

**Muskegon County
Human Resources Committee Meeting
January 8, 2013
3:30 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

Charles Nash, Chair

Rillastine Wilkins, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Nash at 3:49 p.m.

ROLL CALL

Present: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins

APPROVAL OF MINUTES

It was moved by Engle, supported by Cross, to approve the minutes of the December 4, 2012 meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

ITEMS FOR CONSIDERATION

HR13/01 – 01 It was moved by Engle, supported by Cross, to authorize the release of a Request for Proposals (RFP) for an on-site pharmacy at 376 E. Apple Avenue, Muskegon, MI 49442, and all-inclusive pharmaceutical services for Community Mental Health Services of Muskegon County. Motion carried.

HR13/01 – 02 It was moved by Derezinski, supported by Wilkins, to authorize the Community Mental Health Services of Muskegon County Executive Director to sign a contract with the American Association on Intellectual and Developmental Disabilities (AAIDD), effective January 1, 2013 through December 31, 2015, for the purchase of the Supports Intensity Scale Software and support for a cost of up to \$25,000.00 which covers eight (8) users and three hundred (300) SIS Assessments per year. Motion carried.

HR13/01 – 03 It was moved by Derezinski, supported by Cross, to authorize Public Health – Muskegon County to replace the Food Service Sanitation Program Enforcement Guideline and Administrative Hearing Process, dated February 8, 2011, with the Food Service Sanitation Program Enforcement Guideline and Administrative Hearing Process (2013).
Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

HR13/01 – 04 It was moved by Engle, supported by Sabo, to rename the Human Resources Committee of the Muskegon County Board of Commissioners to the Human Services Committee. Motion carried.

PUBLIC COMMENT (On a new topic)

None.

ADJOURNMENT

There being no further business to come before the Human Resources Committee, the meeting adjourned at 4:03 p.m.