

**Muskegon County
Human Resources Committee Meeting
December 4, 2012
3:30 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Plummer at 3:49 p.m.

ROLL CALL

Present: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Kenneth Mahoney, Scott Plummer, Robert Scolnik, John Snider, Rillastine Wilkins

APPROVAL OF MINUTES

It was moved by Engle, supported by Mahoney, to approve the minutes of the November 6, 2012 meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

ITEMS FOR CONSIDERATION

HR12/12 – 88 It was moved by Cross, supported by Snider, to authorize the addition of two Clinical Services Supervisor II (NX00280) positions at Community Mental Health effective December 15, 2012. Motion carried.

HR12/12 – 89 It was moved by Derezinski, supported by Snider, to authorize the Community Mental Health Services of Muskegon County Executive Director to sign Hospital Reimbursement Adjustment (HRA) agreements with those Community Inpatient Hospitals in which either Ottawa or Muskegon Affiliates paid for inpatient care of their consumers during FY 2011, or MDCH has established our agency as one of the payees for the facility. Motion carried.

HR12/12 – 90 It was moved by Engle, supported by Longmire, to authorize the Community Mental Health Executive Director to sign a contract with Deerfield Behavioral Health, Inc., effective November 1, 2012, for the

purchase of the LOCUS P.A.S./C.A. Service Manager Software and support at the cost of \$19,050.00 plus a monthly licensing and support fee of \$200.00 for up to forty (40) users. Motion carried.

- HR12/12 – 91 It was moved by Snider, supported by Wilkins, to authorize the Community Mental Health Executive Director to sign a contract with Heritage Homes Inc., for Community Living Support services at the rate of \$4.71 per 15 minutes for 1 to 1 care, \$2.42 per 15 minutes for 1 to 2 care, and \$1.92 per 15 minutes for 1 to 3+ care, effective October 1, 2012 through September 30, 2013, with an annual cap not to exceed \$75,000.00 for this service. Motion carried.
- HR12/12 – 92 It was moved by Derezinski, supported by Snider, to authorize the Community Mental Health Executive Director to sign contracts with those service vendors/providers who have submitted written agreements to continue service provision at the current Fiscal Year 2011/2012 rates for the time period effective October 1, 2012 through September 30, 2013. Motion carried.
- HR12/11 – 93 It was moved by Engle, supported by Longmire, to authorize a waiver of the Personnel Rules to appoint the current incumbent to Step 6 of the salary grade of the Medical Nurse Manager classification effective October 1, 2012. Motion carried.
- HR12/11 – 94 It was moved by Snider, supported by Engle, to authorize Public Health – Muskegon County to reconfigure the Women’s, Infant and Children (WIC) Clinic to utilize the County’s VDI equipment using Lakeshore Office Furniture in the amount of \$13,216.00 and amend the program budget line items, with no effect on County General Funds. Motion carried.
- HR12/11 – 95 It was moved by Derezinski, supported by Mahoney, to authorize the Public Health Director to sign the agreement with the Michigan Department of Environmental Quality for the rendering of technical services in the amount of \$62,036.06, effective from October 1, 2012, to September 30, 2013, with no effect on County General Funds. Motion carried.
- HR12/11 – 96 It was moved by Engle, supported by Collins, to approve the Muskegon County Board of Commissioners’ Personnel Rules Personnel System Resolution to revise County Commissioner membership from five (5) to four (4). Motion carried.

OLD BUSINESS

Commissioner Derezinski inquired about the next Jail/Juvenile Transition Center Committee meeting. Ms. Hammersley noted the meeting would be held on Thursday, December 6th, at 1:30 in the Board Room and would focus on presentations by the County's financial advisor and Mr. Heath Kaplan, Finance and Management Services Director.

NEW BUSINESS

None.

PUBLIC COMMENT (On a new topic)

None.

ADJOURNMENT

There being no further business to come before the Human Resources Committee, the meeting adjourned at 4:03 p.m.