

**Muskegon County  
Human Resources Committee Meeting  
July 10, 2012  
3:30 p.m.  
Hall of Justice, 4<sup>th</sup> Floor  
Muskegon, MI**

**MINUTES**

**CALL TO ORDER**

The meeting was called to order by Commissioner Plummer at 3:55 p.m.

**ROLL CALL**

Present: Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Kenneth Mahoney, Scott Plummer, Robert Scolnik, John Snider, Rillastine Wilkins

Excused: Lewis Collins

**APPROVAL OF MINUTES**

It was moved by Engle, supported by Cross, to approve the minutes of the June 5 2012, regular meeting and closed session meeting as written. Motion Carried.

**PUBLIC COMMENT (On an agenda item)**

None.

**ITEMS FOR CONSIDERATION**

HR12/07 – 38 It was moved by Engle, supported by Snider, to authorize Administration to solicit proposals to complete a Feasibility Plan for the Muskegon Brookhaven Medical Center. Motion Carried.

HR12/07 – 39 It was moved by Mahoney, supported by Cross, to authorize Public Health – Muskegon County to establish a fee of \$25 for the adult HIB (Haemophilus Influenza B) vaccine. Motion Carried.

HR12/07 – 40 It was moved by Derezinski, supported by Mahoney, to authorize the Public Health Department to amend its FY12 budget (revenue and expenditures) from \$6,473,999 to \$6,496,370 to include grant funding changes, program line item adjustments, and staff/funding transfers with no change in the general fund appropriation. Motion Carried.

- HR12/07 – 41      It was moved by Engle, supported by Cross, to authorize the County Mental Health Director to sign a contract with Information Systems Intelligence (ISI), effective June 1, 2012, not to exceed \$48,000.00.      Motion Carried.
- HR12/07 – 42      It was moved by Engle, supported by Snider, to authorize the reclassification of the Mental Health Finance Supervisor Position (NX 00330) to Mental Health Chief Financial Officer (NX 00410) effective July 1, 2012.      Motion Carried.
- HR12/07 – 43      It was moved by Derezinski, supported by Snider, to authorize the creation of Supports Coordinator/DD position to provide oversight and monitoring of the Respite Only Program for persons with Developmental Disabilities, effective July 1, 2012.      Motion Carried.
- HR12/07 – 44      It was moved by Derezinski, supported by Snider, to authorize the reclassification of the vacant position of Community Mental Health Information Systems Technician III (NX 00290) to Information Systems Technician II (NO 00280), effective July 1, 2012.      Motion Carried.
- HR12/07 – 45      It was moved by Snider, supported by Cross, to authorize the reclassification of the Community Mental Health Senior Psychologist position (NX 00390) to Director of Program Evaluation and Best Practices (NX 00410).      Motion Carried.
- HR12/07 – 46      It was moved by Snider, supported by Cross, to authorize the reclassification of three (3) Community Mental Health Adult Activity Site Supervisor Positions (NX 00150) to Skill Building and Community Integration Site Supervisor Positions (NX 00210).      Motion Carried.

## **OLD BUSINESS**

Commissioner Scolnik requested information regarding the Community Mental Health (CMH) renovation at the Clubhouse located on Peck Street.

Ms. Julie Rupp, CMH Director, noted staff and consumers are now back in the building and the Clubhouse is beautiful and enjoyed by many.

## **NEW BUSINESS**

Commissioner Jager inquired about the possibility of sharing services with CMH and in particular the Mental Health Finance Director position. Ms. Hammersley, County

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Administrator, noted the funding sources for CMH are very complex. Commissioner Snider noted that discussion has occurred at the CMH Board level but it was felt this particular position is quite specialized and integration where possible will be investigated.

**PUBLIC COMMENT (On a new topic)**

None.

**ADJOURNMENT**

There being no further business to come before the Human Resources Committee, the meeting adjourned at 4:16 p.m.