

**Muskegon County
Human Resources Committee Meeting
June 5, 2012
3:30 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Plummer at 4:11 p.m.

ROLL CALL

Present: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Kenneth Mahoney, Scott Plummer, Robert Scolnik, John Snider, Rillastine Wilkins

APPROVAL OF MINUTES

It was moved by Engle, supported by Collins, to approve the minutes of the May 1, 2012, meeting as written. Motion Carried.

PUBLIC COMMENT (On an agenda item)

None.

ITEMS FOR CONSIDERATION

- HR12/06 – 30 It was moved by Engle, supported by Mahoney, to approve a resolution for the Senior Resources of West Michigan FY 2013 Annual Implementation Plan. Motion Carried.
- HR12/06 – 31 It was moved by Cross, supported by Engle, to authorize the appointment of Joseph Gabriel as Interim Building Superintendent at a pay rate of \$20.634 per hour effective April 23, 2012. Motion Carried.
- HR12/06 – 32 It was moved by Snider, supported by Engle, to authorize the Community Mental Health Director to amend the contract with Lemonade Stand of Muskegon to increase their Facility Support from \$7,365.00 to \$13,365.00, effective October 1, 2011 through September 30, 2012. Motion Carried.

- HR12/06 – 33 It was moved by Engle, supported by Longmire, to approve an equity transfer of \$500,000 from the Adult Benefit Waiver Reserve to the Equipment Revolving Fund (in a reserve account for Community Mental Health) to cover future equipment purchases for Community Mental Health. Motion Carried.
- HR12/06 – 34 It was moved by Snider, supported by Cross, to authorize the Community Mental Health Director to sign the amendment to the contract with Pioneer Resources to increase the amount of the contract for the Leisure and Recreation Club (LARC) by \$1,666.67 per month to \$5,034.64 per month, effective June 1, 2012 through September 30, 2012. Motion Carried.
- HR12/06 – 35 It was moved by Snider, supported by Engle, to authorize the transfer of the positions as outlined on the worksheet attached to this motion. Motion Carried.
- HR12/06 – 36 It was moved by Engle, supported by Snider, to authorize the Community Mental Health Director to sign a contract with St. John's Health Care, PC for the provision of Private Duty Nursing and Medical Respite services at a rate of \$8.08 per 15 minute unit (RN and/or LPN), effective May 1, 2012 through September 30, 2013, with an annual cap not to exceed \$55,000.00. Motion Carried.
- HR12/06 – 37 It was moved by Engle, supported by Mahoney, to authorize Public Health – Muskegon County to re-establish and maintain a cash fund with an initial and maintenance level of \$2,000.00 not to exceed \$35,000.00 for the 2012 Farmers' Market Nutrition Program "Project Fresh", to reimburse local contracted farmers for fresh fruits and vegetables sold to eligible WIC program participants. Further authorize Public Health to enter into agreements with the State of Michigan and each of the local farmers and authorize these agreements to be signed by the Health Officer. Motion Carried.

OLD BUSINESS

None.

NEW BUSINESS

Mr. Ken Kraus, Public Health Director, introduced Mr. Conrad Edwards, Michigan Department of Community Health. Mr. Edwards informed the Board he was in the process of providing review of the Public Health Department via the Local Public Health Accreditation, a process that is completed every three years.

PUBLIC COMMENT (On a new topic)

None.

CLOSED SESSION

It was moved by Engle, supported by Mahoney, to proceed into closed session for the purpose of pending litigation.

ROLL CALL:

Ayes: Collins, Cross, Derezinski, Engle, Jager, Longmire, Mahoney, Plummer, Scolnik,
Snider, Wilkins Motion Carried.

The Muskegon County Human Resources Committee went into closed session at 4:22 p.m. and returned to open session at 4:43.

ADJOURNMENT

There being no further business to come before the Human Resources Committee, the meeting adjourned at 4:43 p.m.

POSITION CHANGES FOR FY 2012

1. TRANSFERS OF POSITIONS FROM ONE ACTIVITY TO ANOTHER

POSITION	POS. NO.	INCUMBENT	TRANSFER FROM	PERCENTAGE	TRANSFER TO	PERCENTAGE	EFFECTIVE DATE
UTILIZATION SPECIALIST	X92103	RHONDA EMERY	7701	100	7044	100	6/1/2012
REGISTERED NURSE/CMH/HOURLY	N65009	MARCY PAPARELLA	7052	100	7322	100	6/1/2012
SUPPORTS COORDINATOR/MI	X87228	CINDY CASEY	7144	100	7147	100	6/1/2012
PEER SUPPORT SPECIALIST/HOURLY	N54002	MARY JACKSON	7320	100	7341	100	6/1/2012

18-May-12 TB (Position Changes Requested on County Budgets)

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