of Commissioners' Rules as presented.

It was moved by Hughes, supported by Sabo, to table motion number HR13/02 – 05.

Roll Call:

Aye: Cross, Derezinski, Hughes, Nash, Sabo, Wilkins

Nay: Engle, Mahoney, Scolnik

Motion to table carried.

Human Resources Committee  
Minutes  
February 5, 2013  
Page 2

- HR13/02 – 06      It was moved by Mahoney, supported by Hughes, to authorize the Community Mental Health Director to take the necessary action to move forward on developing a new Western Regional Entity which will include Ottawa, Allegan, Kent, Lake, Oceana and Mason County CMHs to serve as the “Region Three” Prepaid Inpatient Health Plan (PIHP). This action will include Muskegon County CMH’s full participation in responding to the Application for Participation (AFP). Motion carried.
- HR13/02 – 07      It was moved by Cross, supported by Mahoney, to authorize the Community Mental Health Executive Director to sign a contract with Insight Telepsychiatry, LLC, for the provision of Telepsychiatry Services for an average of eight (8) hours per week, effective February 1, 2013, at a cost of \$195.00 per hour for child/adolescent services and \$175.00 per hour for adult services. Motion carried.
- HR13/02 – 08      It was moved by Derezinski, supported by Cross, to authorize the Community Mental Health Services of Muskegon County Director to sign a contract with AH Services, Inc., for a clinically integrated wellness program, effective December 1, 2012 through November 30, 2013, at an amount not to exceed \$45,000.00. Motion carried.
- HR13/02 – 09      It was moved by Hughes, supported by Wilkins, to authorize the creation of a Building Maintenance Mechanic I position with a salary range of \$11.41 to \$16.27 (GU 00150) per hour effective February 1, 2013. Motion carried.
- HR13/02 – 10      It was moved by Derezinski, supported by Hughes, to authorize the creation of a seasonal Sanitarian Intern position and an additional Public Health Technician; deletion of vacant Environmental Quality Sanitarian position G34505; reclassification of vacant Medical Administrative Secretary (N51001) to Fiscal Technician; and title changes of Environmental Health Supervisor to Environmental Projects Supervisor and Nursing Supervisor to Public Health Compliance Supervisor effective March 1, 2013. Motion carried.
- HR13/02 – 11      It was moved by Hughes, supported by Cross, to authorize Public Health – Muskegon County to request bids for water laboratory analysis for the period of March 2013 through September 2013 with a one year renewal option with no change in general fund. Motion carried.
- HR13/02 – 12      It was moved by Cross, supported by Mahoney, to authorize Public Health to enter into an affiliation agreement with Muskegon Community

College for student nurse placement, with no effect on county general fund, further authorize the Board Chair and Public Health Director to sign the agreement. Motion carried.

### **OLD BUSINESS**

HR13/02 – 13 It was moved by Sabo, supported by Cross, to approve the revision of the 2013 Muskegon County Board of Commissioners Meeting Schedule of meeting start times from 3:30 PM to 4:00 PM effective April 1, 2013, through October 31, 2013; and direct staff to report on any financial impact to the County at the November 5, 2013 Human Resources Committee meeting. Motion carried.

### **NEW BUSINESS**

None.

### **PUBLIC COMMENT (On a new topic)**

None.

### **ADJOURNMENT**

There being no further business to come before the Human Resources Committee, the meeting adjourned at 4:41 p.m.